

**DEPARTMENT OF TRADE AND INDUSTRY**  
**Regional Office V, Legazpi City**  
**ANNUAL PROCUREMENT PLAN (APP NON-CSE) FOR FY 2025**  
**OF DTI REGIONAL OFFICE 5**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (Brief description of Program/Activity/Project)
					Adst/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Security Services for 2025	RO/PO	NO	Bidding	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	2,540,400.00	2,540,400.00	-	
	Motor Vehicle	RO	Yes	Bidding	Dec. 2024	Jan. 2025	Mar. 2025	Mar. 2025	GAA	1,450,000.00	-	1,450,000.00	
	Management/Operations Reviews (Virtual & F2F)	RO	NO	NP-Small Value	Mar./May/Sept./Nov. 2025	N/A	Mar./May/Sept./Nov. 2025	Mar./May/Sept./Nov. 2025	GAA	399,000.00	399,000.00	-	AO's Meeting (Virtual-3): Joint AOs/Accountants Meeting (F2F); AFMD Staff Meeting; Conduct of NICA; NICA Initial and Closing Meeting; Systems/Project Meetings; Conduct of Bidding/Procurement related. Others
	Representation Expenses	AFMD-RO	NO	NP-Small Value/DBM Circular	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	272,800.00	272,800.00	-	PRAISE Rewards (Serbis'yong Tapat); HR Programs/Activities (Wellness Program; PSB Delivery/Panel Interview; DTI Anniversary; Organizational Culture; General Assembly)
	HR Trainings and Activities	RO	NO	NP-Small Value/DBM Circular	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	591,000.00	591,000.00	-	Cellcards; Google subscription for RS subscription; Office 365 subscription; Internet; zoom
	Telephone Subscription (Landline, Internet, Cellphone)	RO	NO	NP-Direct Retail Purchase	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	799,581.12	799,581.12	-	
	Repairs & Maintenance (Office Equipment, IT Equipment, F&F, Building)	RO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	305,000.00	305,000.00	-	
	Diesel, Oil & Lubricants Expenses	RO	NO	NP-Direct Retail Purchase	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	360,000.00	360,000.00	-	
	Repairs & Maintenance of Motor Vehicles	RO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	160,000.00	160,000.00	-	
	Transportation & Delivery/Courier Services	RO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	96,000.00	96,000.00	-	
	Fidelity, Bonds & Insurance, MV Registration Expenses	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	789,510.00	789,510.00	-	
	Rental of Office Space/Building	POs	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	3,232,623.86	3,232,623.86	-	
	Utility Expenses (Electricity & Water)	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	1,503,600.00	1,503,600.00	-	
	Office Space Improvement/Refurbishments	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	100,000.00	100,000.00	-	
	Travelling Expenses	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	1,307,000.00	1,307,000.00	-	
	Contract of Service for General Services	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	2,174,515.20	2,174,515.20	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		CO	REMARKS (brief description of Program/Activity/Project)	
					Adst/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total			MOOE
	Training Expenses	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	288,500.00	288,500.00	-	Accountable Forms; Extraordinary & Misc. Expenses; Legaz Services; Other Professional Services (Psycho Exam Fee); Printing & Publication Expenses; Membership Dues & Contribution; Subscription Expenses;
	Gratuity Pay (33 Jos)	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	165,000.00	165,000.00	-	
	Other MOOE	RO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	484,469.82	484,469.82	-	Investment Meetings, FGDs, Consultations & Workshops; Investment: Onboarding on GeoriskPH Workshop; Investment Promo Initiative; Export Meetings, FGDs, Consultations & Workshops; Trade & Business Mission (TBM) & Participation to Osaka Gift Show (Travelling Expenses, Participation Fee/Booth payment, Meetings & Briefings, Product Development); CIMCI Validation and Awarding AWARDING; TBMs Participation for Pillnut Industry
	Media Engagement and Appreciation	ORD	NO	NP-Small Value	Dec. 2025	N/A	Dec. 2025	Dec. 2025	GAA	50,000.00	50,000.00	-	
001	Export and Investment Programs	SDD-RO	NO	NP-Small Value	Feb - Nov. 2025	N/A	Feb - Nov. 2025	Feb - Nov. 2025	GAA	1,500,000.00	1,500,000.00	-	Participation to International Food Expo (IFE) 2025; Food Business Development Program / Licensing Innovation, Networking & Collaboration (INIC) (Product Analysis, Nutrifacts Analysis, Trademark Registration,); Halal FGDs, Meetings, Consultations, & Workshop; National Industry Cluster Coordinator (NICC) FGDs, Meetings, Consultations, Workshops & Seminars; Bamboo Cluster FGDs, Council Meetings, Kawayan Showcase, Tree Planting activities; ICT & Creative ICE FGDs, Meetings, Workshops, Assembly, Wearables & Homestyle Product Development (FGDs, Seminars & Workshops, Assembly, and other W&H Linking activities; Cacao Industry Participation to National Congress, FGDs, Workshops, Council meetings); Pineapple & Coffee Meetings & Participation to Expo
002	Industry Cluster Enhancement	SDD-RO	NO	NP-Small Value	Apr-Nov. 2024	N/A	Apr-Nov. 2024	Apr-Nov. 2024	GAA	1,570,000.00	1,570,000.00	-	Conduct of Orgullo Kan Bikol RTF 2025 (Meetings & Briefings, Supplies & Materials, Tokens, Gasoline, Promo Collaterals); MSME Congress; KIMME; Travelling Expenses
003	MSME Development Program	SDD-RO	NO	NP-Small Value	Mar.-Oct 2024	N/A	Mar.-Oct 2024	Mar.-Oct 2024	GAA	2,000,000.00	2,000,000.00	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)	
					Ades/Post of IB/REI	Sub/OPEN of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
001/002/ 003	Other MOOE (BDD)	SDD-RO	NO	NP-Small Value	Feb - Dec. 2025	N/A	Feb - Dec. 2025	Feb - Dec. 2025	GAA	1,569,300.00	1,569,300.00	-	<p>Tokens/Sample Products for TBMs, International TF's participation; Representation (Sectoral, BDD Division -RO Meeting, POA, Inter-agency); Traveling Expenses; BDD Supplies; BDD Heads Meeting; BDD Mid Year Assessment; Communication; Repair &amp; Maintenance; Repair &amp; Maintenance; Purchase of License MS Office; Radio Program; BDD System Maintenance &amp; Upgrading; Local Travelling Expenses; RCC Meeting</p>
	SSF Program	SDD-RO	NO	NP-Small Value	Feb-Dec 2025	N/A	Feb-Dec 2025	Feb-Dec 2025	GAA	1,821,560.00	1,821,560.00	-	<p>OKB Trade Fair 2025 (lease of venue, representation' supplies and materials, promo collaterals); Connect to Create 2.0 (professional fee, printing of labels, food &amp; accommodation, supplies &amp; materials, travelling expenses, contingency); Travelling Expenses; Representation (meetings/token); Legal Service/Notarial Fees; Kawayan Showcase (participation fee); SSF Exhibit (venue rental, BDS provider, food, supplies and materials, representation, contingency) ICT/Creative Summit; SSF Benchmarking Activity (transportation, accommodation, representation, token, supplies &amp; materials, contingency); Repair &amp; Maintenance of ICT; Consultancy Service</p>
	Procurement of Shared Service Facilities (SSF) for Provincial Office	SDD-RO	YES/NO	Bidding	Dec. 2024-Oct. 2025	NA	Dec. 2024-Oct. 2025	Dec. 2024-Oct. 2025	GAA	150,000,000.00	-	150,000,000.00	
	Insurance of SSF Machineries and Equipment for 2025	SDD-RO	NO	NP-Small Value	Jan. 2025	N/A	Jan. 2025	Jan. 2025	GAA	1,500,000.00	1,500,000.00	-	

