

**Department of Trade and Industry - Finance and Administrative Division
Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund s	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisem ent/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010-00	Traveling Expense Local and Foreign Travel	RO-FAD, RO-CPD, RO-BDPD, RO-MSSD	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL), Products and Airline Tickets	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,937,672.00	1,937,672.00	-	*Local Travel (DTE and Plane Ticket) *Foreign Travel (DTE, DSA, Ticket) *Monitoring of establishments for FTL *PS Orientation *NC Participation to National NC Quarterly Meeting *Travel Expenses- BDPD Staff *SSF Inventory and Project Monitoring *Travel expense for the participation to 3 Audits and Calibration Meeting. *DTI-Wide Activities Attended (RD & AARD) *Trainings/Meetings Attended facilitated by the Heat Office (Info- KM Unit) *Travel expense for the participation to ROG Bancom and ROG General Assembly. *Adjudication Capacity Building Sessions
50203990-00	Other Supplies Expenses	RO-FAD, RO-CPD, RO-BDPD, RO-MSSD, DCFO, DavOcc	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	572,800.00	572,800.00	-	*Provision of Sports/Cultural Uniform *Conduct of Monthly Wellness Program *Provision of Learning and Development Kit *Provision of Appreciation Tokens during DTI Anniversary Celebration *BAGWIS Awarding, Consumer Welfare Month, Purchase of ICT Equipment *SSF Launching *SSF Tshirt for Cooperators *Communication Expense and other supplies
50204010-00	Water_Utilities -Water	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO	YES	NP-53.5 Agency- to-Agency	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	531,600.00	531,600.00	-	Utilities -Water
50204010-00	Water_Drinking Water	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DQPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	174,000.00	174,000.00	-	Drinking Water
50205010-00	Postage and Courier Services	RO-FAD, RO-CPD	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	37,200.00	37,200.00	-	Postage and Courier Services Adjudication of Cases for Consumer Complaints

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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205020-01	Telephone - Mobile_Telephone- Mobile	RO-FAD, RO-CPD, RO-BDPD, DCFO, DNPO, DSPO	YES	Direct Contracting	N/A	N/A	Oct-Dec. 2024	Dec. 2024	GoP	221,988.00	221,988.00	-	Telephone- Mobile SSF Admin. Support - Mobile/Cellular Subscription/ Consumer Welfare Month, Mobile (DC) Common Cell Monthly Payment PD Load Allowance
50206010-00	Awards/Rewards Expenses_Provision of reward for PRAISE 2025	RO-FAD	YES	Direct Contracting	N/A	N/A	Oct-Dec. 2024	Dec. 2024	GoP	436,000.00	436,000.00	-	Provision of reward for PRAISE 2025
50212020-00	Janitorial Services_Provision of Janitorial Services	RO-FAD, RO-MSSD, DSPO, DNPO, DDOPO, DCFO, DOPO, DavOcc	YES	Competitive Bidding	Oct.-Dec. 2024	Oct.-Dec. 2024	Oct.-Dec. 2024	Dec. 2024	GoP	13,141,657.42	13,141,657.42	-	Provision of Janitorial, Drivers, and Support Staff
50212030-00	Security Services	RO-FAD	YES	Competitive Bidding	Oct.-Dec. 2024	Oct.-Dec. 2024	Oct.-Dec. 2024	Dec. 2024	GoP	1,417,861.44	1,417,861.44	-	Provision of Security Services
50213050-02	Repairs and Maintenance - Office Equipment_Repair and Maintenance of Office Equipment	RO-FAD, DCFO, DDOPO, DSPO, DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	633,343.76	633,343.76	-	Aircraft Maintenance Repairs & Maintenance Office Equipment Repairs and Consumables
50213060-01	Repairs and Maintenance - Motor Vehicles_Repair and Maintenance of Motor Vehicles	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	747,972.48	747,972.48	-	Repair and Maintenance of Motor Vehicles Repair and Maintenance - Motor Vehicle/ Banana Industry Cluster Forum/Meetings
50215020-00	Fidelity Bond Premiums_Fidelity Bond Premiums for DTI RO officers	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DOPO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct-Dec. 2024	Dec. 2024	GoP	512,000.00	512,000.00	-	Fidelity Bond Premiums for DTI accountable officers
50299030-00	Representation Expenses	RO-FAD, RO-BDPD, RO-MSSD, RO-CPD	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	2,081,700.00	2,081,700.00	-	*Conduct of RSC and HRMPSB Interview and Deliberation *Conduct of Finance and Administrative Convergence *Provision of Wellness Kits for Employees *Conduct of COA Exit and Entrance Conferences, and other IAD initiated and related activities *Conduct of Annual Year-End Performance Assessment cum Regional Assembly *Conduct of DTI 11 Arang Parangal at Pasasalamat and Provision of reward and awards for DTI 11 Localized PRAISE Awardees *Conduct of Sub-PMT and HRDC Meeting *Various workshops, meetings, forum
50203010-00	Office Supplies_Office and Janitorial Supplies	RO-FAD, BDPD, MSSD, DCFO, DNPO, DSPO, DavOcc, DOPO, DDOPO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct-Dec. 2024	Dec. 2024	GoP	2,105,810.30	2,105,810.30	-	Office and Janitorial Supplies *NC Office supplies *SSF Admin. Support *Office Supplies Consumables

