

Instructions:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2013-6 and 2013-6-A dated 25 August 2013 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

ANNUAL PROCUREMENT PLAN – COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

APP-CSE 2025 FORM

Remarks:

- 1.0 APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shareurl.at/adeuQ>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8355199 (Smart), or email appsca.helpdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Trade & Industry, Neg
Region: III
Address: POC Building, Room 311, Quezon
Avenue corner P. Burgos St., Cebu

Agency Code/JACS: 22-001-03-0007
Organization Type: NATIONAL

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: ADONIS T. VILLACIN
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Item & Specifications

Unit of Measure	Monthly Quantity Requirement																			
	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR PERSON-BASED ARTISERVICES

1	123191691 AL-604	ALCOHOL, Etnyl, 500 mL	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50.43	0	50.43
2	123191691 AL-603	ALCOHOL, Etnyl, 1 Gallon	gallon	10	0	4	14	4,999.26	10	0	4	14	4,999.26	10	0	4	14	4,999.26	10	0	4	14	4,999.26	56	357.09	19,997.04

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3	60121413-CE-P01	CLEARBOOK, A4 size	piece	6	0	0	6	210.96	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	6	35.16	210.96
4	60121413-CE-P02	CLEARBOOK, Legal size	piece	6	0	0	6	218.16	0	0	0	0	0.00	0	0	0	0	0	0	0	0	6	36.36	218.16	
5	60121324-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	8.26	0.00	
6	60121324-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	22.20	0.00	
7	60121324-SP-G04	SIGN PEN, Fine Tip, Black	piece	50	0	0	50	2,236.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	100	44.72	4,472.00	
8	60121324-SP-G07	SIGN PEN, Medium Tip, Black	piece	50	0	0	50	2,860.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	100	57.20	5,720.00	
9	60121324-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	22.20	0.00	
10	60121324-SP-G15	SIGN PEN, Fine Tip, Blue	piece	50	0	0	50	2,236.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	100	44.72	4,472.00	
11	60121324-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	0	0	50	2,860.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	100	57.20	5,720.00	
12	60121324-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	22.20	0.00	
13	60121324-SP-G06	SIGN PEN, Fine Tip, Red	piece	10	0	0	10	457.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	20	45.76	915.20	
14	60121324-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	57.20	0.00	
	60121324-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	161.20	0.00	

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	40121517 DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	23,623.00	0.00
17	40111629 MP-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	16,588.00	0.00

BATTERIES AND CELLS AND ACCESSORIES

18	36111702 SP-A02	BATTERY, dry cell, size AA	pack	10	0	6	16	327.84	10	0	0	10	204.90	10	0	6	16	327.84	10	0	0	10	204.90	52	20.49	1,065.48
19	36111702 BT-A01	BATTERY, dry cell, size AAA	pack	0	0	6	6	110.04	0	0	0	0	0.00	10	0	6	16	293.44	0	0	0	0	0	22	18.34	403.48

