

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For Items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-9478245 (Globe) or 09318-2854426 (Smart), or email appcse.helpdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Trade & Industry - Res

Region: XI

Address: XTC Building, Room 311, Corrales

Residential corner P. Burgos St., Cebu

Agency Code/UKS: 22-001-03-0007

Organization Type: NATIONAL

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Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACTETONE BASED ANTISEPTICS																										
1	1219.601-AL-504	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00		
2	1219.601-AL-503	ALCOHOL, Ethyl, 1 Gallon	gallon	10	0	20	30	13,940.80	10	0	20	30	13,940.80	10	0	20	30	13,940.80	10	0	20	30	13,940.80	120	451.36	54,163.20
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	6012.413-CB-P01	CLEARBOOK, A4 size	box	6	0	0	6	212.16	0	0	0	0.00	6	0	0	6	212.16	0	0	0	0	0.00	12	35.36	424.32	
4	6012.413-CB-P02	CLEARBOOK, Legal size	box	6	0	0	6	220.88	0	0	0	0.00	6	0	0	6	220.88	0	0	0	0	0.00	12	36.48	461.76	
5	6012.134-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00	
6	6012.134-SP-Q01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
7	6012.134-SP-Q04	SIGN PEN, Fine Tip, Black	piece	15	0	0	15	670.80	15	0	0	15	670.80	15	0	0	15	670.80	15	0	0	15	670.80	60	44.72	2,683.20
8	6012.134-SP-Q07	SIGN PEN, Medium Tip, Black	piece	25	0	0	25	1,430.00	25	0	0	25	1,430.00	25	0	0	25	1,430.00	25	0	0	25	1,430.00	100	57.20	5,720.00
9	6012.134-SP-Q02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
10	6012.134-SP-Q05	SIGN PEN, Fine Tip, Blue	piece	15	0	15	30	1,341.60	15	0	15	30	1,341.60	15	0	15	30	1,341.60	15	0	15	30	1,341.60	120	44.72	5,366.40
11	6012.134-SP-Q08	SIGN PEN, Medium Tip, Blue	piece	25	0	12	37	2,116.40	25	0	12	37	2,116.40	25	0	12	37	2,116.40	25	0	12	37	2,116.40	148	57.20	8,465.60
12	6012.134-SP-Q03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
13	6012.134-SP-Q06	SIGN PEN, Fine Tip, Red	piece	10	0	0	10	467.60	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	467.60	20	46.76	915.20	
14	6012.134-SP-Q09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
15	6012.124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	4512.137-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	25,136.16	0.00		
17	4511.609-NM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	18,970.40	0.00		
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-8T-A02	BATTERY, dry cell, size AA	pack	0	0	5	5	109.20	0	0	5	5	109.20	0	0	5	5	109.20	0	0	5	5	109.20	20	21.84	436.80
19	26111702-8T-A01	BATTERY, dry cell, size AAA	pack	20	0	5	25	494.00	20	0	5	25	494.00	20	0	5	25	494.00	20	0	5	25	494.00	100	19.76	1,976.00
20	26111702-8T-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year																			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT											
CLEANING EQUIPMENT AND SUPPLIES																																				
21	47131812-AF-R01	AIR FRESHENER	can	10	0	10	20	1,747.20	10	0	10	20	1,747.20	10	0	10	0	3	20	1,747.20	10	0	10	20	1,747.20	10	0	10	20	1,747.20	80	87.36	6,988.80			
22	47131604-BR-S01	BROOM (Walls Tumblo)	piece	2	0	3	5	639.60	0	0	3	3	383.76	2	0	3	5	639.60	0	0	3	3	383.76	0	0	3	3	383.76	0	3	3	127.92	2,046.72			
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00			
24	47131825-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	10	0	12	22	983.84	10	0	12	22	983.84	10	0	12	22	983.84	10	0	12	22	983.84	10	0	12	22	983.84	10	0	12	22	983.84	88	44.72	3,933.36
25	47131805-CL-R01	CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00			
