

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DSM Circular Letter Nos. 2011-5 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 Items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form – Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8472825 (Smart), or 0918-2954426 (Globe), or visit the PS-DBM website (www.ps-philgeps.gov.ph), or email helpdesk@ps-philgeps.gov.ph.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

RONA JOY D. SAN JOSE
Contact Person:
ADMINISTRATIVE OFFICER II
Organization Name: NATIONAL GOVERNMENT AGENCY
Organization Type: GOVERNMENT
Address: ZA ALFINA ANGLO, CIRCONFERENCIA,
BAGUIO CITY, ANTIPOLO CITY.

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q2	Q3	Q4	January	February	March	April	May			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																
ALCOHOL OR ACETONE BASED ANTISEPTICS																
1. 12151567-AL-054	ALCOHOL, Ethyl, 500 mL	bottle	5	5	5	15	750.40	0	0	0	0	0	0	0	0	0
2. 12151567-AL-053	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																
3. 60121415-SP-001	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0
4. 60121415-SP-002	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0
5. 60121534-SP-001	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0
6. 60121534-SP-001	SIGN PEN, Extra Fine Tip, Black	piece	5	5	5	15	390.00	5	5	5	15	390.00	5	5	5	2,685.00
7. 60121534-SP-004	SIGN PEN, Fine Tip, Black	piece	5	5	5	15	670.80	5	5	5	15	670.80	5	5	5	4,472.00
8. 60121534-SP-007	SIGN PEN, Medium Tip, Black	piece	5	5	5	15	658.00	5	5	5	15	658.00	5	5	5	3,432.00
9. 60121534-SP-002	SIGN PEN, Extra Fine Tip, Blue	piece	5	5	5	15	390.00	5	5	5	15	390.00	5	5	5	1,950.00
10. 60121534-SP-005	SIGN PEN, Fine Tip, Blue	piece	5	5	5	15	670.80	5	5	5	15	670.80	5	5	5	2,685.20
11. 60121534-SP-006	SIGN PEN, Medium Tip, Blue	piece	5	5	5	15	658.00	5	5	5	15	658.00	5	5	5	3,432.00
12. 60121534-SP-003	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
13. 60121534-SP-006	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
14. 60121534-SP-008	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
15. 60121534-WR-001	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																
16. 45115609-DO-003	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
17. 45115609-MU-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																
18. 26111705-ST-002	BATTERY, dry cell, Size AA	pack	0	0	20	20	218.40	0	0	0	10	218.40	0	0	0	21.84
19. 26111705-ST-001	BATTERY, dry cell, Size AAA	pack	0	0	20	20	197.80	0	0	0	10	197.80	0	0	0	19.78
20. 26111705-ST-003	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
CLEANING EQUIPMENT AND SUPPLIES																

	Item & Specifications	Monthly Quantity Requirement												Total Quantity for this Year	Price							
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
21	47131812-AF-A01	AIR FRESHENER	can	0	0	2	2	174.72	0	0	0	0	0	0	0.00	0	0	2	2	174.72	4	\$7.36
22	47131804-BR-S01	BROOM (Wals Teng)	piece	0	0	2	2	255.84	0	0	0	0	0	0	0.00	0	0	0	0	0.00	4	511.68
23	47131804-96-T01	BROOM (Wals Teng)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	2	255.84	0	0	0.00
24	47131805-TR-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
25	47131805-QL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
26	47131811-QE-S02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
27	47131811-QE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
28	47131805-AC-A01	DISINFECTANT SPRAY	can	0	0	5	5	754.00	0	0	5	754.00	0	0	5	754.00	0	0	5	754.00	20	153.80
29	47131805-QS-P01	DUST FAN	piece	0	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00
30	47131805-WH-P03	ELOSH WAX, paraffin type red	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0.00
31	47131805-WC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0.00
32	73101512-LS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0.00
33	47131805-WP-B01	HOP BUCKET	unit	0	0	1	1	2,388.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	1	2,388.00
34	47131813-WP-H02	HORN HANDLE, Heavy duty	piece	0	0	1	1	134.16	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	1	134.16
35	47131813-WP-B01	HORNHEAD, made of iron	piece	0	0	3	3	342.12	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	3	114.04
36	47131813-AG-C01	HAGS	kilo	0	0	2	2	114.40	0	0	2	114.40	0	0	2	114.40	0	0	0	0	0	0.00
37	47131805-QS-H02	SCOURING PAD	pack	0	0	2	2	178.88	0	0	2	178.88	0	0	2	178.88	0	0	0	0	0	0.00
38	47121701-TR-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
39	47121701-TR-P06	TRASHBAG, Large size	pack/roll	0	0	5	5	295.40	0	0	5	295.40	0	0	5	295.40	0	0	5	295.40	20	59.20