CLEANING EQUIPMENT AND SUPPLIES

Item & Specifications										Unit of Measure		Monthly Quantity Requirement												Total Quantity for the year		Price		Total Amount for the year				
										Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Q4 Amount		
20	4713182-4F-M01	AIR FRESHENER	can	10	0	5	16	1,395.96	10	0	0	10	873.10	10	0	0	0	10	873.10	10	0	0	0	0	0	10	873.10	52	87.31	4,540.12		
21	4713160-4R-S01	BROOM (W/ble Tampo)	piece	0	0	4	4	499.20	2	0	0	2	249.60	0	0	0	0	4	499.20	2	0	0	0	0	2	249.60	12	124.80	1,497.60			
22	4713164-4R-T01	BROOM (W/ble Tmp-ling)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	26.00	0.00		
23	4713180-1B-C01	CLEANER, Toilet Bowl and Urinal	bottle	10	0	6	16	665.60	10	0	0	10	416.00	10	0	0	0	16	665.60	10	0	0	6	16	0	10	416.00	52	41.60	2,163.20		
24	4713185-Q-201	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	23.92	0.00		
25	4713181-QE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	9.34	0.00		
26	4713181-QE-P02	DETERGENT POWDER, all purpose	pouch	6	0	6	12	648.96	6	0	0	6	324.48	6	0	0	0	6	324.48	6	0	0	6	12	6	0	6	324.48	36	54.08	1,946.88	
27	4713180-QS-M01	DISINFECTANT SPRAY	can	12	0	6	18	2,518.02	12	0	0	12	1,678.68	12	0	0	0	18	2,518.02	12	0	0	6	12	0	12	1,678.68	60	139.89	8,393.40		
28	4713160-DI-M01	DUST PAN	piece	0	0	0	0	0.00	2	0	0	2	93.60	0	0	0	0	0	0.00	2	0	0	0	2	0	2	93.60	4	46.80	187.20		
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	309.76	0.00		
30	4713180-FC-M01	FURNITURE CLEANER	can	10	0	6	16	2,262.24	10	0	0	10	1,413.90	10	0	0	0	16	2,262.24	10	0	0	6	16	0	10	1,413.90	52	141.39	7,352.28		
31	72101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	5	0	0	5	214.75	5	0	0	5	214.75	5	0	0	0	5	214.75	5	0	0	0	5	0	5	214.75	20	42.95	859.00		
32	4712184-MP-B01	MOP BUCKET	unit	1	0	0	1	2,298.00	1	0	0	1	2,298.00	1	0	0	0	1	2,298.00	1	0	0	0	1	0	1	2,298.00	4	2,298.00	9,152.00		
33	47131501-HG-C01	RAGS	kilo	3	0	3	6	416.82	3	0	0	3	208.41	3	0	0	3	6	416.82	3	0	0	0	3	0	3	208.41	18	68.47	1,250.46		
34	47131602-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	85.63	0.00		
35	4712101-1B-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	130.00	0.00		
36	4712101-1B-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	59.28	0.00		
37	4712101-1B-P06	TRASHBAG, XL size	roll/pack	15	0	0	15	1,388.40	15	0	0	15	1,388.40	15	0	0	0	15	1,388.40	15	0	0	0	0	15	0	15	1,388.40	60	92.56	5,553.60	
38	4712102-MP-M01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	43.68	0.00		
COLOR COPYINGS AND DISPENSERS																																
39	12171203-SF-M01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	28.79	0.00		
CONSUMER ELECTRONICS																																
40	5216155-DV-M02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,339.16	0.00		
FILMS																																
41	13111203-MC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,243.84	0.00		
42	13111201-CF-P02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	351.83	0.00		
FIRE FIGHTING EQUIPMENT																																
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	10	10	11,440.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	1,144.00	11,440.00		
FLAG OR ACCESSORIES																																
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	284.84	0.00		
FURNITURE AND FURNISHINGS																																
45	56101504-CN-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	341.12	0.00		
46	56101504-CN-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	341.12	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																																
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orb type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,222.00	0.00		
48	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,109.68	0.00		
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,560.00	0.00		
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	901.68	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																																
51	43211507-DS-M03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	24,793.60	0.00		
52	43211507-DS-M04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	42,390.40	0.00		
53	43201627-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,014.96	0.00		
54	43202010-FC-M04	FLASH DRIVE	piece	0	0	0	0	0.00	10	0	0	10	1,527.40	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	152.74	1,527.40		
55	43211503-LAP-M04	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	42,380.00	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for this year	Price	Total Amount for this year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount						
56	432105-LA-003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	46,800.00	0.00				