26	47131811-DE-R02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00			
27	47131811-DE-R02	DETERGENT POWDER, all purpose	pouch	6	0	6	12	1,060.80	6	0	6	12	1,060.80	6	0	6	12	1,060.80	6	0	6	12	1,060.80	6	0	6	12	1,060.80	6	0	6	12	1,060.80	48	88.40	4,243.20
28	47131803-DS-A01	DISINFECTANT SPRAY	can	12	0	12	24	3,619.20	12	0	12	24	3,619.20	12	0	12	24	3,619.20	12	0	12	24	3,619.20	12	0	12	24	3,619.20	12	0	12	24	3,619.20	96	150.80	14,479.80
29	47131601-DU-R01	DUST PAN	piece	2	0	0	2	93.60	0	0	2	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	46.80	93.60			
30	47131802-FM-R03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00			
31	47131830-FC-A01	FURNITURE CLEANER	can	8	0	6	14	3,174.08	8	0	6	14	3,174.08	8	0	6	14	3,174.08	8	0	6	14	3,174.08	8	0	6	14	3,174.08	8	0	6	14	3,174.08	56	226.72	12,686.32
32	72101612-HE-L01	HAND SOAP, liquid	bottle	10	0	0	10	429.50	10	0	0	10	429.50	10	0	0	10	429.50	10	0	0	10	429.50	10	0	0	10	429.50	10	0	10	30	1,778.40	40	42.85	1,719.00
33	47121804-MP-R01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00			
34	47131613-MP-R02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00			
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00			
36	47131501-NG-C01	RAGS	kilo	1	0	2	3	171.60	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	57.20	4	57.20	228.80			
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.44	0.00			
38	47121701-TB-R04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00			
39	47121701-TB-R05	TRASHBAG, Large size	pack/roll	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	10	30	1,778.40	10	10	30	1,778.40	120	59.28	7,113.60	
40	47121701-TB-R06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00			
41	47121702-WB-R01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	49.68	0.00			
COLOR COMPOUNDS AND DISPERSIONS																																				
42	12171703-SI-R01	INK, for stamp pad	bottle	2	0	3	5	156.00	0	0	0	0	0.00	2	0	3	5	156.00	0	0	2	0	3	5	156.00	0	0	0	0	0.00	10	31.20	312.00			
CONSUMER ELECTRONICS																																				
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00			
FACE MASK																																				
44	42111712-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	\$2.00	0.00			
FILMS																																				
45	13111203-MC-R01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00			
46	13111201-CF-R02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00			
FIRE FIGHTING EQUIPMENT																																				
47	46191601-FE-R01	FIRE EXTINGUISHER, dry chemical	unit	5	0	0	5	6,994.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,398.00	6,994.00			
48	46191601-FE-R01	FIRE EXTINGUISHER, pure HFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.35	0.00			
FLAG OR ACCESSORIES																																				
49	35121005-SH-R01	PHILIPPINE NATIONAL FLAG	piece	2	0	2	4	1,129.36	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	284.94	1,129.36			
FURNITURE AND FURNISHINGS																																				
50	96101594-CH-R01	MONOBLD CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00			
51	96101594-CH-W01	MONOBLD CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00			
52	96101519-TM-S01	MONOBLD TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00			
53	96101519-TM-S02	MONOBLD TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,346.88	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																																				
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00			
55	40101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00			

