

February 10, 2025

DIRECTOR MARIA CRESENCIA D. SUNGA
Budget Management Bureau - A
Department of Budget and Management
Malacañang, Manila

Attention: **MS. EVITA D. FONTANILLA**
Chief, Division A2

Dear Director Sunga:

This is to submit the **Monthly Report of Disbursement (MRD)** under **FUND 101** of the **Department of Trade and Industry – Head Office** for the month of **JANUARY 2025**.

We hope you find this submission in order.

Sincerely,


MARIA ASUNCION H. CRUZADA 1/12
Director
Finance Service (FS)

head 08
Vance
12/17 8:30

February 10, 2025

NELSON C. TALABUCON
State Auditor V
Supervising Auditor
DTI Audit Group

Attention: **SAMUEL C. BRUSELAS**
State Auditor IV
Audit Team Leader




Dear Auditor Talabucon:

This is to submit the **Monthly Report of Disbursement (MRD) under Fund 101 of the Department of Trade and Industry – Head Office for the month of JANUARY 2025**

We hope you find this submission in order.

Sincerely,


MARIA ASUNCION H. CRUZADA
Director
Finance Service (FS)

February 10, 2025

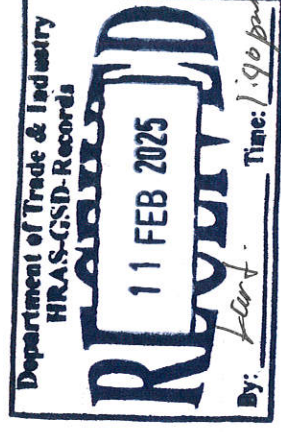
ROY L. URSAL
Assistant Commissioner
Government Accountancy Sector (GAS)
Commission on Audit
Commonwealth Ave., Quezon City

Dear Assistance Commissioner Ursal:

This is to submit the **Monthly Report of Disbursement (MRD) under Fund 101 of the Department of Trade and Industry – Head Office for the month of JANUARY 2025**

We hope you find this submission in order
Sincerely,


MARIA ASUNCION H. CRUZADA
Director
Finance Service (FS)



MONTHLY REPORT OF DISBURSEMENTS
As of 31 JANUARY 2025

Department: DEPARTMENT OF TRADE AND INDUSTRY
 Entity Name: DTI-OSEC
 Operating Unit: CENTRAL OFFICE
 Organization Code (UACS): 22001010000
 Funding Source Code (as clustered): FUND 101

