

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Remarks:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoas8>.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise, the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoas8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit that uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Trade and Industry - D
Region: Region IXA
Address: 6F LGCTI Bldg., Linares Grand Center
Davao Road, Davao, Davao Region

Agency Code/UNCS: 1027
Organization Type: National Government Agency (NSA)

Note: The APP-CSE for FY 2024 must be submitted on or before 31 May 2023.

Contact Person: Juliana L. Tadros
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Amount for the year
		Monthly Quantity Requirement												Total Quantity for the year	Price						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug			Sept	Q3	Q3 AMOUNT	Oct	Nov	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																					

ALCOHOL OR ACETONE BASED ANTISEPTICS

1	1219601-4L-604	ALCOHOL, Ethyl, 500 ml.	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	1219601-4L-603	ALCOHOL, Ethyl, 1 gallon	gallon	20	0	0	20				9,027.20	20	0	0	20		9,027.20	0	0	0	0	0.00
																						27,281.60

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3	9021413-04-001	CLEARBOOK, A4 size	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
4	9021413-04-002	CLEARBOOK, legal size	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
5	9021234-04-001	ERASER, plastic/rubber	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
6	9021234-04-001	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
7	9021234-04-004	SIGN PEN, Fine Tip, Black	piece	50	0	0	50				2,236.00	50	0	0	50		2,236.00	50	0	0	50	2,236.00
8	9021234-04-007	SIGN PEN, Medium Tip, Black	piece	50	0	0	50				2,860.00	50	0	0	50		2,860.00	50	0	0	50	2,860.00
9	9021234-04-002	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
10	9021234-04-005	SIGN PEN, Fine Tip, Blue	piece	50	0	0	50				2,236.00	50	0	0	50		2,236.00	50	0	0	50	2,236.00
11	9021234-04-008	SIGN PEN, Medium Tip, Blue	piece	50	0	0	50				2,860.00	50	0	0	50		2,860.00	50	0	0	50	2,860.00
12	9021234-04-003	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
13	9021234-04-006	SIGN PEN, Fine Tip, Red	piece	50	0	0	50				2,280.00	50	0	0	50		2,280.00	50	0	0	50	2,280.00
14	9021234-04-009	SIGN PEN, Medium Tip, Red	piece	50	0	0	50				2,860.00	50	0	0	50		2,860.00	50	0	0	50	2,860.00
15	9021234-04-001	WRAPPING PAPER	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	4012157-00-003	DOCUMENT CAMERA	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
17	4011009-04-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00

BATTERIES AND CELLS AND ACCESSORIES

18	3011702-04-002	BATTERY, dry cell, size AA	pack	30	0	0	30				655.20	10	0	0	10		218.40	10	0	0	10	109.20
19	3011702-04-001	BATTERY, dry cell, size AAA	pack	30	0	0	30				392.80	10	0	0	10		159.60	10	0	0	10	96.80
20	3011702-04-003	BATTERY, dry cell, size D	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00

CLEANING EQUIPMENT AND SUPPLIES

21	4711012-04-001	AIR FRESHENER	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
22	4711004-04-001	BROOM (Nahla Turbako)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
23	4711004-04-001	BROOM (Nahla Ting-ting)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
																						23.92