Item B Specifications				Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
56	4010160H-EF-S01	ELECTRIC FN/L stand type	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00
57	4010160H-EF-W01	ELECTRIC FN/L wall mount	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-D5N003	DESKTOP, for Basic Users	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-D5N004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	3	0	6	9	27,162.72	0	0	0	0	0.00	3	0	0	3	9,054.24	0	0	0	0	0.00	12	3,016.08	36,216.96	
61	43202010-FD-L04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,123.20	0	0	0	0	0.00	5	224.64	1,123.20	
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
64	43211706-HD-002	COMPUTER MOUSE, Wireless	unit	10	0	6	16	2,712.32	0	0	6	6	1,017.12	5	0	6	11	1,864.72	0	0	0	0	0.00	33	169.32	5,394.16	
65	43212010-FR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00	
66	43212010-FR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00	
67	43212010-FR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39201626-LA-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00	
69	39201626-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GC-201	GLUE, all-purpose	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00	
71	3115180H-SW-H01	STAPLE WIRE, heavy duty (binder type), 2313	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.85	0.00	
72	3115180H-SW-S01	STAPLE WIRE, standard	box	3	0	6	9	213.84	3	0	6	9	213.84	3	0	6	9	213.84	3	0	6	9	213.84	36	23.76	853.36	
73	31201502-7A-E01	TAPE, electrical	roll	3	0	0	3	98.35	0	0	0	0	0.00	3	0	0	3	98.35	0	0	0	0	0.00	6	19.45	116.70	
74	31201503-7A-H01	TAPE, masking, 24mm	roll	10	0	8	18	1,113.84	0	0	0	0	0.00	0	0	8	8	495.04	0	0	0	0	0.00	26	61.88	1,698.88	
75	31201503-7A-H02	TAPE, masking, 48 mm	roll	5	0	0	5	605.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	121.16	605.80	
76	31201517-7A-P01	TAPE, packaging, 48 mm	roll	10	0	6	16	482.56	5	0	6	11	331.76	10	0	6	16	482.56	5	0	6	11	331.76	54	30.16	1,628.64	
77	31201512-7A-T01	TAPE, transparent, 24mm	roll	20	0	15	35	400.40	10	0	15	25	286.00	10	0	15	25	286.00	10	0	15	25	286.00	110	11.44	1,258.40	
78	31201512-7A-T02	TAPE, transparent, 48 mm	roll	10	0	0	10	239.20	0	0	0	0	0.00	5	0	0	5	119.60	0	0	0	0	0.00	15	23.92	359.80	
79	31151507-7A-W-01	TYNINE, plastic	roll	2	0	2	4	282.88	0	0	0	0	0.00	2	0	0	2	141.44	0	0	0	0	0.00	6	70.72	424.32	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	4111160H-RU-P02	RULER, flexible, plastic, 450mm	piece	5	0	10	15	312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	20.80	312.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00	
82	44101602-FR-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00	
83	44101807-CA-C01	CALCULATOR, Compact	unit	5	0	0	5	1,495.20	0	0	6	6	1,722.24	0	0	0	0	0.00	0	0	0	0	0.00	11	287.04	3,157.44	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44121010-BF-C01	CLIP, backfold, 19mm	box	8	0	6	14	131.04	0	0	0	0	0.00	0	0	6	6	56.16	0	0	0	0	0.00	20	9.36	187.20	
86	44121010-BF-C02	CLIP, backfold, 25mm	box	8	0	6	14	218.40	0	0	0	0	0.00	0	0	6	6	93.60	0	0	0	0	0.00	20	15.60	312.00	
87	44121010-BF-C03	CLIP, backfold, 32mm	box	8	0	6	14	378.56	0	0	0	0	0.00	0	0	6	6	162.24	0	0	0	0	0.00	20	27.04	540.80	
88	44121010-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00	
89	44121801-CT-H02	CORRECTION TAPE	piece	40	0	36	76	879.28	0	0	36	36	415.08	40	0	36	76	879.28	0	0	36	36	415.08	224	11.53	2,582.72	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	0	0	5	158.60	0	0	0	0	0.00	5	0	0	5	158.60	0	0	0	0	0.00	10	31.72	317.20	
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
92	44121011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
93	44101303-DS-H01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year								
				Jan												Q2							Q3				Q4			
				Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct				Nov	Dec	Q4	Amount				
95	44121506-BH-Q02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,078.48	0.00				
96	44121506-BH-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,174.88	0.00				
97	44121506-BH-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.46	0.00				
98	44121506-BH-W02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	466.96	0.00				
99	44121504-BH-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	528.32	0.00				
