Department of Trade and Industry - Region 6 Indicative Annual Procurement Plan for FY 2025 (based on NEP)

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GENERAL MANAGEMENT AND SUPERVISION	RO & POs							GASS				
5-02-01-010	Traveling Expenses - Local									170,000.00	170,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						50,000.00	50,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						80,000.00	80,000.00		
5-02-03-020	Accountable Forms Expenses		No	N/P A to A						10,000.00	10,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						100,000.00	100,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						50,000.00	50,000.00		
5-02-04-010	Water Expenses		No	Direct Contracting						100,000.00	100,000.00		
5-02-04-020	Electricity Expenses		No	Direct Contracting						1,200,000.00	1,200,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						50,000.00	50,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						180,000.00	180,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						180,000.00	180,000.00		
5-02-05-030	Internet Subscription Expenses		No	Direct Retail Purchase						50,000.00	50,000.00		
5-02-05-040	Cable, Satellite, Telegraph & Radio Expenses		No	Direct Contracting						20,000.00	20,000.00		
5-02-10-030	Extraordinary and Miscellaneous Expenses		No	NP-SVP						118,000.00	118,000.00		
5-02-11-020	Auditing Services		No							20,000.00	20,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						30,000.00	30,000.00		
5-02-12-020	Janitorial Services		Yes	Competitive Bidding	October 2024	October 2024	November 2024	November 2024		3,407,000.00	3,407,000.00		
5-02-12-030	Security Services		Yes	Competitive Bidding	October 2024	October 2024	November 2024	November 2024		2,102,000.00	2,102,000.00		
5-02-12-990	Other General Services		No	NP-SVP						50,000.00	50,000.00		
5-02-13-040-01	Repairs and Maintenance - Office Buildings		No	NP-SVP						90,000.00	90,000.00		
5-02-13-050-02	Repairs and Maintenance - Office Equipment		No	NP-SVP						20,000.00	20,000.00		
5-02-13-050-03	Repairs and Maintenance - ICT Equipment		No	NP-SVP						20,000.00	20,000.00		
5-02-13-060-01	Repairs and Maintenance - Motor Vehicles		No	Direct Contracting						130,000.00	130,000.00		
5-02-15-020	Fidelity Bond Premiums		No	N/P A to A						180,000.00	180,000.00		
5-02-15-030	Insurance Expenses		No	N/P A to A						125,000.00	125,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						30,000.00	30,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						130,000.00	130,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						20,000.00	20,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						5,403,000.00	5,403,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						15,000.00	15,000.00		
5-02-99-050	Rents - Equipment		No	NP-SVP						3,000.00	3,000.00		
5-02-99-070-99	Other Subscription Expenses		No	Direct Contracting						30,000.00	30,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						60,000.00	60,000.00		
A. TOTAL - MAINTENANCE AND OTHER OPERATING EXPENSES										14,223,000.00	14,223,000.00		
B. PROGRAMS / ACTIVITIES / PROJECTS (PAPS)													
	DEVELOPMENT, FACILITATION, AND PROMOTION OF EXPORTS AND INVESTMENTS, DOMESTIC AND FOREIGN	RO & POs							OO1				