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (Brief description of Program/Activity/Project)	
					Adapt of IBREI	SubOpen of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
	Negosyo Center Administrative Expenses Contract of Service for Business Councilors	IDD-RO	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	882,100.00	882,100.00	-	Supplies; NCBC Wifi Load (2 months only); SBCC Training (Meals, Venue, Accommodation, Supplies, Materials, Token, and other general goods and services); CapDev Training (ZOOM, Meals, Professional Fee, Token, Supplies and other goods and general services); Representation Expense (Meals, Meetings, Token, Trainings/Workshops); Travelling Expense
	2024 CARPP Performance Assessment 2025 Targets Calibration Staff Capability Training Project Visit & Evaluation	IDD-RO	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	24,000,000.00	24,000,000.00	-	
	CARP Corner & MOA Signing (Carn. Norte, Carn. Sur, Albay)	CARP-RO	NO	NP-Small Value	Feb. 2025	N/A	Feb. 2025	Feb. 2025	GAA	73,000.00	73,000.00	-	Accommodation, Van Rental, CARP Jacket, Token
	Attendance to Trade Fairs (Negosyo Agraryo, Bishop Francisco Gainza, OKB)	CARP-RO	NO	NP-Small Value	Mar. 2025	N/A	Mar. 2025	Mar. 2025	GAA	30,000.00	30,000.00	-	Food, signage, Display Racks
	2025 CARPP Performance Assessment 2026 Planning x Staff Capability Trainings x Project Visits	CARP-RO	NO	NP-Small Value	May, Sept., Oct. 2025	N/A	May, Sept., Oct. 2025	May, Sept., Oct. 2025	GAA	420,000.00	420,000.00	-	Venue rental, service provider, food, accommodation, hauling and transportation
	Other MOOE	CARP-RO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	40,000.00	40,000.00	-	Accommodation, food, token
004.1a	CPD Regionwide Activity	CPD-RO	NO	NP-Small Value	Jan.-Dec. 2026	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	67,000.00	67,000.00	-	Travelling expenses, office supplies, communication
004.2a	CPD Regionwide Activity	CPD-RO	NO	NP-Small Value/DBM Circular/NP-Direct Retail Purchase	Apr-Jun 2025	N/A	Apr-Jun 2025	Apr-Jun 2025	GAA	150,000.00	150,000.00	-	TEV for RMT, Mobile Learning