100	4411912-ER-801	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	12.33	0.00				
101	44122118-FR-F01	FASTENER	box	4	0	0	4	378.96	0	0	12	12	1,135.68	0	0	0	0	0	0	12	12	1,135.68	28	94.64	2,469.92					
102	44111515-FQ-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	85.20	0.00				
103	44122018-FR-Q01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	22.88	0.00				
104	44122018-FR-Q02	FILE TAB DIVIDER, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	26.00	0.00				
105	44122011-FQ-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	291.20	0.00				
106	44122011-FQ-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	308.88	0.00				
107	44122011-FQ-L01	FOLDER, L-type, A4	pack	1	0	2	3	962.62	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	187.94	962.62				
108	44122011-FQ-L02	FOLDER, L-type, legal	pack	1	0	2	3	715.71	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3	228.57	715.71				
109	44122027-FQ-F01	FOLDER, preboard	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	932.64	0.00				
110	44122011-FQ-T03	FOLDER with tab, A4	pack	1	0	0	1	388.96	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	388.96	388.96					
111	44122011-FQ-T04	FOLDER with tab, legal	pack	1	0	0	1	427.44	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	427.44	427.44					
112	44122008-FR-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	61.11	0.00				
113	44111515-NR-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	126.88	0.00				
114	44121716-NR-F01	MARKER, Fluorescent	set	0	0	4	4	170.56	0	0	4	4	170.56	0	0	4	4	170.56	0	0	0	0	0	12	42.64	511.68				
115	44121708-NR-B01	MARKER, Permanent, Black	piece	12	0	12	24	374.40	0	0	12	12	187.20	0	0	12	12	187.20	0	0	0	0	0	48	15.60	746.80				
116	44121708-NR-B02	MARKER, Permanent, Blue	piece	24	0	12	36	561.60	0	0	12	12	187.20	0	0	12	12	187.20	0	0	0	0	0	60	15.60	936.00				
117	44121708-NR-B03	MARKER, Permanent, Red	piece	24	0	0	24	374.40	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	24	374.40	374.40					
118	44121708-NH-B01	MARKER, Whiteboard, Black	piece	24	0	24	48	499.20	0	0	0	0	0	0.00	0	0	24	249.60	0	0	0	0	0	72	10.40	746.80				
119	44121708-NH-B02	MARKER, Whiteboard, Blue	piece	24	0	24	48	499.20	0	0	0	0	0	0.00	0	0	24	249.60	0	0	0	0	0	72	10.40	746.80				
120	44121708-NH-B03	MARKER, Whiteboard, Red	piece	24	0	6	30	312.00	0	0	0	0	0	0.00	0	0	6	62.40	0	0	0	0	0	36	10.40	374.40				
121	44122014-FC-Q01	PAPER CLIP, vinyl/plastic coated, 35mm	box	0	0	12	12	112.32	0	0	0	0	0	0.00	0	0	12	112.32	0	0	0	0	0	24	9.36	224.64				
122	44122014-FC-Q02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	5	0	12	17	468.64	0	0	0	0	0	0.00	0	0	12	287.04	0	0	0	0	0	29	23.92	693.88				
123	44101601-FR-N02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	5,699.20	0.00				
124	44101601-FR-N01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	9,297.60	0.00				
125	44121706-FE-L01	PENCIL, lead/graphite, with eraser	box	2	0	0	2	83.20	0	0	2	2	83.20	0	0	0	0	0	0	0	0	0	4	41.60	166.40					
126	44121615-FR-N01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	213.20	0.00				
127	44101802-PR-F01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	162.24	0.00				
128	44122017-RB-PR0	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	274.23	0.00				
129	44122101-RU-B01	RUBBER BAND No. 18	box	1	0	0	1	165.36	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1	165.36	165.36					
130	44121905-SP-F01	STAMP PAD, blk	piece	2	0	0	2	85.28	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	2	42.64	85.28					
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	5	0	6	11	457.60	0	0	0	0	0	0.00	0	0	6	249.60	0	0	0	0	0	17	41.60	707.20				
132	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	145.60	0.00				
133	44121615-ST-B01	STAPLER, heavy duty (border)	unit	0	0	6	6	5,728.32	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	6	994.72	5,728.32					
134	44121613-SR-F02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	47.04	0.00				
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	5	0	6	11	839.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	11	78.00	839.00					
PAPER MATERIALS AND PRODUCTS																														
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	90.48	0.00				
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	953.68	0.00				

