

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Trade and Industry  
Region: Region 3  
Address: Malkhain St. cor. Maagap St. DMGC  
City of San Fernando, Pampanga

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.  
Agency Code/UACS: 220010300003  
Organization Type: NGA

Contact Person: Ma.Providencia P. Dizon  
Position: Supply Officer  
E-mail : MaProvidenciaDizon@dti.gov.ph  
Telephone/Mobile Nos: 045 6259327

| Item & Specifications                                   |                 |                                 | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |  |
|---------------------------------------------------------|-----------------|---------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|--|
|                                                         |                 |                                 |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |  |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                 |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |  |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                 |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |  |
| 1                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL          | bottle          | 18                           | 2   | 12  | 32 | 1,613.76  | 15    | 12  | 2    | 29  | 1,462.47  | 18   | 12  | 7    | 37 | 1,865.91  | 15  | 22  | 2   | 39 | 1,966.77  | 137                         | 50.43     | 6,908.91                  |  |
| 2                                                       | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon        | gallon          | 44                           | 6   | 12  | 62 | 22,139.58 | 43    | 6   | 37   | 86  | 30,709.74 | 44   | 11  | 12   | 67 | 23,925.03 | 43  | 6   | 37  | 86 | 30,709.74 | 301                         | 357.09    | 107,484.09                |  |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                 |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |  |
| 3                                                       | 60121413-CB-P01 | CLEARBOOK, A4 size              | piece           | 5                            | 5   | 5   | 15 | 527.40    | 6     | 5   | 5    | 16  | 562.56    | 5    | 5   | 6    | 16 | 562.56    | 5   | 5   | 5   | 15 | 527.40    | 62                          | 35.16     | 2,179.92                  |  |
| 4                                                       | 60121413-CB-P02 | CLEARBOOK, Legal size           | piece           | 5                            | 5   | 5   | 15 | 545.40    | 6     | 5   | 5    | 16  | 581.76    | 5    | 5   | 6    | 16 | 581.76    | 5   | 5   | 5   | 15 | 545.40    | 62                          | 36.36     | 2,254.32                  |  |
| 5                                                       | 60121534-ER-P01 | ERASER, plastic/rubber          | piece           | 28                           | 0   | 0   | 28 | 231.28    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 28                          | 8.26      | 231.28                    |  |
| 6                                                       | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece           | 22                           | 5   | 15  | 42 | 932.40    | 20    | 15  | 5    | 40  | 888.00    | 20   | 15  | 5    | 40 | 888.00    | 30  | 5   | 5   | 40 | 888.00    | 162                         | 22.20     | 3,596.40                  |  |
| 7                                                       | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece           | 73                           | 5   | 15  | 93 | 4,158.96  | 70    | 5   | 265  | 340 | 15,204.80 | 70   | 5   | 15   | 90 | 4,024.80  | 70  | 5   | 15  | 90 | 4,024.80  | 613                         | 44.72     | 27,413.36                 |  |
| 8                                                       | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece           | 43                           | 5   | 5   | 53 | 3,031.60  | 31    | 5   | 5    | 41  | 2,345.20  | 43   | 5   | 5    | 53 | 3,031.60  | 31  | 5   | 5   | 41 | 2,345.20  | 188                         | 57.20     | 10,753.60                 |  |
| 9                                                       | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece           | 20                           | 5   | 5   | 30 | 666.00    | 20    | 5   | 5    | 30  | 666.00    | 20   | 5   | 5    | 30 | 666.00    | 20  | 5   | 5   | 30 | 666.00    | 120                         | 22.20     | 2,664.00                  |  |
| 10                                                      | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece           | 18                           | 5   | 5   | 28 | 1,252.16  | 15    | 5   | 5    | 25  | 1,118.00  | 15   | 5   | 5    | 25 | 1,118.00  | 15  | 5   | 5   | 25 | 1,118.00  | 103                         | 44.72     | 4,606.16                  |  |
| 11                                                      | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece           | 5                            | 5   | 15  | 25 | 1,430.00  | 5     | 15  | 105  | 125 | 7,150.00  | 5    | 15  | 5    | 25 | 1,430.00  | 15  | 5   | 5   | 25 | 1,430.00  | 200                         | 57.20     | 11,440.00                 |  |
| 12                                                      | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece           | 6                            | 5   | 5   | 16 | 355.20    | 5     | 5   | 5    | 15  | 333.00    | 5    | 5   | 5    | 15 | 333.00    | 5   | 5   | 5   | 15 | 333.00    | 61                          | 22.20     | 1,354.20                  |  |
| 13                                                      | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece           | 12                           | 5   | 0   | 17 | 777.92    | 12    | 5   | 5    | 22  | 1,006.72  | 12   | 5   | 5    | 22 | 1,006.72  | 12  | 5   | 5   | 22 | 1,006.72  | 83                          | 45.76     | 3,798.08                  |  |
| 14                                                      | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 57.20     | 0.00                      |  |
| 15                                                      | 60121124-WR-P01 | WRAPPING PAPER                  | pack            | 1                            | 0   | 1   | 2  | 322.40    | 1     | 0   | 1    | 2   | 322.40    | 1    | 0   | 1    | 2  | 322.40    | 1   | 0   | 6   | 7  | 1,128.40  | 13                          | 161.20    | 2,095.60                  |  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                 |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |  |
| 16                                                      | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 23,623.60 | 0.00                      |  |
| 17                                                      | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit            | 0                            | 0   | 1   | 1  | 16,588.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 16,588.00 | 16,588.00                 |  |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                 |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |  |
| 18                                                      | 26111702-BT-A02 | BATTERY, dry cell, size AA      | pack            | 47                           | 5   | 4   | 56 | 1,147.44  | 34    | 1   | 45   | 80  | 1,639.20  | 34   | 9   | 1    | 44 | 901.56    | 31  | 9   | 11  | 51 | 1,044.99  | 231                         | 20.49     | 4,733.19                  |  |



