

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

- Reminders:
- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All information provided must be provided accurately.
 - 3.0 Kindly refer to the CSE requirements on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - 4.0 Do not delete, add, or revise any item on this form, otherwise the form will be deemed invalid.
 - 5.0 For items not included on the list of PART II, a separate file, with the name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqo>. Instructions on how to fill-out is included in the reminders of the form.
 - 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
 - 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 - 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2054426 (Smart) or 0962-8255199 (Smart), or email appcsehelpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Trade and Industry
Region: VI
Address: JSM Building,
Cor. JM Barea-Peralta Sts., Iloilo City

Agency Code/UACS: 22-001-03-00006
Organization Type: _____

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: Pristine Elaine D. Mardang
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year

1	12191601-AL-504	ALCOHOL, Ethyl, 500 ml	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	12191603-AL-503	ALCOHOL, Ethyl, 1 Gallon	gallon	2	2	2	6	2	2	2	6	2	2	2	6	2,492.54	0
																	8,376.16

3	60121413-CB-F01	CLEARBOOK, A4 size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
4	60121413-CB-F02	CLEARBOOK, legal size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	60121534-ER-F01	ERASER, plastic/rubber	piece	3	3	2	8	0	0	0	0	0	0	0	0	0	0.00
6	60121524-SP-Q01	SIGN PEN, Extra Fine Tip, Black	piece	5	5	10	20	444.00	5	5	10	20	444.00	5	5	10	22.20
7	60121524-SP-Q04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	60121524-SP-Q07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	60121524-SP-Q02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
10	60121524-SP-Q05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
11	60121524-SP-Q08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	60121524-SP-Q03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	60121524-SP-Q06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	60121524-SP-Q09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
15	60121124-WR-F01	WRAPPING PAPER	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
17	45111609-MH-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
																	25,623.60
																	16,588.00
																	0.00

18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	3	3	4	10	204.90	0	0	0	0	0	0	0	0	0.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	3	3	4	10	183.40	0	0	0	0	0	0	0	0	0.00
																	204.90
																	183.40