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year							
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
138	1411596-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,260.48	0.00			
139	1411596-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,652.56	0.00			
140	1411596-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,108.64	0.00			
141	1411596-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	853.84	0.00			
142	1411596-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,629.88	0.00			
143	1411609-L-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	794.96	0.00			
144	1411534-HP-S02	NOTEPAID, add-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	39.52	0.00			
145	1411534-HP-S04	NOTEPAID, add-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	63.44	0.00			
146	1411534-HP-S03	NOTEPAID, add-on, 76mm x 76mm	pad	24	0	0	24	1,447.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	24	60.32	1,447.88			
147	1411534-HB-S02	STENO NOTEBOOK	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23.92	0.00			
148	1411537-PP-M01	PAPER, MULTICOPY A4	ream	50	0	0	100	26,988.00	50	0	100	150	26,988.00	50	0	100	150	26,988.00	50	0	100	150	26,988.00	600	179.92	107,952.00		
149	1411537-PP-M02	PAPER, MULTICOPY LEGAL	ream	15	0	20	35	7,389.20	15	0	20	35	7,389.20	15	0	20	35	7,389.20	15	0	20	35	7,389.20	140	211.12	29,598.80		
150	1411537-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	163.28	0.00			
151	1411537-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	185.12	0.00			
152	1411537-PP-R01	PAID PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	35.36	0.00			
153	1411530-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	189.28	0.00			
154	1411537-RE-S01	RECORD BOOK, 300 PAGES	book	2	0	0	2	145.60	2	0	0	2	145.60	2	0	0	2	145.60	2	0	0	2	2	8	72.80	592.40		
155	1411537-RE-S02	RECORD BOOK, 500 PAGES	book	2	0	0	2	210.08	2	0	0	2	210.08	2	0	0	2	210.08	2	0	0	2	2	8	105.04	840.32		
156	1411794-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	29.12	0.00		
157	1411794-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	100.88	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																												
158	5313458-HS-S01	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	87.26	0.00		
PESTICIDES OR PEST REPELLENTS																												
159	1031929-JH-A01	INSECTICIDE	can	2	0	6	8	2,063.36	0	6	6	6	1,497.52	2	0	6	8	2,063.36	0	6	6	6	6	6	1,497.52	28	257.92	7,221.76
PRINTED PUBLICATIONS																												
160	53501524-RA-A01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9199)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	4440305-BR-C05	DRUM CARTRIDGE, BROTHER DR-3465, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	6,494.20	0.00		
2	4440305-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,126.32	0.00		
3	4440305-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,178.32	0.00		
4	4440305-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	861.12	0.00		
5	4440305-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	892.32	0.00		
6	4440305-EP-B17	INK CARTRIDGE, EPSON CLT8764100 (T8641), Black	cart	0	0	0	0	0.00	0	0	3	3	695.20	0	0	0	0	0.00	0	0	0	0	0	3	231.90	695.20		
7	4440305-EP-C17	INK CARTRIDGE, EPSON CLT8764200 (T8642), Cyan	cart	0	0	0	0	0.00	0	0	3	3	726.60	0	0	0	0	0.00	0	0	0	0	0	3	242.20	726.60		
8	4440305-EP-M17	INK CARTRIDGE, EPSON CLT8764300 (T8643), Magenta	cart	0	0	0	0	0.00	0	0	3	3	726.60	0	0	0	0	0.00	0	0	0	0	0	3	242.20	726.60		
9	4440305-EP-Y17	INK CARTRIDGE, EPSON CLT8764400 (T8644), Yellow	cart	0	0	0	0	0.00	0	0	3	3	726.60	0	0	0	0	0.00	0	0	0	0	0	3	242.20	726.60		
10	4440305-HP-S40	INK CARTRIDGE, HP CZP44A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	852.80	0.00		
11	4440305-HP-T40	INK CARTRIDGE, HP CZP64A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,046.32	0.00		
12	4440305-HP-S09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	910.00	0.00		
13	4440305-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,033.52	0.00		
14	4440305-HP-B17	INK CARTRIDGE, HP C9640WA (HP80), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	880.88	0.00		
15	4440305-HP-T17	INK CARTRIDGE, HP C9643WA (HP80), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,047.28	0.00		
16	4440305-HP-C40	INK CARTRIDGE, HP C0972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	823.68	0.00		
17	4440305-HP-M40	INK CARTRIDGE, HP C0973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	823.68	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year			
				Jan												Feb									
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4
18	440305-HX-Y40	INK CARTRIDGE, HP C8974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	823.88	0.00
19	440305-HX-940	INK CARTRIDGE, HP C8975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,541.28	0.00
20	440305-HP-820	INK CARTRIDGE, HP CH951NVA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	865.28	0.00