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)		CO	REMARKS (brief description of Program/Activity/Project)	
					Adst/Post of IBREI	Sub/Open of Bids	Notice of Award		Contract Signing	Total			MOOE
004.2b	CPD Regional Activity Utility Expenses (Electricity & Water)	CPD-RO	NO	NP-Small Value/DBM Circular	Fe. - Dec. 2025	N/A	Fe. - Dec. 2025	Fe. - Dec. 2025	GAA	269,900.00	269,900.00	-	Regional Bagwis Committee Evaluation (Honorarium, food); CPD Heads Meeting (food and venue); Information Materials; Travelling Expenses; Seminar for Consumer Organization; Fabrication of Bagwis Seal; supplies; Sherffs Training (Honorarium, Token, Food & Accommodatio & airfare);
	Telephone Subscription (Landline, Internet, Cellphone)	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	254,700.00	254,700.00	-	
	Repairs & Maintenance (F&F, Off. Eqpt.)	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	52,000.00	52,000.00	-	
	Diesel, Oil & Lubricants	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	119,000.00	119,000.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	60,000.00	60,000.00	-	
	Janitorial and Other General Services	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	492,264.00	492,264.00	-	Teambuilding Activity; Food & Accom. Training Materials; T-Shirts & Tokens
	Training Expenses	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	50,000.00	50,000.00	-	
	Other MOOE Expenses	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	252,374.00	252,374.00	-	Travelling Expenses; Office Supplies Expenses; Accountable Forms Expenses; Postage & Courier Services; Subscription Expenses; Printing & Publication Expenses; Taxes, Duties and Licenses; Fidelity Bond Premiums; Insurance Expenses; Representation Expenses; Transportation & delivery Expenses; DBP Maintenance Fee
	Representation Expenses	AFMD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	144,312.50	144,312.50	-	Quartery Staff Meeting; COA Audit; QMS Audit; Multi-Sectoral Forum; DTT Anniversary Activity; Health & Wellness Activity
001	Export & Investment Program	BDD-APO	NO	NP-Small Value	Mar-Nov 2025	N/A	Mar-Nov 2025	Mar-Nov 2025	GAA	69,459.00	69,459.00	-	Exports Promotion Activity; Albay BPTOS Quarterly Meeting; CMCI Review and Re-orientation; How to Franchise your Business

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			REMARKS (brief description of Program/Activity/Project)	
					Adspost of IB/REI	Sub/open of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
002	Industry Development Program	BDD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	139,200.00	139,200.00	-	Industry Consultation and Planning for the Processed Food Sector in Albay; Marketing Linkages cum Visual Merchandising; Albay Cacao Industry Council Meeting; Risk Management in Cavao Business-Financial and Management Training; Organizational Updates and Consultation with Metal Craft Industry and Stakeholders; Industry Consultation and Updating of Profiles for Bamboo Weaving Techniques; Industry Consultation and Updates for Philceramics; Consultative Meeting for ICT Industry; Capability Development for ICT/Creatives; Industry Consultation and Updating of Profiles for Wearables and Homestyle Industry Players (2 runs)
003	M/SME Development	BDD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	657,359.50	657,359.50	-	Management/Entrep for Creatives; Knowledge Enhancement on Standard Requirement for Food Certifications and Food Packaging Services; Skills Enhancement Training for New Weaving Techniques and Designs for Handicraft Makers of Albay; Mastering Business Expense Savings for youth Entrepreneurs in the Digital Age; K/ME Graduation; SAOD OTOP Shangila Trade Fair 2025
	SSF Related Programs/Trainings/Activities	BDD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	313,890.00	313,890.00	-	Business Continuity/Sustainability for the SSF Cooperators of Albay; Orientation, Retooling and Capacity Building for BU-Fablalab; Occupational Safety, Hazard and Health Seminar for PhilCeramics; Design Development and New Market Trends for Wearables and Homestyles of Albay; SAOD Albay Trade Fair at Shangila; Market Encounter and Business Matching for Wearables and Homestyle; Commissioning, Launching of 2025 SSF Projects (Pili Hub and Metal Craft Production Facility); Travel Expenses