40	47121701-TR-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
41	47121701-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0.00
COLOR COMPOUNDS AND OLEORESINS																						
42	12171703-5G-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0.00
CONSUMER ELECTRONICS																						
43	55151526-OV-B01	DIGITAL VOICE RECORDER	unit	0	0	5	5	260.00	0	0	5	260.00	0	0	5	260.00	0	0	5	260.00	20	52.00
FACE MASK																						
44	45121713-SH-M06	FACE MASK	box	0	0	5	5	260.00	0	0	5	260.00	0	0	5	260.00	0	0	5	260.00	20	52.00
FLUJARS																						
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
46	13111203-CP-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
FIRE FIGHTING EQUIPMENT																						
47	46151502-PE-M01	Fire Extinguisher, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
48	46151502-PE-H01	Fire Extinguisher, pure HFC	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
FLAG OR ACCESSORIES																						
49	55121705-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
FURNITURE AND MATTRESSINGS																						
50	56151504-OH-B01	NONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
51	56151504-OH-W01	NONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
52	56151515-TH-S01	NONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
53	56151515-TH-S02	NONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																						
54	46151504-EF-C01	ELECTRIC FAN, ceiling mount, desk type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
55	46151504-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
56	46151504-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	
57	46151504-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price						
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																					
54	43211507-09-003	DESKTOP, for Basic Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
55	43211507-09-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
60	43201827-HD-K02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
61	43202019-HD-L04	FLASH DRIVE	piece	0	0	0	0	0	0	0	2	49-25	0	0	0	0	0	0	0	2	224.54
62	43211503-LA004	LAPTOP, for Mid-Range Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
63	43211503-LA003	LAPTOP, Lightweight	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
64	43211700-HO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0	0	0	2	39-24	0	0	0	0	0	0	0	2	169.52
65	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
66	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
67	43211205-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
LIGHTING AND TEXTILES AND ACCESSORIES																					
68	36102452-LS-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
69	36102452-LS-T-01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																					
70	31201610-G-001	GLUE, All-purpose	jar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
71	31151804-SW-H01	STAPLE WIRE, Heavy duty (silver type), 23/13	box	0	0	0	5	5	112-75	0	0	0	0	0	0	0	0	0	0	0	112.75
72	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	5	5	118-80	0	0	5	5	118-80	0	0	0	0	0	0	356.40
73	31201502-7A-E01	TAPE, electrical	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
74	31201502-7A-M01	TAPE, masking, 24mm	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
75	31201502-7A-M02	TAPE, masking, 48 mm	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
76	31201512-7A-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
77	31201512-7A-T01	TAPE, transparent, 24mm	roll	0	0	0	5	5	57-20	0	0	0	0	0	0	0	0	0	0	0	114.40
78	31201512-7A-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
79	31151502-TW-P01	TWINE, plastic	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																					
80	41111504-SU-P02	SILVER, flexible, plastic, 450mm	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
81	44112151-8L-H01	SAFETY KNIFE, for general purpose cutting/utility knife	tube	0	1	0	1	0	1	15-50	0	0	0	0	0	0	0	0	0	0	16.00
82	44101502-PR-M01	ENCLOSURE AND PUNCHING MACHINE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
83	44101507-CA-C01	CALCULATOR, Compact	unit	0	1	0	1	0	1	237-04	0	0	0	0	0	0	0	0	0	1	287.04
84	44121210-CH-W01	CHALK, white, erased	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
85	44121210-CH-W01	CLIP, D-shaped, 19mm	box	5	5	5	15	140-40	5	5	5	15	140-40	0	0	0	0	0	0	431.20	
86	44121210-CH-W02	CLIP, D-shaped, 25mm	box	5	5	5	15	234.00	5	5	5	15	234.00	0	0	0	0	0	0	762.00	