21	440305-HP-T20	INK CARTRIDGE, HP CH920NVA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,066.00	0.00
22	440305-HP-949	INK CARTRIDGE, HP CH955A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	935.00	0.00
23	440305-HP-C99	INK CARTRIDGE, HP CH956A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	790.00	0.00
24	440305-HX-943	INK CARTRIDGE, HP CM954AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,970.80	0.00
25	440305-HX-C43	INK CARTRIDGE, HP CM964AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00
26	440305-HX-H43	INK CARTRIDGE, HP CM974AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00
27	440305-HX-Y43	INK CARTRIDGE, HP CM984AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00
28	440305-HP-836	INK CARTRIDGE, HP CM922AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00
29	440305-HP-T36	INK CARTRIDGE, HP CM932AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00
30	440305-HP-833	INK CARTRIDGE, HP CZ107AA (HP907), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	0.00
31	440305-HP-T33	INK CARTRIDGE, HP CZ108AA (HP907), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	0.00
32	440305-HP-942	INK CARTRIDGE, HP CZ121A (HP985A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	312.00	0.00
33	440305-HP-C33	INK CARTRIDGE, HP CZ122A (HP985A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
34	440305-HP-M33	INK CARTRIDGE, HP CZ123A (HP985A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
35	440305-HP-T33	INK CARTRIDGE, HP CZ124A (HP985A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
36	440305-HP-T43	INK CARTRIDGE, HP F0V26AA (HP980), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00
37	440305-HP-943	INK CARTRIDGE, HP F0V27AA (HP980), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00
38	440305-HP-C30	INK CARTRIDGE, HP U0S11AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
39	440305-HP-M30	INK CARTRIDGE, HP U0S14AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
40	440305-HP-T30	INK CARTRIDGE, HP U0S17AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
41	440305-HP-830	INK CARTRIDGE, HP U0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80	0.00
42	440305-HX-C48	INK CARTRIDGE, HP U0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,139.52	0.00
43	440305-HX-H48	INK CARTRIDGE, HP U0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,139.52	0.00
44	440305-HX-Y48	INK CARTRIDGE, HP U0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,139.52	0.00
45	440305-HX-948	INK CARTRIDGE, HP U0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,817.92	0.00
46	440305-HP-C51	INK CARTRIDGE, HP T0L99AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
47	440305-HP-M51	INK CARTRIDGE, HP T0L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
48	440305-HP-Y51	INK CARTRIDGE, HP T0L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
49	440305-HP-851	INK CARTRIDGE, HP T8M02AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.80	0.00
50	440311-EP-905	RIBBON CARTRIDGE, EPSON C13S015151 (48720), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	0.00
51	440311-EP-813	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.94	0.00
52	440311-EP-807	RIBBON CARTRIDGE, EPSON C13S015531 (501596)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.48	0.00
53	440309-8P-006	TONER CARTRIDGE, BROTHER DR-451C, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,760.00	0.00
54	440303-8P-809	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20	0.00
55	440303-8P-811	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40	0.00
56	440303-8P-815	TONER CARTRIDGE, BROTHER TN-347R, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,375.44	0.00
57	440303-8P-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56	0.00
58	440303-8P-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
59	440303-8P-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
60	440303-8P-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
61	440303-CA-800	TONER CARTRIDGE, CANON CRG-24 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	11,399.36	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year											
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
62	440303-HP-B12	TONER CARTRIDGE, HP CE353A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,099.20		0.00
63	440303-HP-B14	TONER CARTRIDGE, HP CE350A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,603.60		0.00
64	440303-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	6,942.00		0.00
65	440303-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,741.92		0.00
66	440303-HP-B22	TONER CARTRIDGE, HP CE285A (HPB5A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,262.72		0.00
67	440303-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,350.40		0.00
68	440303-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40		0.00
69	440303-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40		0.00