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET											SUB-TOTAL	
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL		
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total			
1	2	3	4	5	6=(2+3+4+5)	7.00	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	
JANUARY																		
Notice of Cash Allocation (NCA)																		
MDS Checks Issued		144,122.51			144,122.51	915,247.45	79,700.54			994,947.99						994,947.99	1,139,070.50	
Advice to Debit Account	69,585,591.35	47,897,371.99			117,482,963.34	1,296,717.67	89,757,991.70		10,112,911.74	101,167,621.11						101,167,621.11	218,650,584.45	
Tax Remittance Advices Issued (TRA)	6,590,974.63	204,223.58			6,795,198.21	250,278.59	6,433,729.24		571,288.26	7,255,296.09						7,255,296.09	14,050,494.30	
Cash Disbursement Ceiling (CDC)																		
Non-Cash Availment Authority (NCAA)																		
Others (CDT, BTr Docs Stamp, etc.)																		
TOTAL	76,176,565.98	48,245,718.08	-	-	124,422,284.06	2,462,243.71	96,271,421.48	-	10,684,200.00	109,417,865.19	-	-	-	-	-	109,417,865.19	233,840,149.25	
BALANCE AS OF 31 JANUARY 2025																		
Notice of Cash Allocation (NCA)																		
MDS Checks Issued		144,122.51			144,122.51	915,247.45	79,700.54			994,947.99						994,947.99	1,139,070.50	
Advice to Debit Account	69,585,591.35	47,897,371.99			117,482,963.34	1,296,717.67	89,757,991.70		10,112,911.74	101,167,621.11						101,167,621.11	218,650,584.45	
Tax Remittance Advices Issued (TRA)	6,590,974.63	204,223.58			6,795,198.21	250,278.59	6,433,729.24		571,288.26	7,255,296.09						7,255,296.09	14,050,494.30	
Cash Disbursement Ceiling (CDC)																		
Non-Cash Availment Authority (NCAA)																		
Others (CDT, BTr Docs Stamp, etc.)																		
GRAND TOTAL	76,176,565.98	48,245,718.08	-	-	124,422,284.06	2,462,243.71	96,271,421.48	-	10,684,200.00	109,417,865.19	-	-	-	-	-	109,417,865.19	233,840,149.25	
SUMMARY:																		
		Previous Report (DECEMBER)		This month (JANUARY)		As of JANUARY 31, 2025												
Total Disbursement Authorities Received																		
NCA				250,601,143.00		250,601,143.00												
Working Fund																		
TRA				14,050,494.30		14,050,494.30												
CDC																		
NCAA																		
Others (NTA Received, CDT, BTr Docs Stamp, etc.)																		
Less: Notice of Transfer Allocations (NTA)* issued				13,200,543.53		13,200,543.53												
Total Disbursements Authorities Available				251,451,093.77		251,451,093.77												
Less: Lapsed NCA																		
Disbursements *				233,881,580.49		233,881,580.49												
Balance of Disbursements Authorities as of to date				17,569,513.28		17,569,513.28												
Notes: The use of NTA is discouraged																		
* Amounts should tally																		

Certified Correct By:


 CRISOLOGO RIGUNAY JR.
 Chief Accountant
 Date: 

Approved By:


 MARIA ASUNCION H. CRUZADA
 Director, Finance Service
 Date: 

Department: DEPARTMENT OF TRADE AND INDUSTRY
 Entity Name: DTI-OSEC
 Operating Unit: CENTRAL OFFICE
 Organization Code (UACS): 22001010000
 Funding Source Code (as clustered): FUND 101

PARTICULARS	TRUST LIABILITIES				GRAND TOTAL					Remarks
	PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp	CO	TOTAL	
1	19	20	21	22=(19+20+21)	23	24	25	26	27=(23+24+25+26)	28
JANUARY										
Notice of Cash Allocation (NCA)										
MDS Checks Issued	-	41,431.24	-	-	915,247.45	265,254.29	-	-	1,180,501.74	
Advice to Debit Account	-	-	-	-	70,882,309.02	137,655,363.69	-	10,112,911.74	218,650,584.45	
Tax Remittance Advices Issued (TRA)	-	-	-	-	6,841,253.22	6,637,952.82	-	571,288.26	14,050,494.30	
Cash Disbursement Ceiling (CDC)										
Non-Cash Availment Authority (NCAA)										
Others (CDT, BTr Docs Stamp, etc.)										
TOTAL	-	41,431.24	-	-	78,638,809.69	144,558,570.80	-	10,684,200.00	233,881,580.49	
BALANCE AS OF 31 JANUARY 2025										
Notice of Cash Allocation (NCA)										
MDS Checks Issued	-	41,431.24	-	41,431.24	915,247.45	265,254.29	-	-	1,180,501.74	
Advice to Debit Account	-	-	-	-	70,882,309.02	137,655,363.69	-	10,112,911.74	218,650,584.45	
Tax Remittance Advices Issued (TRA)	-	-	-	-	6,841,253.22	6,637,952.82	-	571,288.26	14,050,494.30	
Cash Disbursement Ceiling (CDC)									-	
Non-Cash Availment Authority (NCAA)									-	
Others (CDT, BTr Docs Stamp, etc.)									-	
GRAND TOTAL	-	41,431.24	-	41,431.24	78,638,809.69	144,558,570.80	-	10,684,200.00	233,881,580.49	
#VALUE!	#VALUE!	-	-	-	(41,431.24)	-	-	-	-	-

