

(DEPARTMENT OF TRADE AND INDUSTRY, REGION VII-Siquijor Provincial Office) Annual Indicative Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity (Yes or No?)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
001	Procurement of meals and supplies for the conduct of Exports and Investments related meetings and other activities	SDD	No	NP-53.9-Small Value Procurement, Shopping 52.1B	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of Meals for various 002 activities	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of training materials for various 002 Initiatives	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	75,000.00	75,000.00		
002	Procurement of AVP Production for CPD IEC Materials	IDD	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	80,000.00	80,000.00		
003	Procurement of meals for Quarterly SMED Council Meeting;SDD meetings for SDD partner agencies, clients and stakeholders	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	92,000.00	92,000.00		
003	Procurement of tarpaulins for SDD operations	SDD	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	2,500.00	2,500.00		
003	Procurement of Training Materials for SSF related Skills Training and Upgrading Training	SDD/NC	No	NP-53.9 - SVP, Shopping 52.1B	May 2025	May 2025	May 2025	May 2025	GoP	110,000.00	110,000.00		
003	Procurement of meals for the conduct of Organizational Strengthening for Food Sector	SDD	No	NP-53.9 - SVP, Shopping 52.1B	March 2025	March 2025	March 2025	March 2025	GoP	30,000.00	30,000.00		
003	Vehicle rental for SSF Monitoring and Evaluation Activities	SDD/NC	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	15,200.00	15,200.00		
003	Procurement of audio-video production of Holistic AVP for W&H Industry	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	80,000.00	80,000.00		
003	Procurement of training materials for the Market Matching and Pitching (invite suppliers & buyers)	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
NC	Meals for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	330,000.00	330,000.00		
NC	Training materials/supplies for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1B	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	50,000.00	50,000.00		
NC	Van Rental for various NC Training and Activities			NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	35,000.00	35,000.00		
NC	Procurement of fuel, oil and lubricants	Negosyo Center	Yes	Negotiated Procurement - 53.14 - Direct Retail Purchase of Petroleum fuel, oil and lubricant (POL) products and airline tickets	December 2024	December 2024	January 2025	January 2025	GoP	60,000.00	60,000.00		
NC	Procurement of Office Supplies	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1b	Various Dates	January 2025	January 2025	Various Dates	GoP	96,000.00	96,000.00		
NC	Procurement for Internet Subscription	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	48,000.00	48,000.00		
0.4.1.2	Procurement of supplies, meals and van services for the CPD Monitoring and enforcement	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	48,400.00	48,400.00		
0.4.1.3	Procurement of supplies, meals and van services for the Accreditation of permits and licences	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	15,000.00	15,000.00		

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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
001	Procurement of meals and supplies for the conduct of Exports and Investments related meetings and other activities	SDD	No	NP-53.9-Small Value Procurement, Shopping 52.1B	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of Meals for various 002 activities	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of training materials for various 002 Initiatives	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	75,000.00	75,000.00		
002	Procurement of AVP Production for CPD IEC Materials	IDD	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	80,000.00	80,000.00		
003	Procurement of meals for Quarterly SMED Council Meeting;SDD meetings for SDD partner agencies, clients and stakeholders	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	92,000.00	92,000.00		
003	Procurement of tarpaulins for SDD operations	SDD	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	2,500.00	2,500.00		
003	Procurement of Training Materials for SSF related Skills Training and Upgrading Training	SDD/NC	No	NP-53.9 - SVP, Shopping 52.1B	May 2025	May 2025	May 2025	May 2025	GoP	110,000.00	110,000.00		
003	Procurement of meals for the conduct of Organizational Strengthening for Food Sector	SDD	No	NP-53.9 - SVP, Shopping 52.1B	March 2025	March 2025	March 2025	March 2025	GoP	30,000.00	30,000.00		
003	Vehicle rental for SSF Monitoring and Evaluation Activities	SDD/NC	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	15,200.00	15,200.00		
003	Procurement of audio-video production of Holistic AVP for W&H Industry	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	80,000.00	80,000.00		
003	Procurement of training materials for the Market Matching and Pitching (invite suppliers & buyers)	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
NC	Meals for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	330,000.00	330,000.00		
NC	Training materials/supplies for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1B	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	50,000.00	50,000.00		
NC	Van Rental for various NC Training and Activities			NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	35,000.00	35,000.00		
NC	Procurement of fuel, oil and lubricants	Negosyo Center	Yes	Negotiated Procurement - 53.14 - Direct Retail Purchase of Petroleum fuel, oil and lubricant (POL) products and airline tickets	December 2024	December 2024	January 2025	January 2025	GoP	60,000.00	60,000.00		
NC	Procurement of Office Supplies	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1b	Various Dates	January 2025	January 2025	Various Dates	GoP	96,000.00	96,000.00		
NC	Procurement for Internet Subscription	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	48,000.00	48,000.00		
0.4.1.2	Procurement of supplies, meals and van services for the CPD Monitoring and enforcement	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	48,400.00	48,400.00		
0.4.1.3	Procurement of supplies, meals and van services for the Accreditation of permits and licences	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	15,000.00	15,000.00		