																	183.40
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan												Q1											
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
20	47131812-AF-A01	AIR FRESHENER	can	3	3	4	10	873.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	87.31	873.10
21	47131604-BR-E01	BROOM (Walls Tinting)	piece	2	2	2	6	748.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	124.80	748.80
22	47131604-BR-T01	BROOM (Walls Tinting)	piece	0	0	2	2	52.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	26.00	52.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	3	3	3	9	374.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	41.60	374.40
24	47131805-CL-F01	CLEANSER, Scouring Powder	plastic container	2	2	2	6	143.52	2	2	2	6	143.52	2	2	2	6	143.52	2	2	2	6	143.52	24	23.92	574.08
25	47131811-CE-B02	DETERGENT BAR	piece	2	2	1	5	46.70	2	2	1	5	46.70	2	2	1	5	46.70	2	2	1	5	46.70	20	9.34	186.80
26	47131811-CE-F02	DETERGENT POWDER, all purpose	pouch	2	2	1	5	270.40	0	0	0	0	0.00	2	2	1	5	270.40	0	0	0	0	0.00	10	54.08	540.80
27	47131803-OS-A01	DISINFECTANT SPRAY	can	2	2	1	5	699.45	2	2	1	5	699.45	2	2	1	5	699.45	2	2	1	5	699.45	20	139.89	2,797.80
28	47131801-DU-A01	DUST PAN	piece	0	0	2	2	93.60	0	0	1	1	46.80	0	0	1	1	46.80	0	0	1	1	46.80	5	46.80	234.00
29	47131802-FM-F03	FLOOR WAX, paste type, red	can	0	0	1	1	300.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	309.76	309.76
30	47131830-FC-A01	FURNITURE CLEANER	can	1	1	1	3	424.17	1	1	1	3	424.17	1	1	1	3	424.17	1	1	1	3	424.17	12	141.39	1,696.68
31	73101612-HS-L01	HAND SOAP, liquid, 500ml.	bottle	4	4	4	12	515.40	4	4	4	12	515.40	4	4	4	12	515.40	4	4	4	12	515.40	48	42.95	2,061.60
32	47121804-MP-B01	MOP BUCKET	unit	0	0	1	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00	2,288.00
33	47131501-RG-C01	RAGS	kilo	0	0	1	1	69.47	0	0	0	0	0.00	0	0	1	1	69.47	0	0	0	0	0.00	2	69.47	138.94
34	47131602-SC-H01	SCOURING PAD	pack	0	1	1	2	171.26	0	1	1	2	171.26	0	1	1	2	171.26	1	1	0	2	171.26	8	85.63	685.04
35	47121701-TB-F04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
36	47121701-TB-F05	TRASHBAG, Large size	roll/pack	4	4	4	12	711.36	4	4	4	12	711.36	4	4	4	12	711.36	4	4	4	12	711.36	48	99.28	2,485.44
37	47121701-TB-F06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
38	47121702-WB-F01	WASTEBASKET	piece	0	1	0	1	43.68	0	1	0	1	43.68	0	1	0	1	43.68	0	1	0	1	43.68	4	43.68	174.72
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-F01	INK, for stamp pad	bottle	0	0	1	1	28.79	0	0	1	1	28.79	0	0	1	1	28.79	1	0	0	1	28.79	4	28.79	115.16
CONSUMER ELECTRONICS																										
40	52161535-DV-A02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,359.16	0.00
FILMS																										
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.44	0.00
42	13111201-CF-F02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-F01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
FLAG OR ACCESSORIES																										
44	55121905-FH-F01	PHILIPPINE NATIONAL FLAG	piece	0	1	0	1	284.84	0	1	0	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	2	284.84	569.68
FURNITURE AND FURNISHINGS																										
45	56101504-CN-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00
46	56101504-CN-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00	0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DS-K03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DS-K04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,014.56	0.00
54	43202010-EP-J04	FLASH DRIVE	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00
55	43211503-LA-F04	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
56	43211593-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,880.00	
57	43211708-WH-Q02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.92	
58	43212105-PK-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,436.89	