57	43211708-MC-Q02	COMPUTER MOUSE, Wireless	unit	0	0	3	3	485.76	10	0	3	13	2,104.36	0	0	3	3	485.76	0	0	3	3	485.76	22	161.92	3,592.34			
58	432105-PR-Q01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,636.49	0.00				
LIGHTING AND FIXTURES AND ACCESSORIES																													
59	39101028-LB-Q01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	75.61	0.00				
60	39101028-LT-Q01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	205.82	0.00				
MANUFACTURING COMPONENTS AND SUPPLIES																													
61	31201610-GL-Q02	GLUE, all-purpose	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	62.14	0.00				
62	31151804-SW-H01	STAPLE WIRE, heavy duty (brinder type), 23/13	box	0	0	12	12	436.80	0	0	12	12	436.80	0	0	12	12	436.80	0	0	12	12	436.80	48	36.40	1,747.20			
63	31151804-SW-S01	STAPLE WIRE, standard	box	10	0	0	10	237.60	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	10	23.76	237.60				
64	31201020-TA-E02	TAPE, electrical	roll	3	0	0	3	58.35	0	0	0	0	0	3	0	0	3	58.35	0	0	0	0	0.00	6	19.45	116.70			
65	31201020-TA-M01	TAPE, masking, 24mm	roll	10	0	6	16	890.88	0	0	6	6	334.08	10	0	6	16	890.88	0	0	6	6	334.08	44	55.68	2,449.92			
66	31201020-TA-M02	TAPE, masking, 48 mm	roll	10	0	0	10	1,211.60	0	0	0	0	0	10	0	0	10	1,211.60	0	0	0	0	0.00	20	121.16	2,423.20			
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	20	0	0	20	447.20	0	0	0	0	0	20	0	0	20	447.20	0	0	0	0	0.00	40	22.36	894.40			
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	6	26	459.68	0	0	6	6	106.08	20	0	6	26	459.68	0	0	6	6	106.08	64	17.68	1,131.52			
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	10	0	0	10	225.70	0	0	0	0	0	10	0	0	10	225.70	0	0	0	0	0.00	20	22.57	451.40			
70	31151027-TW-P01	TYNNE, plastic	roll	3	0	0	3	199.86	0	0	0	0	0	3	0	0	3	199.86	0	0	0	0	0.00	6	66.62	399.72			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																													
71	4111094-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	19.93	0.00				
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
72	44121612-BL-H01	BLADE, for general purpose cutnry/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	16.37	0.00				
73	44101062-PR-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9,534.72	0.00				
74	44120337-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	259.89	0.00				
75	44101807-CA-Q01	CALCULATOR, Compact	unit	5	0	0	5	1,178.85	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	235.77	1,178.85				
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	32.97	0.00				
77	44122105-BF-C01	CLIP, backfold, 19mm	box	15	0	0	15	140.40	0	0	0	0	0	15	0	0	15	140.40	0	0	0	0	0.00	30	9.36	280.80			
78	44122105-BF-C02	CLIP, backfold, 25mm	box	10	0	3	13	202.80	0	0	3	3	46.80	10	0	3	13	202.80	0	0	3	3	46.80	32	15.60	499.20			
79	44122105-BF-C03	CLIP, backfold, 32mm	box	15	0	3	18	599.04	0	0	3	3	99.84	15	0	3	18	599.04	0	0	3	3	99.84	42	33.28	1,397.76			
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	0	3	13	784.16	0	0	3	3	180.96	10	0	3	13	784.16	0	0	3	3	180.96	32	60.32	1,800.24			
81	44121001-CT-R02	CORRECTION TAPE	piece	30	0	24	54	729.00	0	0	24	24	324.00	30	0	12	42	567.00	0	0	12	12	162.00	132	13.50	1,782.00			
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	0	0	5	158.60	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	31.72	158.60				
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	146.89	0.00				
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	83.01	0.00				
85	44103020-DS-H01	DATER STAMP	piece	5	0	0	5	2,174.75	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	434.95	2,174.75				
86	44121056-EN-D01	ENVELOPE, Documentary, A4	box	2	0	0	2	1,659.84	0	0	0	0	0	2	0	0	2	1,659.84	0	0	0	0	0.00	4	829.92	3,319.68			
87	44121056-EN-D02	ENVELOPE, Documentary, legal	box	2	0	0	2	2,115.16	0	0	0	0	0	2	0	0	2	2,115.16	0	0	0	0	0.00	4	1,057.58	4,230.32			
88	44121056-EN-X01	ENVELOPE, Expanding, Kraft	box	2	0	1	3	2,819.85	0	0	0	0	0	2	0	1	3	2,819.85	0	0	0	0	0.00	6	939.95	5,659.70			
89	44121056-EN-X02	ENVELOPE, Expanding, Plastic	piece	10	0	0	10	304.90	0	0	0	0	0	10	0	0	10	304.90	0	0	0	0	0.00	20	30.49	609.80			
90	44121056-EN-H02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	432.52	0.00			
91	44121059-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00			
92	44111912-ER-B01	ERASER, flat, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0	5	0	0	5	72.40	0	0	0	0	0.00	5	14.48	72.40			
93	44122118-FM-P01	PASTERER	box	5	0	6	11	1,041.04	0	0	6	6	567.84	5	0	6	11	1,041.04	0	0	6	6	567.84	34	94.64	3,217.76			
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	90.20	0.00				
95	44122019-FT-Q01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	11.13	0.00				