| Item & Specifications                                                                |                 |                                         | Unit of Measure   | Monthly Quantity Requirement |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|-----------------------------------------|-------------------|------------------------------|-----|-----|----|-----------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                      |                 |                                         |                   | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 19                                                                                   | 26111702-BT-A01 | BATTERY, dry cell, size AAA             | pack              | 50                           | 11  | 10  | 71 | 1,302.14  | 38    | 7   | 51   | 96  | 1,760.64  | 35   | 15  | 7    | 57 | 1,045.38  | 38  | 15  | 17  | 70 | 1,283.80  | 294                         | 18.34     | 5,391.96                  |
| CLEANING EQUIPMENT AND SUPPLIES                                                      |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 20                                                                                   | 47131812-AF-A01 | AIR FRESHENER                           | can               | 26                           | 16  | 19  | 61 | 5,325.91  | 31    | 18  | 53   | 102 | 8,905.62  | 26   | 16  | 9    | 51 | 4,452.81  | 41  | 13  | 10  | 64 | 5,587.84  | 278                         | 87.31     | 24,272.18                 |
| 21                                                                                   | 47131604-BR-S01 | BROOM (Walis Tambo)                     | piece             | 17                           | 11  | 1   | 29 | 3,619.20  | 4     | 1   | 1    | 6   | 748.80    | 2    | 11  | 1    | 14 | 1,747.20  | 2   | 1   | 1   | 4  | 499.20    | 53                          | 124.80    | 6,614.40                  |
| 22                                                                                   | 47131604-BR-T01 | BROOM (Walis Ting-ting)                 | piece             | 2                            | 11  | 1   | 14 | 364.00    | 2     | 1   | 1    | 4   | 104.00    | 2    | 11  | 1    | 14 | 364.00    | 2   | 1   | 1   | 4  | 104.00    | 36                          | 26.00     | 936.00                    |
| 23                                                                                   | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal         | bottle            | 42                           | 16  | 11  | 69 | 2,870.40  | 32    | 16  | 16   | 64  | 2,662.40  | 32   | 16  | 11   | 59 | 2,454.40  | 32  | 16  | 11  | 59 | 2,454.40  | 251                         | 41.60     | 10,441.60                 |
| 24                                                                                   | 47131805-CL-P01 | CLEANSER, Scouring Powder               | plastic container | 16                           | 12  | 15  | 43 | 1,028.56  | 16    | 12  | 15   | 43  | 1,028.56  | 16   | 12  | 15   | 43 | 1,028.56  | 16  | 12  | 15  | 43 | 1,028.56  | 172                         | 23.92     | 4,114.24                  |
| 25                                                                                   | 47131811-DE-B02 | DETERGENT BAR                           | piece             | 7                            | 9   | 7   | 23 | 214.82    | 7     | 7   | 7    | 21  | 196.14    | 7    | 9   | 7    | 23 | 214.82    | 7   | 7   | 7   | 21 | 196.14    | 88                          | 9.34      | 821.92                    |
| 26                                                                                   | 47131811-DE-P02 | DETERGENT POWDER, all purpose           | pouch             | 34                           | 20  | 13  | 67 | 3,623.36  | 19    | 20  | 13   | 52  | 2,812.16  | 34   | 20  | 13   | 67 | 3,623.36  | 19  | 18  | 15  | 52 | 2,812.16  | 238                         | 54.08     | 12,871.04                 |
| 27                                                                                   | 47131803-DS-A01 | DISINFECTANT SPRAY                      | can               | 50                           | 16  | 13  | 79 | 11,051.31 | 55    | 15  | 47   | 117 | 16,367.13 | 50   | 16  | 13   | 79 | 11,051.31 | 55  | 15  | 12  | 82 | 11,470.98 | 357                         | 139.89    | 49,940.73                 |
| 28                                                                                   | 47131601-DU-P01 | DUST PAN                                | piece             | 12                           | 12  | 3   | 27 | 1,263.60  | 2     | 2   | 2    | 6   | 280.80    | 2    | 12  | 2    | 16 | 748.80    | 2   | 2   | 2   | 6  | 280.80    | 55                          | 46.80     | 2,574.00                  |
| 29                                                                                   | 47131802-FW-P03 | FLOOR WAX, paste type, red              | can               | 0                            | 10  | 0   | 10 | 3,097.60  | 0     | 0   | 0    | 0   | 0.00      | 0    | 10  | 0    | 10 | 3,097.60  | 0   | 0   | 0   | 0  | 0.00      | 20                          | 309.76    | 6,195.20                  |
| 30                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER                       | can               | 6                            | 7   | 15  | 28 | 3,958.92  | 6     | 15  | 41   | 62  | 8,766.18  | 16   | 6   | 5    | 27 | 3,817.53  | 16  | 6   | 5   | 27 | 3,817.53  | 144                         | 141.39    | 20,360.16                 |
| 31                                                                                   | 73101612-HS-L01 | HAND SOAP, liquid, 500mL                | bottle            | 39                           | 3   | 23  | 65 | 2,791.75  | 38    | 3   | 13   | 54  | 2,319.30  | 49   | 3   | 13   | 65 | 2,791.75  | 37  | 3   | 13  | 53 | 2,276.35  | 237                         | 42.95     | 10,179.15                 |
| 32                                                                                   | 47121804-MP-B01 | MOP BUCKET                              | unit              | 1                            | 1   | 0   | 2  | 4,576.00  | 1     | 1   | 0    | 2   | 4,576.00  | 2    | 0   | 0    | 2  | 4,576.00  | 1   | 0   | 0   | 1  | 2,288.00  | 7                           | 2,288.00  | 16,016.00                 |
| 33                                                                                   | 47131501-RG-C01 | RAGS                                    | kilo              | 5                            | 3   | 8   | 16 | 1,111.52  | 3     | 3   | 13   | 19  | 1,319.93  | 5    | 3   | 8    | 16 | 1,111.52  | 3   | 3   | 3   | 9  | 625.23    | 60                          | 69.47     | 4,168.20                  |
| 34                                                                                   | 47131602-SC-N01 | SCOURING PAD                            | pack              | 6                            | 2   | 22  | 30 | 2,568.90  | 5     | 3   | 6    | 14  | 1,198.82  | 6    | 2   | 7    | 15 | 1,284.45  | 25  | 3   | 6   | 34 | 2,911.42  | 93                          | 85.63     | 7,963.59                  |
| 35                                                                                   | 47121701-TB-P04 | TRASHBAG, XXL size                      | roll/pack         | 43                           | 3   | 8   | 54 | 7,020.00  | 43    | 3   | 8    | 54  | 7,020.00  | 43   | 8   | 8    | 59 | 7,670.00  | 43  | 3   | 3   | 49 | 6,370.00  | 216                         | 130.00    | 28,080.00                 |
| 36                                                                                   | 47121701-TB-P05 | TRASHBAG, Large size                    | roll/pack         | 32                           | 3   | 17  | 52 | 3,082.56  | 33    | 2   | 18   | 53  | 3,141.84  | 32   | 3   | 17   | 52 | 3,082.56  | 38  | 7   | 18  | 63 | 3,734.64  | 220                         | 59.28     | 13,041.60                 |
| 37                                                                                   | 47121701-TB-P06 | TRASHBAG, XL size                       | roll/pack         | 22                           | 2   | 17  | 41 | 3,794.96  | 22    | 2   | 17   | 41  | 3,794.96  | 22   | 2   | 17   | 41 | 3,794.96  | 27  | 2   | 12  | 41 | 3,794.96  | 164                         | 92.56     | 15,179.84                 |
| 38                                                                                   | 47121702-WB-P01 | WASTEBASKET                             | piece             | 2                            | 2   | 2   | 6  | 262.08    | 2     | 2   | 2    | 6   | 262.08    | 2    | 2   | 2    | 6  | 262.08    | 2   | 2   | 2   | 6  | 262.08    | 24                          | 43.68     | 1,048.32                  |
| COLOR COMPOUNDS AND DISPERSIONS                                                      |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 39                                                                                   | 12171703-SI-P01 | INK, for stamp pad                      | bottle            | 27                           | 4   | 11  | 42 | 1,209.18  | 11    | 4   | 3    | 18  | 518.22    | 11   | 3   | 5    | 19 | 547.01    | 15  | 4   | 4   | 23 | 662.17    | 102                         | 28.79     | 2,936.58                  |
| CONSUMER ELECTRONICS                                                                 |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 40                                                                                   | 52161535-DV-R02 | DIGITAL VOICE RECORDER                  | unit              | 2                            | 0   | 0   | 2  | 14,678.32 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 7,339.16  | 14,678.32                 |
| FILMS                                                                                |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 41                                                                                   | 13111203-AC-F01 | ACETATE                                 | roll              | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,243.84  | 0.00                      |
| 42                                                                                   | 13111201-CF-P02 | CARBON FILM, Legal size                 | box               | 0                            | 0   | 1   | 1  | 351.83    | 0     | 0   | 1    | 1   | 351.83    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 351.83    | 703.66                    |
| FIRE FIGHTING EQUIPMENT                                                              |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 43                                                                                   | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical         | unit              | 1                            | 0   | 10  | 11 | 12,584.00 | 1     | 0   | 0    | 1   | 1,144.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 12                          | 1,144.00  | 13,728.00                 |
| FLAG OR ACCESSORIES                                                                  |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 44                                                                                   | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                | piece             | 0                            | 0   | 2   | 2  | 569.68    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 284.84    | 569.68                    |
| FURNITURE AND FURNISHINGS                                                            |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 45                                                                                   | 56101504-CM-B01 | MONOBLOC CHAIR, beige                   | piece             | 10                           | 0   | 0   | 10 | 3,411.20  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 10                          | 341.12    | 3,411.20                  |
| 46                                                                                   | 56101504-CM-W01 | MONOBLOC CHAIR, white                   | piece             | 10                           | 0   | 0   | 10 | 3,411.20  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 10                          | 341.12    | 3,411.20                  |
| HEATING AND VENTILATION AND AIR CIRCULATION                                          |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 47                                                                                   | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit              | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,222.00  | 0.00                      |
| 48                                                                                   | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type   | unit              | 0                            | 0   | 0   | 0  | 0.00      | 0     | 2   | 0    | 2   | 2,219.36  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 1,109.68  | 2,219.36                  |
| 49                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                | unit              | 3                            | 0   | 0   | 3  | 4,680.00  | 1     | 0   | 0    | 1   | 1,560.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 1,560.00  | 6,240.00                  |
| 50                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount                | unit              | 0                            | 0   | 0   | 0  | 0.00      | 2     | 0   | 0    | 2   | 1,803.36  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 901.68    | 1,803.36                  |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                         |                   |                              |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 51                                                                                   | 43211507-DSK003 | DESKTOP, for Basic Users                | unit              | 3                            | 0   | 0   | 3  | 74,380.80 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 24,793.60 | 74,380.80                 |