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	
60	39101628-L1-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-Q2-X02	GLUE, all-purpose	bottle	3	3	2	8	497.12	0	0	0	0	0.00	3	3	2	8	497.12	0	0	0	0	0.00	16	62.14	994.24
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00
63	31151804-SW-S01	STAPLE WIRE, standard	box	2	2	1	5	118.80	2	2	1	5	118.80	2	2	1	5	118.80	2	2	1	5	118.80	20	23.76	475.20
64	31201502-7A-E02	TAPE, electrical	roll	0	0	2	2	38.90	0	0	2	2	38.90	0	0	1	1	19.45	0	0	0	0	0.00	5	19.45	97.25
65	31201503-7A-M01	TAPE, masking, 24mm	roll	1	1	1	3	167.04	1	1	1	3	167.04	1	1	1	3	167.04	1	1	1	3	167.04	12	55.68	668.16
66	31201503-7A-M02	TAPE, masking, 48 mm	roll	1	2	2	5	605.80	1	2	2	5	605.80	1	2	2	5	605.80	1	2	2	5	605.80	20	121.16	2,423.20
67	31201517-7A-F01	TAPE, packaging, 48 mm	roll	3	3	1	7	156.52	1	2	2	5	111.80	1	2	2	5	111.80	1	2	2	5	111.80	22	22.36	491.92
68	31201512-7A-T01	TAPE, transparent, 24mm	roll	5	5	5	15	265.20	5	5	5	15	265.20	5	5	5	15	265.20	5	5	5	15	265.20	60	17.68	1,060.80
69	31201512-7A-T02	TAPE, transparent, 48 mm	roll	3	3	2	8	180.56	3	3	2	8	180.56	3	3	2	8	180.56	3	3	2	8	180.56	32	22.57	722.24
70	31151507-7W-P01	TYNNE, plastic	roll	0	0	1	1	66.62	0	0	1	1	66.62	0	0	0	0	0.00	0	0	0	0	0.00	2	66.62	133.24
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-HU-P02	RULER, plastic, 450mm	piece	0	0	1	1	19.93	0	0	1	1	19.93	0	0	0	0	0.00	0	0	0	0	0.00	2	19.93	39.86
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	1	1	2	32.74	0	1	1	2	32.74	0	0	0	0	0.00	0	0	0	0	0.00	4	16.37	65.48
73	44101602-FB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,594.72	0.00
74	44122037-8B-P10	BINDING RING/COHE, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.89	0.00
75	44101607-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
76	44121710-CH-M01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	1	1	1	3	28.08	1	1	1	3	28.08	1	1	1	3	28.08	1	1	1	3	28.08	12	9.36	112.32
78	44122105-BF-C02	CLIP, backfold, 25mm	box	1	1	1	3	46.80	1	1	1	3	46.80	1	1	1	3	46.80	1	1	1	3	46.80	12	15.60	187.20
79	44122105-BF-C03	CLIP, backfold, 32mm	box	1	1	1	3	99.84	1	1	1	3	99.84	1	1	1	3	99.84	1	1	1	3	99.84	12	33.28	399.36
80	44122105-BF-C04	CLIP, backfold, 50mm	box	1	1	1	3	180.96	1	1	1	3	180.96	1	1	1	3	180.96	1	1	1	3	180.96	12	60.32	723.44
81	44121801-CT-R02	CORRECTION TAPE	piece	5	5	5	15	202.50	5	5	5	15	202.50	5	5	5	15	202.50	5	5	5	15	202.50	60	13.50	810.00
82	44121612-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	1	1	1	3	437.67	1	1	1	3	437.67	1	1	1	3	437.67	1	1	1	3	437.67	12	145.89	1,750.68
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00
85	44103302-DS-M01	DATER STAMP	piece	1	1	0	2	869.90	0	0	0	0	0.00	1	1	0	2	869.90	0	0	0	0	0.00	4	434.95	1,739.80
86	44121506-EM-D01	ENVELOPE, Documentary, A4	box	0	0	1	1	829.92	0	0	1	1	829.92	0	0	1	1	829.92	0	0	0	0	0.00	2	829.92	1,659.84
87	44121506-EM-D02	ENVELOPE, Documentary, legal,	box	0	0	1	1	1,057.58	0	0	1	1	1,057.58	0	0	1	1	1,057.58	0	0	0	0	0.00	2	1,057.58	2,115.16
88	44121506-EM-X01	ENVELOPE, Expanding, Kraft	box	0	0	1	1	939.95	0	1	1	2	1,879.90	0	0	1	1	1,879.90	0	0	1	1	939.95	6	939.95	5,639.70
89	44121506-EM-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EM-X02	ENVELOPE, Mailing	box	0	0	1	1	492.52	0	0	1	1	492.52	0	0	0	0	0.00	0	0	0	0	0.00	2	492.52	865.04
91	44121504-EM-W02	ENVELOPE, Mailing, with window	box	0	0	1	1	512.72	0	0	1	1	512.72	0	0	0	0	0.00	0	0	0	0	0.00	2	512.72	1,025.44
92	44111812-ER-B01	ERASER, fed, for blackboard/whiteboard	piece	0	0	2	2	26.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14.48	28.96
93	44122118-FA-P01	FASTENER	box	2	3	2	7	662.48	2	3	2	7	662.48	2	3	2	7	662.48	2	3	2	7	662.48	28	94.64	2,649.12
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	2	2	22.26	0	0	2	2	22.26	0	0	2	2	22.26	0	0	2	2	22.26	8	11.13	89.04

