

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-phileps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/has58> (Please copy the link and paste in your browser)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-phileps.gov.ph, or visit the PS-DBM website (www.ps-phileps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Department/Bureau/Office: Department of Trade and Industry
Region: III
Address: DMGC Brgy Mampis, City of San Fernando, Pampanga

Agency Code/UACS: T031
Organization Type: NCA

Contact Person: Ma. Providencia P. Dizon
Position: Supply Officer
E-mail: MaProvidenciaDizon@ps-phileps.gov.ph
Telephone/Mobile Nos: (045) 626-9327

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	TONER CARTRIDGE, HP, black ink, GTS3XL (135ml)	cart	1	0	0	1	290.00	0	0	0	0	0.00	1	0	0	1	290.00	0	0	0	0	0.00	2	290.00	580.00
2	-	TONER CARTRIDGE, HP, cyan ink, GTS2 (70ml)	cart	1	0	0	1	290.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	290.00	290.00
3	-	TONER CARTRIDGE, HP, yellow ink, GTS2 (70ml)	cart	1	0	0	1	290.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	290.00	290.00
4	-	TONER CARTRIDGE, HP, magenta ink, GTS2 (70ml)	cart	1	0	0	1	290.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	290.00	290.00
5	-	TONER CARTRIDGE, CANON, black, T06	cart	1	0	0	1	375.00	1	0	0	1	375.00	1	0	0	1	375.00	1	0	0	1	375.00	4	375.00	1,500.00
6	-	wood glue, 500ml	can	1	0	0	1	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100.00	100.00
7	-	styrofoam, 1/2" thickness	pc	2	0	0	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	150.00	300.00
8	-	Balpen, blue	pc	9	0	0	9	90.00	9	0	0	9	90.00	9	0	0	9	90.00	9	0	0	9	90.00	36	10.00	360.00
9	-	tab stick on paper (pink) 05" x 1.75"	pc	9	0	0	9	180.00	9	0	0	9	180.00	9	0	0	9	180.00	9	0	0	9	180.00	36	20.00	720.00
10	44121908	BALLPOINT PEN INK REFILL	pc	10	5	5	20	1,200.00	10	5	5	20	1,200.00	10	5	5	20	1,200.00	10	5	5	20	1,200.00	80	60.00	4,800.00
11	55121706	BANNERS	pc	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	24	150.00	3,600.00
12	26111700	BATTERIES AND CELLS AND ACCESSORIES	pc	3	3	3	9	720.00	3	3	3	9	720.00	3	3	3	9	720.00	3	3	3	9	720.00	36	80.00	2,880.00
13	26111704	BATTERY CHARGERS	pc	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	2	2	2	6	900.00	24	150.00	3,600.00
14	10152301	BEAN SEEDS OR SEEDLINGS	pc	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	24	60.00	1,440.00
15	90111503	BED AND BREAKFAST INNS	pc	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	5	5	15	2,250.00	60	150.00	9,000.00
16	44122003	BINDERS	pc	4	4	4	12	600.00	4	4	4	12	600.00	4	4	4	12	600.00	4	4	4	12	600.00	48	50.00	2,400.00
17	44102800	BINDING AND LAMINATION MACHINES	pc	1	0	0	1	2,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	4	2,000.00	8,000.00
18	24112000	BINS AND BASKETS	pc	5	5	5	15	900.00	5	5	5	15	900.00	5	5	5	15	900.00	5	5	5	15	900.00	60	60.00	3,600.00
19	14111604	BUSINESS CARDS	pc	3	3	3	9	1,800.00	3	3	3	9	1,800.00	3	3	3	9	1,800.00	3	3	3	9	1,800.00	36	200.00	7,200.00
20	47000000	CLEANING EQUIPMENT AND SUPPLIES	pc	5	5	5	15	1,500.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	60	100.00	6,000.00
21	54111600	CLOCKS	pc	3	0	0	3	450.00	3	0	0	3	450.00	3	0	0	3	450.00	3	0	0	3	450.00	12	150.00	1,800.00
22	50201706	COFFEE	pc	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	2	2	2	6	360.00	24	60.00	1,440.00
23	43212100	COMPUTER PRINTERS	pc	1	0	0	1	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	9,000.00	2	9,000.00	18,000.00
24	81112501	COMPUTER SOFTWARE LICENSING SERVICE	pc	2	1	1	4	4,000.00	2	1	1	4	4,000.00	2	1	1	4	4,000.00	2	1	1	4	4,000.00	16	1,000.00	16,000.00