87	44121210-CH-W03	CLIP, D-shaped, 32mm	box	5	5	5	15	405.60	5	5	5	15	405.60	0	0	0	0	0	0	1,216.80	
88	44121210-CH-W04	CLIP, D-shaped, 50mm	box	5	5	5	15	904.80	5	5	5	15	904.80	0	0	0	0	0	0	2,714.40	
89	44121201-CT-R02	DISPENSATION TAPE	piece	5	5	5	15	172.95	5	5	5	15	172.95	0	0	0	0	0	0	518.85	
90	44121210-CH-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	3	3	3	95-56	0	0	0	0	0	0	0	0	0	0	0	0.00	
91	44111515-OF-B01	DATA FILE BOX	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
92	44121201-OF-P01	DATA FOLDER	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
93	44101502-OF-N01	DATA STAMP	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
94	44111506-EN-C01	ENVELOPE, Documentary, A4	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
95	44111506-EN-D02	ENVELOPE, Documentary, legal	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
96	44111506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0	0	0	0	1	0.374.88	0	0	0	0	1	0.374.88	2,174.68	
97	44111506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	

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		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sep	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
88 44121506-EN-M02	ENVELOPE, Mailing	box	0	0	1	1	466.96	0	0	1	466.96	0	0	0	0	0	0	0	0	0	0	466.96
99 44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
100 44111512-EN-S01	BLASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
101 44121114-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
102 44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
103 44121201-FT-C01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
104 44121201-FT-C02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
105 44121201-FO-R01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
106 44121201-FO-R02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
107 44121201-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
108 44121201-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
109 44121202-FO-P01	FOLDER, pressboard	box	0	0	1	1	952.64	1	0	0	952.64	0	0	0	0	0	0	0	0	0	0	952.64
110 44121201-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
111 44121201-FO-T04	FOLDER with tab, Legal	pack	0	0	2	2	854.86	0	0	0	854.86	0	0	0	2	854.86	0	0	0	0	0	427.44
112 44121200-BT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
113 44111515-FO-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
114 44121215-PA-F01	MARFER, Fluorocent	set	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
115 44121208-MA-B01	MARFER, Permanent, Black	piece	0	0	12	12	187.20	0	0	0	187.20	0	0	0	0	0	0	0	0	0	0	187.20
116 44121208-MA-B02	MARFER, Permanent, Blue	piece	0	0	12	12	187.20	0	0	0	187.20	0	0	0	0	0	0	0	0	0	0	187.20
117 44121208-MA-B03	MARFER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
118 44121208-MAH-B01	MARFER, Whiteboard, Black	piece	0	0	12	12	124.80	0	0	0	124.80	0	0	0	0	0	0	0	0	0	0	124.80
119 44121208-MAH-B02	MARFER, Whiteboard, Blue	piece	0	0	12	12	124.80	0	0	0	124.80	0	0	0	0	0	0	0	0	0	0	124.80
120 44121208-MAH-B03	MARFER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
121 44121210-PC-Q01	PAPER CLIP, Vinyl/plastic coated, 35mm	box	5	5	5	15	145.40	0	0	0	145.40	0	0	0	0	0	0	0	0	0	0	260.60
122 44121210-PC-X02	PAPER CLIP, Vinyl/plastic coated, jumbo, 50mm	box	5	5	5	15	358.80	0	0	0	358.80	0	0	0	5	5	5	15	358.80	30	213.92	
123 44121210-PS-M02	PAPER SHREWDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
124 44121203-PT-H01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
125 44121210-PE-L01	PIERCER, leather/nylon, with a blade	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
126 44121215-PS-H01	PENCIL SHARPENER	piece	0	0	1	1	213.20	0	0	0	213.20	0	0	0	0	0	0	0	0	0	0	213.20
127 44121202-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
128 44121203-PR-F10	STANDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
129 44121210-SU-B01	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
130 44121215-SP-H01	STAMP PAD, Net	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
131 44121215-SG-S01	SCISSORS, symmetrical/bi-mechanical	pair	0	0	5	5	205.00	0	0	0	205.00	0	0	0	0	0	0	0	0	0	0	205.00
132 44121215-ST-G01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
133 44121215-ST-B01	STAPLED, heavy duty (Order)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
134 44121215-SR-P02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
135 44121205-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
PAPER MATERIALS AND PRODUCTS																						0.00
136 44111515-CA-A01	CARTOLINA, assorted colors	card	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
