

Department of Trade and Industry 7, Regional Office Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
REGIONAL OFFICE													
GAS	Security Services for RO and CPO	FAD	YES	Competitive Bidding	Nov-24	Nov-24	Dec-24	Dec-24	GoP	1,392,000.00	1,392,000.00		
GAS	Petroleum fuel, oil and lubricant	FAD	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Dec-24	Jan-25	Jan-25	Jan-25	GoP	324,000.00	324,000.00		
GAS, OO1-OO4.2.2	Drinking Water (800 Gallons)	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	24,000.00	24,000.00		
GAS	Car fresheners and other car cleaning accessories	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	30,000.00	30,000.00		
GAS, OO1-OO4.2.2	Courier Services	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	69,600.00	69,600.00		
GAS, OO1-OO4.2.2	Toner/Ink Cartridge with free use of printers	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	83,000.00	83,000.00		
GAS	Office General Cleaning Services	FAD	NO	NP-53.9 - Small Value Procurement	Jun-25	Jun-25	Jun-25	Jun-25	GoP	90,000.00	90,000.00		
GAS	Maintenance - Airconditioning Units	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	149,600.00	149,600.00		
GAS, OO1-OO4.2.2	Maintenance - IT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	Dec-24	Jan-25	Jan-25	Jan-25	GoP	121,000.00	121,000.00		
GAS	Preventive maintenance - 4 vehicles including parts and labor	FAD	NO	Direct Contracting	Dec-24	Jan-25	Jan-25	Jan-25	GoP	240,000.00	240,000.00		
GAS	CSE not found at PS DBM	FAD	NO	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	GoP	200,000.00	200,000.00		
GAS	Check - MDS	FAD	YES	NP-53.5 Agency-to-Agency	Various Dates	Various Dates	Various Dates	Various Dates	GoP	8,000.00	8,000.00		
GAS	Official Receipt	FAD	YES	NP-53.5 Agency-to-Agency	Various Dates	Various Dates	Various Dates	Various Dates	GoP	30,000.00	30,000.00		
GAS	Meals for Finance Convergence (AM/PM Snacks, Lunch)	FIN	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	60,000.00	60,000.00		
GAS	Venue and Meals for various HR Trainings	HR	YES	NP-53.10 Lease of Real Property and Venue	Various Dates	Various Dates	Various Dates	Various Dates	GoP	200,000.00	200,000.00		
GAS	Quarterly Meetings --Venue and meals (40 pax x 4 meetings/sessions x 2 days x 1,500) REXMANCOM	PMSU	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	480,000.00	480,000		
GAS	Planning Workshops -Venue and Meals (40 pax x 3 workshops/sessions x 2 days x 1,500)	PMSU	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	360,000.00	360,000		
GAS	Orientation, Review, & Assessment of DTI7's PAPs - - Venue, meals, and accommodation: 40 pax x 2 nights x 1,500	PMSU	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	120,000.00	120,000		
GAS	One DTI QMS - Venue and Meals for QMS Training (50 pax x 2 days x 1,500)	PMSU	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	150,000.00	150,000		
GAS	One DTI QMS - Room accommodation of Speaker (1 pax x 1 standard room x 4 nights x 3,000)	PMSU	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	12,000.00	12,000		
GAS	Meals for various PMSU meetings (AM Snacks, Lunch, PM Snacks, Drinks)	PMSU	NO	NP-53.9 - Small Value Procurement	Dec-24	Dec-24	Jan-25	Jan-25	GoP	285,000.00	285,000		
GAS	Van rental for various PMSU activities (drop off/pick up)	PMSU	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	42,000.00	42,000		
GAS	Cloud storage, 2 TB, annual: (1 subs x 10,000), April 18, 2025 expiration date	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	10,000.00	10,000		
GAS	Domain Name, annual (1 subs x 5,000)	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	5,000.00	5,000		
GAS	Canva, annual (1 subs x 5,000), April 12, 2025 expiration date	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	5,000.00	5,000		
GAS	Adobe Acrobat PRO, annual (1 subs x 15000), December 11, 2024 expiration date	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	15,000.00	15,000		
GAS	Zoom Account, annual (1 account good for 100 pax + 500 meeting room x 42,000), Dec. 12, 2024 expiration date	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	42,000.00	42,000		
GAS	Zoom Account, annual (1 account good for 100 pax), March 13, 2025 expiration date	PMSU	NO	NP-53.14 Direct Retail Purchase of Online Subscriptions	Apr-25	Apr-25	Apr-25	Apr-25	GoP	42,000.00	42,000		
GAS, OO1-OO4.2.2	Various Office Supplies not found in PS DBM	PMSU	NO	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	GoP	15,000.00	15,000		
GAS	Tokens for various activities	PMSU	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	30,000.00	30,000		

GAS	Meals and Snacks for various meetings and activities (Execom, etc.)	PMSU	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	70,000.00	70,000		
GAS	Room Accommodation	ORD	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	80,000.00	80,000.00		
GAS	Venue and Meals for ORD Meetings outside of Office	ORD	NO	NP-53.10 Lease of Real Property and Venue	Various Dates	Various Dates	Various Dates	N/A	GoP	192,000.00	192,000.00		
GAS	Tokens for speakers, VIPs, and Dignitaries	ORD	NO	NP-53.9 - Small Value Procurement	Jan - May 2025	Jan - May 2025	Jan - May 2025	N/A	GoP	100,000.00	100,000.00		
GAS	Van Rental for Guests and DTI Executives	ORD	NO	NP-53.9 - Small Value Procurement	Jan - May 2025	Jan - May 2025	Jan - May 2025	N/A	GoP	72,000.00	72,000.00		
34.2.1.2	Meals for BAGWIS Regional deliberation, Consumer Month Celebration Activity , and CPD Interface and interagency Meetings	CPD	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	75,800.00	75,800.00		
34.2.1.2	Tokens for BAGWIS Regional deliberation, Consumer Month Celebration Activity, Strengthening of ConsumerNet, and Capacity Building of staff and consumernet agencies	CPD	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	36,500.00	36,500.00		
34.2.1.2	Bagwis Seal for BAGWIS Regional deliberation	CPD	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	123,000.00	123,000.00		
34.1.1.3	Special paper for Certificates for ACCREDITATION and ISSUANCE OF LICENSES AND PERMITS	CPD	NO	Shopping	Various Dates	Various Dates	Various Dates	Various Dates	GoP	2,500.00	2,500.00		
31.1.1.2	CVIAN Revival and other initiatives: Meals (food and venue)	IDD	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	364,000.00	364,000.00		
31.1.1.2	Facilitator / Speaker (CVIAN Meets, Investment Forum, Consultative Sessions)	IDD	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	170,000.00	170,000.00		
31.1.1.2	DTI-CB CMCI Survey - Research Services	IDD	NO	NP-53.9 - Small Value Procurement	Jan - Dec 25	Jan - Dec 25	Jan - Dec 25	Jan - Dec 25	GoP	250,000.00	250,000.00		
31.1.1.2	Editorial Services for eFactbook	IDD	NO	NP-53.9 - Small Value Procurement	Apr-25	Apr-25	Apr-25	Apr-25	GoP	200,000.00	200,000.00		
31.1.1.2	Branding and Display Consultant	IDD	YES	NP-53.7 Highly Technical Consultants	Jan - Dec 25	Jan - Dec 25	Jan - Dec 25	Jan - Dec 25	GoP	100,000.00	100,000.00		
31.1.1.2	Ecosystem Mapping for Innovation - Research/Study/Development of System	IDD	NO	NP-53.9 - Small Value Procurement	Mar-25	Mar-25	Mar-25	Mar-25	GoP	200,000.00	200,000.00		
31.1.1.2	Van Rental (CVIAN Meets Activities, Investment Forum, and Consultative Sessions)	IDD	NO	NP-53.9 - Small Value Procurement	Various Dates	Various Dates	Various Dates	Various Dates	GoP	70,000.00	70,000.00		
31.1.1.2	Venue and Meals (Logistics Summit, Investment Forum, and Consultative Sessions)	IDD	NO	NP-53.10 Lease of Real Property and Venue	Various Dates	Various Dates	Various Dates	Various Dates	GoP	216,000.00	216,000.00		
33.1.1.2	MSMED COUNCIL - Meals, Venue and Accommodation	SDD	YES	NP-53.10 Lease of Real Property and Venue	Dec-24	Dec-24	Jan-25	Jan-25	GoP	70,000.00	70,000.00		
										7,026,000.00	7,026,000.00		