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE
63	43211501-LAB003	LABTOP, lightweight	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,000.00	0.00
64	43211008-HO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.32	0.00
65	43201202-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,015.94	0.00
66	43201202-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43201003-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,663.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																									
68	39100628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39100628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																									
70	31201616-G-301	GLUE, all purpose	jar	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
71	31151004-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
72	31151004-SW-S01	STAPLE WIRE, standard	box	40	0	0	40	990.40	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	21.76	990.40
73	31201003-TA-B01	TAPE, electrical	roll	5	0	0	5	97.25	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	19.46	97.25
74	31201003-TA-H01	TAPE, masking, 24mm	roll	15	0	0	15	928.20	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	61.88	928.20
75	31201003-TA-H02	TAPE, masking, 48 mm	roll	15	0	0	15	1,817.40	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	121.16	1,817.40
76	31201613-TA-R01	TAPE, packaging, 48 mm	roll	5	0	0	5	150.80	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30.16	150.80
77	31201613-TA-T01	TAPE, transparent, 24mm	roll	30	0	0	30	343.20	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	11.44	343.20
78	31201613-TA-T02	TAPE, transparent, 48 mm	roll	10	0	0	10	229.20	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	23.92	229.20
79	31151003-TY-R01	TYNNE, plastic	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	76.72	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
80	4111004-RU-R02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
81	44120115B-C-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44100802-PR-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44100807-CM-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.64	0.00
84	44121716-CH-W01	CHALK, white erasable	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.67	0.00
85	44122015-BF-C01	CLIP, backdtd, 19mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122015-BF-C02	CLIP, backdtd, 25mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44122015-BF-C03	CLIP, backdtd, 30mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122015-BF-C04	CLIP, backdtd, 50mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.32	0.00
89	44120803-C7-R02	CORRECTION TAPE	piece	30	0	0	30	576.50	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	11.53	576.50
90	44120163-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111313-CH-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44120113-CH-R01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44100302-SG-H01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
94	44121596-CH-001	ENVELOPE, Documentary, A4	box	1	0	0	1	890.32	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	890.32	890.32
95	44121596-CH-002	ENVELOPE, Documentary, legal	box	1	0	0	1	1,079.48	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,079.48	1,079.48
96	44121596-CH-001	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,374.88	0.00
97	44121596-CH-002	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.48	0.00
98	44121596-CH-002	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.56	0.00
99	44121596-CH-002	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	529.32	0.00
100	44111812-CH-B01	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00
101	44121218-FA-R01	FASTENER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00
102	44111815-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.20	0.00
103	44122018-FT-001	FILE TAB DIVIDER, A4	pack	15	0	0	15	572.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	22.88	572.00
104	44122018-FT-002	FILE TAB DIVIDER, legal	pack	15	0	0	15	650.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	26.00	650.00
105	44120811-FO-R01	FOLDER, fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44120811-FO-R02	FOLDER, fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug				Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average	
107	4412011-F0-101	FOLDER, L-type, A4	pack	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	1.00
108	4412011-F0-102	FOLDER, L-type, Legal	pack	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.57	1.00
109	4412027-F0-101	FOLDER, preboard	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.64	1.00
110	4412011-F0-103	FOLDER with tab, A4	pack	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	389.96	1.00
111	4412011-F0-104	FOLDER with tab, Legal	pack	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	1.00
112	4412008-F-701	INDEX TAB	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	1.00
113	4411515-F4-F02	MAGAZINE FILE BOX, Large	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	1.00
114	4412176-F4-F01	MARKER, Fluorescent	set	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	1.00
115	4412176-F4-F01	MARKER, Permanent, Black	piece	10	5	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.50	156.00
116	4412176-F4-F02	MARKER, Permanent, Blue	piece	10	5	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.50	156.00
117	4412176-F4-F03	MARKER, Permanent, Red	piece	10	5	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.50	156.00
118	4412176-F4-F01	MARKER, Whiteboard, Black	piece	10	5	0	10	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10.40	104.00
119	4412176-F4-F02	MARKER, Whiteboard, Blue	piece	10	5	0	10	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10.40	104.00
120	4412176-F4-F03	MARKER, Whiteboard, Red	piece	10	5	0	10	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10.40	104.00
121	4412204-F-C01	PAPER CLIP, vinyl/plastic coated, 35mm	box	10	5	0	10	93.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	9.36	93.60
122	4412204-F-C02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	10	5	0	10	296.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	23.92	239.20
123	4410303-F5-F02	PAPER SHREDDER	unit	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,659.20	1.00