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
96	4412018-FT-Q02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	14.23		0.00
97	4412011-FO-F01	FOLDER, Fancg with slide, A4	bundle	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	270.40		0.00
98	4412011-FO-F02	FOLDER, Fancg with slide, Legal	bundle	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	291.20		0.00
99	4412011-FO-L01	FOLDER, L-yps, A4	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	200.28		0.00
100	4412011-FO-L02	FOLDER, L-yps, Legal	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	249.08		0.00
101	4412027-FO-F01	FOLDER, presboard	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	952.64		0.00
102	4412011-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	379.60		0.00
103	4412011-FO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	413.92		0.00
104	4412008-IT-T01	INDEX TAB	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	67.60		0.00
105	44121716-M4-F01	MARKER, Fluorescent	set	0	0	1	1	31.11	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1	31.11		31.11
106	44121708-WP-B01	MARKER, Permanent, Black	piece	0	0	10	10	82.70	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	8.27		82.70
107	44121708-WP-B02	MARKER, Permanent, Blue	piece	0	0	10	10	82.70	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	10	8.27		82.70
108	44121708-WP-B03	MARKER, Permanent, Red	piece	0	0	2	2	16.54	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	2	8.27		16.54
109	44121708-WW-B01	MARKER, Whiteboard, Black	piece	0	0	5	5	48.25	5	0	0	5	48.25	0	0	0	0	0	0	0	0	0	0	0.00	10	9.65		96.50
110	44121708-WW-B02	MARKER, Whiteboard, Blue	piece	0	0	5	5	48.25	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5	9.65		48.25
111	44121708-WW-B03	MARKER, Whiteboard, Red	piece	0	0	2	2	19.30	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2	9.65		19.30
112	4412104-PC-Q01	PAPER CLIP, vinyl/plastic coated, 39mm	box	0	2	3	5	44.10	0	2	3	5	44.10	0	2	3	5	44.10	0	2	3	5	5	44.10	20	8.82		176.40
113	4412104-PC-Q02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	2	3	5	97.30	0	2	3	5	97.30	0	2	3	5	97.30	0	3	2	5	5	97.30	20	19.46		389.20
114	4410103-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	18,718.96		0.00
115	4410101-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9,297.60		0.00
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	1	1	44.71	0	0	1	1	44.71	0	0	1	1	44.71	0	0	1	1	1	44.71	4	44.71		178.84
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	236.08		0.00
118	44101002-PL-F01	PUNCHER, paper, heavy duty	piece	0	0	2	2	307.84	0	0	2	2	307.84	0	0	0	0	0.00	0	0	1	1	1	0.00	5	153.92		769.60
119	44121011-RL-B01	RUBBER BAND No. 18	box	0	0	1	1	135.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	1	135.20		135.20
120	44121805-SP-F01	STAMP PAD, felt	piece	0	0	2	2	79.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	2	39.92		79.84
121	44121018-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	1	1	65.52	0	0	1	1	65.52	0	0	1	1	65.52	0	0	1	1	1	65.52	4	65.52		262.08
122	44121615-ST-S01	STAPLER, standard type	piece	0	0	2	2	395.20	0	0	2	2	395.20	0	0	0	0	0.00	0	0	0	0	0	0.00	4	197.60		790.40
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	1	1	693.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	1	693.15		693.15
124	44121613-SR-F02	STAPLE REMOVER, pier-type	piece	0	0	1	1	46.51	0	0	1	1	46.51	0	0	1	1	46.51	0	0	1	1	1	46.51	4	46.51		186.04
125	44121005-TD-T01	TAPE DISPENSER, table top	piece	0	0	1	1	77.58	0	0	0	0	0.00	0	0	0	1	1	77.58	0	0	0	0	0.00	2	77.58		155.16
PAPER MATERIALS AND PRODUCTS																												
126	14111825-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	83.72		0.00
127	14111806-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	946.36		0.00
128	14111806-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,973.92		0.00
129	14111514-NP-S02	NOTEPAD, side-on, 50mm x 76mm	pad	0	0	10	10	374.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	10	37.06		370.60
130	14111514-NP-S04	NOTEPAD, side-on, 76mm x 100mm	pad	0	0	10	10	592.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	10	59.28		592.80
131	14111514-NP-S03	NOTEPAD, side-on, 76mm x 76mm	pad	0	0	10	10	520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	10	52.00		520.00
132	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	14.04		0.00
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	5	5	1,069.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	5	213.80		1,069.00
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	5	5	1,164.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	5	232.96		1,164.80
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	5	5	668.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	5	137.74		668.70
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	158.91		0.00
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	34.82		0.00
138	14111503-PA-F01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	154.21		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year													
				Jan												Feb															Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT
				Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4																								
139	1411151-RE-801	RECORD BOOK, 300 PAGES	book	0	0	5	5	458.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	5	91.70	458.50											
140	1411151-RE-802	RECORD BOOK, 500 PAGES	book	0	0	2	2	249.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	2	124.56	249.12											
141	1411170-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00											
142	1411170-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	3	3	3	9	898.56	3	3	3	9	898.56	3	3	3	9	898.56	3	3	3	9	9	898.56	3	3	3	9	898.56	36	99.84	3,994.24											
PERFUMES OR COLOGNES OR FRAGRANCES																																											
143	5313165-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00											
PESTICIDES OR PEST REPELLENTS																																											
144	10191509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00											
PRINTED PUBLICATIONS																																											
145	53101524-RA-A01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00											
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																																											
1	44103109-BR-S05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00											
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00											
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00											
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00											
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	1	1	1	3	2,676.96	1	1	1	3	2,676.96	1	1	1	3	2,676.96	1	1	1	3	3	2,676.96	1	1	1	3	2,676.96	12	892.32	10,707.84											
6	44103105-EP-B17	INK CARTRIDGE, EPSON CL37664100 (T6641), Black	cart	0	1	1	2	463.80	0	1	1	2	463.80	0	1	1	2	463.80	0	1	1	2	2	463.80	0	1	1	2	463.80	8	231.90	1,855.20											
7	44103105-EP-C17	INK CARTRIDGE, EPSON CL37664200 (T6642), Cyan	cart	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	2	464.40	0	1	1	2	464.40	8	242.20	1,937.60											
8	44103105-EP-M17	INK CARTRIDGE, EPSON CL37664300 (T6643), Magenta	cart	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	2	464.40	0	1	1	2	464.40	8	242.20	1,937.60											
9	44103105-EP-Y17	INK CARTRIDGE, EPSON CL37664400 (T6644), Yellow	cart	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	464.40	0	1	1	2	2	464.40	0	1	1	2	464.40	8	242.20	1,937.60											
10	44103105-HP-P40	INK CARTRIDGE, HP CP2004AA (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00											
11	44103105-HP-T40	INK CARTRIDGE, HP CP2006AA (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00											
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00											
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00											
14	44103105-HP-B17	INK CARTRIDGE, HP C9430MA (HP80), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00											
15	44103105-HP-T17	INK CARTRIDGE, HP C9431MA (HP80), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00											
16	44103105-HX-C40	INK CARTRIDGE, HP C9722AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00											
17	44103105-HX-M40	INK CARTRIDGE, HP C9723AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00											
18	44103105-HX-Y40	INK CARTRIDGE, HP C9724AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00											
19	44103105-HX-B40	INK CARTRIDGE, HP C9725AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00											
20	44103105-HP-B20	INK CARTRIDGE, HP C9811MA (HP81), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00											
21	44103105-HP-T20	INK CARTRIDGE, HP C9821MA (HP81), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00											
22	44103105-HP-B43	INK CARTRIDGE, HP C9H54AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00											
23	44103105-HX-C43	INK CARTRIDGE, HP C9H54MA (HP951X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00											
24	44103105-HX-M43	INK CARTRIDGE, HP C9H54AA (HP951X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00											
25	44103105-HX-Y43	INK CARTRIDGE, HP C9H73AA (HP951X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00											
26	44103105-HP-B36	INK CARTRIDGE, HP C9H92AA (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00											
27	44103105-HP-T36	INK CARTRIDGE, HP C9H93AA (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00											
28	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP878), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00											
29	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP878), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00											
30	44103105-HP-T43	INK CARTRIDGE, HP F9V26AA (HP880), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00											
31	44103105-HP-B43	INK CARTRIDGE, HP F9V27AA (HP880), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00											
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00											
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00											