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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203090-00	Fuel, Oil and Lubricants_Petroleum, Fuel, Oil and Lubricants	RO-FAD, RO-CPD, RO-BPDP, RO-MSSD, DCFO, DNPO, DSPO, DavOcc, DDOPO	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL), Products and Airline Tickets	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,807,446.39	1,807,446.39	-	*Petroleum, Fuel, Oil and Lubricants, fare allowance and other vehicle consumables *PS Orientation, Consumer Welfare Month and various activities *SSF Admin. Support- Travel Expenses *Fuel expense and maintenance for Nissan Terra *Motorcycle & ISUZU Fuel Expense *Fuel expenses for NC operations *Fuel Expenses for the Conduct of FTL and PS monitoring *Fuel Expenses for the Conduct of compliance inspections *Fuel Expenses for the Processing of SRE accreditation
50205030-00	Internet Subscription Expenses_ Internet Subscription	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	1,861,640.00	1,861,640.00	-	*Internet Subscription * Internet subscription (PLDT and Globe)
50211010-00	Legal Services_Legal Services	RO-FAD, DNPO, DSPO, DavOcc, DDOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	67,599.96	67,599.96	-	Legal Services Notarial Fee
50203990-00	Other Supplies Expenses_Other Supplies	RO-FAD, DavOcc, DDOPO, DOPO	NO	Shopping	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	522,099.60	522,099.60	-	*Other Supplies Expense/ICT and Office Equipment *Payment for the procurement of Procurement of Janitorial Supplies and other supplies for DTI DDO PO *Procurement of Furnitures and Fixtures (relocation and renovation)
50204020-00	Electricity_Uilities-Electricity	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	3,739,000.00	3,739,000.00	-	Utilities-Electricity
50205020-02	Telephone - Landline_Telephone- Landline	RO-FAD, RO-BPDP, DOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	487,800.00	487,800.00	-	Telephone- Landline SSF Admin. Support - Landline Subscription
50211000-00	Professional Services_Provision of Professional Fee	RO-FAD	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	223,440.00	223,440.00	-	Provision of Professional Fee
50215010-00	Taxes, Duties and Licenses_Renewal of LTO registration	RO-FAD, DNPO, DSPO, DDOPO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	48,500.00	48,500.00	-	Renewal of LTO registration/ renewal of OR/CRs

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					Advertisement/Posting of (B/RE)	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215030-00	Insurance Expenses_Property and Motor Vehicle Insurance	RO-FAD, DCFO, DNPO, DSPO, DavOcc, DDOPO, DOPO, DavOcc	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	909,200.00	909,200.00	-	Properties, Motor Vehicle , Machineries, and NCP Properties Vehicle Insurance and LTO Renewal
50299020-00	Printing and Publication Expenses_Printing and Publication	RO-FAD	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	36,000.00	36,000.00	-	Printing and Publication
50299030-00	Representation Expenses_Provision of O365 Accounts to DTI 11 Employees	RO-FAD, DSPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	100,000.00	100,000.00	-	Provision of O365 Accounts to DTI 11 Employees Participation to PCQC 2025
50299050-01	Rents - Buildings and Structures Rental	RO-FAD, DDOPO, DNPO, DOPO, DSPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	7,268,812.96	7,268,812.96	-	Office, Parking and Bodega Space Rental
50299070-00	Subscription Expenses_Subscription of Printing materials	RO-FAD, RO-BDPD, DSPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	63,800.00	63,800.00	-	Subscription of Printing materials NC O365 Account Subscription Zoom Subscription Subscription for Camo
50203010-00	Office Supplies	RO-CPD, DNPO, DSPO, DOPO	NO	Shopping	Jan.-Dec. 2025	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	230,128.00	230,128.00	-	*Issuance of permits, accreditation and licenses * Adjudication of Cases for Consumer Complaints *Production of information materials (flyers, video, brochure, poster, social media card) and regular office supplies *Admin. Support - Office Supplies Consumables *Office Equipment, Office Supplies Consumables, Consumer Month Celebration *Office Supplies for the Conduct of complaints facilitation or mediation, sales promo permits, Processing of SRE accreditation, Social Media Cards, News Articles, Leaflets and Handouts
50205030-00	Internet Subscription Expenses_Production of information materials (flyers, video, brochure, poster, social media card)	RO-CPD	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	8,000.00	8,000.00	-	Production of information materials (flyers, video, brochure, poster, social media card)
50206010-00	Awards/Rewards Expenses	RO-CPD, RO-MSSD, DSPO	No	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	132,427.34	132,427.34	-	*Consumer Welfare Month Celebration *Media Tokens *Tokens during the 4th Quarter QC Convergence *Tokens (for partner agencies)
50211990-00	Other Professional Services	RO-CPD, RO-BDPD, DSPO	No	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	170,765.00	170,765.00	-	*Consumer Welfare Month, Establishment of Consumer Corner *SSF Launching & signage *Conduct of Price & Supply Monitoring on BNPC compliant with SRPs