124	4410161-F-F01	PAPER TRIMMER/CUTTING MACHINE	unit	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,259.50	1.00
125	4412176-FE-101	PENCIL, lead/graphite, with eraser	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.50	1.00
126	4412619-F4-F01	PENCIL SHARPENER	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.20	1.00
127	4410605-F4-F01	PUNCHER, paper, heavy duty	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.24	1.00
128	4412037-F8-F10	BINDING RING/COMB, plastic, 12 mm	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.22	1.00
129	4412201-R4-R01	RUBBER BAND No. 18	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.53	1.00
130	4412005-S-F01	STAMP PAD, felt	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	1.00
131	4412618-S-501	SCISSORS, symmetrical/asymmetrical	pair	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.50	1.00
132	4412615-ST-501	STAPLER, standard type	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.60	1.00
133	4412615-ST-601	STAPLER, heavy duty (border)	unit	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	994.72	1.00
134	4412615-SR-002	STAPLE REMOVER, pier-type	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.94	1.00
135	4412605-D-701	TAPE DISPENSER, table top	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.30	1.00
PAPER MATERIALS AND PRODUCTS																										
136	1411155-C4-A01	CARTON/A, assorted colors	pack	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	1.00
137	1411158-G-111	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.66	1.00
138	1411158-G-112	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,261.48	1.00
139	1411158-G-122	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,651.96	1.00
140	1411158-G-121	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,101.64	1.00
141	1411158-G-121	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.94	1.00
142	1411158-G-122	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.68	1.00
143	1411695-L-011	LOOSELEAF COVER	bundle	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	1.00
144	1411154-F4-F02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.32	1.00
145	1411154-F4-F04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	1.00
146	1411154-F4-F03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.12	1.00
147	1411154-F4-F02	STENO NOTEBOOK	piece	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	1.00
148	1411157-F4-F01	PAPER, MULTICOPY, A4	ream	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	179.82	1.00
149	1411157-F4-F02	PAPER, MULTICOPY, LEGAL	ream	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.12	1.00
150	1411157-F4-F01	PAPER, MULTIPURPOSE, A4	ream	74	5	0	74	12,082.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	74	16,528	12,082.72
151	1411157-F4-F02	PAPER, MULTIPURPOSE, LEGAL	ream	50	5	0	50	9,286.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	18,512	9,286.00
152	14111531-F4-F01	PAD PAPER, ruled	pad	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	1.00
153	14111503-F4-F01	PAPER, parchment	box	0	5	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.28	1.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year											
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
154	141131-RE-801	RECORD BOOK, 300 PAGES	book	11	0	0	0	11	800.80	0	0	0	0	0	0	0	0.00	0	0	3	0	0.00	0	0	0	0.00	11	72.80	800.80
155	141131-RE-802	RECORD BOOK, 500 PAGES	book	11	0	0	0	11	1,155.44	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	11	105.04	1,155.44
156	141104-TT-004	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	29.12	0.00
157	141104-TT-002	TOILET TISSUE PAPER, 2 PLY	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	100.88	0.00
PERFUMES 2K COLOGNES OR FRAGRANCES																													
158	331326-HS-501	HAND SANITIZER	bottle	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	67.36	0.00
PESTICIDE OR INSECT REPELLENTS																													
159	101909-ZH-001	INSECTICIDE	can	4	0	0	0	4	1,031.68	4	0	0	4	1,031.68	4	0	3	4	1,031.68	3	0	0	3	771.76	15	257.92	1,289.60		
PRINTED PUBLICATIONS																													
160	550124-PA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 599)	book	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																													
1	441009-BR-005	ORIJN CARTRIDGE, BROTHER BR-345, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,947.20	0.00
2	441003-CA-004	INK CARTRIDGE, CANON CL-74L, Colored	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,108.32	0.00
3	441003-CA-002	INK CARTRIDGE, CANON CL-81L, Colored	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,178.32	0.00
4	441003-CA-804	INK CARTRIDGE, CANON PG-74L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	881.12	0.00
5	441003-CA-802	INK CARTRIDGE, CANON PG-81L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	892.32	0.00
6	441003-EP-817	INK CARTRIDGE, EPSON C13T64100 (T641), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	211.90	0.00
7	441003-EP-017	INK CARTRIDGE, EPSON C13T64200 (T642), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	242.20	0.00
8	441003-EP-417	INK CARTRIDGE, EPSON C13T64300 (T643), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	242.20	0.00
9	441003-EP-117	INK CARTRIDGE, EPSON C13T64400 (T644), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	242.20	0.00
10	441003-HP-840	INK CARTRIDGE, HP C2064AA (HP82), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	832.88	0.00
11	441003-HP-740	INK CARTRIDGE, HP C2066AA (HP82), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,046.32	0.00
12	441003-HP-809	INK CARTRIDGE, HP Q351AA (HP21), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	910.00	0.00
13	441003-HP-710	INK CARTRIDGE, HP Q352AA (HP22), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,051.52	0.00
14	441003-HP-817	INK CARTRIDGE, HP C2640WA (HP80), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	880.88	0.00
15	441003-HP-117	INK CARTRIDGE, HP C2643WA (HP80), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,047.28	0.00
16	441003-HP-040	INK CARTRIDGE, HP C2672AA (HP920L), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	823.68	0.00
17	441003-HP-046	INK CARTRIDGE, HP C2673AA (HP920L), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	823.68	0.00
18	441003-HP-140	INK CARTRIDGE, HP C2674AA (HP920L), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	823.68	0.00