nd specifications can be found in the office or unit's PPMP.

Prepared by:



MARIE SHERILYN A. BANDOLON
 BAC Secretariat-Head

Recommending Approval:



ESPERANZA T.L. MELGAR
 DTI 7 - BAC Chairperson


EPIFANIA F. SURALTA
 DTI 7 RD - BAC
 Chairperson

Certified as to Funds Available:


GLENDA R. NAVALES
 Budget Officer

Approved by:


MARIA ELENA C. ARBON
 Regional Director

Department of Trade and Industry 7, Cebu Provincial Office Annual Procurement Plan Non-CSE for FY 2025

(As of January 21, 2025)

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(As of January 21, 2025)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003	Office Supplies - PS	SDD	NO	NP-53.5 Agency-to-Agency	N/A	Various Dates	Various Dates	Various Dates	GoP	200,000.00	200,000.00		
003	Office Supplies - Non PS	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	75,000.00	75,000.00		
003	Internet Subscription Expenses - PLDT	SDD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	Various Dates	Various Dates	Various Dates	GoP	120,000.00	120,000.00		
003	Office Equipment - Airon Maintenance	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	40,000.00	40,000.00		
003	Insurance Expense - GSIS	SDD	NO	NP-53.5 Agency-to-Agency	N/A	Various Dates	Various Dates	Various Dates	GoP	28,000.00	28,000.00		
003	Meals and venue for various meetings and/or capacity enhancement activities for employees	SDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Various Dates	Various Dates	Various Dates	GoP	350,314.00	350,314.00		
003	Aptitude Test for New Applicants	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	23,000.00	23,000.00		
003	Zoom Subscription	SDD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	Various Dates	Various Dates	Various Dates	GoP	10,000.00	10,000.00		
	OTOP												
003	Meals for various OTOP trainings and seminars	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	45,000.00	45,000.00		
	Sinulog Fiesta Fair (SFF) 2025 on January 15-26, 2025:												
003	Meals / Representation for the SFF 2025	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	100,000.00	100,000.00		
003	Meals and venue for the 2025 SFF Project Debriefing	SDD	YES	NP-53.10 Lease of Real Property and Venue	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		
	Supplies and Materials:	SDD							GoP				
003	-flowers	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		
003	-shirts	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	60,000.00	60,000.00		
003	-Plaques for Award Nominees & Winners	SDD	NO	NP-53.5 Agency-to-Agency	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		
003	- IDs, Tarpaulin banners, sintra board	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	30,000.00	30,000.00		
003	Performers (Dancers, Drum Corps)	SDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	Various Dates	Various Dates	Various Dates	GoP	35,000.00	35,000.00		
003	Rental of LED Wall and Sound System (including background music)	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	35,000.00	35,000.00		
003	OTOP Store Pier 1 Refurbishment	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	35,000.00	35,000.00		
003	Office Supplies	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	5,912.00	5,912.00		
	SSF-Continuing												
003	SSF for Meat Processing of Lamac Multi-Purpose Cooperative in Lamac, Pinamungajan, Cebu	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	660,000.00		660,000.00	
003	SSF Equipment Mushroom Processing of Pestales Agricultural Cooperative in Binlod, Argao, Cebu	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	975,000.00		975,000.00	
	SSF-CO												
003	SSF for Digital Fabrication Laboratory: Robotics and Industrial Application	SDD	NO	Competitive Bidding	N/A	Various Dates	Various Dates	Various Dates	GoP	5,000,000.00		5,000,000.00	
	SSF-MOOE												
003	Insurance	SDD	NO	NP-53.5 Agency-to-Agency	N/A	Various Dates	Various Dates	Various Dates	GoP	460,000.00	460,000.00		
003	Repair and Maintenance (Signages and Equipment)	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		

(As of January 21, 2025)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003	Meals and venue for various SSF Trainings	SDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Various Dates	Various Dates	Various Dates	GoP	160,000.00	160,000.00		
003	Various Office Supplies for the SSF program	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	40,000.00	40,000.00		
	CARP												
003	Office Supplies	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	18,750.00	18,750.00		
003	Other Supplies and Materials	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	30,000.00	30,000.00		
003	Meals for various CARP trainings and seminars	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	220,500.00	220,500.00		
003	Meals and venue for various meetings and/or capacity enhancement activities for employees	SDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	Various Dates	Various Dates	Various Dates	GoP	15,000.00	15,000.00		
003	Van rental	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		
	MSME Development Fund (R7/BSMED) Meeting Expenses for 2025 Presidential Awards for Outstanding MSMEs and Presidential Recognition for Outstanding Development Partners [P25K]	SDD							GoP				
003	Meals	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	20,000.00	20,000.00		
003	Tokens	SDD	NO	NP-53.9 - Small Value Procurement	N/A	Various Dates	Various Dates	Various Dates	GoP	5,000.00	5,000.00		
								Total	GoP	11,361,296.00	4,726,296.00	6,635,000.00	

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BAC Chairperson

Certified as to Funds Available:

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OIC-Budget Officer

Approved by:

MARVIC V. AGUILAR
OIC Provincial Director

Department of Trade and Industry 7, Bohol Provincial Office Annual Procurement Plan for FY 2025