| Item & Specifications                         |                 |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------------------------------|-----------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|
|                                               |                 |                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |
| 52                                            | 43211507-DSK004 | DESKTOP, for Mid-Range Users                     | unit            | 1                            | 0   | 1   | 2   | 84,780.80 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 2                           | 42,390.40 | 84,780.80                 |
| 53                                            | 43201827-HD-X02 | EXTERNAL HARD DRIVE                              | unit            | 8                            | 2   | 2   | 12  | 36,179.52 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 3   | 2   | 0   | 5   | 15,074.80 | 17                          | 3,014.96  | 51,254.32                 |
| 54                                            | 43202010-FD-U04 | FLASH DRIVE                                      | piece           | 21                           | 0   | 10  | 31  | 4,734.94  | 0     | 0   | 10   | 10  | 1,527.40  | 5    | 0   | 0    | 5   | 763.70    | 0   | 0   | 0   | 0   | 0.00      | 46                          | 152.74    | 7,026.04                  |
| 55                                            | 43211503-LAP004 | LAPTOP COMPUTER, for Mid-range Users             | unit            | 0                            | 0   | 1   | 1   | 42,380.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1                           | 42,380.00 | 42,380.00                 |
| 56                                            | 43211503-LAP003 | LAPTOP COMPUTER, Lightweight                     | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 46,800.00 | 0.00                      |
| 57                                            | 43211708-MO-O02 | COMPUTER MOUSE, Wireless                         | unit            | 5                            | 2   | 10  | 17  | 2,752.64  | 30    | 0   | 0    | 30  | 4,857.60  | 2    | 2   | 0    | 4   | 647.68    | 0   | 2   | 0   | 2   | 323.84    | 53                          | 161.92    | 8,581.76                  |
| 58                                            | 43212105-PR-L01 | PRINTER, Laser, Monochrome                       | unit            | 1                            | 0   | 0   | 1   | 2,636.89  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1                           | 2,636.89  | 2,636.89                  |
| LIGHTING AND FIXTURES AND ACCESSORIES         |                 |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 59                                            | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 75.61     | 0.00                      |
| 60                                            | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 0                            | 0   | 10  | 10  | 2,058.20  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 10                          | 205.82    | 2,058.20                  |
| MANUFACTURING COMPONENTS AND SUPPLIES         |                 |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 61                                            | 31201610-GL-X02 | GLUE, all-purpose                                | bottle          | 42                           | 5   | 15  | 62  | 3,852.68  | 12    | 0   | 5    | 17  | 1,056.38  | 37   | 5   | 5    | 47  | 2,920.58  | 2   | 5   | 5   | 12  | 745.68    | 138                         | 62.14     | 8,575.32                  |
| 62                                            | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13     | box             | 2                            | 0   | 2   | 4   | 145.60    | 0     | 2   | 10   | 12  | 436.80    | 2    | 0   | 2    | 4   | 145.60    | 0   | 2   | 10  | 12  | 436.80    | 32                          | 36.40     | 1,164.80                  |
| 63                                            | 31151804-SW-S01 | STAPLE WIRE, standard                            | box             | 93                           | 12  | 27  | 132 | 3,136.32  | 59    | 17  | 57   | 133 | 3,160.08  | 88   | 12  | 27   | 127 | 3,017.52  | 79  | 17  | 37  | 133 | 3,160.08  | 525                         | 23.76     | 12,474.00                 |
| 64                                            | 31201502-TA-E02 | TAPE, electrical                                 | roll            | 1                            | 1   | 10  | 12  | 233.40    | 2     | 6   | 0    | 8   | 155.60    | 1    | 1   | 0    | 2   | 38.90     | 1   | 6   | 0   | 7   | 136.15    | 29                          | 19.45     | 564.05                    |
| 65                                            | 31201503-TA-M01 | TAPE, masking, 24mm                              | roll            | 32                           | 1   | 21  | 54  | 3,006.72  | 35    | 31  | 21   | 87  | 4,844.16  | 32   | 1   | 21   | 54  | 3,006.72  | 48  | 1   | 1   | 50  | 2,784.00  | 245                         | 55.68     | 13,641.60                 |
| 66                                            | 31201503-TA-M02 | TAPE, masking, 48 mm                             | roll            | 37                           | 1   | 20  | 58  | 7,027.28  | 17    | 31  | 20   | 68  | 8,238.88  | 14   | 1   | 20   | 35  | 4,240.60  | 34  | 1   | 0   | 35  | 4,240.60  | 196                         | 121.16    | 23,747.36                 |
| 67                                            | 31201517-TA-P01 | TAPE, packaging, 48 mm                           | roll            | 22                           | 2   | 2   | 26  | 581.36    | 22    | 12  | 2    | 36  | 804.96    | 6    | 2   | 2    | 10  | 223.60    | 6   | 2   | 2   | 10  | 223.60    | 82                          | 22.36     | 1,833.52                  |
| 68                                            | 31201512-TA-T01 | TAPE, transparent, 24mm                          | roll            | 89                           | 32  | 22  | 143 | 2,528.24  | 74    | 62  | 22   | 158 | 2,793.44  | 73   | 27  | 22   | 122 | 2,156.96  | 71  | 32  | 22  | 125 | 2,210.00  | 548                         | 17.68     | 9,688.64                  |
| 69                                            | 31201512-TA-T02 | TAPE, transparent, 48 mm                         | roll            | 22                           | 22  | 22  | 66  | 1,489.62  | 25    | 32  | 22   | 79  | 1,783.03  | 22   | 22  | 22   | 66  | 1,489.62  | 22  | 22  | 22  | 66  | 1,489.62  | 277                         | 22.57     | 6,251.89                  |
| 70                                            | 31151507-TW-P01 | TWINE, plastic                                   | roll            | 1                            | 0   | 10  | 11  | 732.82    | 1     | 0   | 0    | 1   | 66.62     | 1    | 0   | 0    | 1   | 66.62     | 0   | 0   | 0   | 0   | 0.00      | 13                          | 66.62     | 866.06                    |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT |                 |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 71                                            | 41111604-RU-P02 | RULER, plastic, 450mm                            | piece           | 30                           | 3   | 13  | 46  | 916.78    | 3     | 3   | 3    | 9   | 179.37    | 3    | 3   | 3    | 9   | 179.37    | 3   | 3   | 3   | 9   | 179.37    | 73                          | 19.93     | 1,454.89                  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 72                                            | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife  | tube            | 2                            | 2   | 2   | 6   | 98.22     | 2     | 2   | 2    | 6   | 98.22     | 2    | 2   | 2    | 6   | 98.22     | 2   | 2   | 2   | 6   | 98.22     | 24                          | 16.37     | 392.88                    |
| 73                                            | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE                     | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 9,534.72  | 1                           | 9,534.72  | 9,534.72                  |
| 74                                            | 44122037-RB-P10 | BINDING RING/COMB, plastic, 32 mm                | bundle          | 0                            | 0   | 1   | 1   | 259.89    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1                           | 259.89    | 259.89                    |
| 75                                            | 44101807-CA-C01 | CALCULATOR, Compact                              | unit            | 15                           | 0   | 10  | 25  | 5,894.25  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 25                          | 235.77    | 5,894.25                  |
| 76                                            | 44121710-CH-W01 | CHALK, white enamel                              | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 32.97     | 0.00                      |
| 77                                            | 44122105-BF-C01 | CLIP, backfold, 19mm                             | box             | 82                           | 13  | 22  | 117 | 1,095.12  | 75    | 14  | 37   | 126 | 1,179.36  | 80   | 14  | 12   | 106 | 992.16    | 76  | 45  | 12  | 133 | 1,244.88  | 482                         | 9.36      | 4,511.52                  |
| 78                                            | 44122105-BF-C02 | CLIP, backfold, 25mm                             | box             | 72                           | 18  | 22  | 112 | 1,747.20  | 65    | 14  | 40   | 119 | 1,856.40  | 70   | 16  | 12   | 98  | 1,528.80  | 65  | 15  | 15  | 95  | 1,482.00  | 424                         | 15.60     | 6,614.40                  |
| 79                                            | 44122105-BF-C03 | CLIP, backfold, 32mm                             | box             | 71                           | 18  | 22  | 111 | 3,694.08  | 65    | 14  | 40   | 119 | 3,960.32  | 69   | 16  | 12   | 97  | 3,228.16  | 65  | 15  | 15  | 95  | 3,161.60  | 422                         | 33.28     | 14,044.16                 |
| 80                                            | 44122105-BF-C04 | CLIP, backfold, 50mm                             | box             | 61                           | 13  | 22  | 96  | 5,790.72  | 44    | 14  | 37   | 95  | 5,730.40  | 46   | 11  | 10   | 67  | 4,041.44  | 42  | 17  | 10  | 69  | 4,162.08  | 327                         | 60.32     | 19,724.64                 |
| 81                                            | 44121801-CT-R02 | CORRECTION TAPE                                  | piece           | 133                          | 44  | 24  | 201 | 2,713.50  | 96    | 23  | 23   | 142 | 1,917.00  | 127  | 44  | 24   | 195 | 2,632.50  | 96  | 23  | 43  | 162 | 2,187.00  | 700                         | 13.50     | 9,450.00                  |
| 82                                            | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose        | piece           | 3                            | 2   | 2   | 7   | 222.04    | 22    | 2   | 2    | 26  | 824.72    | 2    | 2   | 2    | 6   | 190.32    | 2   | 2   | 2   | 6   | 190.32    | 45                          | 31.72     | 1,427.40                  |
| 83                                            | 44111515-DF-B01 | DATA FILE BOX                                    | piece           | 99                           | 0   | 10  | 109 | 15,902.01 | 33    | 0   | 0    | 33  | 4,814.37  | 9    | 0   | 0    | 9   | 1,313.01  | 3   | 0   | 0   | 3   | 437.67    | 154                         | 145.89    | 22,467.06                 |
| 84                                            | 44122011-DF-F01 | DATA FOLDER                                      | piece           | 51                           | 2   | 52  | 105 | 8,716.05  | 21    | 2   | 62   | 85  | 7,055.85  | 51   | 2   | 2    | 55  | 4,565.55  | 1   | 2   | 61  | 64  | 5,312.64  | 309                         | 83.01     | 25,650.09                 |
| 85                                            | 44103202-DS-M01 | DATER STAMP                                      | piece           | 5                            | 0   | 0   | 5   | 2,174.75  | 5     | 0   | 0    | 5   | 2,174.75  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 10                          | 434.95    | 4,349.50                  |
| 86                                            | 44121506-EN-D01 | ENVELOPE, Documentary, A4                        | box             | 7                            | 0   | 1   | 8   | 6,639.36  | 1     | 0   | 1    | 2   | 1,659.84  | 2    | 0   | 0    | 2   | 1,659.84  | 1   | 0   | 0   | 1   | 829.92    | 13                          | 829.92    | 10,788.96                 |
| 87                                            | 44121506-EN-D02 | ENVELOPE, Documentary, legal,                    | box             | 9                            | 1   | 2   | 12  | 12,690.96 | 2     | 0   | 0    | 2   | 2,115.16  | 3    | 0   | 0    | 3   | 3,172.74  | 2   | 2   | 0   | 4   | 4,230.32  | 21                          | 1,057.58  | 22,209.18                 |
| 88                                            | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft                       | box             | 10                           | 0   | 2   | 12  | 11,279.40 | 1     | 0   | 0    | 1   | 939.95    | 2    | 0   | 0    | 2   | 1,879.90  | 0   | 0   | 0   | 0   | 0.00      | 15                          | 939.95    | 14,099.25                 |
| 89                                            | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                     | piece           | 36                           | 5   | 6   | 47  | 1,433.03  | 35    | 5   | 5    | 45  | 1,372.05  | 37   | 5   | 5    | 47  | 1,433.03  | 35  | 5   | 5   | 45  | 1,372.05  | 184                         | 30.49     | 5,610.16                  |