19	441003-HP-840	INK CARTRIDGE, HP C2675AA (HP920L), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,541.28	0.00
20	441003-HP-820	INK CARTRIDGE, HP C1561WA (HP81), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	865.28	0.00
21	441003-HP-720	INK CARTRIDGE, HP C1562WA (HP81), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,066.00	0.00
22	441003-HP-849	INK CARTRIDGE, HP C1565AA (HP82), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	931.00	0.00
23	441003-HP-049	INK CARTRIDGE, HP C1566AA (HP82), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	740.00	0.00
24	441003-HP-843	INK CARTRIDGE, HP C1645AA (HP930L), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,770.80	0.00
25	441003-HP-043	INK CARTRIDGE, HP C1646AA (HP931L), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,511.76	0.00
26	441003-HP-046	INK CARTRIDGE, HP C1647AA (HP931L), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,511.76	0.00
27	441003-HP-043	INK CARTRIDGE, HP C1648AA (HP931L), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,511.26	0.00
28	441003-HP-836	INK CARTRIDGE, HP C1662AA (HP704), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	419.12	0.00
29	441003-HP-736	INK CARTRIDGE, HP C1663AA (HP704), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	419.12	0.00
30	441003-HP-833	INK CARTRIDGE, HP C2107AA (HP878), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	494.56	0.00
31	441003-HP-173	INK CARTRIDGE, HP C2108AA (HP878), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	494.56	0.00
32	441003-HP-842	INK CARTRIDGE, HP C2121A (HP865A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	312.00	0.00
33	441003-HP-042	INK CARTRIDGE, HP C2122A (HP865A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	268.88	0.00
34	441003-HP-043	INK CARTRIDGE, HP C2123A (HP865A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	268.88	0.00
35	441003-HP-713	INK CARTRIDGE, HP C2124A (HP865A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	268.88	0.00
36	441003-HP-743	INK CARTRIDGE, HP R1265AA (HP80), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	429.12	0.00
37	441003-HP-843	INK CARTRIDGE, HP R1272AA (HP80), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0.00	0	429.12	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year						
			Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE				Oct	Nov	Dec	Y4	Q4 AVERAGE	
38	4400105-HP-C30	INK CARTRIDGE, HP L6S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
39	4400105-HP-M50	INK CARTRIDGE, HP L6S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
40	4400105-HP-Y50	INK CARTRIDGE, HP L6S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
41	4400105-HP-B30	INK CARTRIDGE, HP L6S50AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
42	4400105-HP-C46	INK CARTRIDGE, HP L6S63AA (HP955L), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
43	4400105-HP-M46	INK CARTRIDGE, HP L6S66AA (HP955L), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
44	4400105-HP-Y46	INK CARTRIDGE, HP L6S69AA (HP955L), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
45	4400105-HP-B46	INK CARTRIDGE, HP L6S72AA (HP955L), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
46	4400105-HP-C51	INK CARTRIDGE, HP T6U39AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
47	4400105-HP-M51	INK CARTRIDGE, HP T6U33AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
48	4400105-HP-Y51	INK CARTRIDGE, HP T6U37AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
49	4400105-HP-B51	INK CARTRIDGE, HP T6U01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
50	4400112-EP-R05	RIBBON CARTRIDGE, EPSON C13601516 (R079), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	4400112-EP-R13	RIBBON CARTRIDGE, EPSON C13601532, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
52	4400132-EP-R07	RIBBON CARTRIDGE, EPSON C13601531 (5015065)	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
53	4400109-HP-D06	TONER CARTRIDGE, BROTHER DR-45CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
54	4400109-HP-R09	TONER CARTRIDGE, BROTHER TN-332, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
55	4400109-HP-B11	TONER CARTRIDGE, BROTHER TN-335, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
56	4400109-HP-B15	TONER CARTRIDGE, BROTHER TN-347g, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
57	4400109-HP-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
58	4400109-HP-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
59	4400109-HP-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
60	4400109-HP-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
61	4400109-CA-R00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
62	4400109-HP-B12	TONER CARTRIDGE, HP CB95AA, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
63	4400109-HP-B14	TONER CARTRIDGE, HP CB95AA, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
64	4400109-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
65	4400109-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
66	4400109-HP-B22	TONER CARTRIDGE, HP CE285A (HP83A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
67	4400109-HP-B23	TONER CARTRIDGE, HP CE30A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
68	4400109-HP-C23	TONER CARTRIDGE, HP CE31A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
69	4400109-HP-Y23	TONER CARTRIDGE, HP CE32A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
70	4400109-HP-M23	TONER CARTRIDGE, HP CE33A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
71	4400109-HP-B24	TONER CARTRIDGE, HP CE33AA, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
72	4400109-HP-C24	TONER CARTRIDGE, HP CE33AA, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
73	4400109-HP-Y24	TONER CARTRIDGE, HP CE33AA, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
74	4400109-HP-M24	TONER CARTRIDGE, HP CE33AA, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
75	4400109-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
76	4400109-HP-B26	TONER CARTRIDGE, HP CE40AA, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
77	4400109-HP-C26	TONER CARTRIDGE, HP CE40AA, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
78	4400109-HP-Y26	TONER CARTRIDGE, HP CE42AA, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
79	4400109-HP-M26	TONER CARTRIDGE, HP CE43AA, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