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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOE	CO	
50212990-00	Other General Services	RO-CPD, RO-FAD, DNPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	1,199,841.12	1,199,841.12	-	*Plant Rental *Pest Control *COS Salary *Salary for Administrative Aide V (Data Encoder III) *Other General Services (COS - Price Monitoring Staff)
50212990-00	Other General Services-BAGWIS Seal Printing	RO-CPD, RO-BDPD, RO-MSSD, DCFO, DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	579,031.27	579,031.27	-	*BAGWIS Seal Printing *SSF Signage and Tarpaulin *Catering and Food Services for the R11 NIDA, NICA, 3rd Party Audit *Office renovation and Repairs & Maintenance for Negosyo Centers and transfer *SSF Signage and Tarpaulin *Labor Fee / Provision of Service *HR related activities
50299020-00	Printing and Publication Expenses_Production of information materials (flyers, video, brochure, poster, social media card)	RO-CPD, RO-BDPD, DNPO, DSPO, DDOPO, DCFO, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	211,966.00	211,966.00	-	Production of information materials (flyers, video, brochure, poster, social media card) SSF Collateral SSF Signage and Tarpaulin Printing and Publication Consumer Month Celebration Printing Services
50299990-00	Other Maintenance and Operating Expenses	RO-CPD, DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	202,739.00	202,739.00	-	CWM share to FO Miscellaneous Expense Other Miscellaneous Expense
50211990-00	Other Professional Services	RO-BDPD, DNPO, DSPO, DavOcc, DOPO, DCFO, DDOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	19,318,189.00	19,318,189.00	-	*Psychometric Assessment *Gratuity *NC Hiring of Professional Services (NC Technical Staff, Business Counselor), TIDA *SSF Technical Staff (Project Development Assistant) *OTOP Next Gen Technical Staff *Hiring of Professional Services (TIDA, SOO 1, PDA, AAVI) *Hiring of Professional Services (SOO 1, NC- PDA, BN Staff (AA VI) *Hiring of NC Admin Support Staff (1 - Administrative Aide VI, 1 - Special Operations Officer I, 3 - Project Development Assistant) with 1 PDA for NC Balut from Jul-Dec 2025) * Price Monitorer, PMS/Admin *FAD Admin Support Staff

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50202010-00	Training Expenses	RO-BDPD	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,870,000.00	1,870,000.00	-	*NC Capability Training for NCBCs *NC Regional NC Convergence *NC K/M/E Implementation *INV Food and venue for investment promotion capacity building *Provision of food and venue *IC Provision of technical support to the Industry Cluster Enhancement Program including Creative Industry *INNO Industry Academic matching for innovation R&D projects *INNO Food and venue for ISTRIKE Davao RHC Quarterly Meetings *CMCI Tokens for resource person's *Food and venue for RCC Committee Meeting *Product Development Program *SSF Skills training (1 run) - food, honorarium, training materials and communication *SSF Technological training *SSF Convergence/TWG
50212000-00	General Services	RO-BDPD, DOPO	NO	Direct Contracting	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	108,500.00	108,500.00	-	*Booth Rental/Showcase (Investment Conference) *Payment of Notarial of NC Contracts, SSF Cooperators Documents
50212000-00	General Services_General Services	RO-BDPD, RO-MSSD, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	961,200.00	961,200.00	-	General Services *Trade Fair Participatbn *Provision of Goods - Citizen's Charter *Annual Media Interfase *Radio Program *Payment of repair and maintenance of NC aircon units
50604050-01	Capital Outlay - Machinery	RO-BDPD	YES	Competitive Bidding	Oct.-Dec. 2024	Oct.-Dec. 2024	Oct.-Dec. 2024	Dec. 2024	GoP	2,897,000.00	-	2,897,000.00	SSF Establishment
50210030-00	Extraordinary and Miscellaneous Exp	RO-MSSD	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL), Products and Airline Tickets	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	135,600.00	135,600.00	-	RD's Discretionary
50210030-00	Extraordinary and Miscellaneous Exp	RO-MSSD	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	225,500.00	225,500.00	-	*Miscellaneous expense for the conduct of RHC-XI Quarterly Meetings *Travel expense for the participation to CMS Trainings *Procurement of CPU *Production of Knowledge Products