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
96	4412208-FT-C02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23		0.00
97	4412201-F0-P01	FOLDER, Fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40		0.00
98	4412201-F0-F02	FOLDER, Fancy with side, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20		0.00
99	4412201-F0-L01	FOLDER, L-type, A4	pack	2	0	0	2	400.56	0	0	0	0	0.00	2	0	0	2	400.56	0	0	0	0	0.00	4	200.28		801.12
100	4412201-F0-L02	FOLDER, L-type, Legal	pack	2	0	0	2	498.16	0	0	0	0	0.00	2	0	0	2	498.16	0	0	0	0	0.00	4	248.08		996.32
101	4412202-F0-P01	FOLDER, preboard	box	4	0	0	4	3,810.56	0	0	0	0	0.00	4	0	0	4	3,810.56	0	0	0	0	0.00	8	952.64		7,621.12
102	4412201-F0-T01	FOLDER with tab, A4	pack	5	0	0	5	1,898.00	0	0	0	0	0.00	5	0	0	5	1,898.00	0	0	0	0	0.00	10	378.60		3,796.00
103	4412201-F0-T02	FOLDER with tab, Legal	pack	30	0	0	30	12,417.60	0	0	0	0	0.00	30	0	0	30	12,417.60	0	0	0	0	0.00	60	413.92		24,835.20
104	4412208-FT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60		0.00
105	4412176-MA-F01	MARKER, Fluorescent	set	0	0	4	4	124.44	0	0	0	0	0.00	0	0	4	4	124.44	0	0	0	0	0.00	8	31.11		248.88
106	44121708-WF-B01	MARKER, Permanent, Black	piece	24	0	12	36	297.72	0	0	12	12	99.24	24	0	12	36	297.72	0	0	12	12	99.24	96	8.27		793.92
107	44121708-WF-B02	MARKER, Permanent, Blue	piece	24	0	12	36	297.72	0	0	12	12	99.24	24	0	12	36	297.72	0	0	12	12	99.24	96	8.27		793.92
108	44121708-WF-B03	MARKER, Permanent, Red	piece	24	0	0	24	198.48	0	0	0	0	0.00	24	0	0	24	198.48	0	0	0	0	0.00	48	8.27		396.96
109	44121708-WF-B01	MARKER, Whiteboard, Black	piece	24	0	12	36	347.40	0	0	12	12	115.80	24	0	12	36	347.40	0	0	12	12	115.80	96	9.65		926.40
110	44121708-WF-B02	MARKER, Whiteboard, Blue	piece	24	0	12	36	347.40	0	0	12	12	115.80	24	0	12	36	347.40	0	0	12	12	115.80	96	9.65		926.40
111	44121708-WF-B03	MARKER, Whiteboard, Red	piece	24	0	0	24	231.60	0	0	0	0	0.00	24	0	0	24	231.60	0	0	0	0	0.00	48	9.65		463.20
112	44122104-FC-G01	PAPER CLIP, with/plastic coated, 33mm	box	10	0	12	22	194.04	0	0	12	12	106.84	10	0	12	22	194.04	0	0	12	12	106.84	68	8.82		599.76
113	44122104-FC-J02	PAPER CLIP, with/plastic coated, jumbo, 50mm	box	10	0	12	22	428.12	0	0	12	12	233.52	10	0	12	22	428.12	0	0	12	12	233.52	68	19.46		1,333.28
114	44101603-FS-H02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96		0.00
115	44101601-FT-H02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60		0.00
116	44121706-FE-L01	PENCIL, lead/graphite, with eraser	box	4	0	12	16	715.36	0	0	0	0	0.00	4	0	0	4	178.84	0	0	0	0	0.00	20	44.71		894.20
117	44121619-FS-H01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.08		0.00
118	44101602-FU-P01	PUNCHER, paper, heavy duty	piece	5	0	0	5	766.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	153.92		766.60
119	44122101-RU-B01	RUBBER BAND No. 18	box	3	0	0	3	405.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	135.20		405.60
120	44121965-SF-R01	STAPLE PNO, let	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92		0.00
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	10	0	6	16	1,048.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	65.52		1,048.32
122	44121615-ST-S01	STAPLER, standard type	piece	10	0	0	10	1,976.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	197.60		1,976.00