80	4400109-HP-B27	TONER CARTRIDGE, HP CE40AA (HP935), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
81	4400109-HP-C27	TONER CARTRIDGE, HP CE41AA (HP935), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
82	4400109-HP-Y27	TONER CARTRIDGE, HP CE42AA (HP935), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
83	4400109-HP-M27	TONER CARTRIDGE, HP CE43AA (HP935), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
84	4400109-HP-B39	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
	4400109-HP-B38	TONER CARTRIDGE, HP CE505A, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug				Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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Item & Specifications													Monthly Quantity Requirement												Total Quantity for the year		Total Amount for the year	
Item ID	Item Name	Unit of Measure	Monthly Requirements												Total Quantity for the year	Price	Total Amount for the year											
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
1	8014305-TS-001	BALPEN	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
2	8014305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
3	8014305-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
4	8014305-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
5	8014305-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
6	8014305-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
7	8014305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
8	8014305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
9	8014305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
10	8014305-TS-010	UNINTERUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
11	8014305-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
12	8014305-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
13	8014305-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
14	8014305-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
15	8014305-TS-015	NEOL	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
16	8014305-TS-016	DESHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
17	8014305-TS-017	PLASTIC PASTERER	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
18	8014305-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
19	8014305-TS-019	WELLMIN BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
20	8014305-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
21	8014305-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
22	8014305-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
23	8014305-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
24	8014305-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
25	8014305-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
26	8014305-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
27	8014305-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
28	8014305-TS-028	DEODORANT CAGE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
29	8014305-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
30	8014305-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
31	8014305-TS-031	WALLA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
32	8014305-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
33	8014305-TS-033	PAULOCK	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
34	8014305-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
35	8014305-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
36	8014305-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
37	8014305-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
38	8014305-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
39	8014305-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
40	8014305-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
41	8014305-TS-041	PACKET ANAL.	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
42	8014305-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
43	8014305-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
44	8014305-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
45	8014305-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
46	8014305-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			
47	8014305-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total amount for the year	
			Q1												Q2											
			Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average				
48	8014.9575-048	STEEL JACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
49	8014.9575-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
50	8014.9575-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
51	8014.9575-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
52	8014.9575-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
53	8014.9575-053	CAM (Solder or Solderless)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
46	8014.9575-054	MULTIRANGE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
47	8014.9575-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
48	8014.9575-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
49	8014.9575-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
50	8014.9575-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
51	8014.9575-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
52	8014.9575-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
53	8014.9575-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
50	8014.9575-062	ASSEMBLED PASSENGER JEEP/TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
51	8014.9575-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
52	8014.9575-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00
	8014.9575-065	MINE BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00		0.00

A. TOTAL																								127,246.91
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								12,724.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																								-
D. GRAND TOTAL (A + B + C)																								139,971.60
E. APPROVED BUDGET BY THE AGENCY HEAD																								

P140,000.00 / One Hundred Forty Thousand Pesos only

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

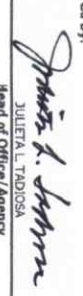
Prepared by:


HAZEL A. JORDA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


PATRICK P. ARNESON
Accountant / Budget Officer

Approved by:


JULIETA L. TADLOSA
Head of Office/Agency

Date Prepared: July 24, 2023