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50202010-00	Training Expenses	RO-FAD, RO-CPD, RO-MSSD,	NO	NP-63.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	2,840,500.00	2,840,500.00	-	*Conduct of Capability Bidding for Employees Competency Development *Conduct of Wellness Program Initiatives for Employees *Capacity Building - Sales Promo Officers *Capacity Building - PG Enforcement Team *BAGWIS Awarding, Consumer Welfare Month, World Consumer Rights' Day, CPD Convergence *Facilitation of Regional Planning Conference *Training on Basic Monitoring and Evaluation and Re-echo Session *Catering and Food Services for the Planning Tools Enhancement Session *Facilitation of Year-End Performance Assessment and Preliminary Planning Conference *Facilitation of Regular Mincom Meetings *Facilitation of Quarterly Mid-Year Performance Review *Meetings with Secretary/Undersecretary *Facilitation of Executive Committee Meetings *Capacity Building for the Planning Officer Designates *Facilitation of Social Media Production (Capacity Building) *Facilitation of Planning Officers' and Quality Coordinators' Conference/Meetings *GAD Session with PM Desk *Allocation for the Provincial CSO *Honorarium for the Resource Person during the Review of the RHC-XI Plan
50212000-00	General Services_Vehicle registration renewal	DCFO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	2,000.00	2,000.00	-	Vehicle registration renewal
50202010-00	Training Expenses	DCFO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,879,665.48	1,879,665.48	-	*Capacity Building/Competency Training *KRM Implementation *NCs (Davao, Tawi & Cotabato) Trainings/Seminars *Capacity Building Training (meats) *Presentation Skills and Public Speaking *Capacity Building Training (RP) *Presentation Skills and Public Speaking *FGD on Recalibration of Presentation Materials *MSME Week Celebration - venue *MSME Week Celebration - meals during TF *Cacao and Coffee *Processed Fruits and Nuts *Capability Enhancement/Training *Product Development Activities - 2 runs (Meats) *Product Development Activities - 2 runs (PF) *Brand Equity Development Program (PF) *Brand Equity Development Program (Meats) *Skills training and Seminars (food and venue, honorarium, training materials and communication) *SSF Market Access (Trade Fairs and Summit) *SSF Convergence and Networking in line with MSME Week

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50299030-00	Representation Expenses	DCFO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	421,776.29	421,776.29	-	*Physical inventory count of properties, representation in official functions on field and other meetings *Performance Assessment and Other Institutional Activities *DC MSMED Council meetings *Quarterly NC Planning *Monitoring & enforcement activities *Consumer Education and Advocacy activities *Monitoring & enforcement activities *SSF Project Launching (Meals) *MSME Week Celebration - meals during TWG meetings Performance Assessment and Other Institutional Activities
50299040-00	Transportation and Delivery Expenses	DCFO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	43,200.00	43,200.00	-	Transportation, fare for official errands
50299050-01	Rents - Buildings and Structures	DCFO	YES	Competitive Bidding	Oct.-Dec. 2024	Oct.-Dec. 2024	Oct.-Dec. 2024	Dec. 2024	GoP	1,470,120.00	1,470,120.00	-	Office Space Rental Office Space Rental-CUSA
50299050-03	Rents - Motor Vehicles_Rental of Vehicle	RO-CPD, RO-BDPD DCFO, DNPO, DSPO, DavOcc, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	488,500.00	488,500.00	-	Rental of Vehicle Quarterly NC Planning Rental of Vehicle Vehicle Rental for Conduct of Trade Fairs and MSME Development Related Activities MY and YE Van Rental Various activities NC Rental of Vehicle SSF Rental of vehicle
50203020-00	Accountable Forms	DCFO, DNPO, DSPO, DavOcc, DOPO	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Oct.-Dec. 2024	Dec. 2024	GoP	38,400.00	38,400.00	-	Check booklets
50211010-00	Legal Services_Notarial fees	DCFO, DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	21,600.00	21,600.00	-	Notarial fees
50299040-00	Transportation and Delivery Expenses	DCFO, DSPO, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	97,200.00	97,200.00	-	Transportation of canvasser, freight, fare for official errands
50299050-01	Rents - Buildings and Structures	DCFO, DNPO, DavOcc, DSPO	NO	Direct Contracting	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	791,100.00	791,100.00	-	Trade Fair Participation & Market Promotion Trade Fair Participation/Booth Rental (MTE Araw ng Davao, IFEX, MTE Kadayawan, MTE Christmas Event) Participation to Trade Fairs: Local and International
50299050-04	Rents - Equipment	DCFO, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	220,000.00	220,000.00	-	Rent-to-own 1 pc laptop for socmed Procurement of Steel Cab with Vaur & Steel Cab for FAD and CPD Use