123	44121615-ST-R01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15		0.00
124	44121613-SR-P02	STAPLE REMOVER, pile-type	piece	10	0	0	10	465.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	465.10		465.10
125	44121605-TD-T01	TAPF DISPENSER, tube top	piece	5	0	0	5	387.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	77.58		387.90
PAPER MATERIALS AND PRODUCTS																											
126	14111325-CA-A01	CARTON/A, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72		0.00
127	14111366-C-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36		0.00
128	14111366-C-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.82		0.00
129	14111514-WF-S02	NOTEPAID, stick-on, 50mm x 76mm	pad	0	0	6	6	222.36	0	0	6	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	37.06		222.36
130	14111514-WF-S04	NOTEPAID, stick-on, 76mm x 100mm	pad	0	0	6	6	355.68	0	0	6	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	59.28		355.68
131	14111514-WF-S03	NOTEPAID, stick-on, 76mm x 76mm	pad	0	0	6	6	312.00	0	0	6	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	52.00		312.00
132	14111514-WB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04		0.00
133	14111507-PP-H01	PAPER, MULTICOPIY A4	ream	60	0	100	160	34,208.00	60	0	100	160	34,208.00	60	0	100	160	34,208.00	60	0	100	160	34,208.00	640	213.80		136,832.00
134	14111507-PP-H02	PAPER, MULTICOPIY LEGAL	ream	10	0	15	25	5,824.00	10	0	15	25	5,824.00	10	0	15	25	5,824.00	10	0	15	25	5,824.00	100	223.96		22,396.00
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74		0.00
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91		0.00
137	14111513-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82		0.00
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21		0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	TOTAL Amount for the year	
			Q1												Q2															
			Jan	Feb	Mar	Q1	No. amount	April	May	June	Q2	No. amount	July	Aug	Sept	Q3	No. amount	Oct	Nov	Dec	Q4	No. amount								
139	14111531-RE-301	RECORD BOOK, 300 PAGES	book	2	0	0	2	183.40	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	2	91.70	183.40	
140	14111531-RE-302	RECORD BOOK, 500 PAGES	book	3	0	0	3	373.68	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	3	124.56	373.68	
141	14111704-TT-104	TISSUE, INTERFOLDED PAPER TOWEL	pack	20	0	0	20	676.00	20	0	0	20	676.00	20	0	0	676.00	20	0	0	20	676.00	20	0	0	20	676.00	80	33.80	2,704.00
142	14111704-TT-102	TOILET TISSUE PAPER, 2 PLY	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	99.84	0.00	
PERFUMES OR COSMETICS OR PARAFRANCES																														
143	5313165-HS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	85.08	0.00	
PESTICIDES OR PEST REPELLENTS																														
144	10191901-IP-A01	INSECTICIDE	can	6	0	6	12	1,672.32	0	0	6	6	886.16	6	0	6	12	1,672.32	0	0	0	0	0.00	0	0	0	0	30	129.36	4,180.80
PRINTED PUBLICATIONS																														
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its 1983)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																														
1	4410105-BK-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	6,947.20	0.00	
2	4410105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,126.32	0.00	
3	4410105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,178.32	0.00	