577,100.00

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
DHOL PROVINCIAL OFFICE													
REG-FOE-001	Procurement of Office Supplies	FAD	NO	Shopping	January 2025	January 2025	February 2025	February 2025	GoP	846,342.00	846,342.00		
REG-FOE-002	Security Services for 1 Guard	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	276,000.00	276,000.00		
REG-FOE-003	Drinking Water for DTI Personnel	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	14,400.00	14,400.00		
REG-FOE-004	Courier services for FY 2025	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	30,000.00	30,000.00		
REG-FOE-005	Fuel, Oil and Lubricants	FAD	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January 2025	January 2025	January 2025	January 2025	GoP	360,000.00	360,000.00		
REG-FOE-006	Quarter Checkup of four (4) Motor Vehicles	FAD	NO	Direct Contracting	February 2025	February 2025	February 2025	February 2025	GoP	60,000.00	120,000.00		
REG-FOE-007	Regular Checkup of four (4) Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	100,000.00	40,000.00		
REG-FOE-008	Quarter maintenance of Airconditioning Units	FAD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	24,000.00	24,000.00		
REG-FOE-009	Repair of Airconditioning Units	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	16,000.00	16,000.00		
REG-FOE-010	Repairs-ICT Equipments, desktop & laptops	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	40,000.00	40,000.00		
REG-FOE-011	Meals during meeting, seminars & conference with DTI clients	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	30,000.00	30,000.00		
REG-FOE-012	Notarial Services for the year 2025	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	12,000.00	12,000.00		
REG-GAS-FOE-001	Meals during Provincial Expanded Management Review	PMSU	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	40,000.00	40,000.00		
REG-GAS-FOE-002	Meals during Monthly Management Review	PMSU	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	40,000.00	40,000.00		
REG-GAS-FOE-003	Venue with Meals during Mid-Year Assessment and Planning	PMSU	YES	NP-53.10 Lease of Real Property and Venue	December 2024	December 2024	December 2024	December 2024	GoP	42,000.00	42,000.00		
REG-GAS-FOE-004	Venue with Meals for 2025 Year-assessment and 2026 Planning	PMSU	YES	NP-53.10 Lease of Real Property and Venue	December 2024	December 2024	December 2024	December 2024	GoP	70,600.00	70,600.00		
REG-GAS-FOE-005	Transportation for 2025 Year-assessment and 2026 Planning	PMSU	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	3,500.00	3,500.00		
REG-GAS-FOE-006	Printing of Tarpaulin for DTI-related activities	PMSU	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	1,500.00	1,500.00		

Department of Trade and Industry 7, Bohol Provincial Office Annual Procurement Plan for FY 2025