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Pnp)			REMARKS (Brief description of Program/Activity/Project)	
					Asr-Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
	Negosyo Center Related Programs/Trainings/Activities	BDD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	700,600.50	700,600.50	-	Training Expenses; Management/Entrepreneurial Training; Skills Training/Techno Transfer Activity; Financing Forum; Investment/Franchising Forum; ProDev/Packaging & Labeling; IPO Promotion/Branding Awareness; Trade Fairs; Team Building Activity (food and accommodation, prizes, van rental)
	MOOE for Negosyo Center	BDD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	522,119.50	522,119.50	-	Travelling Expenses; Office Supplies; Fuel, Oil & Lubricants; Water Expenses; Postage & Courier; Telephone Expenses; Internet Subscription; Other general services; printing & publication; R&M of OE; Representation Expenses (NC Meeting/Operations Review, Mid-Year End Planning)
	CARP Training Programs	CARP-APO	NO	NP-Small Value/DBM Circular	Feb.-Jul. 2025	N/A	Feb.-Jul. 2025	Feb.-Jul. 2025	GAA	130,000.00	130,000.00	-	Marketing Trainings & Seminars, Production x Processing Trainings, Organization and Management Trainings, Financing Training, Product Development (food, token, training materials, honorarium)
	Other MOOE	CARP-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	90,000.00	90,000.00	-	Travelling expenses, office supplies, communication, representation
	Consumer Protection Programs	CPD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	331,910.00	331,910.00	-	Monitoring and Enforcement of FTL including consumer complaints handling; Accreditation and Issuance of Business Licenses, Permits, Registration and Authorities;
	Consumer Education and Advocacy Program	CPD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	319,910.00	319,910.00	-	Briefings/For a/Seminars/Consumer Education/BA/GWS Retooling Seminar/Capacity Building for Service and Repair Shops/SAFE Seminar (Standard Advocacy for Engineering Students)/Networking (LPCC, ConsumerNet)/Standards Fair/Capability Building for Business Sector/Diskwento Caravan (5 runs)
	Other MOOE for CPD Programs	CPD-APO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	329,600.00	329,600.00	-	Travelling Expenses; Office Supplies Expenses; Accountable Forms Expenses
	Telephone Subscription (Landline, Internet, Cellphone)	AFMD-CNPO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	168,108.00	168,108.00	-	
	Utility Expenses (Electricity & Water)	AFMD-CNPO	NO	Direct Contracting	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	306,000.00	306,000.00	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		REMARKS (Brief description of Program/Activity/Project)		
					Ades/Post of IB/REI	SubOpen of Bids	Notice of Award		Contract Signing	Total		MOOE	CO
	General Services	AFMD-CNPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	361,177.00	361,177.00	-	Janitorial; Other General Services (Salary of Clerk, Maintenance of Office, Various General Services)
	Fidelity, Bonds & Insurance Expenses	AFMD-CNPO	NO	NP-Small Value	Mar./May/Nov. 2025	N/A	Mar./May/Nov. 2025	Mar./May/Nov. 2025	GAA	41,800.00	41,800.00	-	
	Travelling Expenses	AFMD-CNPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	100,000.00	100,000.00	-	
	Training Expenses	AFMD-CNPO	NO	NP-Small Value/DBM Circular	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	80,000.00	80,000.00	-	Teambuilding Activity (Food & Account, Supplies/Materials/Token; Honorarium of Trainer/Facilitator; Tarapulin Printing)
	Repairs & Maintenance (Office Equipment, IT Equipment)	AFMD-CNPO	NO	NP-Small Value	Feb./Jul. 2025	N/A	Feb./Jul. 2025	Feb./Jul. 2025	GAA	6,000.00	6,000.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-CNPO	NO	NP-Small Value	Mar/Jun?Sept/Dec 2025	N/A	Mar/Jun?Sept/Dec 2025	Mar/Jun?Sept/Dec 2025	GAA	70,000.00	70,000.00	-	
	Other MOOE	AFMD-CNPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	290,000.00	290,000.00	-	Office Supplies; Accountable Forms; Postage, courier services; Other professional services; Printing and binding; Taxes, duties and licenses; Representation expense (Quarterly Staff Meeting, Year-End Planning, Conduct of QMS Audit, Committee Meetings, Regular Staff Meeting); Transportation and delivery expense
	Diesel, Oil & Lubricants Expenses	AFMD-CNPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	180,000.00	180,000.00	-	PSMED Council Meeting (food); BPLS/CMCI Meeting (food); Sectoral Consultation for Processed Food, Creative Industries, W & H, Bamboo, Cacao, Pineapple Sectors (food); Travelling Expenses
001	Exports & Investments Facilitation	BDD-CNPO	NO	NP-Small Value	Jan.-Dec. 2026	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	68,200.00	68,200.00	-	Cluster Activities/Meetings for Processed Food, W & H, Bamboo, Cacao, Pineapple Sectors (food); Creatives Seminar on Portfolio Making (food); PCCI Cam Norte Meeting (food); Travelling Expenses
002	Industry Cluster Enhancement	BDD-CNPO	NO	NP-Small Value	Jan.-Dec. 2027	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	71,800.00	71,800.00	-	Skills Training for Processed Food, Wearable & Homestyles, Bamboo, Pineapple (Food, honorarium, supplies & materials); Creatives CBT Seminar on Social Media Campaign (food); Big Bang Project in Partnership with PGCN (honorarium, token, supplies & materials); Travelling Expenses
003	MSME Development	BDD-CNPO	NO	NP-Small Value	Jan.-Oct. 2025	N/A	Jan.-Oct. 2025	Jan.-Oct. 2025	GAA	250,385.00	250,385.00	-	