5-02-01-010	Traveling Expenses - Local									110,000.00	110,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						12,000.00	12,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						50,000.00	50,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						30,000.00	30,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						50,000.00	50,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						12,000.00	12,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						12,000.00	12,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						100,000.00	100,000.00		
5-02-12-990	Other General Services		No	NP-SVP						6,000.00	6,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						280,000.00	280,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						90,000.00	90,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						20,000.00	20,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						20,000.00	20,000.00		
5-02-99-050	Rents - Equipment		No	NP-SVP						20,000.00	20,000.00		
5-02-99-070-99	Other Subscription Expenses		No	Direct Contracting						3,000.00	3,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						20,000.00	20,000.00		
	FORMULATION OF STRATEGIC PLANS, PROGRAMS, AND POLICIES TO DEVELOP COMPETITIVE INDUSTRIES	**RO & POs**							**OO2**				
5-02-01-010	Traveling Expenses - Local									300,000.00	300,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						250,000.00	250,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						140,000.00	140,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						140,000.00	140,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						300,000.00	300,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						30,000.00	30,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						40,000.00	40,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						10,000.00	10,000.00		
5-02-05-030	Internet Subscription Expenses		No	Direct Retail Purchase						10,000.00	10,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						500,000.00	500,000.00		
5-02-12-990	Other General Services		No	NP-SVP						25,000.00	25,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						12,000.00	12,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						1,000,000.00	1,000,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						300,000.00	300,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						20,000.00	20,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						100,000.00	100,000.00		
	IMPLEMENTATION OF THE MSME DEVELOPMENT PLAN AND OTHER INITIATIVES TO PROMOTE THE GROWTH OF MSMES	**RO & POs**							**OO3**				
5-02-01-010	Traveling Expenses - Local									1,265,000.00	1,265,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						1,015,000.00	1,015,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						500,000.00	500,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						280,000.00	280,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						1,220,000.00	1,220,000.00		
5-02-04-010	Water Expenses		No	Direct Contracting						100,000.00	100,000.00		
5-02-04-020	Electricity Expenses		No	Direct Contracting						200,000.00	200,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						50,000.00	50,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						220,000.00	220,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						200,000.00	200,000.00		
5-02-05-030	Internet Subscription Expenses		No	Direct Retail Purchase						300,000.00	300,000.00		

5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						2,700,000.00	2,700,000.00		
5-02-12-990	Other General Services		No	NP-SVP						650,000.00	650,000.00		
5-02-13-050-02	Repairs and Maintenance - Office Equipment		No	NP-SVP						200,000.00	200,000.00		
5-02-13-050-03	Repairs and Maintenance - ICT Equipment		No	NP-SVP						300,000.00	300,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						70,000.00	70,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						3,300,000.00	3,300,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						300,000.00	300,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						400,000.00	400,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						200,000.00	200,000.00		
5-02-99-050	Rents - Equipment		No	NPSVP						400,000.00	400,000.00		
5-02-99-070-99	Other Subscription Expenses		No	Direct Contracting						60,000.00	60,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						747,000.00	747,000.00		
	MONITORING AND ENFORCEMENT OF FTL INCLUDING CONSUMER COMPLAINTS HANDLING	**RO & POs**							**OO4.1.1**				
5-02-01-010	Traveling Expenses - Local									150,000.00	150,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						90,000.00	90,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						97,000.00	97,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						45,000.00	45,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						3,000.00	3,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						45,000.00	45,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						15,000.00	15,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						650,000.00	650,000.00		
5-02-12-990	Other General Services		No	NP-SVP						3,000.00	3,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						2,000.00	2,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						30,000.00	30,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						7,000.00	7,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						3,000.00	3,000.00		
	ACCREDITATION AND ISSUANCE OF BUSINESS LICENSES, PERMITS, REGISTRATION AND AUTHORITIES	**RO & POs**							**OO4.1.2**				
5-02-01-010	Traveling Expenses - Local									50,000.00	50,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						50,000.00	50,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						30,000.00	30,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						30,000.00	30,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						2,000.00	2,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						18,000.00	18,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						5,000.00	5,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						168,000.00	168,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						23,000.00	23,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						20,000.00	20,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						1,000.00	1,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						20,000.00	20,000.00		
	IMPLEMENTATION OF PLANS, PROJECTS AND ACTIVITIES ON CONSUMER AWARENESS, EDUCATION, AND ADVOCACY	**RO & POs**							**OO4.1.2**				
5-02-01-010	Traveling Expenses - Local									215,000.00	215,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						500,000.00	500,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						220,000.00	220,000.00		