577,100.00

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
REG-GAS-HR-001	Venue with Meals for Organizational Culture Initiative : Spiritual Wellness	HR	YES	NP-53.10 Lease of Real Property and Venue	March 2025	March 2025	March 2025	March 2025	GoP	19,500.00	19,500.00		
REG-GAS-HR-002	Van rental for Organizational Culture Initiative : Spiritual Wellness	HR	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	1,000.00	1,000.00		
REG-GAS-HR-003	Tarpaulin printing for Organizational Culture Initiative : Spiritual Wellness	HR	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	3,500.00	3,500.00		
REG-GAS-HR-004	Venue with Meals for Organizational Culture Initiative : DTI Anniversary	HR	YES	NP-53.10 Lease of Real Property and Venue	July 2025	July 2025	July 2025	July 2025	GoP	19,500.00	19,500.00		
REG-GAS-HR-005	Van rental for Organizational Culture Initiative : DTI Anniversary	HR	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	1,000.00	1,000.00		
REG-GAS-HR-006	Printing of Tarpaulin for Organizational Culture Initiative : DTI Anniversary	HR	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	3,500.00	3,500.00		
REG-GAS-HR-007	Venue with Meals for Organizational Culture Initiative : Team Building	HR	YES	NP-53.10 Lease of Real Property and Venue	September 2025	September 2025	September 2025	September 2025	GoP	19,500.00	19,500.00		
REG-GAS-HR-008	Van rental for Organizational Culture Initiative : Team Building	HR	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	1,000.00	1,000.00		
REG-GAS-HR-009	Printing of Tarpaulin for Organizational Culture Initiative : Team Building	HR	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	3,500.00	3,500.00		
REG-GAS-HR-010	Venue with Meals for Organizational Culture Initiative: Rewards and Recognition	HR	YES	NP-53.10 Lease of Real Property and Venue	December 2025	December 2025	December 2025	December 2025	GoP	25,000.00	25,000.00		
REG-GAS-HR-011	Van rental for Van rental for Organizational Culture Initiative : Team Building	HR	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	1,500.00	1,500.00		
REG-GAS-HR-012	Printing of Tarpaulin for Organizational Culture Initiative : Team Building	HR	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	3,500.00	3,500.00		
REG-OO1-INV-01	Snacks for the conduct of Cities and Municipalities Competitiveness Index (CMCI) Capacity Building for TWGs	SDD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	February 2025	February 2025	GoP	34,000.00	34,000.00		
REG-OO1-INV-02	Printing and Publication for the conduct of Cities and Municipalities Competitiveness Index (CMCI) National Awards (One Page Publication in 2 Leading Local Newspapers)	SDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	September 2025	September 2025	September 2025	September 2025	GoP	36,000.00	36,000.00		
REG-OO1-INV-03	Plaques to be given to awardees on 2025 CMCI Provincial Awarding	SDD	NO	NP-53.9 - Small Value Procurement	October 2025	October 2025	November 2025	November 2025	GoP	18,000.00	18,000.00		
REG-OO1-INV-04	Tokens for conduct CVIAN: Info Session on Land Re-classification	SDD	NO	NP-53.9 - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GoP	8,000.00	8,000.00		
REG-002-PAPS-001	Meals and Snacks during the Conduct of Bohol Bamboo Industry Development Council Meetings	SDD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	25,000.00	25,000.00		
REG-002-PAPS-002	Meals and Snacks for From Seed to Cup: Enhancing Coffee Quality through Post-Harvest Mastery, Sensory Evaluation, and Sustainable Nursery Management	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
REG-002-PAPS-002	Supplies & Materials for From Seed to Cup: Enhancing Coffee Quality through Post-Harvest Mastery, Sensory Evaluation, and Sustainable Nursery Management	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
REG-002-PAPS-003	Meals and snacks for for Bean to Bar Training	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		
REG-002-PAPS-003	Raw materials needed for Bean to Bar Training	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	5,000.00	5,000.00		
REG-002-PAPS-004	Meals and Snacks for Localization of PFN Roadmap for Bohol	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	17,500.00	17,500.00		
REG-002-PAPS-004	Raw materials needed for Bean to Bar Training	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	5,000.00	5,000.00		
REG-002-PAPS-005	Meals for Organization of W&H MSMEs	SDD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	10,000.00	10,000.00		
REG-003-SMED-001	Meals and Snacks during the Conduct of SMEDC Quarterly Meetings	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	24,000.00	24,000.00		
REG-003-SMED-002	Meals and snacks for Digital Animation and Film-Making Workshop (2 days) - Tagbilaran	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	15,000.00	15,000.00		
REG-003-SMED-003	Raw Materials needed for the Crochet Workshop (3 days) - Tagbilaran	SDD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	20,000.00	20,000.00		
REG-003-SMED-004	Meals and Snacks for the Game Development Bootcamp	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	15,000.00	15,000.00		
003-NC FOE-001	Exterior Signage (lighted) - 1.0m x 2.0m for the Establishment of New Negosyo Centers	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	80,000.00	80,000.00		
003-NC FOE-001	Interior Signage - 0.80m x 1.50m for the Establishment of New Negosyo Centers	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	160,000.00	160,000.00		
003-NC FOE-001	Negosyo Centers Quarterly Maintenance of Airconditioning Units	SDD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	134,400.00	134,400.00		
003-NC PAPS-001	Meals and Snacks of Participants for Micro Business Advancement and Sustainability Program	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	48,000.00	48,000.00		
003-NC PAPS-002	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Loay	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-003	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Valencia	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-004	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact -NC Carmen	SDD	NO	NP-53.9 - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-005	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Sevilla	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003-NC PAPS-006	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Sikatuna	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-007	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Jagna	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-008	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Guindulman	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-009	Meals and Snacks of Participants for The Business of Creativity: Turning Ideas into Impact - NC Anda	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-010	Meals and Snacks of Participants for Designing the Future: Wearables and Home Style for the Modern Consumer- NC Loay	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-011	Meals and Snacks of Participants for Product Enhancement Consultation - NC Jagna	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-012	Meals and Snacks of Participants for Product Enhancement Consultation - NC Batuan	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-013	Meals and Snacks of Participants for Product Enhancement Consultation - NC Dimiao	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-014	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Dimiao	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-015	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Loboc	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	7,000.00	7,000.00		
003-NC PAPS-016	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Carmen	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-017	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Guindulman	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-018	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Valencia	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-019	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Sikatuna	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-020	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Anda	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-021	Meals and Snacks of Participants for Basic Food Safety Training for Food Processors and Food Handlers - NC Batuan/Bilar	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-022	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Sierra Bullones	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-023	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Panglao	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	5,000.00	5,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003-NC PAPS-024	Meals and Snacks of Participants for Skills Enhancement Training on Crochet Souvenirs - NC Panglao	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
003-NC PAPS-025	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC BOSS	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	7,500.00	7,500.00		
003-NC PAPS-026	Meals and Snacks of Participants for Skills Enhancement Training on Basket Weaving - NC Corella	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-027	Meals and Snacks of Participants for Skills Enhancement Training on Shellcraft Making - NC Ubay	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-028	Meals and Snacks of Participants for Creative Visual Communication: A Graphic Design Workshop - NC Mabini	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-028	Meals and Snacks of Participants for Skills Training on Creative Souvenir Item (Danao) - NC Sagbayan	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-028	Meals and Snacks of Participants for Training cum Production on Textile Weaving - NC Inabanga	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-029	Meals and Snacks of Participants for Milk Tea and Takoyaki Food Preparation Training - NC Buenavista	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-030	Meals and Snacks of Participants for Skills Training on Fiber Extraction and Yarn Making - NC Getafe	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-031	Meals and Snacks of Participants for Skills Training on Crochet Souvenir Making - NC Talibon	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-032	Meals and Snacks of Participants for MSME Transitioning from P2P to P2M Caravan - NC Trinidad	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-037	Meals and Snacks of Participants for Transforming Business with AI Integration NC - San Miguel	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	10,000.00	10,000.00		
003-NC PAPS-038	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Tubigon	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	7,000.00	7,000.00		
003-NC PAPS-039	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Calape	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	7,000.00	7,000.00		
003-NC PAPS-039	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Loon	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	7,000.00	7,000.00		
003-NC PAPS-039	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Antequera	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	7,000.00	7,000.00		
003-NC PAPS-039	Meals and Snacks of Participants for E-Commerce (Online Payments and Online Platforms Onboarding) - NC Catigbian	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	7,000.00	7,000.00		
003-OTOP-001	Other Supplies and Materials (raw materials) for the Sandugo OTOP Trade Expo 2025	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	19,000.00	19,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003-OTOP-001	1colored page publication for two leading local newspapers for the Sandugo OTOP Trade Expo 2025	SDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	July 2025	July 2025	July 2025	July 2025	GoP	36,000.00	36,000.00		
003-OTOP-001	Printing of Tarpaulins & Other promotional materials or the Sandugo OTOP Trade Expo 2025	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	23,260.00	23,260.00		
003-OTOP-001	Meals of Guests after the opening program or the Sandugo OTOP Trade Expo 2025	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	65,000.00	65,000.00		
003-OTOP-002	Other Supplies and Materials (raw materials) Market Oriented Product Development	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	60,000.00	60,000.00		
003-OTOP-003	Other Supplies and Materials (Trophies and Tokens) for the OTOP Holiday Bazaar 2025	SDD	NO	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	10,000.00	10,000.00		
003-OTOP-003	1 black and white page publication in two leading local newspapers for the OTOP Holiday Bazaar 2025	SDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	November 2025	November 2025	November 2025	November 2025	GoP	16,000.00	16,000.00		
003-OTOP-003	Printing of Tarpaulins & Other promotional materials for the OTOP Holiday Bazaar 2025	SDD	NO	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	17,800.00	17,800.00		
003-OTOP-003	Meals of Guests after the opening program for the OTOP Holiday Bazaar 2025	SDD	NO	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	30,000.00	30,000.00		
003-OTOP-004	Token for speakers for the Orientation on Export Requirements for Process Food Products (US-FDA)	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	10,000.00	10,000.00		
003-OTOP-005	Raw Materials needed for Product Enhancement on Processed Meat	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	5,000.00	5,000.00		
003-OTOP-005	Meals & snacks for Product Enhancement on Processed Meat	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	20,000.00	20,000.00		
003-SSF-PAPS-001	Meals for Enterprise for Sustainability and Planning Workshop	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	24,000.00	24,000.00		
003-SSF-PAPS-001	Training Materials for Enterprise Sustainability and Planning Workshop	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	1,000.00	1,000.00		
003-SSF-PAPS-002	Meals for Benchmarking and Market Research	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	24,000.00	24,000.00		
003-SSF-PAPS-002	Van Rental for Benchmarking and Market Research	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	8,000.00	8,000.00		
003-SSF-PAPS-003	Meals for Diagnosing the Core Areas of Business and Strategic Planning	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	24,000.00	24,000.00		
003-SSF-PAPS-003	Office supplies needed for Diagnosing the Core Areas of Business and Strategic Planning	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	1,000.00	1,000.00		
003-SSF-PAPS-004	Meals and snacks for SSF BISU Main: Product Labelling and Packaging	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	15,000.00	15,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003-SSF-PAPS-005	Meals and snacks for SSF BISU Candijay: Product Labelling and Packaging	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	15,000.00	15,000.00		
003-SSF-PAPS-006	Meals and snacks for SSF BISU Calape: Product Labelling and Packaging	SDD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	15,000.00	15,000.00		
003-SSF-PAPS-007	Meals and snacks for Leadership and Team Development	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	15,000.00	15,000.00		
003-SSF-PAPS-008	Meals and snacks for SSF HNU: Product Labelling and Packaging	SDD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	15,000.00	15,000.00		
004.1.2-001	Transportation for the Disposal of Confiscated Items	CPD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		
004.1.2-002	Snacks for the Consumer Net Servicing Meeting	CPD	NO	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	10,000.00	10,000.00		
004.1.2-003	Meals and Snacks for Seminar on Updates on Products Standards	CPD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	15,000.00	15,000.00		
004.1.2-004	Printing Services on Updates on Products Standards	CPD	NO	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	1,000.00	1,000.00		
004.1.3-001	Courier services for sending of Reminder Letters on the Renewal of SRE Accreditation to Shop operators through Postal Office	CPD	NO	NP-53.5 Agency-to-Agency	March 2025	March 2025	March 2025	March 2025	GoP	5,000.00	5,000.00		
004.1.3-002	Snacks on the Orientation on the new Process of SRE Accreditation	CPD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		
004.2.2-001	Venue rental with Meals and Snacks for the Conduct of Bagwis Orientation Seminar	CPD	NO	NP-53.10 Lease of Real Property and Venue	March 2025	March 2025	March 2025	March 2025	GoP	21,000.00	21,000.00		
004.2.2-003	Tarpaulin Printing for the Bagwis Orientation Seminar	CPD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	1,000.00	1,000.00		
004.2.2-004	Meals and Snacks for the LPCC Meeting / Servicing	CPD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	10,000.00	10,000.00		
004.2.2-005	Procurement of radio airtime for the bi monthly Program on Negosyo ug Konsumerismo	CPD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	February 2025	February 2025	February 2025	February 2025	GoP	55,000.00	55,000.00		
004.2.2-006	Meals and Snacks for the Consumer Welfare Month Activities	CPD	NO	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	50,000.00	50,000.00		
004.2.2-007	Tarpaulin Printing for the Consumer Welfare Month Activities	CPD	NO	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	2,000.00	2,000.00		
004.2.2-008	Procurement for the printing of consumer information materials	CPD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	20,000.00	20,000.00		
CARP-001	Meals and Snacks for Coffee Processing Training	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	20,000.00	20,000.00		