| Item & Specifications        |                 |                                                | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |  |
|------------------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|--|
|                              |                 |                                                |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |  |
| 90                           | 44121506-EN-M02 | ENVELOPE, Mailing                              | box             | 7                            | 0   | 1   | 8   | 3,460.16  | 2     | 0   | 0    | 2   | 865.04    | 3    | 0   | 0    | 3   | 1,297.56  | 2   | 0   | 0   | 2  | 865.04    | 15                          | 432.52    | 6,487.80                  |  |
| 91                           | 44121504-EN-W02 | ENVELOPE, Mailing, with window                 | box             | 1                            | 1   | 0   | 2   | 1,025.44  | 1     | 1   | 0    | 2   | 1,025.44  | 1    | 1   | 0    | 2   | 1,025.44  | 1   | 1   | 0   | 2  | 1,025.44  | 8                           | 512.72    | 4,101.76                  |  |
| 92                           | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard        | piece           | 1                            | 0   | 0   | 1   | 14.48     | 0     | 0   | 1    | 1   | 14.48     | 0    | 0   | 1    | 1   | 14.48     | 0   | 0   | 1   | 1  | 14.48     | 4                           | 14.48     | 57.92                     |  |
| 93                           | 44122118-FA-P01 | FASTENER                                       | box             | 88                           | 6   | 49  | 143 | 13,533.52 | 4     | 27  | 4    | 35  | 3,312.40  | 16   | 4   | 32   | 52  | 4,921.28  | 3   | 16  | 3   | 22 | 2,082.08  | 252                         | 94.64     | 23,849.28                 |  |
| 94                           | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal      | piece           | 3                            | 3   | 8   | 14  | 1,262.80  | 3     | 3   | 3    | 9   | 811.80    | 3    | 3   | 3    | 9   | 811.80    | 3   | 3   | 3   | 9  | 811.80    | 41                          | 90.20     | 3,698.20                  |  |
| 95                           | 44122018-FT-D01 | FILE TAB DIVIDER, A4                           | set             | 28                           | 3   | 3   | 34  | 378.42    | 13    | 3   | 3    | 19  | 211.47    | 13   | 3   | 3    | 19  | 211.47    | 13  | 3   | 3   | 19 | 211.47    | 91                          | 11.13     | 1,012.93                  |  |
| 96                           | 44122018-FT-D02 | FILE TAB DIVIDER, Legal                        | set             | 13                           | 3   | 3   | 19  | 270.37    | 3     | 3   | 3    | 9   | 128.07    | 3    | 3   | 3    | 9   | 128.07    | 3   | 3   | 3   | 9  | 128.07    | 46                          | 14.23     | 654.58                    |  |
| 97                           | 44122011-FO-F01 | FOLDER, Fancy with slide, A4                   | bundle          | 2                            | 1   | 0   | 3   | 811.20    | 1     | 1   | 0    | 2   | 540.80    | 1    | 1   | 0    | 2   | 540.80    | 1   | 1   | 0   | 2  | 540.80    | 9                           | 270.40    | 2,433.60                  |  |
| 98                           | 44122011-FO-F02 | FOLDER, Fancy with slide, legal                | bundle          | 3                            | 1   | 0   | 4   | 1,164.80  | 1     | 1   | 0    | 2   | 582.40    | 1    | 1   | 0    | 2   | 582.40    | 1   | 1   | 0   | 2  | 582.40    | 10                          | 291.20    | 2,912.00                  |  |
| 99                           | 44122011-FO-L01 | FOLDER, L-type, A4                             | pack            | 3                            | 1   | 0   | 4   | 801.12    | 1     | 1   | 0    | 2   | 400.56    | 2    | 1   | 0    | 3   | 600.84    | 16  | 1   | 0   | 17 | 3,404.76  | 26                          | 200.28    | 5,207.28                  |  |
| 100                          | 44122011-FO-L02 | FOLDER, L-type, Legal                          | pack            | 16                           | 3   | 5   | 24  | 5,977.92  | 1     | 3   | 0    | 4   | 996.32    | 8    | 3   | 0    | 11  | 2,739.88  | 1   | 1   | 2   | 4  | 996.32    | 43                          | 249.08    | 10,710.44                 |  |
| 101                          | 44122027-FO-P01 | FOLDER, pressboard                             | box             | 4                            | 0   | 0   | 4   | 3,810.56  | 1     | 0   | 5    | 6   | 5,715.84  | 2    | 0   | 25   | 27  | 25,721.28 | 1   | 0   | 0   | 1  | 952.64    | 38                          | 952.64    | 36,200.32                 |  |
| 102                          | 44122011-FO-T01 | FOLDER with tab, A4                            | pack            | 7                            | 1   | 0   | 8   | 3,036.80  | 1     | 1   | 0    | 2   | 759.20    | 2    | 1   | 0    | 3   | 1,138.80  | 1   | 1   | 0   | 2  | 759.20    | 15                          | 379.60    | 5,694.00                  |  |
| 103                          | 44122011-FO-T02 | FOLDER with tab, Legal                         | pack            | 14                           | 1   | 0   | 15  | 6,208.80  | 1     | 1   | 0    | 2   | 827.84    | 3    | 1   | 0    | 4   | 1,655.68  | 1   | 1   | 0   | 2  | 827.84    | 23                          | 413.92    | 9,520.16                  |  |
| 104                          | 44122008-IT-T01 | INDEX TAB                                      | box             | 2                            | 2   | 2   | 6   | 405.60    | 2     | 2   | 2    | 6   | 405.60    | 2    | 2   | 2    | 6   | 405.60    | 2   | 2   | 2   | 6  | 405.60    | 24                          | 67.60     | 1,622.40                  |  |
| 105                          | 44121716-MA-F01 | MARKER, Flourescent                            | set             | 8                            | 3   | 13  | 24  | 746.64    | 2     | 11  | 1    | 14  | 435.54    | 6    | 11  | 1    | 18  | 559.98    | 0   | 0   | 0   | 0  | 0.00      | 56                          | 31.11     | 1,742.16                  |  |
| 106                          | 44121708-MP-B01 | MARKER, Permanent, Black                       | piece           | 147                          | 30  | 30  | 207 | 1,711.89  | 30    | 40  | 30   | 100 | 827.00    | 41   | 30  | 30   | 101 | 835.27    | 10  | 20  | 10  | 40 | 330.80    | 448                         | 8.27      | 3,704.96                  |  |
| 107                          | 44121708-MP-B02 | MARKER, Permanent, Blue                        | piece           | 26                           | 10  | 10  | 46  | 380.42    | 10    | 10  | 10   | 30  | 248.10    | 10   | 10  | 10   | 30  | 248.10    | 10  | 10  | 10  | 30 | 248.10    | 136                         | 8.27      | 1,124.72                  |  |
| 108                          | 44121708-MP-B03 | MARKER, Permanent, Red                         | piece           | 20                           | 5   | 5   | 30  | 248.10    | 5     | 5   | 5    | 15  | 124.05    | 5    | 5   | 5    | 15  | 124.05    | 5   | 5   | 5   | 15 | 124.05    | 75                          | 8.27      | 620.25                    |  |
| 109                          | 44121708-MW-B01 | MARKER, Whiteboard, Black                      | piece           | 27                           | 10  | 20  | 57  | 550.05    | 16    | 15  | 10   | 41  | 395.65    | 17   | 15  | 10   | 42  | 405.30    | 16  | 10  | 10  | 36 | 347.40    | 176                         | 9.65      | 1,698.40                  |  |
| 110                          | 44121708-MW-B02 | MARKER, Whiteboard, Blue                       | piece           | 16                           | 10  | 10  | 36  | 347.40    | 16    | 10  | 10   | 36  | 347.40    | 16   | 10  | 10   | 36  | 347.40    | 16  | 10  | 10  | 36 | 347.40    | 144                         | 9.65      | 1,389.60                  |  |
| 111                          | 44121708-MW-B03 | MARKER, Whiteboard, Red                        | piece           | 9                            | 5   | 5   | 19  | 183.35    | 8     | 5   | 5    | 18  | 173.70    | 9    | 5   | 5    | 19  | 183.35    | 8   | 5   | 5   | 18 | 173.70    | 74                          | 9.65      | 714.10                    |  |
| 112                          | 44122104-PC-G01 | PAPER CLIP, vinly/plastic coated, 33mm         | box             | 108                          | 10  | 55  | 173 | 1,525.86  | 62    | 15  | 30   | 107 | 943.74    | 88   | 15  | 35   | 138 | 1,217.16  | 62  | 10  | 10  | 82 | 723.24    | 500                         | 8.82      | 4,410.00                  |  |
| 113                          | 44122104-PC-J02 | PAPER CLIP, vinly/plastic coated, Jumbo, 50mm  | box             | 89                           | 5   | 50  | 144 | 2,802.24  | 45    | 15  | 25   | 85  | 1,654.10  | 77   | 5   | 30   | 112 | 2,179.52  | 65  | 15  | 5   | 85 | 1,654.10  | 426                         | 19.46     | 8,289.96                  |  |
| 114                          | 44101603-PS-M02 | PAPER SHREDDER                                 | unit            | 1                            | 0   | 0   | 1   | 18,718.96 | 0     | 0   | 1    | 1   | 18,718.96 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 18,718.96 | 37,437.92                 |  |
| 115                          | 44101601-PT-M02 | PAPER TRIMMER/CUTTING MACHINE                  | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,297.60  | 0.00                      |  |
| 116                          | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser             | box             | 7                            | 1   | 10  | 18  | 804.78    | 2     | 1   | 12   | 15  | 670.65    | 3    | 1   | 10   | 14  | 625.94    | 2   | 1   | 10  | 13 | 581.23    | 60                          | 44.71     | 2,682.60                  |  |
| 117                          | 44121619-PS-M01 | PENCIL SHARPENER                               | piece           | 3                            | 1   | 4   | 8   | 1,888.64  | 0     | 0   | 0    | 0   | 0.00      | 3    | 0   | 0    | 3   | 708.24    | 1   | 1   | 1   | 3  | 708.24    | 14                          | 236.08    | 3,305.12                  |  |
| 118                          | 44101602-PU-P01 | PUNCHER, paper, heavy duty                     | piece           | 42                           | 2   | 3   | 47  | 7,234.24  | 1     | 0   | 0    | 1   | 153.92    | 3    | 1   | 0    | 4   | 615.68    | 1   | 0   | 3   | 4  | 615.68    | 56                          | 153.92    | 8,619.52                  |  |
| 119                          | 44122101-RU-B01 | RUBBER BAND No. 18                             | box             | 28                           | 1   | 0   | 29  | 3,920.80  | 0     | 1   | 1    | 2   | 270.40    | 2    | 1   | 1    | 4   | 540.80    | 0   | 4   | 1   | 5  | 676.00    | 40                          | 135.20    | 5,408.00                  |  |
| 120                          | 44121905-SP-F01 | STAMP PAD, felt                                | piece           | 4                            | 3   | 3   | 10  | 399.20    | 0     | 2   | 2    | 4   | 159.68    | 0    | 2   | 2    | 4   | 159.68    | 0   | 4   | 2   | 6  | 239.52    | 24                          | 39.92     | 958.08                    |  |
| 121                          | 44121618-SS-S01 | SCISSORS, symmetrical/asymmetrical             | pair            | 20                           | 3   | 1   | 24  | 1,572.48  | 2     | 1   | 11   | 14  | 917.28    | 2    | 1   | 3    | 6   | 393.12    | 2   | 1   | 11  | 14 | 917.28    | 58                          | 65.52     | 3,800.16                  |  |
| 122                          | 44121615-ST-S01 | STAPLER, standard type                         | piece           | 24                           | 1   | 5   | 30  | 5,928.00  | 1     | 1   | 0    | 2   | 395.20    | 1    | 4   | 0    | 5   | 988.00    | 1   | 1   | 0   | 2  | 395.20    | 39                          | 197.60    | 7,706.40                  |  |
| 123                          | 44121615-ST-B01 | STAPLER, heavy duty (binder)                   | unit            | 1                            | 1   | 1   | 3   | 2,079.45  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 693.15    | 2,079.45                  |  |
| 124                          | 44121613-SR-P02 | STAPLE REMOVER, plier-type                     | piece           | 11                           | 0   | 6   | 17  | 790.67    | 0     | 1   | 0    | 1   | 46.51     | 1    | 0   | 1    | 2   | 93.02     | 0   | 1   | 0   | 1  | 46.51     | 21                          | 46.51     | 976.71                    |  |
| 125                          | 44121605-TD-T01 | TAPE DISPENSER, table top                      | piece           | 25                           | 2   | 3   | 30  | 2,327.40  | 1     | 1   | 0    | 2   | 155.16    | 1    | 1   | 0    | 2   | 155.16    | 0   | 3   | 0   | 3  | 232.74    | 37                          | 77.58     | 2,870.46                  |  |
| PAPER MATERIALS AND PRODUCTS |                 |                                                |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |           |                           |  |
| 126                          | 14111525-CA-A01 | CARTOLINA, assorted colors                     | pack            | 1                            | 10  | 0   | 11  | 920.92    | 0     | 1   | 0    | 1   | 83.72     | 0    | 1   | 0    | 1   | 83.72     | 0   | 1   | 0   | 1  | 83.72     | 14                          | 83.72     | 1,172.08                  |  |
| 127                          | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 945.36    | 0.00                      |  |
| 128                          | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,973.92  | 0.00                      |  |
| 129                          | 14111514-NP-S02 | NOTEPAD, stick-on, 50mm x 76mm                 | pad             | 68                           | 3   | 28  | 99  | 3,668.94  | 6     | 53  | 3    | 62  | 2,297.72  | 61   | 3   | 28   | 92  | 3,409.52  | 6   | 3   | 3   | 12 | 444.72    | 265                         | 37.06     | 9,820.90                  |  |
| 130                          | 14111514-NP-S04 | NOTEPAD, stick-on, 76mm x 100mm                | pad             | 64                           | 2   | 27  | 93  | 5,513.04  | 2     | 52  | 2    | 56  | 3,319.68  | 57   | 2   | 27   | 86  | 5,098.08  | 2   | 2   | 2   | 6  | 355.68    | 241                         | 59.28     | 14,286.48                 |  |