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4					
				AMOUNT				AMOUNT					AMOUNT					AMOUNT								
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	982.80	0.00	
35	44103105-HP-850	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1,294.80	0.00	
36	44103105-KX-CH6	INK CARTRIDGE, HP L0563AA (HP955A), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1,335.52	0.00	
37	44103105-KX-M46	INK CARTRIDGE, HP L0566AA (HP955A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1,339.52	0.00	
38	44103105-KX-Y46	INK CARTRIDGE, HP L0569AA (HP955A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1,339.52	0.00	
39	44103105-KX-P46	INK CARTRIDGE, HP L0572AA (HP955A), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	1,917.92	0.00	
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	468.00	0.00	
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	468.00	0.00	
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	468.00	0.00	
43	44103105-HP-851	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	774.80	0.00	
44	44103112-EP-405	RIBBON CARTRIDGE, EPSON C130015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	77.43	0.00	
45	44103112-EP-413	RIBBON CARTRIDGE, EPSON C130015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	77.94	0.00	
46	44103112-EP-407	RIBBON CARTRIDGE, EPSON C130015531 (S015085)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	818.48	0.00	
47	44103103-8R-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	3,567.20	0.00	
48	44103103-8R-811	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	5,002.40	0.00	
49	44103103-8R-815	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	5,575.44	0.00	
50	44103103-8R-816	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	4,564.56	0.00	
51	44103103-8R-C03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	7,716.80	0.00	
52	44103103-8R-M03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	7,716.80	0.00	
53	44103103-BR-Y03	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	13,399.36	0.00	
54	44103103-CA-B00	TONER CARTRIDGE, HP CR35A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	3,459.28	0.00	
55	44103103-HP-812	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	7,705.36	0.00	
56	44103103-HP-818	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	4,152.72	0.00	
57	44103103-HP-821	TONER CARTRIDGE, HP CE285A (HP95A), Black	cart	0	0	0	0	3,598.40	0	0	1	3,598.40	0	0	1	3,598.40	0	0	0	0	1	1	1	3,598.40	14,393.60	0.00
58	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,608.32	0.00	
59	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,897.44	0.00	
60	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,897.44	0.00	
61	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,897.44	0.00	
62	44103103-HP-828	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	4,495.52	0.00	
63	44103103-HP-852	TONER CARTRIDGE, HP CP217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	3,154.88	0.00	
64	44103103-HP-853	TONER CARTRIDGE, HP CP226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	5,822.56	0.00	
65	44103103-HP-856	TONER CARTRIDGE, HP CP231A (HP31A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	8,658.00	0.00	
66	44103103-HP-857	TONER CARTRIDGE, HP CP233A (HP33A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	3,367.52	0.00	
67	44103103-HP-858	TONER CARTRIDGE, HP CP237A (HP37A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	10,908.56	0.00	
68	44103103-HP-860	TONER CARTRIDGE, HP CP350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,856.88	0.00	
69	44103103-HP-C60	TONER CARTRIDGE, HP CP351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,943.20	0.00	
70	44103103-HP-Y60	TONER CARTRIDGE, HP CP352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,943.20	0.00	
71	44103103-HP-M60	TONER CARTRIDGE, HP CP353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	2,943.20	0.00	
72	44103103-HP-861	TONER CARTRIDGE, HP CP360A (HP308A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	7,803.12	0.00	
73	44103103-HP-C61	TONER CARTRIDGE, HP CP361A (HP308A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	9,783.28	0.00	
74	44103103-HP-Y61	TONER CARTRIDGE, HP CP362A (HP308A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	9,783.28	0.00	
75	44103103-HP-M61	TONER CARTRIDGE, HP CP363A (HP308A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	9,783.28	0.00	
76	44103103-HP-862	TONER CARTRIDGE, HP CP400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	3,459.28	0.00	