Department of Trade and Industry 7, Bohol Provincial Office Annual Procurement Plan for FY 2025

577,100.00

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
CARP-002	Meals and Snacks for Tablea Production Training	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	10,000.00	10,000.00		
CARP-003	Raw materials needed for Tablea Production Training	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	5,000.00	5,000.00		
CARP-004	Meals and Snacks for ARC Business Pathways: Unlocking Potential for Agrarian Communities	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	12,500.00	12,500.00		
CARP-005	Token for ARC Business Pathways: Unlocking Potential for Agrarian Communities	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	1,500.00	1,500.00		
CARP-007	Supplies (Token) for Building ARC Enterprises: From Farm to Market Success*	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	1,500.00	1,500.00		
CARP-008	Meals and Snacks for Business Leadership Workshop (Del Pilar MPC)	SDD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	7,500.00	7,500.00		
CARP-009	Meals and Snacks for Business Leadership Workshop (Causwagan MPC)	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	7,500.00	7,500.00		
CARP-010	Meals and Snacks Business Leadership Workshop (Cagawsan MPC, Candelaria MPC)	SDD	NO	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	7,500.00	7,500.00		
CARP-011	Meals and Snacks Refresher Course on GMP/SSOP	SDD	NO	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	10,500.00	10,500.00		
CARP-012	Meals and Snacks Continuous Quality Improvement and Inventory Management for MSMEs Food Processors (1st batch - Jagna)	SDD	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	8,750.00	8,750.00		
CARP-013	Meals and Snacks for Continuous Quality Improvement and Inventory Management for MSMEs Food Processors (2nd batch - Carmen)	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	8,750.00	8,750.00		
CARP-014	Meals and Snacks for Continuous Quality Improvement and Inventory Management for MSMEs Food Processors (3rd batch - Tagb)	SDD	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	13,750.00	13,750.00		
CARP-015	Other supplies for 2025 Sandugo Trade Expo charged to CARP	SDD	NO	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	14,000.00	14,000.00		
CARP-016	Other supplies for 2025 Holiday Market Fair charged to CARP	SDD	NO	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	3,000.00	3,000.00		
CARP-017	Meals and Snacks for Mid-Year Assessment	SDD	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	3,000.00	3,000.00		
CARP-018	Meals during Year-End Assessment	SDD	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	3,000.00	3,000.00		
Total										3,874,552.00	3,874,552.00	0.00	


Prepared by:


REY ANTHONY REGIS
BAC Secretariat

Recommended for Approval by:


JEROME JOHN J. GABIN
BAC-Chairman

Approved By


VIERNA TERESA C. LIGAN
Provincial Director/Head of the Procuring Entity

Department of Trade and Industry 7, Bohol Provincial Office Annual Procurement Plan for FY 2025