5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						110,000.00	110,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						110,000.00	110,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						5,000.00	5,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						50,000.00	50,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						50,000.00	50,000.00		
5-02-11-990	Other Professional Services		No	Highly Technical Consultancy						70,000.00	70,000.00		
5-02-12-990	Other General Services		No	NP-SVP						7,000.00	7,000.00		
5-02-99-010	Advertising Expenses		No	NP-SVP						20,000.00	20,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						85,000.00	85,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						730,000.00	730,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						75,000.00	75,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						15,000.00	15,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						15,000.00	15,000.00		
5-02-99-050	Rents - Equipment		No	NP-SVP						10,000.00	10,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						100,000.00	100,000.00		
	ESTABLISHMENT OF NEGOSYO CENTERS (NC)	**RO & POs**							**NC FUND**				
5-02-01-010	Traveling Expenses - Local									1,500,000.00	1,500,000.00		
5-02-02-010	Training Expenses		No	NP-SVP						8,000,000.00	8,000,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						500,000.00	500,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						90,000.00	90,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						1,000,000.00	1,000,000.00		
5-02-04-010	Water Expenses		No	Direct Contracting						15,000.00	15,000.00		
5-02-04-020	Electricity Expenses		No	Direct Contracting						300,000.00	300,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						20,000.00	20,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						600,000.00	600,000.00		
5-02-05-020-02	Telephone - Landline		No	Direct Contracting						10,000.00	10,000.00		
5-02-05-030	Internet Subscription Expenses		No	Direct Retail Purchase						200,000.00	200,000.00		
5-02-11-990	Other Professional Services		No							25,000,000.00	25,000,000.00		Salary of NC Business Counselors
5-02-12-990	Other General Services		No	NP-SVP						500,000.00	500,000.00		
5-02-13-050-02	Repairs and Maintenance - Office Equipment		No	NP-SVP						150,000.00	150,000.00		
5-02-13-050-03	Repairs and Maintenance - ICT Equipment		No	NP-SVP						200,000.00	200,000.00		
5-02-13-070	Repairs and Maintenance - Furniture and		No	NP-SVP						180,000.00	180,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						100,000.00	100,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						1,400,000.00	1,400,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						200,000.00	200,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						300,000.00	300,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						100,000.00	100,000.00		
5-02-99-050	Rents - Equipment		No	NP-SVP						30,000.00	30,000.00		
5-02-99-070-99	Other Subscription Expenses		No	Direct Contracting						5,000.00	5,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						62,000.00	62,000.00		
	SHARED SERVICE FACILITIES PROJECT (SSF)	**RO & POs**							**SSF FUND**				
5-02-01-010	Traveling Expenses - Local									700,000.00	700,000.00		
5-02-03-010	Office Supplies Expenses		No	Shopping						100,000.00	100,000.00		
5-02-03-090	Fuel, Oil and Lubricants Expenses		No	Direct Retail Purchase						300,000.00	300,000.00		
5-02-03-990	Other Supplies and Materials Expenses		No	NP-SVP						300,000.00	300,000.00		
5-02-05-010	Postage/Deliveries		No	Direct Contracting						5,000.00	5,000.00		
5-02-05-020-01	Telephone - Mobile		No	Direct Contracting						50,000.00	50,000.00		

5-02-11-990	Other Professional Services		No							120,000.00	120,000.00		Salary of NC Business Counselors
5-02-12-990	Other General Services		No	NP-SVP						20,000.00	20,000.00		
5-02-15-030	Insurance Expenses		No	N/P A to A						2,000,000.00	2,000,000.00		
5-02-99-020	Printing & Publication Expenses		No	NP-SVP						10,000.00	10,000.00		
5-02-99-030	Representation Expenses		No	NP-SVP						500,000.00	500,000.00		
5-02-99-040	Transportation and Delivery Expenses		No	NP-SVP						70,000.00	70,000.00		
5-02-99-050-01	Rents - Building and Structures		No	Lease						50,000.00	50,000.00		
5-02-99-050	Rents - Motor Vehicles		No	NP-SVP						220,000.00	220,000.00		
5-02-99-050	Rents - Equipment		No	NP-SVP						40,000.00	40,000.00		
5-02-99-990-00	Other Maint. & Operating Exp.		No	NP-SVP						49,000.00	49,000.00		
B. SUB-TOTAL - PROGRAMS / ACTIVITIES / PROJECTS (PAPS)										67,629,000.00	67,629,000.00		
GRAND TOTAL (A + B) FY 2023 INDICATIVE ANNUAL PROCUREMENT PLAN										81,852,000.00	81,852,000.00		

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