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OO4.2	procurement of meals (Consumer Education and Advocacy, Bagwis)	CPD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	65,000.00	65,000.00		
OO4.2	Procurement of printing services for the production of IEC Materials	CPD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	25,000.00	25,000.00		
GAS-FOE	Procurement of Office Supplies	FAD	No	NP-53.9 - SVP, Shopping 52.1b	Various Dates	Various dates	Various Dates	Various Dates	GoP	120,000.00	120,000.00		
GAS-FOE	Procurement of Accountable Forms	FAD	Yes	Agency to Agency	December 2024	December 2024	January 2025	January 2025	GoP	6,000.00	6,000.00		
GAS-FOE	Procurement of fuel, oil and lubricants	FAD	Yes	Negotiated Procurement - 53.14 - Direct Retail Purchase of Petroleum fuel, oil and lubricant (POL) products and airline tickets	December 2024	December 2024	January 2025	January 2025	GoP	60,000.00	60,000.00		
GAS-FOE	Procurement of drinking water	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	5,040.00	5,040.00		
GAS-FOE	Procurement of postage and courier services	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	45,000.00	45,000.00		
GAS-FOE	Procurement of Maintenance of Aircon	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	62,000.00	62,000.00		
GAS-FOE	Procurement of Maintenance of IT Equipment	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	32,000.00	32,000.00		
GAS-FOE	Procurement for the Repair and Maintenance of motor vehicles	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	155,000.00	155,000.00		
GAS-FOE	Procurement of meals and snacks for Meetings (PMR)	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	84,000.00	84,000.00		
GAS, NC	Procurement of meals a for the conduct of the Spiritual Wellness Program 2025	SPO	No	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	17,100.00	17,100.00		
GAS, NC	Procurement of meals for the conduct of the for the conduct of DTI Anniversary	SPO	No	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	17,100.00	17,100.00		
GAS, NC	Procurement of meals for the conduct of team Bonding	SPO	No	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	34,200.00	34,200.00		
GAS, NC	Procurement of meals for Year-end Assessment	SPO	No	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	34,200.00	34,200.00		

Prepared by:


GEMMA B. MANSERA

TIDS/BAC Secretariat


PETER JAMES B. ROCHE

Admin Clerk/BAC Secretariat

Recommending Approval:


ANIMA C. PATRIA

STIDS/BAC Chairperson


JEBE R. MAG-USARA, JR.

TIDS/BAC Member


ROWENA T. FABUGA

TIDS/BAC Co-Chairperson


ANNE JADE G. VERANO

TIDS/BAC Member

Certified as to Funds Available:


SHERRY ANN D. TELLO

AO II

Approved by:


JULIET B. BANOON

Provincial Director