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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205020-01	Telephone - Mobile_Communications, cellular load cards	DCFO, DNPO, DSPO, DavOcc, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	256,400.00	256,400.00	-	Communications, cellular load cards Payment of load cards to be used to various DTI activities
50201010-00	Traveling Expense Local_Travelling Expense	DCFO, DNPO, DSPO, DavOcc, DDOPO	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL), Products and Airline Tickets	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,429,000.00	1,429,000.00	-	Travel Expense - FAU Travel Expenses for inspection activities Admin. Support - Travel Expenses Travel Expense for Inventory and Monitoring Projects *Participation to seminars, trainings, conferences, etc (TEV) *TEV-Attendance of staff to Trade Fairs, Training & Seminars, etc. TEV for CPD Personnel and other travelling expenses
50299050-01	Rents - Buildings and Structures	DCFO, DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	423,100.00	423,100.00	-	Trade Fair Participation/Booth Rental OTOP Hub/s maintenance/implementation Conduct of Produkto DavNor Trade Expo 2025/MSME Week 2025
50201010-00	Traveling Expense Local	DCFO, DNPO, DOPO	NO	Direct Contracting	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	517,696.66	517,696.66	-	*Admin. Support - Travel Expenses *Traveling Expenses for Conduct of Trade Fairs and MSME Development Related Activities *Payment of Travelling expenses of NC Staffs and all local travels of DOPO staff
50201010-00	Traveling Expense Local	RO-MSSD DCFO, DNPO, DSPO, DavOcc, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	279,600.00	279,600.00	-	*Consultation/Monitoring of Projects within R11 *Capacity Building Sessions (OARD) *SSF Inventory and Monitoring *Bamboo Industry Development Initiatives * Monitoring and Enforcement activities *Other Travelling Expenses
50213050-01	Repairs and Maintenance - Machinery	DCFO, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	80,000.00	80,000.00	-	SSF Repair/Transfer of Equipment
50213040-01	Repairs and Maintenance - Buildings	DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	47,000.00	47,000.00	-	Pest Control Services Repair and Maintenance Building
50213050-03	Repairs and Maintenance - ICT Equipment	DNPO, DSPO, DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	45,000.00	45,000.00	-	Repair of ICT Equipment
10405030-00	Procurement of Semi-Expendable ICT Equipment	DNPO, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	22,000.00	22,000.00	-	Procurement of ICT Equipment

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-00	Training Expenses	DNPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	2,114,364.00	2,114,364.00	-	*NCs Trainings/Seminar, Trade Fair Participation & Market Promotion *Training Expense on KAME Implementation *Investment Promotion Initiatives *HR Related Activities *Travel Expenses for Industry Development Initiatives (Cacao, Coffee, Coconut, Banana) *1st Semestral Assessment and Evaluation *Philippine Bamboo Month Celebration *Councils Meetings for DivNor Cacao and Coffee Industry Organizations *Product Development for DivNor Local Handlora *Repairs and Maintenance-Vehicle *Davao Region Bamboo Industry Council Meeting *Youth Entrepreneurship Program (YEP) *DN OTOP Roadshow *Conduct of Tagum Business Conference *Training Expenses (Regional Monitoring and Enforcement) *WCRD- Training Expenses *CWM - Training Expenses *PDC- Training Expenses *From Grass to Gold: Enhancing Bamboo Stick Processing for Market Competitiveness *Sustainable Solutions: Upgrading Workers for Efficient Plastic Recycling Operation *Comprehensive Machine Assessment and Testing, and Capability Training for the personnel of the LGUCamen Waste Recycling Shared Service Facility (SSF) *Training on Meat Processing Product for KSCFMPC
50299030-00	Representation Expenses	DNPO, DSPO, DavOcc, DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,179,355.00	1,179,355.00	-	Conduct PMSMED Council Meetings, Monthly ExCom/Quarterly Management Review Meeting *Values Formation Seminar Midyear Assessment Year End Assessment *Various Negosyo Centers meeting, consultative forum, various, DTI DSPO meeting and activities. Snacks for PSC and ExCom Meetings Year End/ Cap Build 1nd 3rd Q Assessment *Payment for the Mid Year and Year Assessments & Teambuildings & Reflections, Token for retirees, Meals during PSC meetings
50211000-00	Professional Services_ Professional Fee	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	10,000.00	10,000.00	-	Professional Fee