Item & Specifications										Unit of Measure		Monthly Quantity Requirement												Total Quantity for the year		Price	Total Amount for the year					
										Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
78	44103103-HP-C62	TONER CARTRIDGE, HP CP401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,063.28	0.00		
79	44103103-HP-Y62	TONER CARTRIDGE, HP CP402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,063.28	0.00		
80	44103103-HP-M62	TONER CARTRIDGE, HP CP403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,063.28	0.00		
81	44103103-HP-B63	TONER CARTRIDGE, HP CP410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,328.48	0.00		
82	44103103-HP-C63	TONER CARTRIDGE, HP CP411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,328.48	0.00		
83	44103103-HP-Y63	TONER CARTRIDGE, HP CP412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	5,392.08	0.00		
84	44103103-HP-M63	TONER CARTRIDGE, HP CP413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	5,392.08	0.00		
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	5,392.08	0.00		
86	44103103-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	4,155.84	0.00		
SOFTWARE										cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,680.00	0.00
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
10	43233601-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																																

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year			
				Q1												Q2									
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
19	80141505-TS-019	YELLOW BOND PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
20	80141505-TS-020	EXTENSION CORD	piece	1	0	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
24	80141505-TS-024	PUSH PIN	pack	3	3	3	9	315.00	2	2	2	6	210.00	3	3	3	9	315.00	2	2	2	6	210.00	30	315.00
25	80141505-TS-025	DOOR MAT	piece	3	3	3	9	450.00	0	0	0	0	0.00	3	3	3	9	450.00	1	0	0	1	50.00	19	50.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
28	80141505-TS-028	DECORRANT CAKE	piece	2	2	2	6	450.00	2	2	2	6	450.00	2	2	2	6	450.00	2	2	2	6	450.00	24	75.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
36	80141505-TS-036	AIR FILTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
43	80141505-TS-043	TICKET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
44	80141505-TS-044	SPRAYERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
45	80141505-TS-045	POYONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
47	80141505-TS-047	DOLA CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
50	80141505-TS-058	TRUCK-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
50	80141505-75-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-75-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-75-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-75-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																									116,185.44	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										11,618.54
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										-
D. GRAND TOTAL (A + B + C)																										127,803.98
E. APPROVED BUDGET BY THE AGENCY HEAD																										
F. APPROVED BUDGET BY THE AGENCY HEAD																										
G. APPROVED BUDGET BY THE AGENCY HEAD																										
H. APPROVED BUDGET BY THE AGENCY HEAD																										
I. APPROVED BUDGET BY THE AGENCY HEAD																										
J. APPROVED BUDGET BY THE AGENCY HEAD																										
K. APPROVED BUDGET BY THE AGENCY HEAD																										
L. APPROVED BUDGET BY THE AGENCY HEAD																										
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N. APPROVED BUDGET BY THE AGENCY HEAD																										
O. APPROVED BUDGET BY THE AGENCY HEAD																										
P. APPROVED BUDGET BY THE AGENCY HEAD																										
Q. APPROVED BUDGET BY THE AGENCY HEAD																										
R. APPROVED BUDGET BY THE AGENCY HEAD																										
S. APPROVED BUDGET BY THE AGENCY HEAD																										
T. APPROVED BUDGET BY THE AGENCY HEAD																										
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V. APPROVED BUDGET BY THE AGENCY HEAD																										
W. APPROVED BUDGET BY THE AGENCY HEAD																										
X. APPROVED BUDGET BY THE AGENCY HEAD																										
Y. APPROVED BUDGET BY THE AGENCY HEAD																										
Z. APPROVED BUDGET BY THE AGENCY HEAD																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