137 44111516-CF-L11	COMPUTER CONTINUOUS FORM, 1 ph, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
138 44111516-CF-L12	COMPUTER CONTINUOUS FORM, 1 ph, 280mm x 375mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
139 44111516-CF-L22	COMPUTER CONTINUOUS FORM, 1 ph, 280mm x 375mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
140 44111516-CF-L21	COMPUTER CONTINUOUS FORM, 2 ph, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
141 44111516-CF-J31	COMPUTER CONTINUOUS FORM, 3 ph, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price			
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q3	Aug	Sep	Oct	Nov	Dec	Q4	Qt Amount
14.2 COMPUTER CONTINUOUS FORM, 3 PLY, 285mm x 378mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,629.58
14.3 14111509-L-CD1 LOGOEAR COVER	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	794.96
14.4 14111514-HP-S02 NOTE PAD, 80x100, 50mm x 75mm	pad	5	5	5	15	502.80	5	5	5	15	502.80	5	5	5	15	502.80	60	3,371.20
14.5 14111514-HP-S04 NOTE PAD, 80x100, 75mm x 100mm	pad	5	5	5	15	501.80	5	5	5	15	501.80	5	5	5	15	501.80	60	3,006.40
14.6 14111514-HP-S03 NOTE PAD, 80x100, 76mm x 76mm	pad	5	5	5	15	504.80	5	5	5	15	504.80	5	5	5	15	504.80	60	3,619.20
14.7 14111514-HP-S02 STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
14.8 14111507-PP-M01 PAPER, MULTICOPY A4	ream	10	10	10	30	5,387.60	15	15	15	45	8,096.40	15	10	10	35	6,297.20	10	5,387.60
14.9 14111507-PP-M02 PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15.0 14111507-PP-CD1 PAPER, MULTIPURPOSE A4	ream	10	10	10	30	4,898.40	10	10	10	30	4,898.40	10	10	10	30	4,898.40	120	19,591.60
15.1 14111507-PP-C02 PAPER, MULTIPURPOSE LEGAL	ream	0	0	5	5	935.60	0	0	0	0.00	0	0	0	0	0	0	5	935.60
15.2 14111513-PP-R01 FAO PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15.3 14111503-PA-P01 PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15.4 14111513-BE-B01 RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15.5 14111513-BE-B02 RECORD BOOK, 600 PAGES	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15.6 14111706-IT-T04 TISSUE, INTERFOLDED PAPER TOWEL	pack	3	3	3	9	262.08	3	3	3	9	262.08	3	3	3	9	262.08	36	948.32
15.7 14111706-IT-T02 TOILET TISSUE PAPER, 2-ply	pack	3	3	3	9	927.92	3	3	3	9	927.92	3	3	3	9	927.92	36	3,631.68
PENUNIS OR COLOGNES OR PARFUMANCES																		
15.8 53111502-HS-S01 HAND SANITIZER	bottle	0	0	0	0	0.00	10	0	0	10	193.60	0	0	0	0	0	10	1,936.00
PESTICIDES OR PEST REPELLENTS																		
15.9 10191509-2N-A01 INSECTICIDE	can	0	0	0	0	0.00	10	0	0	10	2,579.20	0	0	0	0	0	10	25,792.00
UNPUBLISHED PUBLICATIONS																		
16.0 55101504-HA-H01 PRINTER CARTRIDGE OR PHOTOCDR SUPPLIES (CONSUMABLES)	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
PRINTED PUBLICATIONS																		
1 44103109-BR-D05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
2 44103105-CA-C04 INK CARTRIDGE, CANON CL-741, Color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
3 44103105-CA-C03 INK CARTRIDGE, CANON CL-811, Color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
4 44103105-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
5 44103105-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
6 44103105-EP-B17 INK CARTRIDGE, EPSON C13T68400 (T1664), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
7 44103105-EP-C17 INK CARTRIDGE, EPSON C13T684200 (T16642), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
8 44103105-EP-M17 INK CARTRIDGE, EPSON C13T684300 (T16643), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
9 44103105-EP-Y17 INK CARTRIDGE, EPSON C13T684400 (T16644), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
10 44103105-EP-B40 INK CARTRIDGE, HP C2040A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
11 44103105-EP-B40 INK CARTRIDGE, HP C2050A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
12 44103105-EP-B09 INK CARTRIDGE, HP C3931A (HP81), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
13 44103105-EP-T10 INK CARTRIDGE, HP C3920A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
14 44103105-EP-B17 INK CARTRIDGE, HP C3940A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
15 44103105-EP-T17 INK CARTRIDGE, HP C3943A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
16 44103105-EP-C40 INK CARTRIDGE, HP C3972A (HP820), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
17 44103105-EP-H40 INK CARTRIDGE, HP C3973A (HP820), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
18 44103105-EP-H40 INK CARTRIDGE, HP C3974A (HP820), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