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-00	Training Expenses	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	395,465.00	395,465.00	-	<ul style="list-style-type: none"> *Bansalan Coffee Council Meeting *Comprehensive Entrepreneurship and Digital Literacy Seminar br PWD *Comprehensive Entrepreneurship and Digital Literacy Seminar br Solo Parent *Comprehensive Entrepreneurship and Digital Literacy Seminar br SUTODA *Comprehensive Entrepreneurship and Digital Literacy Seminar br Suop Youth *Davao del Sur Investment Conference *Davao del Sur Katiao Konek 2025 *Capacity Building for DTI Employees *Product Development Training *Product Branding, Packaging, and Labeling Assistance **Consumer Month Celebration *Product Development for BATAFAMA, BACOFA, TIFWA, BBTARA AND JIPAS *Financial Literacy and Digital Literacy Seminar for SK Officials *Inventory Management Training with Bookkeeping Seminar (PD) *Bookkeeping Seminar with Digital Literacy (DOFAWA) *Seminar for FR c/o 38th IB *Seminar for ProLaFA *Seminar for Tuban Kaldian Homeowners Association *Wet & Dry Public Market Vendor
50202010-00	Training Expenses	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	56,930.00	56,930.00	-	<ul style="list-style-type: none"> *Entrepreneurial Mind-Setting, Simplified Bookkeeping, and Digital Literacy Seminar for Borifacio Farmers Association *Entrepreneurial Mind Setting, How to Start a Business, and Digital Literacy Seminar *Entrepreneurial Mind Setting, Financial Literacy, and Digital Literacy Seminar *Entrepreneurial Mind-Setting with Digital Literacy and Consumer Education Seminar for Resort Owners *Entrepreneurial Mind Setting, Financial Literacy with Digital Literacy Training (Kiblawan Business Credit Cooperative) *Entrepreneurial and Financial Literacy Training (COMPAS)-Bukolo *Entrepreneurial Mind Setting, Organizational Strengthening, and Digital Literacy Seminar for DSWD-SLP Beneficiaries *Entrepreneurial Mind Setting with Digital Literacy Seminar br IP's *Entrepreneurial Mind Setting and Digital Literacy Seminar *Entrep Mind Setting, Digital Literacy, and Social Media Seminar for SUBMAA * Entrep Mindsetting with Digital Literacy for BMWA *Entrep Mind Setting and Digital Literacy Seminar for Night Market Vendors