| Item & Specifications                                      |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |            |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price | Total Amount for the year |            |  |
|------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|------------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-------|---------------------------|------------|--|
|                                                            |                 |                                                                     |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |       |                           | Q4 AMOUNT  |  |
| 131                                                        | 14111514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                                      | pad             | 63                           | 2   | 27  | 92  | 4,784.00  | 8     | 52  | 2    | 62  | 3,224.00   | 63   | 2   | 27   | 92  | 4,784.00  | 8   | 2   | 2   | 12  | 624.00                      | 258   | 52.00                     | 13,416.00  |  |
| 132                                                        | 14111514-NB-S02 | STENO NOTEBOOK                                                      | piece           | 60                           | 10  | 10  | 80  | 1,123.20  | 10    | 10  | 10   | 30  | 421.20     | 10   | 10  | 10   | 30  | 421.20    | 10  | 10  | 10  | 30  | 421.20                      | 170   | 14.04                     | 2,386.80   |  |
| 133                                                        | 14111507-PP-M01 | PAPER, MULTICOPY A4                                                 | ream            | 219                          | 69  | 59  | 347 | 74,188.60 | 186   | 66  | 281  | 533 | 113,955.40 | 216  | 66  | 76   | 358 | 76,540.40 | 159 | 39  | 39  | 237 | 50,670.60                   | 1475  | 213.80                    | 315,355.00 |  |
| 134                                                        | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL                                              | ream            | 124                          | 12  | 22  | 158 | 36,807.68 | 124   | 12  | 22   | 158 | 36,807.68  | 119  | 12  | 22   | 153 | 35,642.88 | 124 | 12  | 12  | 148 | 34,478.08                   | 617   | 232.96                    | 143,736.32 |  |
| 135                                                        | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                                              | ream            | 119                          | 65  | 55  | 239 | 32,919.86 | 19    | 65  | 90   | 174 | 23,966.76  | 19   | 65  | 55   | 139 | 19,145.86 | 19  | 105 | 55  | 179 | 24,655.46                   | 731   | 137.74                    | 100,687.94 |  |
| 136                                                        | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                                           | ream            | 4                            | 1   | 1   | 6   | 953.46    | 7     | 2   | 2    | 11  | 1,748.01   | 4    | 2   | 2    | 8   | 1,271.28  | 2   | 2   | 2   | 6   | 953.46                      | 31    | 158.91                    | 4,926.21   |  |
| 137                                                        | 14111531-PP-R01 | PAD PAPER, ruled                                                    | pad             | 2                            | 1   | 1   | 4   | 139.28    | 2     | 1   | 1    | 4   | 139.28     | 2    | 1   | 1    | 4   | 139.28    | 2   | 1   | 1   | 4   | 139.28                      | 16    | 34.82                     | 557.12     |  |
| 138                                                        | 14111503-PA-P01 | PAPER, parchment                                                    | box             | 2                            | 1   | 1   | 4   | 616.84    | 12    | 1   | 1    | 14  | 2,158.94   | 2    | 1   | 1    | 4   | 616.84    | 2   | 1   | 1   | 4   | 616.84                      | 26    | 154.21                    | 4,009.46   |  |
| 139                                                        | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                                              | book            | 19                           | 22  | 2   | 43  | 3,943.10  | 2     | 2   | 2    | 6   | 550.20     | 5    | 2   | 2    | 9   | 825.30    | 2   | 2   | 2   | 6   | 550.20                      | 64    | 91.70                     | 5,868.80   |  |
| 140                                                        | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                                              | book            | 20                           | 2   | 2   | 24  | 2,989.44  | 4     | 2   | 2    | 8   | 996.48     | 4    | 2   | 2    | 8   | 996.48    | 2   | 2   | 2   | 6   | 747.36                      | 46    | 124.56                    | 5,729.76   |  |
| 141                                                        | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                                     | pack            | 16                           | 7   | 22  | 45  | 1,521.00  | 15    | 7   | 12   | 34  | 1,149.20   | 15   | 7   | 12   | 34  | 1,149.20  | 15  | 7   | 12  | 34  | 1,149.20                    | 147   | 33.80                     | 4,968.60   |  |
| 142                                                        | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply                                          | pack            | 58                           | 11  | 24  | 93  | 9,285.12  | 58    | 11  | 14   | 83  | 8,286.72   | 58   | 11  | 14   | 83  | 8,286.72  | 58  | 11  | 14  | 83  | 8,286.72                    | 342   | 99.84                     | 34,145.28  |  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                                     |                 |                              |     |     |     |           |       |     |      |     |            |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 143                                                        | 53131626-HS-S01 | HAND SANITIZER                                                      | bottle          | 24                           | 8   | 17  | 49  | 4,168.92  | 24    | 9   | 8    | 41  | 3,488.28   | 24   | 8   | 7    | 39  | 3,318.12  | 24  | 9   | 9   | 42  | 3,573.36                    | 171   | 85.08                     | 14,548.68  |  |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                                     |                 |                              |     |     |     |           |       |     |      |     |            |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 144                                                        | 10191509-IN-A01 | INSECTICIDE                                                         | can             | 8                            | 3   | 8   | 19  | 2,647.84  | 7     | 3   | 33   | 43  | 5,992.48   | 8    | 3   | 3    | 14  | 1,951.04  | 12  | 3   | 3   | 18  | 2,508.48                    | 94    | 139.36                    | 13,099.84  |  |
| PRINTED PUBLICATIONS                                       |                 |                                                                     |                 |                              |     |     |     |           |       |     |      |     |            |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 145                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book            | 1                            | 0   | 0   | 1   | 37.21     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 1     | 37.21                     | 37.21      |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                                     |                 |                              |     |     |     |           |       |     |      |     |            |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 1                                                          | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 6,947.20                  | 0.00       |  |
| 2                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,126.32                  | 0.00       |  |
| 3                                                          | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,178.32                  | 0.00       |  |
| 4                                                          | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 861.12                    | 0.00       |  |
| 5                                                          | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 892.32                    | 0.00       |  |
| 6                                                          | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                      | cart            | 30                           | 1   | 3   | 34  | 7,884.60  | 5     | 1   | 1    | 7   | 1,623.30   | 30   | 1   | 1    | 32  | 7,420.80  | 4   | 0   | 0   | 4   | 927.60                      | 77    | 231.90                    | 17,856.30  |  |
| 7                                                          | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                       | cart            | 28                           | 1   | 3   | 32  | 7,750.40  | 3     | 1   | 1    | 5   | 1,211.00   | 28   | 1   | 1    | 30  | 7,266.00  | 2   | 0   | 0   | 2   | 484.40                      | 69    | 242.20                    | 16,711.80  |  |
| 8                                                          | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                    | cart            | 28                           | 1   | 3   | 32  | 7,750.40  | 3     | 1   | 1    | 5   | 1,211.00   | 28   | 1   | 1    | 30  | 7,266.00  | 2   | 0   | 0   | 2   | 484.40                      | 69    | 242.20                    | 16,711.80  |  |
| 9                                                          | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow                     | cart            | 28                           | 1   | 3   | 32  | 7,750.40  | 3     | 1   | 1    | 5   | 1,211.00   | 28   | 1   | 1    | 30  | 7,266.00  | 2   | 0   | 0   | 2   | 484.40                      | 69    | 242.20                    | 16,711.80  |  |
| 10                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 852.80                    | 0.00       |  |
| 11                                                         | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,048.32                  | 0.00       |  |
| 12                                                         | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 910.00                    | 0.00       |  |
| 13                                                         | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,053.52                  | 0.00       |  |
| 14                                                         | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 880.88                    | 0.00       |  |
| 15                                                         | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,047.28                  | 0.00       |  |
| 16                                                         | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan                           | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 823.68                    | 0.00       |  |
| 17                                                         | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 823.68                    | 0.00       |  |
| 18                                                         | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 823.68                    | 0.00       |  |
| 19                                                         | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black                          | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,541.28                  | 0.00       |  |
| 20                                                         | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 865.28                    | 0.00       |  |
| 21                                                         | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,066.00                  | 0.00       |  |
| 22                                                         | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black                          | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,970.80                  | 0.00       |  |
| 23                                                         | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan                           | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,517.36                  | 0.00       |  |



| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 24                    | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36  | 0.00                      |
| 25                    | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36  | 0.00                      |
| 26                    | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 27                    | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12    | 0.00                      |
| 28                    | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56    | 0.00                      |
| 29                    | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56    | 0.00                      |
| 30                    | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart            | 5                            | 0   | 5   | 10 | 4,243.20  | 5     | 0   | 10   | 15 | 6,364.80  | 5    | 0   | 5    | 10 | 4,243.20  | 5   | 0   | 10  | 15 | 6,364.80  | 50                          | 424.32    | 21,216.00                 |
| 31                    | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart            | 5                            | 0   | 5   | 10 | 4,243.20  | 5     | 0   | 10   | 15 | 6,364.80  | 5    | 0   | 5    | 10 | 4,243.20  | 5   | 0   | 10  | 15 | 6,364.80  | 50                          | 424.32    | 21,216.00                 |
| 32                    | 44103105-HP-C50 | INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 33                    | 44103105-HP-M50 | INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 34                    | 44103105-HP-Y50 | INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80    | 0.00                      |
| 35                    | 44103105-HP-B50 | INK CARTRIDGE, HP L0S60AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,294.80  | 0.00                      |
| 36                    | 44103105-HX-C48 | INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 37                    | 44103105-HX-M48 | INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 38                    | 44103105-HX-Y48 | INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52  | 0.00                      |
| 39                    | 44103105-HX-B48 | INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.92  | 0.00                      |
| 40                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 41                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 42                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 43                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 774.80    | 0.00                      |
| 44                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black   | cart            | 25                           | 0   | 0   | 25 | 1,935.75  | 0     | 0   | 0    | 0  | 0.00      | 25   | 0   | 0    | 25 | 1,935.75  | 0   | 0   | 0   | 0  | 0.00      | 50                          | 77.43     | 3,871.50                  |
| 45                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C13S015632, Black           | cart            | 25                           | 0   | 0   | 25 | 1,948.50  | 0     | 0   | 0    | 0  | 0.00      | 25   | 0   | 0    | 25 | 1,948.50  | 0   | 0   | 0   | 0  | 0.00      | 50                          | 77.94     | 3,897.00                  |
| 46                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015086)        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 818.48    | 0.00                      |
| 47                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,567.20  | 0.00                      |
| 48                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,002.40  | 0.00                      |
| 49                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,575.44  | 0.00                      |
| 50                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,564.56  | 0.00                      |
| 51                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 52                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 53                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 54                    | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,399.36 | 0.00                      |
| 55                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                   | cart            | 0                            | 0   | 1   | 1  | 3,439.28  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 1    | 1  | 3,439.28  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 3,439.28  | 6,878.56                  |
| 56                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,705.36  | 0.00                      |
| 57                    | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,152.72  | 0.00                      |
| 58                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black           | cart            | 7                            | 0   | 5   | 12 | 43,180.80 | 1     | 4   | 15   | 20 | 71,968.00 | 6    | 0   | 10   | 16 | 57,574.40 | 2   | 4   | 10  | 16 | 57,574.40 | 64                          | 3,598.40  | 230,297.60                |
| 59                    | 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,608.32  | 0.00                      |
| 60                    | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 61                    | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 62                    | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 63                    | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,495.92  | 0.00                      |
| 64                    | 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,194.88  | 0.00                      |
| 65                    | 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet  | cart            | 0                            | 0   | 2   | 2  | 11,645.92 | 0     | 0   | 1    | 1  | 5,822.96  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 5,822.96  | 17,468.88                 |



| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 66                                                                                                                                 | 44103103-HP-B56  | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,658.00  | 0.00                      |
| 67                                                                                                                                 | 44103103-HP-B57  | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,367.52  | 0.00                      |
| 68                                                                                                                                 | 44103103-HP-B58  | TONER CARTRIDGE, HP CF287A (HP87), Black                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,908.56 | 0.00                      |
| 69                                                                                                                                 | 44103103-HP-B60  | TONER CARTRIDGE, HP CF350A, Black LaserJet                       | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,856.88  | 0.00                      |
| 70                                                                                                                                 | 44103103-HP-C60  | TONER CARTRIDGE, HP CF351A, Cyan LaserJet                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 71                                                                                                                                 | 44103103-HP-Y60  | TONER CARTRIDGE, HP CF352A, Yellow LaserJet                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 72                                                                                                                                 | 44103103-HP-M60  | TONER CARTRIDGE, HP CF353A, Magenta LaserJet                     | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 73                                                                                                                                 | 44103103-HP-B61  | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet              | cart            | 2                            | 0   | 0   | 2   | 15,606.24 | 2     | 0   | 0    | 2   | 15,606.24 | 2    | 0   | 0    | 2   | 15,606.24 | 2   | 0   | 0   | 2  | 15,606.24 | 8                           | 7,803.12  | 62,424.96                 |
| 74                                                                                                                                 | 44103103-HP-C61  | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet               | cart            | 1                            | 0   | 0   | 1   | 9,783.28  | 1     | 0   | 0    | 1   | 9,783.28  | 1    | 0   | 0    | 1   | 9,783.28  | 1   | 0   | 0   | 1  | 9,783.28  | 4                           | 9,783.28  | 39,133.12                 |
| 75                                                                                                                                 | 44103103-HP-Y61  | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet             | cart            | 1                            | 0   | 0   | 1   | 9,783.28  | 1     | 0   | 0    | 1   | 9,783.28  | 1    | 0   | 0    | 1   | 9,783.28  | 1   | 0   | 0   | 1  | 9,783.28  | 4                           | 9,783.28  | 39,133.12                 |
| 76                                                                                                                                 | 44103103-HP-M61  | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet            | cart            | 1                            | 0   | 0   | 1   | 9,783.28  | 1     | 0   | 0    | 1   | 9,783.28  | 1    | 0   | 0    | 1   | 9,783.28  | 1   | 0   | 0   | 1  | 9,783.28  | 4                           | 9,783.28  | 39,133.12                 |
| 77                                                                                                                                 | 44103103-HP-B62  | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet              | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,439.28  | 0.00                      |
| 78                                                                                                                                 | 44103103-HP-C62  | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 79                                                                                                                                 | 44103103-HP-Y62  | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 80                                                                                                                                 | 44103103-HP-M62  | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet            | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 81                                                                                                                                 | 44103103-HP-B63  | TONER CARTRIDGE, HP CF410A (HP410A), Black                       | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,328.48  | 0.00                      |
| 82                                                                                                                                 | 44103103-HP-C63  | TONER CARTRIDGE, HP CF411A (HP410A), Cyan                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,592.08  | 0.00                      |
| 83                                                                                                                                 | 44103103-HP-Y63  | TONER CARTRIDGE, HP CF412A (HP410A), Yellow                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,592.08  | 0.00                      |
| 84                                                                                                                                 | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,592.08  | 0.00                      |
| 85                                                                                                                                 | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,155.84  | 0.00                      |
| 86                                                                                                                                 | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,680.00  | 0.00                      |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |           |                           |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 10                                                                                                                                 | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 1   | 1   | 0.00      | 0     | 0   | 1    | 1   | 0.00      | 0    | 0   | 1    | 1   | 0.00      | 0   | 0   | 1   | 1  | 0.00      | 4                           | 0.00      | 0.00                      |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |           |                           |
| 1                                                                                                                                  | 80141505-TS-001  | BALLPEN                                                          | piece           | 595                          | 80  | 150 | 825 | 4,950.00  | 283   | 160 | 30   | 473 | 2,838.00  | 585  | 80  | 30   | 695 | 4,170.00  | 0   | 0   | 0   | 0  | 0.00      | 1993                        | 6.00      | 11,958.00                 |
| 2                                                                                                                                  | 80141505-TS-002  | MULTIFUNCTION PRINTER                                            | unit            | 3                            | 0   | 2   | 5   | 45,000.00 | 0     | 1   | 0    | 1   | 9,000.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 6                           | 9,000.00  | 54,000.00                 |
| 3                                                                                                                                  | 80141505-TS-003  | LAMINATING FILM                                                  | pack            | 2                            | 0   | 0   | 2   | 2,650.00  | 1     | 0   | 0    | 1   | 1,325.00  | 1    | 0   | 0    | 1   | 1,325.00  | 0   | 0   | 0   | 0  | 0.00      | 4                           | 1,325.00  | 5,300.00                  |