19 44103105-EP-B40 INK CARTRIDGE, HP C3970A (HP820), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
20 44103105-EP-B20 INK CARTRIDGE, HP C3971A (HP820), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
21 44103105-EP-T20 INK CARTRIDGE, HP C3972A (HP820), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00
22 44103105-EP-B40 INK CARTRIDGE, HP C3973A (HP820), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Price	Total Amount for the year							
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
23 44103105-HP-C49	[INK CARTRIDGE, HP CH566A (HP82), Cyan]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	760.00
24 44103105-HP-B40	[INK CARTRIDGE, HP CN454AM (HP950XL), Black]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
25 44103105-HP-C43	[INK CARTRIDGE, HP CN454AM (HP951XL), Cyan]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,517.36
26 44103105-HP-N43	[INK CARTRIDGE, HP CN474AM (HP951XL), Magenta]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
27 44103105-HP-K43	[INK CARTRIDGE, HP CN484AM (HP951XL), Yellow]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,517.36
28 44103105-HP-B36	[INK CARTRIDGE, HP CN624AM (HP750), Black]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
29 44103105-HP-T36	[INK CARTRIDGE, HP CN651AM (HP750), Tri-color]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
30 44103105-HP-B33	[INK CARTRIDGE, HP CZ107AM (HP878), Black]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
31 44103105-HP-T33	[INK CARTRIDGE, HP CZ108AM (HP878), Tri-color]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
32 44103105-HP-S42	[INK CARTRIDGE, HP CZ121A (HP885A), Black]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
33 44103105-HP-C33	[INK CARTRIDGE, HP CZ122A (HP885A), Cyan]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
34 44103105-HP-K33	[INK CARTRIDGE, HP CZ123A (HP885A), Magenta]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
35 44103105-HP-Y33	[INK CARTRIDGE, HP CZ124A (HP885A), Yellow]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
36 44103105-HP-T43	[INK CARTRIDGE, HP CB254AM (HP860), Tri-color]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
37 44103105-HP-B43	[INK CARTRIDGE, HP CB271AM (HP860), Black]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
38 44103105-HP-C50	[INK CARTRIDGE, HP CB253AM (HP865), Cyan Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
39 44103105-HP-A50	[INK CARTRIDGE, HP CB254AM (HP865), Magenta Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
40 44103105-HP-Y50	[INK CARTRIDGE, HP CB257AM (HP865), Yellow Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
41 44103105-HP-S50	[INK CARTRIDGE, HP CB255AM (HP865), Black Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
42 44103105-HK-C48	[INK CARTRIDGE, HP L0573AM (HP950XL), Cyan Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
43 44103105-HK-K48	[INK CARTRIDGE, HP L0573AM (HP950XL), Magenta]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
44 44103105-HK-Y48	[INK CARTRIDGE, HP L0573AM (HP950XL), Yellow]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
45 44103105-HK-B48	[INK CARTRIDGE, HP L0572AM (HP950XL), Black Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
46 44103105-HP-C51	[INK CARTRIDGE, HP T678AM (HP965), Cyan Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
47 44103105-HP-M51	[INK CARTRIDGE, HP T679AM (HP965), Magenta Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
48 44103105-HP-Y51	[INK CARTRIDGE, HP T679AM (HP965), Yellow Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
49 44103105-HK-S51	[INK CARTRIDGE, HP T679AM (HP965), Black Original]	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
50 44103112-SP-A55	RIBBON CARTRIDGE, EPSON C13S0151516 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
51 44103112-SP-A13	RIBBON CARTRIDGE, EPSON C13S0151502, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
52 44103112-SP-R07	RIBBON CARTRIDGE, EPSON C13S0151513 (5015065)	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
53 44103105-RR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
54 44103105-RR-B09	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
55 44103105-RR-B11	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
56 44103105-RR-B15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
57 44103105-RR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
58 44103105-RR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
59 44103105-RR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