4	4410105-CA-B04	INK CARTRIDGE, CANON PC-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	861.12	0.00	
5	4410105-CA-B02	INK CARTRIDGE, CANON PC-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	892.32	0.00	
6	4410105-EP-B17	INK CARTRIDGE, EPSON C13T64100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	231.90	0.00	
7	4410105-EP-C17	INK CARTRIDGE, EPSON C13T64200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	242.20	0.00	
8	4410105-EP-M17	INK CARTRIDGE, EPSON C13T64300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	242.20	0.00	
9	4410105-EP-Y17	INK CARTRIDGE, EPSON C13T64400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	242.20	0.00	
10	4410105-HP-B00	INK CARTRIDGE, HP C2604AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	852.80	0.00	
11	4410105-HP-T00	INK CARTRIDGE, HP C2606AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,048.32	0.00	
12	4410105-HP-B09	INK CARTRIDGE, HP C9311AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	910.00	0.00	
13	4410105-HP-T10	INK CARTRIDGE, HP C9322AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,053.52	0.00	
14	4410105-HP-B17	INK CARTRIDGE, HP C2640VAA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	880.88	0.00	
15	4410105-HP-T17	INK CARTRIDGE, HP C2643VAA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,047.28	0.00	
16	4410105-HP-C00	INK CARTRIDGE, HP C2671AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
17	4410105-HP-M00	INK CARTRIDGE, HP C2671AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
18	4410105-HP-M00	INK CARTRIDGE, HP C2671AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
19	4410105-HP-B00	INK CARTRIDGE, HP C2671AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,541.28	0.00	
20	4410105-HP-B20	INK CARTRIDGE, HP C2651VAA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	865.28	0.00	
21	4410105-HP-T20	INK CARTRIDGE, HP C2652VAA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,066.00	0.00	
22	4410105-HP-B43	INK CARTRIDGE, HP C2645AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,970.80	0.00	
23	4410105-HP-C43	INK CARTRIDGE, HP C2646AA (HP951X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	
24	4410105-HP-M43	INK CARTRIDGE, HP C2647AA (HP951X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	
25	4410105-HP-M43	INK CARTRIDGE, HP C2648AA (HP951X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	
26	4410105-HP-B56	INK CARTRIDGE, HP C2692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	419.12	0.00	
27	4410105-HP-T56	INK CARTRIDGE, HP C2693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	419.12	0.00	
28	4410105-HP-B53	INK CARTRIDGE, HP C2107AA (HP978), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	404.56	0.00	
29	4410105-HP-T53	INK CARTRIDGE, HP C2108AA (HP978), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	404.56	0.00	
30	4410105-HP-T43	INK CARTRIDGE, HP C2676AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	424.32	0.00	
31	4410105-HP-P43	INK CARTRIDGE, HP C2677AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	424.32	0.00	
32	4410105-HP-C50	INK CARTRIDGE, HP C2651AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	982.80	0.00	
33	4410105-HP-M50	INK CARTRIDGE, HP C2654AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	982.80	0.00	