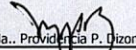
| Item & Specifications |                 |                              | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |                              |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 4                     | 80141505-TS-004 | STICKER PAPER                | pack            | 17                           | 6   | 14  | 37  | 1,776.00  | 10    | 4   | 4    | 18 | 864.00    | 14   | 7   | 4    | 25 | 1,200.00  | 0   | 0   | 0   | 0  | 0.00      | 80                          | 48.00     | 3,840.00                  |
| 5                     | 80141505-TS-005 | DOUBLE SIDED TAPE            | roll            | 10                           | 6   | 21  | 37  | 1,480.00  | 9     | 36  | 11   | 56 | 2,240.00  | 10   | 6   | 11   | 27 | 1,080.00  | 0   | 0   | 0   | 0  | 0.00      | 120                         | 40.00     | 4,800.00                  |
| 6                     | 80141505-TS-006 | PHOTO PAPER                  | pack            | 22                           | 5   | 15  | 42  | 1,386.00  | 17    | 5   | 5    | 27 | 891.00    | 22   | 5   | 5    | 32 | 1,056.00  | 0   | 0   | 0   | 0  | 0.00      | 101                         | 33.00     | 3,333.00                  |
| 7                     | 80141505-TS-007 | BLEACHING SOLUTION           | bottle          | 7                            | 7   | 7   | 21  | 2,520.00  | 7     | 7   | 7    | 21 | 2,520.00  | 7    | 7   | 7    | 21 | 2,520.00  | 5   | 5   | 5   | 15 | 1,800.00  | 78                          | 120.00    | 9,360.00                  |
| 8                     | 80141505-TS-008 | CERTIFICATE FRAME            | piece           | 65                           | 10  | 20  | 95  | 6,650.00  | 10    | 10  | 20   | 40 | 2,800.00  | 20   | 10  | 20   | 50 | 3,500.00  | 0   | 0   | 0   | 0  | 0.00      | 185                         | 70.00     | 12,950.00                 |
| 9                     | 80141505-TS-009 | CERTIFICATE HOLDER           | piece           | 70                           | 60  | 40  | 170 | 18,700.00 | 10    | 20  | 20   | 50 | 5,500.00  | 10   | 20  | 20   | 50 | 5,500.00  | 0   | 0   | 0   | 0  | 0.00      | 270                         | 110.00    | 29,700.00                 |
| 10                    | 80141505-TS-010 | UNINTERRUPTIBLE POWER SUPPLY | unit            | 2                            | 0   | 3   | 5   | 20,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 4,000.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 4,000.00  | 24,000.00                 |
| 11                    | 80141505-TS-011 | AIR CONDITIONING UNIT        | unit            | 1                            | 0   | 0   | 1   | 33,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 33,000.00 | 33,000.00                 |
| 12                    | 80141505-TS-012 | SMART TELEVISION             | unit            | 0                            | 0   | 1   | 1   | 20,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 20,000.00 | 20,000.00                 |
| 13                    | 80141505-TS-013 | WHITE BOARD                  | piece           | 3                            | 0   | 1   | 4   | 800.00    | 0     | 1   | 0    | 1  | 200.00    | 0    | 1   | 0    | 1  | 200.00    | 0   | 0   | 0   | 0  | 0.00      | 6                           | 200.00    | 1,200.00                  |
| 14                    | 80141505-TS-014 | MICROPHONE                   | unit            | 1                            | 0   | 2   | 3   | 3,000.00  | 1     | 0   | 1    | 2  | 2,000.00  | 1    | 0   | 1    | 2  | 2,000.00  | 0   | 0   | 0   | 0  | 0.00      | 7                           | 1,000.00  | 7,000.00                  |
| 15                    | 80141505-TS-015 | MEDAL                        | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 16                    | 80141505-TS-016 | DISHWASHING LIQUID           | bottle          | 9                            | 6   | 18  | 33  | 3,960.00  | 7     | 8   | 11   | 26 | 3,120.00  | 9    | 8   | 11   | 28 | 3,360.00  | 0   | 0   | 0   | 0  | 0.00      | 87                          | 120.00    | 10,440.00                 |
| 17                    | 80141505-TS-017 | PLASTIC FASTENER             | box             | 10                           | 10  | 10  | 30  | 1,200.00  | 10    | 10  | 10   | 30 | 1,200.00  | 10   | 10  | 10   | 30 | 1,200.00  | 0   | 0   | 0   | 0  | 0.00      | 90                          | 40.00     | 3,600.00                  |
| 18                    | 80141505-TS-018 | STEEL FILING CABINET         | piece           | 3                            | 1   | 0   | 4   | 48,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 12,000.00 | 48,000.00                 |
| 19                    | 80141505-TS-019 | VELLUM BOARD PAPER           | pack            | 20                           | 10  | 0   | 30  | 810.00    | 0     | 10  | 0    | 10 | 270.00    | 10   | 5   | 0    | 15 | 405.00    | 0   | 0   | 0   | 0  | 0.00      | 55                          | 27.00     | 1,485.00                  |
| 20                    | 80141505-TS-020 | EXTENSION CORD               | piece           | 24                           | 1   | 5   | 30  | 21,000.00 | 3     | 1   | 2    | 6  | 4,200.00  | 1    | 1   | 1    | 3  | 2,100.00  | 0   | 0   | 0   | 0  | 0.00      | 39                          | 700.00    | 27,300.00                 |
| 21                    | 80141505-TS-021 | PAINT                        | gallon          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 22                    | 80141505-TS-022 | COLORLED PAPER               | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 23                    | 80141505-TS-023 | BOND PAPER                   | ream            | 5                            | 5   | 5   | 15  | 3,750.00  | 5     | 5   | 5    | 15 | 3,750.00  | 5    | 5   | 5    | 15 | 3,750.00  | 0   | 0   | 0   | 0  | 0.00      | 45                          | 250.00    | 11,250.00                 |
| 24                    | 80141505-TS-024 | PUSH PIN                     | pack            | 4                            | 1   | 1   | 6   | 300.00    | 2     | 1   | 1    | 4  | 200.00    | 2    | 1   | 1    | 4  | 200.00    | 0   | 0   | 0   | 0  | 0.00      | 14                          | 50.00     | 700.00                    |
| 25                    | 80141505-TS-025 | DOOR MAT                     | piece           | 10                           | 6   | 11  | 27  | 8,100.00  | 10    | 6   | 6    | 22 | 6,600.00  | 10   | 6   | 6    | 22 | 6,600.00  | 0   | 0   | 0   | 0  | 0.00      | 71                          | 300.00    | 21,300.00                 |
| 26                    | 80141505-TS-026 | GLUE STICK (PASTE)           | piece           | 3                            | 1   | 6   | 10  | 200.00    | 2     | 1   | 1    | 4  | 80.00     | 2    | 1   | 1    | 4  | 80.00     | 0   | 0   | 0   | 0  | 0.00      | 18                          | 20.00     | 360.00                    |
| 27                    | 80141505-TS-027 | GLUE STICK (FOR GLUE GUN)    | pack            | 4                            | 2   | 2   | 8   | 240.00    | 2     | 2   | 2    | 6  | 180.00    | 2    | 2   | 2    | 6  | 180.00    | 0   | 0   | 0   | 0  | 0.00      | 20                          | 30.00     | 600.00                    |
| 28                    | 80141505-TS-028 | DEODORANT CAKE               | piece           | 5                            | 0   | 2   | 7   | 630.00    | 5     | 0   | 2    | 7  | 630.00    | 5    | 0   | 2    | 7  | 630.00    | 0   | 0   | 0   | 0  | 0.00      | 21                          | 90.00     | 1,890.00                  |
| 29                    | 80141505-TS-029 | DISPOSABLE GLOVES            | box             | 1                            | 1   | 2   | 4   | 40,000.00 | 1     | 1   | 1    | 3  | 30,000.00 | 1    | 1   | 1    | 3  | 30,000.00 | 0   | 0   | 0   | 0  | 0.00      | 10                          | 10,000.00 | 100,000.00                |
| 30                    | 80141505-TS-030 | OFFICE CHAIR                 | piece           | 1                            | 2   | 1   | 4   | 12,000.00 | 2     | 2   | 0    | 4  | 12,000.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 8                           | 3,000.00  | 24,000.00                 |
| 31                    | 80141505-TS-031 | MANILA PAPER                 | pack            | 1                            | 1   | 1   | 3   | 45.00     | 1     | 1   | 1    | 3  | 45.00     | 1    | 1   | 1    | 3  | 45.00     | 0   | 0   | 0   | 0  | 0.00      | 9                           | 15.00     | 135.00                    |
| 32                    | 80141505-TS-032 | AUTOMOTIVE BATTERIES         | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 33                    | 80141505-TS-033 | PADLOCK                      | piece           | 1                            | 1   | 6   | 8   | 800.00    | 1     | 1   | 1    | 3  | 300.00    | 1    | 1   | 1    | 3  | 300.00    | 0   | 0   | 0   | 0  | 0.00      | 14                          | 100.00    | 1,400.00                  |
| 34                    | 80141505-TS-034 | MOBILE PHONE                 | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 35                    | 80141505-TS-035 | COMPACT DISC                 | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 36                    | 80141505-TS-036 | AMPLIFIER                    | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 37                    | 80141505-TS-037 | STORAGE BOX                  | piece           | 1                            | 1   | 3   | 5   | 4,000.00  | 1     | 1   | 0    | 2  | 1,600.00  | 0    | 1   | 1    | 2  | 1,600.00  | 0   | 0   | 0   | 0  | 0.00      | 9                           | 800.00    | 7,200.00                  |
| 38                    | 80141505-TS-038 | PLASTIC ENVELOPE             | piece           | 20                           | 20  | 20  | 60  | 1,200.00  | 20    | 20  | 20   | 60 | 1,200.00  | 20   | 20  | 20   | 60 | 1,200.00  | 0   | 0   | 0   | 0  | 0.00      | 180                         | 20.00     | 3,600.00                  |
| 39                    | 80141505-TS-039 | DOCUMENT SCANNER             | unit            | 1                            | 0   | 0   | 1   | 2,500.00  | 0     | 1   | 0    | 1  | 2,500.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 2,500.00  | 5,000.00                  |
| 40                    | 80141505-TS-040 | WATER DISPENSER              | unit            | 1                            | 0   | 1   | 2   | 12,000.00 | 0     | 1   | 0    | 1  | 6,000.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 6,000.00  | 18,000.00                 |
| 41                    | 80141505-TS-041 | PARACETAMOL                  | pack            | 36                           | 6   | 8   | 50  | 7,000.00  | 36    | 6   | 8    | 50 | 7,000.00  | 36   | 6   | 8    | 50 | 7,000.00  | 0   | 0   | 0   | 0  | 0.00      | 150                         | 140.00    | 21,000.00                 |
| 42                    | 80141505-TS-042 | GLUE GUN                     | unit            | 1                            | 1   | 0   | 2   | 400.00    | 1     | 1   | 0    | 2  | 400.00    | 0    | 1   | 1    | 2  | 400.00    | 0   | 0   | 0   | 0  | 0.00      | 6                           | 200.00    | 1,200.00                  |
| 43                    | 80141505-TS-043 | INKJET PRINTER               | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 44                    | 80141505-TS-044 | SPEAKERS                     | unit            | 2                            | 0   | 0   | 2   | 2,000.00  | 0     | 1   | 1    | 2  | 2,000.00  | 0    | 1   | 1    | 2  | 2,000.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 1,000.00  | 6,000.00                  |
| 45                    | 80141505-TS-045 | POVIDONE IODINE              | bottle          | 2                            | 2   | 2   | 6   | 480.00    | 2     | 2   | 2    | 6  | 480.00    | 2    | 2   | 2    | 6  | 480.00    | 0   | 0   | 0   | 0  | 0.00      | 18                          | 80.00     | 1,440.00                  |



| Item & Specifications                                                  |                 |                                          | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price    | Total Amount for the year |
|------------------------------------------------------------------------|-----------------|------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|----------|---------------------------|
|                                                                        |                 |                                          |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |          |                           |
| 46                                                                     | 80141505-TS-046 | KEYBOARD                                 | unit            | 2                            | 1   | 7   | 10 | 5,000.00  | 2     | 1   | 0    | 3  | 1,500.00  | 2    | 1   | 0    | 3  | 1,500.00  | 0   | 0   | 0   | 0  | 0.00      | 16                          | 500.00   | 8,000.00                  |
| 47                                                                     | 80141505-TS-047 | DSLR CAMERA                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 48                                                                     | 80141505-TS-048 | STEEL RACK                               | set             | 1                            | 1   | 0   | 2  | 6,000.00  | 1     | 1   | 0    | 2  | 6,000.00  | 1    | 1   | 0    | 2  | 6,000.00  | 0   | 0   | 0   | 0  | 0.00      | 6                           | 3,000.00 | 18,000.00                 |
| 49                                                                     | 80141505-TS-049 | LAMINATING MACHINE                       | unit            | 1                            | 0   | 0   | 1  | 2,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 2,000.00  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 2,000.00 | 4,000.00                  |
| 50                                                                     | 80141505-TS-050 | FUEL FILTERS                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 51                                                                     | 80141505-TS-051 | AIRLINE TICKETS (DOMESTIC)               | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 52                                                                     | 80141505-TS-052 | AIRLINE TICKETS (INTERNATIONAL)          | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 53                                                                     | 80141505-TS-053 | CAR (Sedan or Hatchback)                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 46                                                                     | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 47                                                                     | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 48                                                                     | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 49                                                                     | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 50                                                                     | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 51                                                                     | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 52                                                                     | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 53                                                                     | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 50                                                                     | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 51                                                                     | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 52                                                                     | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| 53                                                                     | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00     | 0.00                      |
| A. TOTAL                                                               |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |          | 3,049,857.78              |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |          | 304,985.78                |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |          | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |          | 3,354,843.56              |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 |                                          |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

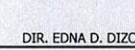
Prepared by:

  
Ma. Providencia P. Dizon  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
MARCELA Z. YUSTI / SOFIA SANDRA C. SANCHEZ  
Accountant / Budget Officer

Approved by:

  
DIR. EDNA D. DIZON  
Head of Office/Agency

Date Prepared: July 29, 2024