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)		REMARKS (brief description of Program/Activity/Project)		
					Adap/Post of IBREI	Sub/Open of Bids	Notice of Award		Contract Signing	Total		MOOE	CO
	CARP Related Programs/Training/Activities	BDD-CNPO	NO	NP-Small Value	Mar-Nov. 2025	N/A	Mar-Nov. 2025	Mar-Nov. 2025	GAA	160,000.00	160,000.00	-	Travelling Expenses; Marketing Trainings and Seminars (food); Production/Processing Training (food); Organization & Management Training (food); Financing Training (food); Supplies and Materials; Communication Expenses; ProDev (ProDev Clinic, Designing & Printing of Prototype Labels); Other MOOE (representation)
	Negosyo Center Related Programs/Trainings/Activities	BDD-CNPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	750,000.00	750,000.00	-	NC Coaching Sessions (food, honorarium, token); ProDev for Food and W&H (professional fee, food); Financing Forum (food, token, printing & binding); Investment Forum (food, token); Travelling Expenses of BCGs & NC Coordinator; Internet & Communication Expenses; Representation/Meetings of NC; Repairs and Maintenance; Skills Training (food, supplies, honorarium); Managerial Training (food); FDA-LTO Subsidy (FDA-LTO application, product testing, token); Mid-Year Assessment (food); NC Consultation/Planning (food); NC Christmas Bazaar (venue rental, food, token, tarpaulin printing); Year-End Assessment (food, token)
	SSF Related Programs/Trainings/Activities	BDD-CNPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	71,700.00	71,700.00	-	Managerial Training (food); Establishment of SSF (food, tarpaulin); ICT Equipment; Supplies; Travelling Expenses
004-1A	FTL Monitoring & Enforcement / Consumer Complaints Handling	CPD-CNPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	63,810.00	63,810.00	-	Calibration of Test Weights (testing/calibration service fee); CMEP Implementation (travelling expenses); Price Monitoring and Analysis (travelling expenses)
004-1B	Accreditation and Issuance of Business Licenses, Permits, Registration & Authorities	CPD-CNPO	NO	NP-Small Value	Jan-May 2025	N/A	Jan-May 2025	Jan-May 2025	GAA	12,420.00	12,420.00	-	Capacity Building Programs for Business Establishments (3) (food and venue)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)
					Asst/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
004.2	Consumer Education and Advocacy Program	CPD-CNPO	NO	NP-Small Value	Feb.-Nov. 2025	N/A	Feb.-Nov. 2025	Feb.-Nov. 2025	GAA	337,690.00	337,690.00	-	Consumer Education (25); Consumer Group Empowering (2)/(food and venue, supplies & materials, Printing, representation); World Consumer Rights Day Celebration; Diskwento Carvan (2)/(food, supplies and materials, printing, transpo & delivery); Maintenance of Mammiling Maalam Website (professional services); CMWV Celebration (food & venue, supplies & materials, printing, representation, hauling services)
	Travelling Expenses	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	36,000.00	36,000.00	-	
	Utility Expenses (Electricity & Water)	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	43,500.00	43,500.00	-	
	Postage & Courier Services (Landline, Internet, Cellphone)	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	11,115.63	11,115.63	-	
	Telephone Subscription	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	67,200.00	67,200.00	-	
	General Services & Other Professional Services	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	443,802.67	443,802.67	-	
	Repairs & Maintenance (Office Equipment, IT Equipment, F&F, Building)	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	32,948.60	32,948.60	-	
	Diesel, Oil & Lubricants Expenses	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	93,600.00	93,600.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	39,924.30	39,924.30	-	
	Fidelity, Bonds & Insurance Expenses	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	35,081.60	35,081.60	-	
	Other MOOE	AFMD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	125,997.20	125,997.20	-	Office Supplies, Accountable Forms Expenses, Taxes Duties & Licenses, Representation Expenses; Transportation and Delivery Expenses; Other MOOE
001	Exports & Investments	BDD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	232,350.00	232,350.00	-	Representation Expenses, Rents, Bldg & Structure, Training Expenses
002	Industry Development Program	BDD-CSP0	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	284,720.00	284,720.00	-	Consultations, Meetings, Planning and Assembly (BPMA/CS Quarterly Meeting, Caritas Technical Service Fee, Meals for CPSC Broadcast Center, PSMEDC Quarterly Meeting, 3 skills trainings for PF, Wearables & Homestytle)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (Brief description of Program/Activity/Project)
					Adapost of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
003	MSSME Development	BDD-CSP0	NO	NP-Small Value	Mar.-Sept. 2025	N/A	Mar.-Sept. 2025	Mar.-Sept. 2025	GAA	805,160.00	805,160.00	-	Managerial/Entrepreneurial Trainings: KMM/E (2 Batches); Feria for Delicoso/Muebles/Pustorosa/Creativos; ProdDev for Food Products; Conferences (ICT FutureTech)
	Negosyo Center Related Programs/Trainings/Activities	BDD-CSP0	NO	NP-Small Value	Jan-Nov 2025	N/A	Jan-Nov 2025	Jan-Nov 2025	GAA	1,110,583.00	1,110,583.00	-	Skills and Entrepreneurial Trainings; Regular Meetings/Monitoring
	SSF Related Programs/Trainings/Activities	BDD-CSP0	NO	NP-Small Value	Feb.-Dec. 2025	N/A	Feb.-Dec. 2025	Feb.-Dec. 2025	GAA	515,750.00	515,750.00	-	Trainings & Seminars; Benchmarking; SSF Assembly/Meetings; Conduct of Trade Fair (Feria de Camarines Fear Muebles & Pustorosa)
	CARP Training Programs	CARP-CSP0	NO	NP-Small Value/DBM Circular	Feb.-July 2025	N/A	Feb.-July 2025	Feb.-July 2025	GAA	149,800.00	149,800.00	-	Risk Management in Business; Seminar on Marketing and Sales Mgt Training; Development; Money Matters; Financial Mgt for Small Business; Skills Enhancement on Coco Shells & Native Vines Crafting; ProdDev on Processed Food; Seminar on Branding and Product Differentiation; BEST Game; Growing your Small Business; Feria de Camarines (food, materials, honorarium)
	Other MOOE	CARP-CSP0	NO	NP-Small Value	Feb.-Dec. 2025	N/A	Feb.-Dec. 2025	Feb.-Dec. 2025	GAA	150,200.00	150,200.00	-	Travelling Expenses, Supplies and Materials, Communication, Representation
	Monitoring and Enforcement of Fair Trade Laws, including Consumer Complaints	CPD-CSP0	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	159,880.00	159,880.00	-	FTL Monitoring and Enforcement; Price and Supply Monitoring; Conduct of REMT; Conduct of Kalasag; Conduct of Meetings with BES; Meetings w/ Hardware Officers; Meetings w/ SRE Officers; Meetings w/ Retailers Association; Consumer Net Meeting; Enforcement Paraphernalias; 3500 pcs Monitoring Tracker
	Accreditation and Issuance of Business Licenses, Permits, Registration & Authorities	CPD-CSP0	NO	NP-Small Value	Jun / Oct 2025	N/A	Jun / Oct 2025	Jun / Oct 2025	GAA	38,640.00	38,640.00	-	Assembly of BPLOs & Market Supervisors (Market Supervisors Assembly; BPLO Assembly; Meetings; Handouts)
	Consumer Education and Advocacy Program	CPD-CSP0	NO	NP-Small Value	Feb.-Dec. 2025	N/A	Feb.-Dec. 2025	Feb.-Dec. 2025	GAA	512,810.00	512,810.00	-	Consumer Education and Advocacy Activities; Diskwento Caravan; Consumer Welfare Month Standards & GreenTech Fair; Sectoral Meetings; Radio Program; JO for Price Monitor