	<u>Previous Report</u>	<u>This month</u>	<u>As of JANUARY 31,</u>
		(JANUARY)	2025
Total Disbursements Program	-	251,451,093.77	251,451,093.77
Less: * Actual Disbursements	-	233,881,580.49	233,881,580.49
(Over)/Under spending	-	<u>17,569,513.28</u>	<u>17,569,513.28</u>

MONTHLY REPORT OF DISBURSEMENTS
For the month of January 2025

Department : Department of Trade and Industry (DTI)
Agency/Entity : Office of the Secretary
Operating Unit : Central Office
Organization Code (UACS) : 22 001 010000
Fund Cluster : 01 - Regular Agency Fund
(e.g. UACS Fund Cluster: 01-Regular Agency Fund, 02-Foreign Assisted Projects Fund, 03-Special Account-Locally Funded/Domestic Grants Fund, etc.)

Table with columns for Particulars, Current Year Budget, Prior Year's Budget, Current Year's Accounts Payable, Prior Year's Accounts Payable, Trust Liabilities, and Grand Total. Includes rows for CASH DISBURSEMENTS, NON-CASH DISBURSEMENTS, and GRAND TOTAL.

SUMMARY table with columns: Particulars, Previous Report, This Month, As at Date. Lists various disbursement categories and their amounts.

Notes: * The use of NTA is discouraged
Notes: ** Amounts should tally with the grand total disbursement (column 27).

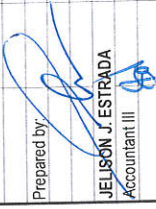
Recommended Approval:
CRISOLDO R. RIGUNAY JR.
Chief Accountant
Date:

Approved By:
MARIA ABSOLON H. BRUZADA
Director
Date:

DEPARTMENT OF TRADE and INDUSTRY
 NOTICE OF TRANSFER ALLOCATION (NTA) ISSUED
 AS OF 31 JANUARY 2025

DATE	TYPE	NCA No.	REFERENCES	REGIONS	PARTICULAR	AMOUNT	BREAKDOWN		
01/30/2025	PS	DA-BMB-A-25-00008	2025-01-045	R 13	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	404,919.38	PS	MOOE	CO
						13,200,543.53	12,453,907.49	746,636.04	-

TOTAL NTA ISSUED

Prepared by:

JELISON J. ESTRADA
 Accountant III

Certified Correct by:

CRISOLOGO R. FIGUINAY, JR.
 Chief Accountant



DEPARTMENT OF TRADE and INDUSTRY							BREAKDOWN		
NOTICE OF TRANSFER ALLOCATION (NTA) ISSUED							PS	MOOE	CO
AS OF 31 JANUARY 2025							AMOUNT		
DATE	TYPE	NCA No.	REFERENCES	REGIONS	PARTICULAR	AMOUNT	PS	MOOE	CO
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-001	CAR	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	458,682.60	458,682.60		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-002	R 01	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	301,892.22	301,892.22		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-003	R 02	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	390,834.44	390,834.44		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-004	R 03	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	535,936.28	535,936.28		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-005	R 04A	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	379,145.91	379,145.91		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-006	R 04B	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	322,986.28	322,986.28		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-007	R 05	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	479,776.65	479,776.65		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-008	R 06	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	446,994.07	446,994.07		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-009	R 07	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	446,994.07	446,994.07		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-010	R 08	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	491,465.18	491,465.18		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-011	R 09	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	358,051.86	358,051.86		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-012	R 10	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	402,522.96	402,522.96		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-013	R 11	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	358,051.86	358,051.86		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-014	R 12	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	278,515.17	278,515.17		
01/14/2025	PS	∆A-BMB-A-25-0000E	2025-01-015	R 13	Transfer of funds to cover for the PERSONNEL SERVICES (PS) requirement of DTI-CARP for the month of JANUARY FY 2025.	390,834.44	390,834.44		
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-016	CAR	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	126,540.00		126,540.00	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-017	R 01	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	48,207.75		48,207.75	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-018	R 02	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	55,575.24		55,575.24	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-019	R 03	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	74,112.67		74,112.67	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-020	R 04A	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	85,975.00		85,975.00	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-021	R 04B	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	57,158.33		57,158.33	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-022	R 05	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	17,503.75		17,503.75	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-023	R 06	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	14,630.00		14,630.00	
01/14/2025	MOOE	∆A-BMB-A-25-0000E	2025-01-024	R 07	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	68,422.80		68,422.80	