PRISCILLE ELAYNE D. MAGDANG
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



YNDY EZELLE MIRANDA
Accountant / Budget Officer

Approved by:



RACHEL N. NUPALE
Head of Office/Agency

Date Prepared:

AGENCY CODE/LINKS
27 01 03 0006

AGENCY NAME
DEPARTMENT OF TRADE AND INDUSTRY

ORGANIZATION TYPE
M

REGION
BIRLAIDONG, CORNER JM BAWA-PESALA STREET, KOLAO CITY

CONTACT PERSON
NISTINE ELAINE D MAGSALOG

DESIGNATION
ADMINISTRATIVE OFFICER III

EMAIL
nismeladecor@dti.gov.ph

CONTACT NUMBER
(033) 330022 / 331900

INTRODUCTION:
REMARKS:

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSB) 2025 FORM - Other Items

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSB for the PS-DBM.

1. The APP-CSB 2025 form - Other Items must be accomplished using Excel ONLY. The APP-CSB form - Other Items shall be deemed inaccurate or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (<https://psdbm.gov.ph>).

2. All information must be provided accurately.

3. To fill out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right-click, then PASTE AS UNLABLE in the designated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to keep the details of the product, you may type it in the "Remarks" column. Do not provide details from descriptions in the item description (100 rows are designated only for this procedure, while the remaining rows is open for editing). You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSB 2025 form - Other Items through the Google Forms link: <https://forms.gle/3A56A84>

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-295-4426 (Smart) or 0962-02551199 (Smart), or email: apppcsb@psdbm.gov.ph or visit the PS-DBM website (<https://psdbm.gov.ph>) for the guide on how to fill out the APP-CSB.