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
34	4410305-HP-Y50 INK CARTRIDGE, HP U0574A (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80		0.00
35	4410305-HP-B50 INK CARTRIDGE, HP U0560A (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80		0.00
36	4410305-HP-C48 INK CARTRIDGE, HP U0563A (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
37	4410305-HP-M48 INK CARTRIDGE, HP U0566A (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
38	4410305-HP-K48 INK CARTRIDGE, HP U0569A (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
39	4410305-HP-B48 INK CARTRIDGE, HP U0574A (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92		0.00
40	4410305-HP-C51 INK CARTRIDGE, HP T6389A (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00		0.00
41	4410305-HP-M51 INK CARTRIDGE, HP T6393A (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00		0.00
42	4410305-HP-Y51 INK CARTRIDGE, HP T6397A (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80		0.00
43	4410305-HP-B51 INK CARTRIDGE, HP T6401AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80		0.00
44	44103112-EP-R05 RIBBON CARTRIDGE, EPSON C13015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94		0.00
45	44103112-EP-R13 RIBBON CARTRIDGE, EPSON C13015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48		0.00
46	44103112-EP-R07 RIBBON CARTRIDGE, EPSON C13015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20		0.00
47	44103103-HP-R09 TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,007.40		0.00
48	44103103-HP-R11 TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44		0.00
49	44103103-HP-R15 TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56		0.00
50	44103103-HP-R16 TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.80		0.00
51	44103103-HP-C03 TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.80		0.00
52	44103103-HP-M03 TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.80		0.00
53	44103103-HP-Y03 TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36		0.00
54	44103103-C-800 TONER CARTRIDGE, CANON CRG-34 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28		0.00
55	44103103-HP-R12 TONER CARTRIDGE, HP C9435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36		0.00
56	44103103-HP-R18 TONER CARTRIDGE, HP C2355A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,153.72		0.00
57	44103103-HP-R21 TONER CARTRIDGE, HP C278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40		0.00
58	44103103-HP-R22 TONER CARTRIDGE, HP C285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32		0.00
59	44103103-HP-R23 TONER CARTRIDGE, HP C310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44		0.00
60	44103103-HP-C23 TONER CARTRIDGE, HP C311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44		0.00
61	44103103-HP-Y23 TONER CARTRIDGE, HP C312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44		0.00
62	44103103-HP-M23 TONER CARTRIDGE, HP C313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,469.52		0.00
63	44103103-HP-R28 TONER CARTRIDGE, HP C505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88		0.00
64	44103103-HP-R52 TONER CARTRIDGE, HP C7217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,823.96		0.00
65	44103103-HP-R53 TONER CARTRIDGE, HP C726A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,659.00		0.00
66	44103103-HP-R56 TONER CARTRIDGE, HP C781A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52		0.00
67	44103103-HP-R57 TONER CARTRIDGE, HP C783A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56		0.00
68	44103103-HP-R58 TONER CARTRIDGE, HP C787A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,855.88		0.00
69	44103103-HP-R60 TONER CARTRIDGE, HP C730A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,945.20		0.00
70	44103103-HP-C60 TONER CARTRIDGE, HP C731A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,945.20		0.00
71	44103103-HP-Y60 TONER CARTRIDGE, HP C732A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,805.12		0.00
72	44103103-HP-M60 TONER CARTRIDGE, HP C733A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,945.20		0.00
73	44103103-HP-B61 TONER CARTRIDGE, HP C736A (HP56A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00
74	44103103-HP-C61 TONER CARTRIDGE, HP C736A (HP56A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00
75	44103103-HP-Y61 TONER CARTRIDGE, HP C736A (HP56A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00
76	44103103-HP-M61 TONER CARTRIDGE, HP C740A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28		0.00
77	44103103-HP-B62 TONER CARTRIDGE, HP C740A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
44103103-HP-C62 TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-Y62 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-M62 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
44103103-HP-B63 TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
44103103-HP-C63 TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-Y63 TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-M63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
44103103-HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,135.84	0.00
44103103-HP-B46 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00