70	440303-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40		0.00
71	440303-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,192.80		0.00
72	440303-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,683.60		0.00
73	440303-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,683.60		0.00
74	440303-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,683.60		0.00
75	440303-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	7,972.80		0.00
76	440303-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	6,786.00		0.00
77	440303-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	10,103.60		0.00
78	440303-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	10,193.04		0.00
79	440303-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	10,103.60		0.00
80	440303-HP-B27	TONER CARTRIDGE, HP CE410A (HP205), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,837.60		0.00
81	440303-HP-C27	TONER CARTRIDGE, HP CE411A (HP205), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	5,460.00		0.00
82	440303-HP-Y27	TONER CARTRIDGE, HP CE412A (HP205), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	5,460.00		0.00
83	440303-HP-M27	TONER CARTRIDGE, HP CE413A (HP205), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	6,011.20		0.00
84	440303-HP-B28	TONER CARTRIDGE, HP CE354A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	4,650.80		0.00
85	440303-HP-B28	TONER CARTRIDGE, HP CE355A, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	7,332.00		0.00
86	440303-HP-B32	TONER CARTRIDGE, HP CE317A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,878.72		0.00
87	440303-HP-B33	TONER CARTRIDGE, HP CE264A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	5,246.80		0.00
88	440303-HP-B35	TONER CARTRIDGE, HP CE260A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	4,690.40		0.00
89	440303-HP-B31	TONER CARTRIDGE, HP CE280XC	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	8,339.32		0.00
90	440303-HP-B36	TONER CARTRIDGE, HP CE281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	7,890.00		0.00
91	440303-HP-B37	TONER CARTRIDGE, HP CE283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,634.72		0.00
92	440303-HP-B31	TONER CARTRIDGE, HP CE283XC (HP83X), Black Contract 1	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,796.00		0.00
93	440303-HP-B38	TONER CARTRIDGE, HP CE287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	9,828.00		0.00
94	440303-HP-B32	TONER CARTRIDGE, HP CE25XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	13,728.00		0.00
95	440303-HP-B60	TONER CARTRIDGE, HP CE350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,574.00		0.00
96	440303-HP-C60	TONER CARTRIDGE, HP CE351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00		0.00
97	440303-HP-Y60	TONER CARTRIDGE, HP CE352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00		0.00
98	440303-HP-M60	TONER CARTRIDGE, HP CE353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00		0.00
99	440303-HP-B61	TONER CARTRIDGE, HP CE360A (HP368A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	7,020.40		0.00
100	440303-HP-C61	TONER CARTRIDGE, HP CE361A (HP368A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	8,614.00		0.00
101	440303-HP-Y61	TONER CARTRIDGE, HP CE362A (HP368A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	8,614.00		0.00
102	440303-HP-M61	TONER CARTRIDGE, HP CE363A (HP368A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	8,614.00		0.00
103	440303-HP-B62	TONER CARTRIDGE, HP CE400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,099.20		0.00
104	440303-HP-C62	TONER CARTRIDGE, HP CE401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,660.80		0.00
105	440303-HP-Y62	TONER CARTRIDGE, HP CE402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	3,660.80		0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
			Q1 AMOUNT												Q2 AMOUNT							Q3 AMOUNT			
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4				Q4 AMOUNT			
106	4401010-HP-962	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,560.80	0.00		
107	4401010-HP-963	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,900.00	0.00		
108	4401010-HP-834	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	6,946.40	0.00		
109	4401010-HP-C23	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,038.80	0.00		
110	4401010-HP-C34	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	8,322.00	0.00		
111	4401010-HP-V63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,038.00	0.00		
112	4401010-HP-V54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	8,322.80	0.00		
113	4401010-HP-963	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,038.80	0.00		
114	4401010-HP-934	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	8,322.80	0.00		
115	4401010-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,744.00	0.00		
116	4401010-HP-948	TONER CARTRIDGE, HP Q753A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	4,680.00	0.00		