60 44103105-RR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
61 44103105-CA-B00	TONER CARTRIDGE, CANON CRG-214 II	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
62 44103105-SP-B12	TONER CARTRIDGE, BROTHER TN-456 Cyan, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
63 44103105-SP-B14	TONER CARTRIDGE, BROTHER TN-456 Magenta, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
64 44103105-SP-B15	TONER CARTRIDGE, BROTHER TN-456 Yellow, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
65 44103105-SP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
66 44103105-SP-B22	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00
67 44103105-SP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	
		Jan			Feb			Mar			Apr					
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1		
65 44102103-HP-C23	TONER CARTRIDGE, HP CE314A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
69 44102103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
70 44102103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
71 44102103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,192.80
72 44102103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,193.80
73 44102103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,081.80
74 44102103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,081.80
75 44102103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	7,672.80
76 44102103-HP-C25	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	6,766.00
77 44102103-HP-C25	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	10,101.60
78 44102103-HP-Y25	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	10,101.60
79 44102103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	10,101.60
80 44102103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,437.80
81 44102103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,469.00
82 44102103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,469.00
83 44102103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,469.00
84 44102103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	4,059.80
85 44102103-HP-C28	TONER CARTRIDGE, HP CE505C, Black, high cap	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	7,332.00
86 44102103-HP-A28	TONER CARTRIDGE, HP CF217A, (HP217A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,818.72
87 44102103-HP-B28	TONER CARTRIDGE, HP CF256A, (HP256A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,146.80
88 44102103-HP-S28	TONER CARTRIDGE, HP CF284A, LaserJet Pro M404n/M404d	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	4,952.40
89 44102103-HP-S31	TONER CARTRIDGE, HP CF280C, LaserJet Pro M404n	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	8,359.52
90 44102103-HP-S36	TONER CARTRIDGE, HP CF281A, (HP281A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	7,930.00
91 44102103-HP-S37	TONER CARTRIDGE, HP CF283A, (HP283A), LaserJet Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,254.72
92 44102103-HP-S35	TONER CARTRIDGE, HP CF283C, (HP283C), Black, ColorJet L	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	3,786.00
93 44102103-HP-S38	TONER CARTRIDGE, HP CF287A, (HP287A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	9,828.00
94 44102103-HK-S32	TONER CARTRIDGE, HP CF285C, (HP285C), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	11,728.00
95 44102103-HP-S60	TONER CARTRIDGE, HP CF350A, Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,574.00
96 44102103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00
97 44102103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00
98 44102103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	2,653.00
99 44102103-HP-B61	TONER CARTRIDGE, HP CF354A, (HP354A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	7,030.40
100 44102103-HP-C61	TONER CARTRIDGE, HP CF351A, (HP351A), Cyan, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	8,154.00
101 44102103-HP-Y61	TONER CARTRIDGE, HP CF352A, (HP352A), Yellow, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	8,154.00
102 44102103-HP-M61	TONER CARTRIDGE, HP CF353A, (HP353A), Magenta, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	8,154.00
103 44102103-HP-S62	TONER CARTRIDGE, HP CF404A, (HP204A), Black, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	1,900.00
104 44102103-HP-C62	TONER CARTRIDGE, HP CF405A, (HP205A), Cyan, LaserJet	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	1,660.80
105 44102103-HK-S54	TONER CARTRIDGE, HP CF412C, (HP212C), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	6,948.40