6. The APP-CSB for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Find specific number or composition of the item and its dimensions, color, or texture)	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	at month	April	May	June	Q2	at month	July	Aug				Sept	Q3	at month	Oct	Nov	Dec	Q4	at month
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Please, Please indicate price of items)																										
1	4412194	ink refills	Epson 001, Black	1	1	1	3	1,014.00	1	1	1	3	1,014.00	1	1	1	3	1,014.00	1	1	1	3	1,014.00	12	304.64	4,293.28
2	4412194	ink refills	Epson 001, Cyan	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	12	298.60	3,783.20
3	4412194	ink refills	Epson 001, Magenta	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	12	298.60	3,783.20
4	4412194	ink refills	Epson 001, Yellow	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	1	1	1	3	994.00	12	298.60	3,783.20
5	4410310	ink cartridges	Epson 154100, 220 ml Photo Black UltraChrome Ink	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	12	306.56	3,711.00
6	4410310	ink cartridges	Epson 154200, 220 ml Cyan UltraChrome Ink	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	12	306.56	3,711.00
7	4410310	ink cartridges	Epson 154300, 220 ml Magenta UltraChrome Ink	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	12	306.56	3,711.00
8	4410310	ink cartridges	Epson 154400, 220 ml Yellow UltraChrome Ink	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	12	306.56	3,711.00
9	4410310	ink cartridges	Canon C1790, Black	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	1	1	1	3	927.75	12	306.56	3,711.00
10	4410310	ink cartridges	Canon C1790, Cyan	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	12	403.00	5,160.00
11	4410310	ink cartridges	Canon C1790, Magenta	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	12	403.00	5,160.00
12	4410310	ink cartridges	Canon C1790, Yellow	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	12	403.00	5,160.00
13	4412104	ink refills	Epson 001, Black	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	1	1	1	3	1,290.00	12	403.00	5,160.00
14	4412104	ink refills	Epson 001, Cyan	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	12	388.00	4,656.00
15	4412104	ink refills	Epson 001, Magenta	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	12	388.00	4,656.00
16	4412104	ink refills	Epson 001, Yellow	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	12	388.00	4,656.00
17	1411803	Checks or check books	USP Checkbooks	40	40	40	20,000.00	20,000.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	1	1	1	3	1,416.00	12	388.00	4,656.00
18	4412194	ink refills	Epson 1504, Black Ink Bottle	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	12	348.00	20,000.00
19	4412194	ink refills	Epson 1504, Cyan	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	12	348.00	4,188.00
20	4412194	ink refills	Epson 1504, Magenta	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	12	348.00	4,188.00
21	4412194	ink refills	Epson 1504, Yellow	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	12	348.00	4,188.00
22	1411802	Receipts or receipt books	Official Receipts	50	50	50	5,000.00	5,000.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	1	1	1	3	1,497.00	12	348.00	4,188.00
23	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50	100.00	5,000.00	
24	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
25	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
26	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
27	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
28	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
29	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
30	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
31	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
32	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
33	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
34	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
35	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
36	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
37	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
38	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
39	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
40	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
41	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
42	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
43	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
44	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
45	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
46	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	
47	-	-	-	0	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	

No.	UNSPSC	Item Description	Specification (Exact specific features or composition of the item not an dimension, color, or function)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year						
					Jan	Feb	Mar	Q1	10 average	April	May	June	Q2	10 average	July	Aug				Sept	Q3	10 average	Oct	Nov	Dec
OTHER ITEMS NOT AVAILABLE AT FS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
50	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
51	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
52	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
53	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
54	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
55	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
56	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
57	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
58	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
59	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
60	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
61	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
62	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
63	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
64	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
65	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
66	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
67	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
68	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
69	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
70	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
71	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
72	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
73	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
74	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
75	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
76	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
77	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
78	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
79	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
80	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
81	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
82	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
83	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
84	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
85	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
86	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
87	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
88	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
89	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
90	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
91	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
92	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
93	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
94	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
95	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
96	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
97	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
98	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
99	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
100	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
101	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
102	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
103	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
104	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
105	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
106	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
107	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
108	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
109	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
110	-							0	0.00				0	0.00				0	0.00				0	0.00	0.00
111	-							0	0.00				0	0.00				0	0.00				0	0.	