SOFTWARE

1	40221311-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	40221602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	40222004-SFT-003	Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	40222007-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	40222020-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	40222024-SFT-006	CRM management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	40222402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	40222515-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	40222903-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	40223101-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	40223201-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	40223801-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	40223901-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	40223904-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	40223102-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	40223402-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-715-001	BALPEN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141505-715-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-715-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-715-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-715-005	DOUBLE SIDED TYPE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141505-715-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-715-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-715-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-715-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-715-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-715-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-715-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-715-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-715-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-715-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
				Q1				Q2				Q3				Q4						
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount			
16	8014305-15-016	DISHWASHING LIQUID	bottle	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
17	8014305-15-017	PLASTIC FASTENER	box	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
18	8014305-15-018	STEEL FILING CABINET	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
19	8014305-15-019	YELLOW BOARD PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
20	8014305-15-020	EXTENSION CORD	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
21	8014305-15-021	PAINT	gallon	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
22	8014305-15-022	COLORED PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
23	8014305-15-023	BOND PAPER	ream	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
24	8014305-15-024	PUSH PIN	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
25	8014305-15-025	DOOR MAT	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
26	8014305-15-026	GLUE STICK (PMS13)	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
27	8014305-15-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
28	8014305-15-028	DEODORANT CME	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
29	8014305-15-029	DISPOSABLE GLOVES	box	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
30	8014305-15-030	OFFICE CHAIR	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
31	8014305-15-031	MANILA PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
32	8014305-15-032	AUTOMOTIVE BATTERIES	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
33	8014305-15-033	PHLOCK	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
34	8014305-15-034	MOBILE PHONE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
35	8014305-15-035	COMPACT DISC	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
36	8014305-15-036	AMPLIFIER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
37	8014305-15-037	STORAGE BOX	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
38	8014305-15-038	PLASTIC ENVELOPE	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
39	8014305-15-039	DOCUMENT SCANNER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
40	8014305-15-040	WATER DISPENSER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
41	8014305-15-041	PHACETAMOL	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
42	8014305-15-042	GLUE GUN	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
43	8014305-15-043	INKJET PRINTER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
44	8014305-15-044	SPEAKERS	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
45	8014305-15-045	POISONOUS IODINE	bottle	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
46	8014305-15-046	KEYBOARD	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
47	8014305-15-047	DSLR CAMERA	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
48	8014305-15-048	STEEL RACK	set	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
49	8014305-15-049	LAMINATING MACHINE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
50	8014305-15-050	FUEL FILTERS	pieces	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
51	8014305-15-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
52	8014305-15-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
53	8014305-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
46	8014305-15-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
47	8014305-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
48	8014305-15-056	PASSENGER VAN	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
49	8014305-15-057	VAN	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
50	8014305-15-058	TRI-WHEEL VEHICLE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	
51	8014305-15-059	PICK-UP TRUCK	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
S2 80141505-15-060	ALTERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3 80141505-15-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S0 80141505-15-062	ASSEMBLED PASSENGER JEEP/UTV-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S1 80141505-15-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S2 80141505-15-064	BUS	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3 80141505-15-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																								368,092.49
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								36,809.25
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																								-
D. GRAND TOTAL (A + B+ C)																								404,901.74
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ADONESS VILLACIN
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


GLENDA B. ANGELES
Accountant / Budget Officer

Approved by:


MARIA ELENA C. ARAGON
Head of Office/Agency

Date Prepared: 26-Jul-23