DEPARTMENT OF TRADE and INDUSTRY											
NOTICE OF TRANSFER ALLOCATION (NTA) ISSUED											
AS OF 31 JANUARY 2025											
DATE	TYPE	NCA No.	REFERENCES	REGIONS	PARTICULAR	AMOUNT	PS	MOOE	CO		
01/14/2025	MOOE	>A-BMB-A-25-0000E	2025-01-025	R 08	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	35,121.50		35,121.50			
01/14/2025	MOOE	>A-BMB-A-25-0000E	2025-01-026	R 09	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	33,330.75		33,330.75			
01/14/2025	MOOE	>A-BMB-A-25-0000E	2025-01-027	R 10	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	18,635.20		18,635.20			
01/14/2025	MOOE	>A-BMB-A-25-0000E	2025-01-028	R 11	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	21,458.05		21,458.05			
01/14/2025	MOOE	>A-BMB-A-25-0000E	2025-01-029	R 12	Transfer of funds to cover for the MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) requirement of DTI-CARP for the month of JANUARY FY 2025.	9,215.00		9,215.00			
01/22/2025	MOOE	>A-BMB-A-25-0000E	2025-01-030	CAR	Transfer of funds to cover payment for the event of the DTI Supply Chain and Logistics Group Planning Session on January 20-23, 2025 at DTI Cottage in Baguio City.	80,750.00		80,750.00			
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-031	CAR	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-032	R 01	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	337,432.82	337,432.82				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-033	R 02	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	404,919.38	404,919.38				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-034	R 03	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	539,892.50	539,892.50				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-035	R 04A	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	404,919.38	404,919.38				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-036	R 04B	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	404,919.38	404,919.38				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-037	R 05	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-038	R 06	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-039	R 07	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	337,432.82	337,432.82				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-040	R 08	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-041	R 09	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	337,432.82	337,432.82				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-042	R 10	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	404,919.38	404,919.38				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-043	R 11	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				
01/30/2025	PS	>A-BMB-A-25-0000E	2025-01-044	R 12	Transfer of funds to cover Salaries & Allowances of Negosyo Center Contractual Personnel for JANUARY and FEBRUARY FY 2025	472,405.94	472,405.94				


DEPARTMENT OF TRADE AND INDUSTRY
 NOTICE OF CASH ALLOCATION (NCA) RECEIVED
 AS OF 31 JANUARY 2025

DATE	TYPE	REFERENCES	PARTICULAR	GROSS	BREAKDOWN				
					PS	MOOE	FE	CO	RLIP
01/6/2025	REG	NCA-BMB-A-25-0000878	REGULAR OPERATING	245,426,000.00	78,253,000.00	167,173,000.00			
01/6/2025	REG	NCA-BMB-A-25-0000878	RLIP	5,078,000.00					5,078,000.00
01/23/2025	REG	NCA-BMB-A-25-0001049	TERMINAL LEAVE BENEFITS	97,143.00	97,143.00				
GRAND TOTAL				250,601,143.00	78,350,143.00	167,173,000.00	-	-	5,078,000.00

Prepared by:


JELISON J. ESTRADA
 Accountant III 

Certified Correct by:


CRISOLDO R. RIGUNAY, JR.
 Chief Accountant 