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)
					Ade/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	TEVs in attending provincial, regional and national meetings, events, delivery of DTI services	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	8,500.00	8,500.00	-	
	Utility Expenses (Electricity & Water)	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	136,800.00	136,800.00	-	
	Gasoline, oil and lubricants	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	84,000.00	84,000.00	-	
	Telephone Subscription (Landline, Internet, Cellphone)	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	120,840.00	120,840.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-CPO	NO	NP-Small Value	Mar/Jul 2025	N/A	Mar/Jul 2025	Mar/Jul 2025	GAA	25,000.00	25,000.00	-	
	Repairs & Maintenance of F&F, Office Equipment	AFMD-CPO	NO	NP-Small Value	July 2025	N/A	July 2025	July 2025	GAA	6,000.00	6,000.00	-	
	Postage & Courier Services	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	20,400.00	20,400.00	-	
	Fidelity Bonds & Insurance Expenses	AFMD-CPO	NO	Direct Contracting	Mar/Jul/Aug 2025	N/A	Mar/Jul/Aug 2025	Mar/Jul/Aug 2025	GAA	41,500.00	41,500.00	-	
	Janitorial & Other General Services	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	431,800.00	431,800.00	-	Office Supplies & Accountable Forms; Legal Services; Taxes, duties and licenses; Subscription; Representation & other MOOE; Printing and publication
	Other MOOE	AFMD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	136,232.00	136,232.00	-	Abaca Festival Trade Fair (Supplies & Mat, Other general services, representation expenses, rent expenses, printing and publication); National Food Fair; (FEX; Training Expenses
001	Exports and Investment Facilitation	BDD-CPO	NO	NP-Small Value	Feb.-Dec., 2025	N/A	Feb.-Dec., 2025	Feb.-Dec., 2025	GAA	92,940.00	92,940.00	-	Travelling Expenses; Representation Expenses; Office Supplies; Printing and Publication (PMSEDC Meetings); Training Expenses (KMME Batch 2; FGD for the Tourism Industry); Representation Expenses; Office Supplies (ICT Industry Cluster Meeting); Cacao Industry Cluster Meeting
002	Industry Development Program	BDD-CPO	NO	NP-Small Value	Feb.-Dec., 2025	N/A	Feb.-Dec., 2025	Feb.-Dec., 2025	GAA	74,120.00	74,120.00	-	Cacao Innovative Contest & Technovation Challenge (representation, supplies); Simple Tech, Big Impact; YEP Provincial Entrepreneurs Council Meeting; BICITA: Business Information Caravan in the Academic; Cateanduanes Tourism Congress
003	MSSME Development	BDD-CPO	NO	NP-Small Value	Feb.-Dec., 2025	N/A	Feb.-Dec., 2025	Feb.-Dec., 2025	GAA	194,475.00	194,475.00	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)
					Adsp/Post of IBREI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	SSF Related Programs/Trainings/Activities	BDD-CPO	NO	NP-Small Value	Feb.-Dec.. 2025	N/A	Feb.-Dec.. 2025	Feb.-Dec.. 2025	GAA	112,276.00	112,276.00	-	Travelling Expenses; Office Supplies; Participation to Trade Fairs; Implementation of Training Program; Industry Cluster Meetings
	Negosyo Center Related Programs/Trainings/Activities	BDD-CPO	NO	NP-Small Value	Feb.-Dec.. 2025	N/A	Feb.-Dec.. 2025	Feb.-Dec.. 2025	GAA	537,996.80	537,996.80	-	Conduct of Seminars and Skills Trainings (Entrepreneur Mind Setting, Financial Literacy and Business Accounting Seminar, Digital Marketing Seminar, Financing Clinic, NC Coaching on Product Pricing Strategies, Skills Enhancement Training on Vegetable Processing; Participation to Trade Fairs; KMMME (Travelling expenses, Office Supplies, Representation Expenses)
	CARP Training Programs	CARP-CPO	NO	NP-Small Value	Mar-Jun 2025	N/A	Mar-Jun 2025	Mar-Jun 2025	GAA	40,000.00	40,000.00	-	Production Processing Training; Financing Training; Organization and Management; Marketing Training (food, materials, honorarium)
	Participation on Abaca Festival Trade and Tourism Fair	CARP-CPO	NO	NP-Small Value	May 2025	N/A	May 2025	May 2025	GAA	5,700.00	5,700.00	-	Supplies and Representation expenses
	Year-End Dialogue Assessment and Planning with CARP MSMEs x ARBOs	CARP-CPO	NO	NP-Small Value	Sept. 2025	N/A	Sept. 2025	Sept. 2025	GAA	10,000.00	10,000.00	-	Representation expenses
	ProDev and Participation to Trade Fairs	CARP-CPO	NO	NP-Small Value	Apr 2025	N/A	Apr 2025	Apr 2025	GAA	82,300.00	82,300.00	-	Other professional services
	Other MOOE	CARP-CPO	NO	NP-Small Value	Mar-Dec 2025	N/A	Mar-Dec 2025	Mar-Dec 2025	GAA	21,980.00	21,980.00	-	Travelling expenses, mobile
004.1a	Monitoring and Enforcement of FTL including consumer complaints handling	CPD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	23,000.00	23,000.00	-	Travelling expenses, office supplies, communication, printing, other professional services
004.1b	Accreditation and Issuances of Business Licenses, Permits, Registration and Authorities	CPD-CPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	9,900.00	9,900.00	-	Travelling expenses, office supplies, communication, printing & publication