106 44102103-HP-C53	TONER CARTRIDGE, HP CF414A, (HP214A), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,038.80
107 44102103-HP-B53	TONER CARTRIDGE, HP CF415A, (HP215A), Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,522.00
108 44102103-HK-Y54	TONER CARTRIDGE, HP CF416C, (HP216C), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	5,522.00
109 44102103-HP-M54	TONER CARTRIDGE, HP CF411C, (HP211C), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
110 44102103-HK-C54	TONER CARTRIDGE, HP CF413C, (HP213C), Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
111 44102103-HP-Y53	TONER CARTRIDGE, HP CF412C, (HP212C), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0
112 44102103-HK-Y54	TONER CARTRIDGE, HP CF410C, (HP210C), Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price			
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July-Aug Sept	Q3	Oct-Nov Dec	Q4	Q4 Amount		
11.3 4410210-HP-163	TONER CARTRIDGE, HP CH13A (HP410A), Magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,028.80	
11.4 4410210-HP-164	TONER CARTRIDGE, HP CF131C (HP410C), Magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	8,523.80	
11.5 4410210-HP-22N	TONER CARTRIDGE, HP Q6512A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	
11.6 4410210-HP-448	TONER CARTRIDGE, HP Q5553A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,980.00	
SOFTWARE																		
1 4321513-SPF-001	Business function specific software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2 4321502-SPF-002	Finance recording and enterprise resource planning ERP software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3 4322009-SPF-003	Computer games or entertainment software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4 4323107-SPF-004	Consumer authoring and editing software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
5 4322020-SPF-005	Content management software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6 4323204-SPF-006	Data management and query software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
7 4323205-SPF-007	Development software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8 4323205-SPF-008	Educational or reference software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9 4323260-SPF-009	Industry specific software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10 4323262-SPF-010	Information retrieval software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11 4323270-SPF-011	Network application software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12 4323292-SPF-011	Network management software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13 4323296-SPF-012	Monitoring software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14 4323300-SPF-013	Operating environment software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15 4323326-SPF-014	Security and protection software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16 4323245-SPF-015	Utility and device driver software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate Price of Items)																		
1 80141505-75-001	BALI PEN	piece	10	10	10	30	30	240.00	10	10	30	240.00	10	10	30	240.00	120	8.00
2 80141505-75-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
3 80141505-75-003	LAMINATING FILM	pack	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
4 80141505-75-004	STICKER PAPER	pack	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
5 80141505-75-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
6 80141505-75-006	PHOTO PAPER	pack	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
7 80141505-75-007	BLEACHING SOLUTION	bottle	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
8 80141505-75-008	CERTIFICATE FRAME	piece	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
9 80141505-75-009	CERTIFICATE HOLDER	piece	0	0	0	20	20	800.00	0	0	0	0.00	0	0	0	0.00	20	40.00
10 80141505-75-010	UNIVERSITABLE POWER SUPPLY	unit	0	0	1	1	1	2,000.00	0	0	0	0.00	0	0	0	0.00	1	2,000.00
11 80141505-75-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
12 80141505-75-012	SMART TELEVISION	unit	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
13 80141505-75-013	WHITEBOARD	piece	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
14 80141505-75-014	HEADPHONE	unit	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
15 80141505-75-015	MEDAL	piece	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
16 80141505-75-016	DISINFECTING LIQUID	bottle	0	5	5	10	300.00	5	5	15	450.00	5	5	15	450.00	55	30.00	
17 80141505-75-017	PLASTIC FASTENER	box	0	0	5	5	400.00	0	0	5	400.00	0	0	5	400.00	15	80.00	