577,100.00

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

DTI NEGROS ORIENTAL PROVINCIAL OFFICE - Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100001000001000	Procurement of Commercial Checks	DTI-NOPO	YES	NP-53.5 Agency-to-Agency			Jan 2025	Jan 2025	GoP	9,600.00	9,600.00	-	checkbook
100001000001000	Procurement of Drinking Water	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	January 2025		Jan 2025	Jan 2025	GoP	15,750.00	15,750.00	-	bottled drinking water
100001000001000	Procurement of Courier Services	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	January 2025		Jan 2025	Jan 2025	GoP	33,850.00	33,850.00	-	courier
100001000001000	Procurement of Newspapers	DTI-NOPO	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media	January 2025		Jan 2025	Jan 2025	GoP	9,780.00	9,780.00	-	newspaper
100001000001000	Procurement of Landline installation	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	February 2025		February 2025	February 2025	GoP	20,000.00	20,000.00	-	landline
100001000001000	Procurement of Security Services	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	December 2024		Jan 2025	Jan 2025	GoP	204,000.00	204,000.00	-	security
various OO	Procurement of Fuel for the official vehicles	DTI-NOPO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and	December 2024		Jan 2025	Jan 2025	GoP	255,000.00	255,000.00	-	diesel
100001000001000	Procurement for Notarial Services	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	January 2025		Jan 2025	Jan 2025	GoP	4,000.00	4,000.00	-	notarial
100001000001000	Procurement for the Maintenance of IT Equipment	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Feb 2025		Feb 2025	Feb 2025	GoP	98,000.00	98,000.00	-	maintenance of computers, laptop and other IT
100001000001000	Procurement for the quarterly maintenance of official vehicles	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Feb 2025		Feb 2025	Feb 2025	GoP	106,000.00	106,000.00	-	quarterly maintenance
100001000001000	Procurement of vehicle battery, tires and repairs for Official Vehicles	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Aug 2025		Aug 2025	Aug 2025	GoP	98,000.00	98,000.00	-	repairs for official vehicles
100001000001000	Procurement for the weekly cleaning of official vehicles	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	December 2024		Jan 2025	Jan 2025	GoP	44,400.00	44,400.00	-	carwash
100001000001000	Procurement for the quarterly maintenance of Air Conditioning Units and other Repair services	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Feb 2025		Feb 2025	Feb 2025	GoP	48,000.00	48,000.00	-	Aircon cleaning/repair
various OOs	Procurement of Office Supplies (quarterly)	DTI-NOPO	NO	52.1.b Shopping	March,June, Sept, Dec		March,June, Sept, Dec	March,June, Sept, Dec	GoP	420,860.30	420,860.30	-	office supplies
Various OOs	Procurement for safety supplies	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March,June, Sept, Dec		March,June, Sept, Dec	March,June, Sept, Dec	GoP	16,380.00	16,380.00	-	first aid kits and other safety supplies
100001000001000	Procurement of Subscription to Adobe CC, Canva and Zoom	DTI-NOPO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January 2025		Jan 2025	Jan 2025	GoP	67,152.32	67,152.32	-	adobe, zoom, canva
100001000001000	Meals and Venue for the conduct of Team Bonding Activity and Spiritual Wellness	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	June 2025, December 2025		June 2025, December 2025	June 2025, December 2025	GoP	82,800.00	82,800.00	-	meals and venue
100001000001000	Meals for the Mid-year Assessment	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Mar 2025		Mar 2025	Mar 2025	GoP	28,800.00	28,800.00	-	meals
100001000001000	Meals and Venue for the conduct of Year-end Assessment	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	Dec 2025		Dec 2025	Dec 2025	GoP	54,000.00	54,000.00	-	meals and venue
100001000001000	Procurement of Meals for the conduct of Provincial Management Review	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Mar 2025		Mar 2025	Mar 2025	GoP	40,000.00	40,000.00	-	meals
340100100002000	Procurement of Meals for the conduct of Retailers and Hardwares Forum: an Introduction to DTI7 e- presyo	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	April 2025		Apr 2025	Apr 2025	GoP	100,000.00	100,000.00	.	meals

340100100003000	Procurement of lay-outing and printing services for the production of Consumer Protection Division Registration and Permits Processes	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Mar 2025		Mar 2025	Mar 2025	GoP	25,000.00	25,000.00	.	printing
340200100002000	Procuremetn of Radio Airtime for the Consumer Advocacy Program	DTI-NOPO	YES	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Feb2025		Feb2025	Feb2025	GoP	48,000.00	48,000.00	.	radio airtime
340200100002000	Procurement of Meals for the ConsumerNet Planning Session (run 1) and Capacity Enhancement Workshop (run 2)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Mar 2025		Mar 2025	Mar 2025	GoP	27,500.00	27,500.00	.	meals
340200100002000	Procurement of Meals for the Bagwis Awarding and Consumer Welfare Enhancement	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Jul 2025		Jul 2025	Jul 2025	GoP	12,000.00	12,000.00	.	meals
340200100002000	Procurement of Meals for the PODRS Onboarding and Consumer Welfare Desk Officer Capacity Enhancement	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept2025		Sept2025	Sept2025	GoP	11,000.00	11,000.00	.	Meals
340200100002000	Procurement of Meals for the Consumer Advocacy Media Briefing	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Oct 2025		Oct 2025	Oct 2025	GoP	12,000.00	12,000.00	.	Meals
340200100002000	Procurement of Snacks for theConsumer Welfare Month Celebration	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Oct 2025		Oct 2025	Oct 2025	GoP	39,500.00	39,500.00	.	snacks
310100100002000	Procurement of Meals for the NORIAN Semestral Meetings (2 meetings)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Mar 2025		Mar 2025	Mar 2025	GoP	16,000.00	16,000.00	-	meals
310100100002000	Procurement of meals and venue BOI Investment Briefing (LGUs and Businessmen)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	Jul 2025		Jul 2025	Jul 2025	GoP	37,000.00	37,000.00	-	Meals and venue
320100100001000	Procurement of meals and venue for the Quarterly MSMED Council Meetings (2 meetings)	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	March 2025		March 2025	March 2025	GoP	48,000.00	48,000.00	-	Meals and venue
320100100001000	Procurement of Events Management for the Dumaguete Lifest	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Apr 2025		Apr 2025	Apr 2025	GoP	70,000.00	70,000.00	-	events management
320100100001000	Procurement of Snacks for the IT-BPM Industry Alignment and Profile Updating (2 runs)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	May 2025		May 2025	May 2025	GoP	12,500.00	12,500.00	-	snacks
320100100001000	Procurement of snacks for ORGANIZATION of the Creative Industry Council	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Oct 2025		Oct 2025	Oct 2025	GoP	9,500.00	9,500.00	-	snacks
330100100002000	Procurement of Snacks CREATIVE KONNECT: LEARNING AND EARNING (SERIES)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	15,000.00	15,000.00	-	meals
330100100002000	Procurement of supplies and materials for the Development and Evaluation of Shelf Stable Ready to Eat Glutinous Rice Rolls (3 Variants)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March 2025		March 2025	March 2025	GoP	30,000.00	30,000.00	-	supplies and materials
330100100002000	Procurement of meals for the Brand Development	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Jun 2025		Jun 2025	Jun 2025	GoP	8,000.00	8,000.00	-	meals
330100100002000	Procurement of resource person for brand development activity	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Jun 2025		Jun 2025	Jun 2025	GoP	35,200.00	35,200.00	-	resource person
330100100002000	Procurement of accommodation for the Learning Session on Market Trends and Leads (with EMB)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	Aug 2025		Aug 2025	Aug 2025	GoP	11,800.00	11,800.00	-	accommodation
330100200002000	Procurement of meals, venue and accommodation for the Food Development Program activities under OTOP	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	June,May, Aug2025		June,May, Aug2025	June,May, Aug2025	GoP	227,600.00	227,600.00	-	meals and venue
330100200002000	Procurement of food for resource persons -MOMC ANGAT Para sa EXPORT Project - Food Safety Management System Certification Acquisition Track(3 days)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Aug 2025		Aug 2025	Aug 2025	GoP	3,000.00	3,000.00	-	food
330100200002000	Procurement of Venue for the NOFoodEXpo	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	July 2025		July 2025	July 2025	GoP	150,000.00	150,000.00	-	Venue
330100200002000	Procurement of venue for the Coffee Fest	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	July 2025		July 2025	July 2025	GoP	100,000.00	100,000.00	-	Venue