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)	
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
	Implementation of Plans, Programs and activities on consumer awareness, education and advocacy for Empowered Consumers	CPD-CPO	NO	NP-Small Value	Feb. - Dec. 2025	N/A	Feb. - Dec. 2025	Feb. - Dec. 2025	GAA	219,320.00	219,320.00	-	Consumer Education & Advocacy Seminar (25 Seminars)(travelling, training, representation printing & publication expenses). CBT for Business Establishments (training, printing and publication expenses); CBT for CWDOs & Bagwis Awarding (training, printing & publication expenses); Consumer Organization Meetings & Planning; Capacity Enhancement Training for Cons Group; LPCC Forum; Info Materials Produced; Diskwento Caravan; CMW Activities; Consumerism Challenge; 10 Day Ugnayan sa Radyo; Consumers Assembly
	Travelling Expenses	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	347,000.00	347,000.00	-	
	Janitorial & Other General Services	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	454,180.00	454,180.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	-	-	-	
	Repairs & Maintenance of F&F, Office Equipment	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	-	-	-	
	Diesel, Oil & Lubricants Expenses	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	-	-	-	
	Utility Expenses (Electricity & Water)	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	8,000.00	8,000.00	-	
	Telephone Subscription (Landline,Internet, Cellphone)	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	52,800.00	52,800.00	-	Training Expenses; Accountable Forms; Postage and Courier; Taxes, duties and Licenses; Fidelity Bond Premiums; Insurance Expenses; Courier & Delivery Expenses Representation Expense; Other MOOE
	Other MOOE	AFMD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	870,480.00	870,480.00	-	Regular Meetings with 6 Priority Industries (Bamboo, Wearables and Homestyle, Processed Food, ICT ,Tourism & Metalworks) Consultation with Priority Industries; Skills/Entrepreneurial Training Activities; Skills & Entrepreneurial Training Activities
002	Industry Development Program	BDD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	1,273,680.00	1,273,680.00	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)	
					Adap/Post of IB/REI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
	Negosyo Center Related Programs/Trainings/Activities	BDD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	436,000.00	436,000.00	-	Travelling Expense ( Local); Office Supplies Expense; Fuel, Oil and Lubricants Expense; Electricity Expense; Internet Subscription Expense; Janitorial Services; R & M Transportation Equipment; Representation Expense; Other General Services
	Other MOOE for Negosyo Center	BDD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	939,560.00	939,560.00	-	Entrepreneurial and Skills Training; ICE Meeting; SSF Training on Dairy Processing; Skills Training on Handicraft Making; Product Costing and Pricing; Skills Training on Leathercraft Processing; Financial Literacy Seminar; Investment Forum; ICE Meeting ( W&H); Fabrication of SSF Signages
	Shared Service Facility (SSF) Related Programs/Trainings/Activities	BDD-MPO	NO	NP-Small Value	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	206,300.00	206,300.00	-	Marketing Trainings & Seminars; Production/Processing Training; Organization and Management Training; Financing Training; Product Development (food, honorarium, token); Other MOOE (Travelling, supplies, mobile, representation)
	CARP Related Programs/Training/Activities	CARP-MPO	NO	NP-Small Value	Jan.-Dec. 2026	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GAA	160,000.00	160,000.00	-	Consumer Education and Advocacy Seminar; Consumer Welfare Month Celebration ; Consumer Welfare Month Opening Activity; Consumerism Quiz Bee; Diskwento Caravan
	Implementation of Plans, Programs and activities on consumer awareness, education and advocacy for Empowered Consumers	CPD-MPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	398,600.00	398,600.00	-	
	Travelling Expenses	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	40,000.00	40,000.00	-	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)
					Adsf/Post of IB/REI	Sub/open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Utility Expenses (Electricity & Water)	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	125,800.00	125,800.00	-	
	Telephone Subscription (Landline, Internet, Cellphone)	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	60,000.00	60,000.00	-	
	Postage & Courier Services	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	5,000.00	5,000.00	-	
	Janitorial & Other General Services	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	259,076.00	259,076.00	-	
	Repairs & Maintenance (Office Equipment, IT Equipment)	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	10,000.00	10,000.00	-	
	Repairs & Maintenance of Motor Vehicles	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	40,000.00	40,000.00	-	
	Fuel, Oil and Lubricants	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	76,850.00	76,850.00	-	
	Conduct of OCLUTeambuilding/Zumba	AFMD-SPO	NO	NP-Small Value	May 2025	N/A	May 2025	May 2025	GAA	50,000.00	50,000.00	-	Representation, Accommodation
	Conduct of Semestral & Year-End Assessment/Review via Zoom	AFMD-SPO	NO	NP-Small Value	Jun/Nov 2025	N/A	Jun/Nov 2025	Jun/Nov 2025	GAA	63,000.00	63,000.00	-	Representation, Token, Supplies
	Project Visit/Regional Audit/COA Audit/Property Tagging/Inventory	AFMD-SPO	NO	NP-Small Value	Jun/Nov 2025	N/A	Jun/Nov 2024	Jun/Nov 2024	GAA	129,670.00	129,670.00	-	Representation, Communication Expenses
	Re-orientation on Procurement Processes and Preparation of Supporting Documents	AFMD-SPO	NO	NP-Small Value	Jan 2025	N/A	Jan 2025	Jan 2025	GAA	18,550.00	18,550.00	-	Representation, Token
	Other MOOE	AFMD-SPO	NO	NP-Small Value	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	304,458.00	304,458.00	-	Representation Expenses: Accountable Forms: Insurance Expenses, Office Supplies, Legal Services, Taxes, Duties and Licenses, Fidelity Bond Premiums, Office Supplies
001	Exports and Investment Programs	BDD-SPO	NO	NP-Small Value	Apr-May 2025	N/A	Apr-May 2025	Apr-May 2025	GAA	102,680.00	102,680.00	-	Manila Buyers to Sorsoyon Sellers (Year 3)(meals and venue, transportation, token, tarpaulin); Sorsoyon MSME Summit 2025: Exploring Opportunities for Exports & Investment (meals and venue, transportation and accommodation, token, tarpaulin)
002	Industry Development Program	BDD-SPO	NO	NP-Small Value	Feb-Dec. 2025	N/A	Feb-Dec. 2025	Feb-Dec. 2025	GAA	96,540.00	96,540.00	-	ICE Associations Quarterly Consultative Meetings (snacks); Seminar on MSMEs Sustainable Bamboo Production (honorarium, meals); Digitalization Bootcamp for MSME (honorarium, meals); Seminar on Food Safety (honorarium, meals, tarpaulin)



Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (Brief description of Program/Activity/Project)	
					AdePost of IB/REI	SubOpen of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
003	MSME Development Program	BDD-SPO	NO	NP-Small Value	Mar-Nov 2025	N/A	Mar-Nov 2025	Mar-Nov 2025	GAA	446,016.00	446,016.00	-	Creative Industry Conference: Walkthrough on Global Opportunities (meals & venue, supplies & materials, honorarium, tarpaulin); Technology Exposure Towards Innovation (tokens, meals, tarpaulin); Unlock MSMEs Competitiveness (meals, honorarium, tarpaulin, supplies & materials); Workshop on Intermediate Costing & Pricing (meals); BPL's Quarterly Meeting (meals); Womens Month Celebration 2025; Navigating Growth: The Mentees Journey (meals, honorarium, tarpaulin); BDD Meeting; Other General Services; Travelling Expenses
	Shared Service Facility (SSF) Related Programs/Trainings/Activities	BDD-SPO	NO	NP-Small Value/DBM Circular	Jan-Dec. 2025	N/A	Jan-Dec. 2025	Jan-Dec. 2025	GAA	474,490.00	474,490.00	-	Packaging & Labeling for SSF Beneficiaries (15 MSMEs); ProdDev for SSF Beneficiaries (10 MSMEs); Skills Training on Sweet Treats Making for Special Occasions (15 MSMEs); Skills Training on Souvenir and Novelty Items Making (15 MSMEs); SSF Conference (45 MSMEs); Other MOOE (meals, honorarium, accommodation, supplies and materials, printing, transportation)
	Negosyo Center (NC) Related Programs/Trainings/Activities	BDD-SPO	NO	NP-SV / Bidding	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	518,400.00	518,400.00	-	Skills Training Programs: Entrepreneurial Training Programs; Coaching; Financing Program; KIMME 2 Batches; Mid-Year Planning and Assessment; Year-End Planning and Assessment (training expenses, meals and venue)
	Other MOOE for NC	BDD-SPO	NO	NP-SV / Bidding	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	627,900.00	627,900.00	-	Travelling Expenses; Office Supplies; Other General Services; Electricity Expenses; Internet Expenses; Mobile Expenses
	CARP Related Programs/Training/Activities	BDD-SPO	NO	NP-SV / Bidding	Jan-Dec 2026	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	130,000.00	130,000.00	-	Financial Management for MSMEs; Seminar on Content Strategy Marketing; Skills Training on Cocco-based Food Processing; Seminar on Digital Advertising and Branding; Seminar on Leveraging Food & Craft Fairs; Seminar on Digital Marketing Tools; Skills Training on Cocco Crafts Making; Business Loan 101; Product Branding, Packaging and Labelling Development (Meals, honorarium, supplies and materials, token)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program/Activity/Project)	
					Adsp/Post of IBREI	Sub/Open of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
	Other MOOE	BDD-SPO	NO	NP-SV / Bidding	Jan-Dec 2027	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	90,000.00	90,000.00		Other professional services; Travelling Expenses; Office Supplies Expenses; Mobile; Representation
004.1.2	Monitoring and Enforcement of FTL including consumer complaints handling Fair Trade Law Enforcement	CPD-SPO	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	85,650.00	85,650.00	-	Fair Trade Law Enforcement (travelling, supplies); Price Monitoring & Analysis (supplies)
004.1.3	Accreditation and Issuances of Business Licenses, permits, registration and authorities Business Name Registration	CPD-SPO	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	20,700.00	20,700.00	-	Business Name Registration (supplies); Repair and Service Shop Accreditation (travelling); Sales Promo Permit (supplies)
004.2	Implementation of Plans, Programs and activities on consumer awareness, education and advocacy for Empowered Consumers	CPD-SPO	NO	NP-Small Value	Jan-Dec 2025	N/A	Jan-Dec 2025	Jan-Dec 2025	GAA	324,990.00	324,990.00	-	World Consumer Rights Day Celebration; Provincial Consumerism Challenge; Consumer Education Seminar; Capacity Building Seminars; MYMP 2025 Workshop; DigiKonek; Consumer Association Meetings; Bagwis Awardees General Assembly; eCon-C sa NC; Diskwento Caravan; Infromaterials; CMIEP Implementation; Technical Updates for SRES; FBSE Training for CWD Personnel (training expenses)
	<b>TOTAL</b>									<b>228,652,661.80</b>	<b>77,112,661.80</b>	<b>151,450,000.00</b>	

Prepared by:

  
**ANGELDA GLENDA B. MILLANO**  
 BAC Secretariat Chairperson

Recommending Approval:

  
**JOSEPH D. RAÑOLA**  
 BAC Chairman

Approved:

  
**DINDO G. NABOL**  
 OIC-Regional Director

**DEFINITION**

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a major purpose for
2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time frame and
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct
5. Schedule for Each Procurement Activity/ - Major procurement activities (advertising/posting: submission and
6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs
8. Remarks - brief description of program or project

**Remarks**

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents  
 Any remark that will help GPPB track programs and projects