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-00	Training Expenses_Basic Marketing and Digital Literacy Seminar for DSWD Assisted Associations	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	16,560.00	16,560.00	-	*Basic Marketing and Digital Literacy Seminar for DSWD Assisted Associations *Basic Marketing Seminar(MAGRO) *Basic Marketing Seminar with Digital Literacy (SLP - Batch 1) *Basic Marketing Seminar with Digital Literacy (SLP - Batch 2) *Basic Marketing Seminar with Digital Literacy (KIMAFEVA) *Basic Marketing and Digital Literacy Seminar for PWD Association
50202010-00	Training Expenses	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	395,835.00	395,835.00	-	Various Skills Training on*Flowers Arrangement and Design *Bangus Deboning for the Uswag sa Kababaihan sa Galing Sustainable Livelihood Program (SLP) Association *Candle and Floorwax Making *Chorizo Making (MSWD) *Meat Processing (Chorizo, Sotol) *Indoor Slippers Making for SACRUFESCA *Meat Processing *Cacao Processing *Garments Enhancement *Good Manufacturing Practices and Food Safety Seminar for Mangrove Eco Park Fisherfolks Association *Digital Marketing for Chamber of Commerce (Chamber of Commerce) Simplified Bookkeeping and Digital Literacy Seminar *for DSWD Assisted Associations (SLP - Batch 1) (SLP - Batch 2) *Business Owners Digital Marketing and Advertising Tools *Organizational Strengthening for OPVW Association
50202010-00	Training Expenses	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	56,640.00	56,640.00	-	*Customer Relations and Social Media Marketing with Digital Literacy Seminar (KMPC) *Conduct of Consumer Education Seminar/ Consumer Advocacy (Physical)Information Materials Dissemination and Awareness Campaign via Social Media/Print or Radio *World Consumer Rights Day -Consultative Meeting with BIR, MSWD, OSCA -Capacity Building for BB/Consumer Corner -TESDA Accreditation and Assessment *Organizational Strengthening with Digital Literacy Seminar(SLP Batch 1) *Organizational Strengthening with Digital Literacy Seminar(SLP Batch 2)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-00	Training Expenses	DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	84,965.00	84,965.00	-	Digital Marketing Seminar and Consumer Education Seminar (IPAMCO) *Organizational Strengthening and Management and Business Continuity Plan with Digital Literacy(SALIFA) *Organizational Strengthening and Digital Literacy Seminar *Organizational Strengthening Seminar with Digital Literacy for Sultan Tribal Farmers Association *Enhancement Training on Abaca Products for OSMOPIA Tribe *Marketing Strategy, Simplified Bookkeeping, and Digital Literacy Seminar for Kalpi Women in Malabag *Organizational Strengthening Seminar for Bacon Coconut Farmers *Marketing Strategy, Financial Literacy, and Digital Literacy for MACAGROA *Organizational Strengthening and Management Seminar / Rmt and Bookkeeping Seminar(CUFA) with Digital Literacy
50205010-00	Postage and Courier Services	DSPO, DDOPO	NO	NP-53.9 - Small Value Procurement	Oct.-Dec. 2025	Oct.-Dec. 2025	Oct.-Dec. 2025	Jan.-Dec. 2025	GoP	49,649.00	49,649.00	-	Freight Expense Postage and Courier
50213080-02	Repairs and Maintenance- Machinery and Equipment_Aircon Maintenance	DavOcc	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	12,000.00	12,000.00	-	Aircon Maintenance
50202010-00	Training Expenses	DavOcc	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,062,763.00	1,062,763.00	-	*NCs (Sta. Maria, Matia, Don Marcelino, Jose Abad Santos, Sarangani) Trainings/Seminars, Trade Fair Participation & Market Promotion *MSME Week Celebration/ CSO *Support to Consumer Education *Training Expense *Trainings/ Activities for Export and Investment *Training Expense for M&IEs *Training Expense for Employees Participation *OTOP Trainings with Vehicle Rental *Values Transformation/ Capability Building/Assessments *CPD Activity *Consumer Welfare Month Activities *Catering Services *Honoraria
50205040-00	Cable, Satellite, Telegraph & Radio Exp of DTI DDOPO	DDOPO	YES	Direct Contracting	N/A	N/A	Oct.-Dec. 2025	Jan.-Dec. 2025	GoP	6,420.00	6,420.00	-	Payment for Cable, Satellite, Telegraph & Radio Exp of DTI DDOPO
50202010-00	Provision of Training Expense for the conduct of various training activities of DTI DDO PO. Includes food and venue, honorarium, training materials and other expenses related to Trainings	DDOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	1,504,000.00	1,504,000.00	-	Payment for the training expense for the conduct of various training activities of DTI DDO PO. Includes food and venue, honorarium, training materials and other expenses related to Trainings
50202010-00	Training Expenses_Conduct of Trainings	DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	927,464.54	927,464.54	-	*Conduct of Trainings *Van Rental for KNME-MME Program: face to face Module 7:Accounting and Finance for Batch 1 and Batch 2.

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299030-00	Representation Expenses	DOPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	615,800.00	615,800.00	-	*NC Assessments per quarter *Van Rental for Sportbet and Year-End Regional Assembly *Van Rental for NC Convergence *Conduct of CMCI Orientation to LGUs *Conduct of Palm OIICE Initiatives *Conduct of Rubber ICE Initiatives *Conduct of Processed Fruits and Nuts *Conduct of W&H ICE Initiatives *Health and wellness activities and other FAD activities (Teambuilding included) *Conduct of activities(MR and Performance Assessment) *Consumer Organization Meetings and Activities, and welfare month
50299030-00	Representation Expenses_OTOP Trade Fair Participation Booth rental	DOPO	NO	Direct Contracting	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	175,100.00	175,100.00	-	OTOP Trade Fair Participation Booth rental Conduct of Bamboo ICE Initiatives
50212990-00	Other General Services_Other Services (Hauling, Cutting, Etc)	DOPO	NO	Direct Contracting	N/A	N/A	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	5,000.00	5,000.00	-	Other Services (Hauling, Cutting, Etc)
50203010-00	Office Supplies_Office Supplies	DOPO, DSPO	NO	NP-53.9 - Small Value Procurement	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	Jan.-Dec. 2025	GoP	56,000.00	56,000.00	-	*Conduct of consumer education seminars, Consumer Welfare Month Celebration, Consumer Organization Meetings and Activities *Production of Info Materials
										<u>80,076,000.0</u>	87,179,000.0	2,897,000.00	

Prepared by:

f. Arevalo
DAYANARA MICHELLE A. AREVALO- DE CHAVEZ
 Supply and Property Officer
 1/30/2025

Reviewed by:

R. Diez
ROSELLE D. DIEZ
 BAC Secretariat Chair
 1/30/2025

Recommended for Approval by:

R. Remigio
RACHEL S. REMIGIO
 BAC Chairperson
 1/30/2025

Approved by:

R. Castañaga
ROMEO L. CASTAÑAGA
 Regional Director
 1/30/2025

Department of Trade and Industry XI - RAPID Growth Project Regional Coordination Unit Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of ISRE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50211990-00	Hiring of RAPID Growth Project Personnel for Regional & Provincial Coordination Unit	RCU/PCUs	NO	Direct Contracting	N/A	N/A	January 2025	January 2025	Foreign	24,361,880.00	24,361,880.00	-	Hiring of Project Personnel (Regional Coordinator, KM/ Planning and MSE Coordinator, Marketing Coordinator, Procurement Assistant, Finance Management Assistant, RTA, 8 Administrative Assistants, 2 RCU Drivers, 3 PCU Drivers, 5 Provincial Project Coordinator & 10 Value Chain Facilitator)
50202010-00/50205020-01/50203010-00/50202010-00/50211030-00/50299030	Trainings and Seminars (Food, Venue, Professional fee, Supplies, Interviews, FGDs, Meetings, Hiring of BOS Provider)	RCU/PCUs	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2024	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	41,340,000.00	41,340,000.00	-	Productivity techno transfer, Firm level Consultation services, Enterprise Development, RSIP Stakeholder Workshops, DIP Consultation/FGDs, Brand Equity Dev't Workshop Conducted, Youth Entrepreneurship Dev't Initiative, Firm level Consultation services, RSIP review and validation meetings, RTWG Meetings for RSIP & DIP, Regional Industry Conferences, Industry Councils engaged & Meetings, VC Planning sections, Capacity Building of NC Councilors, Market Brokering section, support intervention to FSP, Consultation Meetings with FSP, Credit Coops on wholesale financing, RCU lead Capacity Building, Hiring of Consultants for Business Plan, GESI Training, IEC Materials AVP, Coordination Meeting Conducted, Orientation/Capacity building conducted for LGUs, Benchmarking and study mission conducted, Cover Marketing Development Initiative conducted, Administration of Enterprise Diagnostic Tool
50299050-01/50299030	Booth Rental and other related expenses (representation expenses)	RCU/PCUs	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2024	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	2,705,000.00	2,705,000.00	-	Participation to Trade Fairs, Exhibits, Regional Conferences, selling mission conducted (RCU lead) etc...
50201010	Operational support for Business Services & DIP activities (Traveling Expenses)	RCU/PCUs	NO	Direct Contracting	N/A	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	2,362,000.00	2,362,000.00	-	Traveling allowance for RCU & PCU staff
50102100	Honorarium (DTI Organic Staff)	RCU/PCUs	NO	Direct Contracting	N/A	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	1,013,752.42	1,013,752.42	-	Honorarium for Regional Director, Assistant RD, Technical DC, Financial Division chief, 5 Provincial director & 5 Technical DC
50203210-01	Procurement of ICT equipments	RCU/PCUs	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2024	January 2024 to December 2024	January 2025 to December 2025	January 2025 to December 2025	Foreign	184,800.00	-	184,800.00	Procurement of Desktop, Laptop, ICT equipments
50213050-01/50203220-01	Office Renovation, Office Equipment, Furnitures & Fixture	PCUs	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January 2023 to December 2023	January 2023 to December 2023	Foreign	2,034,569.44	2,034,569.44	-	-
50299050-00/50204000-00	Office Utilities	RCU/PCUs	NO	Direct Contracting	N/A	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	1,008,000.00	1,008,000.00	-	-
50203010-00/50201010-00/5020502-001/50205010-00/50299020-00/50213050-00	Supplies and Materials, Traveling Allowance of Staff, including plane tickets for out of town official travels, Communication Expense, Postage & Deliveries, Printing & Publication, Repair and Maintenance	RCU/PCUs	NO	NP-53.9 - Small Value Procurement	January 2024 to December 2024	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	3,792,100.00	3,792,100.00	-	-
50203090-00/50215030-00	Fuel, oil & lubrication, Comprehensive Insurance	RCU/PCUs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (PCL) Products and Airline Tickets	N/A	N/A	January 2025 to December 2025	January 2025 to December 2025	Foreign	1,995,000.00	1,995,000.00	-	-
TOTAL										80,797,101.86	80,612,301.86	184,800.00	

Prepared by:



ELOISA LYNN P. BANGUIS
Finance Management Assistant

Reviewed by:


DAYANARA MICHELLE A. DE CHAVEZ
BAC Secretariat
1/30/2025

Recommended for Approval by:


ROSELLE D. DIEZ
BAC Secretariat Chair


RACHEL S. REMITIO
BAC Chairperson

Approved by:


ROMEO L. CASTANAGA, CESO V
Head of Procuring Entity