330100200002000	Procurement of Meals for the Product Development for Wearables and Homestyle	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Oct2025		Oct2025	Oct2025	GoP	7,500.00	7,500.00	-	meals
330100200002000	Product Development for Wearables and Homestyle	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Oct2025		Oct2025	Oct2025	GoP	33,500.00	33,500.00	-	resource person
330100200002000	Procurement for the maintenance of OTOP Hub	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	July 2025		July 2025	July 2025	GoP	40,000.00	40,000.00	-	maintenance
330100200002000	Procurement of Meals and Venue for the Labor Standards for OTOpenreurs	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	Sept2025		Sept2025	Sept2025	GoP	22,600.00	22,600.00	-	meals and venue
330100200003000	Procurement of Meals and Venue for the Cooperators Forum	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	Sept2025		Sept2025	Sept2025	GoP	35,000.00	35,000.00	-	meals and venue
330100200003000	Procurement of Meals and Venue for the Hackathon and Design Sprint (3 sessions/runs; 20 pax/session)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	Sept2025		Sept2025	Sept2025	GoP	21,000.00	21,000.00	-	meals and venue
330100200003000	Procurement of training materials for the Hackathon and Design Sprint	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept2025		Sept2025	Sept2025	GoP	7,000.00	7,000.00	-	materials
330100200003000	Procurment of snacks and Venue for the Sensory Session for Coffee (3 sessions; 20 pax/session; 1 day per session)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	May, July, Oct 2025		May, July, Oct 2025	May, July, Oct 2025	GoP	12,000.00	12,000.00	-	Snacks and venue
330100200003000	Procurement of training materials for the Coffee (3 sessions; 20 pax/session; 1 day per session)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	May, July, Oct 2025		May, July, Oct 2025	May, July, Oct 2025	GoP	3,000.00	3,000.00	-	training materials
330100200003000	Procurement of meals and snacks for the Product Devt.:Replication for Dried Pineapple and Dried Young Coconut (3 days)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept 2025		Sept 2025	Sept 2025	GoP	27,000.00	27,000.00	-	meals
330100200003000	Procurement of training materials for the Product Devt.:Replication for Dried Pineapple and Dried Young Coconut (3 days)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept 2025		Sept 2025	Sept 2025	GoP	3,000.00	3,000.00	-	training materials
330100200003000	Procurement of meals for the Refresher Course on GMP-SSF VCO Processing (1 day; 25 pax)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	13,750.00	13,750.00	-	meals
330100200003000	Procurement of training materials or the Refresher Course on GMP-SSF VCO Processing (1 day; 25 pax)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	1,250.00	1,250.00	-	training materials
330100200001000	Procurement of snacks for the CMCI Onboarding Roadshow Dumaguete only	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March2025		March2025	March2025	GoP	5,000.00	5,000.00	-	snacks
330100200001000	Procurement of meals for the Provincial Stakeholders Forum	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	44,000.00	44,000.00	-	lunch and snacks
330100200001000	Procurement of trainng supplies for the Provincial Stakeholders Forum	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	16,000.00	16,000.00	-	Supplies
330100200001000	Procurement of Snacks for the Negosyo Center Business Reinvigoration Seminars (16 Runs - All Negosyo Centers)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	April2025		April2025	April2025	GoP	66,900.00	66,900.00	-	snacks
330100200001000	Procurement of meals and venue for the Financial Literacy: Financial Statements and one-on-one BIP Consultation (KMME Batch 1)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	July2025		July2025	July2025	GoP	20,000.00	20,000.00	-	meals and venue
330100200001000	Procurement of training supplies for the Financial Literacy: Financial Statements and one-on-one BIP Consultation (KMME Batch 1)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	July2025		July2025	July2025	GoP	3,500.00	3,500.00	-	supplies
330100200001000	Procurment of meals for the KMME Networking (cum Graduation) 2 Runs for Batch 1 and 2	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	July2025		July2025	July2025	GoP	22,000.00	22,000.00	-	meals
330100200001000	Procurment of training supplies for the KMME Networking (cum Graduation) 2 Runs for Batch 1 and 2	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	July2025		July2025	July2025	GoP	11,500.00	11,500.00	-	supplies
330100200001000	Procurement of meals and venue for the KMME Summit	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	December2025		December2025	December2025	GoP	37,500.00	37,500.00	-	meals and venue

330100200001000	Procurement of training supplies for the KMME Summit	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	December2025		December2025	December2025	GoP	5,000.00	5,000.00	-	supplies
330100200001000	Procurement of meals for the Digital Solutions Onboarding (3 Runs - 1 per District)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	August2025		August2025	August2025	GoP	45,000.00	45,000.00	-	Meals
330100200001000	Procurement of meals for the Intellectual Property Forum, IP Valuation and Financing Forum	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept 2025		Sept 2025	Sept 2025	GoP	60,000.00	60,000.00	-	meals
330100200001000	Procurement of meals for the Franchising Forum	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept 2025		Sept 2025	Sept 2025	GoP	18,750.00	18,750.00	-	meals
330100200001000	Procurement of Van rental for the Fiber Resource Mapping	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March2025		March2025	March2025	GoP	35,400.00	35,400.00	-	van rental
330100200001000	Procurement of supplies for the Fiber Resource Mapping	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March2025		March2025	March2025	GoP	2,250.00	2,250.00	-	supplies
330100200001000	Procurement of snacks for 3 runs of Wearables and homestyles stakeholders meeting	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	May2025		May2025	May2025	GoP	12,600.00	12,600.00	-	snacks
330100200001000	Procurement of Meals and venue for the Learning Session on Market Trends and Leads (with EMB)	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	August2025		August2025	August2025	GoP	11,250.00	11,250.00	-	meals and venue
330100200001000	Procurement of meals and venue for the Material Innovations Workshop	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	Sept 2025		Sept 2025	Sept 2025	GoP	11,250.00	11,250.00	-	meals and venue
330100200001000	Procurement of PROFESSIONAL SERVICE FOR Material Innovation Workshop	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Sept 2025		Sept 2025	Sept 2025	GoP	21,100.00	21,100.00	-	lecturer
330100200001000	Procurement for the maintenance of NC Signages	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March-Dec2025		March-Dec2025	March-Dec2025	GoP	50,000.00	50,000.00	-	maintenance
330100200001000	Procurement of printing services (BN Forms and NC Tarpaulins)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	March-Dec2025		March-Dec2025	March-Dec2025	GoP	37,500.00	37,500.00	-	printing
330100100003000	Procurement of meals for various CARP activities (10 activities)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Feb, March, April, May, June 2025		Feb, March, April, May, June 2025	Feb, March, April, May, June 2025	GoP	150,000.00	150,000.00	-	meals/packed food
330100100003000	Procurement of van rental for various CARP Activities (4 activities)	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	Feb, March 2025		Feb, March 2025	Feb, March 2025	GoP	41,500.00	41,500.00	-	van rental
330100100003000	Procurement of meals and venue for the FDA Market Regulation Seminar	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	April2025		April2025	April2025	GoP	26,250.00	26,250.00	-	meals and venue
330100100003000	Procurement of PROFESSIONAL SERVICE FOR PACKAGING DEVELOPMENT AND ENHANCEMENT WORKSHOP	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	June2025		June2025	June2025	GoP	20,000.00	20,000.00	-	resource person
330100100003000	Procurement of Venuefor the Negros Oriental Trade Fair	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	July2025		July2025	July2025	GoP	25,000.00	25,000.00	-	venue
330100100003000	Procurement for the Printing of Promo Collaterals for Negros Oriental Trade Fair	DTI-NOPO	NO	NP-53.9 - Small Value Procurement	July2025		July2025	July2025	GoP	12,000.00	12,000.00	-	printing
330100100003000	Procurement of Venue for the Dumaguete Coffee Festival	DTI-NOPO	NO	NP-53.10 Lease of Real Property and Venue	July2025		July2025	July2025	GoP	10,000.00	10,000.00	-	venue
330100100003000	Procurement of Accommodation for the Sandugo Trade Fair	DTI-NOPO	YES	NP-53.10 Lease of Real Property and Venue	July2025		July2025	July2025	GoP	15,000.00	15,000.00	-	accommodation