SOFTWARE																				
1	4323131-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	4323162-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	4323204-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4323217-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4323202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4323204-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4323202-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4323205-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	4323263-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4323301-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232602-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232605-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4323304-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4323305-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	4323405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-TS-001 BALLPEN	piece	0	0	0	100	500.00	0	0	0	100	500.00	0	0	0	100	500.00	0	0	100	500.00	400	5,000	2,000.00
2	80141505-TS-002 MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003 LAMINATING FILM	pack	1	0	0	1	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1	1,300.00	1,300.00
4	80141505-TS-004 STICKER PAPER	pack	2	0	0	100	8,160.00	0	0	0	0	0.00	0	0	100	100	8,000.00	0	0	0	0.00	202	80.00	16,160.00
5	80141505-TS-005 DOUBLE SIDED TAPE	roll	5	0	3	8	960.00	0	0	0	0	0.00	0	0	3	3	360.00	0	0	0	0.00	11	120.00	1,320.00
6	80141505-TS-006 PHOTO PAPER	pack	2	0	6	8	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	8	250.00	2,000.00
7	80141505-TS-007 BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
8	80141505-TS-008 CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009 CERTIFICATE HOLDER	piece	50	0	0	50	5,000.00	50	0	50	100	5,000.00	50	0	50	100	5,000.00	50	0	50	2,500.00	350	50.00	17,500.00
10	80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011 AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012 SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013 WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014 MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016 OSHWASHING LIQUID	bottle	10	0	0	0	800.00	10	0	0	10	800.00	10	0	0	10	800.00	10	0	10	800.00	40	80.00	3,200.00
17	80141505-TS-017 PLASTIC FASTENER	box	0	0	0	12	336.00	0	0	0	0	0.00	0	0	0	12	336.00	0	0	0	0.00	24	28.00	672.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
18	80141505-15-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
19	80141505-15-019	YELLOW BOARD PAPER	pack	0	0	6	6	180.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	6	30.00	180.00
20	80141505-15-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
21	80141505-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
22	80141505-15-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
23	80141505-15-023	ROUND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
24	80141505-15-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
25	80141505-15-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
26	80141505-15-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
27	80141505-15-027	GLUE STICK (FOR GLUE GUN)	pack	5	0	0	5	500.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	100.00	500.00
28	80141505-15-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
29	80141505-15-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
30	80141505-15-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
31	80141505-15-031	MANILA PAPER	pack	0	0	50	50	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	50	0.00	0.00
32	80141505-15-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
33	80141505-15-033	PAOLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
34	80141505-15-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
35	80141505-15-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
36	80141505-15-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
37	80141505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
38	80141505-15-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
39	80141505-15-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
40	80141505-15-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
41	80141505-15-041	PACKET/BOX	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
42	80141505-15-042	GLUE GUN	unit	2	0	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	300.00	600.00
43	80141505-15-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
44	80141505-15-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
45	80141505-15-045	PODIUM/IDONE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
46	80141505-15-046	KEYBOARD	unit	10	0	0	10	6,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	600.00	6,000.00
47	80141505-15-047	DSL/CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
48	80141505-15-048	STEEL PUCK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
49	80141505-15-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
50	80141505-15-050	FILE FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
51	80141505-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
52	80141505-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
53	80141505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
46	80141505-15-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
47	80141505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
48	80141505-15-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
49	80141505-15-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
50	80141505-15-058	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
51	80141505-15-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
52	80141505-15-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00
53	80141505-15-061	ASSEMBLED OWNER-TYPE JEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4
50	80141505-TS-002	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51	80141505-TS-003	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52	80141505-TS-004	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53	80141505-TS-005	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
A. TOTAL																							409,334.34
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							40,933.43
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B + C)																							450,267.77
E. APPROVED BUDGET BY THE AGENCY HEAD In Figure and Words:																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

ADONIS T. VILLACIN
Propose/ Supply Officer

GERBERT N. ALES
Accountant / Budget Officer

MARIA ELINA C. ARRON
Head of Office / Agency Manager

Date Prepared: _____