18 80141505-75-018	STEEL FILING CABINET	piece	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
19 80141505-75-019	YELLOW BOARD PAPER	pack	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
20 80141505-75-020	EXTENSION CORD	piece	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
21 80141505-75-021	PAINT	gallon	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
22 80141505-75-022	COLORED PAPER	pack	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
23 80141505-75-023	BOND PAPER	ream	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price						
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
24 80141505-75-214	PACKS/PK	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
25 80141505-75-215	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
26 80141505-75-206	GLUE STICK (PLASTIC)	piece	0	0	0	0	0.00	5	0	5	30.00	0	0	0	0.00	0	0	0	0.00	5	75.00
27 80141505-75-217	GLUE STICK (FOR GLUE GUN)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
28 80141505-75-218	DEODORANT CAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
29 80141505-75-219	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
30 80141505-75-200	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
31 80141505-75-211	HANNA PAPER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
32 80141505-75-212	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
33 80141505-75-213	HEADLOCK	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
34 80141505-75-214	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
35 80141505-75-215	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
36 80141505-75-216	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
37 80141505-75-217	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
38 80141505-75-208	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
39 80141505-75-219	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
40 80141505-75-240	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
41 80141505-75-241	PARACETAMOL	pack	0	0	5	5	25.00	0	0	0	0.00	0	0	0	0.00	0	5	0	5	250.00	50.00
42 80141505-75-242	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
43 80141505-75-243	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
44 80141505-75-244	SPRANGERS	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
45 80141505-75-245	PONDICORE DOOR	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
46 80141505-75-246	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
47 80141505-75-247	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
48 80141505-75-248	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
49 80141505-75-249	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
50 80141505-75-250	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
51 80141505-75-251	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
52 80141505-75-252	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
53 80141505-75-253	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
44 80141505-75-254	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
47 80141505-75-255	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
51 80141505-75-256	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
49 80141505-75-257	VAN	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
50 80141505-75-258	TRUCK-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
51 80141505-75-259	ORK UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
52 80141505-75-260	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
53 80141505-75-261	ASSEMBLED OWNER-TYPE REEP	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
50 80141505-75-262	ASSEMBLED PASSENGER-REEP/TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
51 80141505-75-263	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
52 80141505-75-264	BUS	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
53 80141505-75-265	NON BUS	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00

A. TOTAL	P
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Amount for this year			
		Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																	\$230,941.66
D. GRAND TOTAL (A + B + C)																	\$230,941.66
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words																	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ROSA JOY O. SAN JOSE
Property / Supply Officer

Certified Funds Available / Certified Appropriable Funds Available:

JANETH H. EVA
Accountant / Budget Officer

Approved by:

CLOTILDE M. DURAN
Head of Office/Agency

Date Prepared: 07/26/2023