TOTAL: **3,767,822.62**

Prepared by:


GEO ISRAEL ALVIOLA


BAC Secretariat-Member

Recommending Approval:


BEBELYN T. BORONGAN

BAC Chairperson

Certified as to Allotments Available:


MARY CHRIS T. ALABASTRO
Administrative Officer II

Approved by:


NIMFA M. VIRTUCIO
Provincial Director

(DEPARTMENT OF TRADE AND INDUSTRY, REGION VII-Siquijor Provincial Office) Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity (Yes or No?)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
001	Procurement of meals and supplies for the conduct of Exports and Investments related meetings and other activities	SDD	No	NP-53.9-Small Value Procurement, Shopping 52.1B	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of Meals for various 002 activities	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
002	Procurement of training materials for various 002 initiatives	IDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	75,000.00	75,000.00		
002	Procurement of AVP Production for CPD IEC Materials	IDD	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	80,000.00	80,000.00		
003	Procurement of meals for Quarterly SMED Council Meeting;SDD meetings for SDD partner agencies, clients and stakeholders	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	92,000.00	92,000.00		
003	Procurement of tarpaulins for SDD operations	SDD	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	2,500.00	2,500.00		
003	Procurement of Training Materials for SSF related Skills Training and Upgrading Training	SDD/NC	No	NP-53.9 - SVP, Shopping 52.1B	May 2025	May 2025	May 2025	May 2025	GoP	110,000.00	110,000.00		
003	Procurement of meals for the conduct of Organizational Strengthening for Food Sector	SDD	No	NP-53.9 - SVP, Shopping 52.1B	March 2025	March 2025	March 2025	March 2025	GoP	30,000.00	30,000.00		
003	Vehicle rental for SSF Monitoring and Evaluation Activities	SDD/NC	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	15,200.00	15,200.00		
003	Procurement of audio-video production of Holistic AVP for W&H Industry	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	80,000.00	80,000.00		
003	Procurement of training materials for the Market Matching and Pitching (invite suppliers & buyers)	SDD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	50,000.00	50,000.00		
NC	Meals for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	330,000.00	330,000.00		
NC	Training materials/supplies for various trainings and NC Activities	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1B	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	50,000.00	50,000.00		
NC	Van Rental for various NC Training and Activities			NP-53.9 - Small Value Procurement	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	January 2025-June 2025	GoP	35,000.00	35,000.00		
NC	Procurement of fuel, oil and lubricants	Negosyo Center	Yes	Negotiated Procurement - 53.14 Direct/Retail Purchase of Petroleum fuel, oil and lubricant (POL) products and airline tickets	December 2024	December 2024	January 2025	January 2025	GoP	60,000.00	60,000.00		
NC	Procurement of Office Supplies	Negosyo Center	No	NP-53.9 - SVP, Shopping 52.1b	Various Dates	January 2025	January 2025	Various Dates	GoP	96,000.00	96,000.00		
NC	Procurement for Internet Subscription	Negosyo Center	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	48,000.00	48,000.00		
0.4.1.2	Procurement of supplies, meals and van services for the CPD Monitoring and enforcement	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	48,400.00	48,400.00		
0.4.1.3	Procurement of supplies, meals and van services for the Accreditation of permits and licences	CPD	No	Shopping 52.1b, NP-53.9 - SVP,	various dates	various dates	various dates	various dates	GoP	15,000.00	15,000.00		










OO4.2	procurement of meals (Consumer Education and Advocacy; Bagwis)	CPD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	65,000.00	65,000.00		
OO4.2	Procurement of printing services for the production of IEC Materials	CPD	No	NP-53.9 - Small Value Procurement	various dates	various dates	various dates	various dates	GoP	25,000.00	25,000.00		
GAS-FOE	Procurement of Office Supplies	FAD	No	NP-53.9 - SVP, Shopping 52.1b	Various Dates	Various dates	Various Dates	Various Dates	GoP	120,000.00	120,000.00		
GAS-FOE	Procurement of Accountable Forms	FAD	Yes	Agency to Agency	December 2024	December 2024	January 2025	January 2025	GoP	6,000.00	6,000.00		
GAS-FOE	Procurement of fuel, oil and lubricants	FAD	Yes	Negotiated Procurement - 53.14 - Direct Retail Purchase of Petroleum fuel, oil and lubricant (POL) products and airline tickets	December 2024	December 2024	January 2025	January 2025	GoP	60,000.00	60,000.00		
GAS-FOE	Procurement of drinking water	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	5,040.00	5,040.00		
GAS-FOE	Procurement of postage and courier services	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	45,000.00	45,000.00		
GAS-FOE	Procurement of Maintenance of Aircon	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	62,000.00	62,000.00		
GAS-FOE	Procurement of Maintenance of IT Equipment	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	32,000.00	32,000.00		
GAS-FOE	Procurement for the Repair and Maintenance of motor vehicles	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	155,000.00	155,000.00		
GAS-FOE	Procurement of meals and snacks for Meetings (PMR)	FAD	No	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	84,000.00	84,000.00		
GAS, NC	Procurement of meals a for the conduct of the Spiritual Wellness Program 2025	SPO	No	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	17,100.00	17,100.00		
GAS, NC	Procurement of meals for the conduct of the for the conduct of DTI Anniversary	SPO	No	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	17,100.00	17,100.00		
GAS, NC	Procurement of meals for the conduct of team Bonding	SPO	No	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	34,200.00	34,200.00		
GAS, NC	Procurement of meals for Year-end Assessment	SPO	No	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GoP	34,200.00	34,200.00		

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GEMMA B. MANERA

TIDS/BAC Secretariat

PETER JAMES B. ROCHE

Admin Clerk/BAC Secretariat

Recommending Approval:

ANIMA C. PATRIA

STIDS/BAC Chairperson

JESSE R. MAE-USARA, JR.

TIDS/BAC Member

ROWENA T. FABUGAIS

TIDS/BAC Co-Chairperson

ANNE JADE G. VERANO

TIDS/BAC Member

Certified as to Funds Available:

SHERRY ANN D. TELLO

AO II

Approved by:

JULIET S. BANOON

Provincial Director