25	57030105	EMERGENCY HEALTH KIT	pc	2	0	0	2	2,000.00	2	0	0	2	2,000.00	2	0	0	2	2,000.00	2	0	0	2	2,000.00	8	1,000.00	8,000.00
26	44122011	FOLDERS	pc	50	50	50	150	300.00	50	50	50	150	300.00	50	50	50	150	300.00	50	50	50	150	300.00	600	2.00	1,200.00
27	-	INK CARTRIDGES	bottle	10	5	5	20	1,200.00	10	5	5	20	1,200.00	10	5	5	20	1,200.00	10	5	5	20	1,200.00	80	60.00	4,800.00
28	44121904	INK REFILLS	bottle	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	80	350.00	28,000.00
29	-	HP INK GT52	bottle	10	5	5	20	4,000.00	10	5	5	20	4,000.00	10	5	5	20	4,000.00	10	5	5	20	4,000.00	80	200.00	16,000.00
30	-	HP INKGT53	bottle	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	80	350.00	28,000.00
31	-	CANON INK 700	bottle	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	80	350.00	28,000.00
32	-	CANON INK EPSON 003	bottle	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	80	350.00	28,000.00
33	-	CANON INK EPSON 001	bottle	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	10	5	5	20	7,000.00	80	350.00	28,000.00
34	-	Epson Ink Bottle (003) black	bottle	0	0	0	0	0.00	0	10	0	10	2,600.00	0	0	0	0	0.00	0	25	0	25	6,500.00	35	260.00	9,100.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
35	-	Epson Ink Bottle (003) cyan	bottle	0	0	0	0	0.00	0	10	0	10	2,450.00	0	0	0	0	0.00	0	25	0	25	6,125.00	35	245.00	8,575.00
36	-	Epson Ink Bottle (003) magenta	bottle	0	0	0	0	0.00	0	10	0	10	2,450.00	0	0	0	0	0.00	0	25	0	25	6,125.00	35	245.00	8,575.00
37	-	Epson Ink Bottle (003) yellow	bottle	0	0	0	0	0.00	0	10	0	10	2,450.00	0	0	0	0	0.00	0	25	0	25	6,125.00	35	245.00	8,575.00
38	-	Epson Ink Bottle (001) black	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	640.00	2	320.00	640.00
39	-	Epson Ink Bottle (001) cyan	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	600.00	2	300.00	600.00
40	-	Epson Ink Bottle (001) magenta	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	600.00	2	300.00	600.00
41	-	Epson Ink Bottle (001) yellow	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	600.00	2	300.00	600.00
42	-	Canon Pixma (790) black	bottle	0	0	0	0	0.00	5	0	0	5	1,875.00	0	0	0	0	0.00	0	10	0	10	3,750.00	15	375.00	5,625.00
43	-	Canon Pixma (790) cyan	bottle	0	0	0	0	0.00	5	0	0	5	1,725.00	0	0	0	0	0.00	0	10	0	10	3,450.00	15	345.00	5,175.00
44	-	Canon Pixma (790) magenta	bottle	0	0	0	0	0.00	5	0	0	5	1,725.00	0	0	0	0	0.00	0	10	0	10	3,450.00	15	345.00	5,175.00
45	-	Canon Pixma (790) yellow	bottle	0	0	0	0	0.00	5	0	0	5	1,725.00	0	0	0	0	0.00	0	10	0	10	3,450.00	15	345.00	5,175.00
46	-	Kyocera Toner TK-6114	pc	0	0	0	0	0.00	2	0	0	2	19,000.00	0	0	0	0	0.00	2	0	0	2	19,000.00	4	9,500.00	38,000.00
47	-	SSD 240g for Laptop	pc	0	0	1	1	2,700.00	0	0	0	0	0.00	0	1	0	1	2,700.00	0	0	0	0	0.00	2	2,700.00	5,400.00
48	-	SSD 240g for Desktop	pc	0	0	1	1	2,500.00	0	0	0	0	0.00	0	1	0	1	2,500.00	0	0	0	0	0.00	2	2,500.00	5,000.00
49	-	Load Cards	pc	128	128	128	384	38,400.00	128	128	128	384	38,400.00	128	128	128	384	38,400.00	128	128	128	384	38,400.00	1536	100.00	153,600.00
50	-	EPSON INK REFILL 003 BLACK	bottle	5	0	0	5	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400.00	2,000.00
51	-	EPSON INK REFILL 003 MAGENTA	bottle	5	0	0	5	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400.00	2,000.00
52	-	EPSON INK REFILL 003 YELLOW	bottle	5	0	0	5	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400.00	2,000.00
53	-	EPSON INK REFILL 003 CYAN	bottle	5	0	0	5	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400.00	2,000.00
54	-	CANON INK REFILL G4010 BLACK	bottle	5	0	0	5	2,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	530.00	2,650.00
55	-	CANON INK REFILL G4010 MAGENTA	bottle	5	0	0	5	2,175.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	435.00	2,175.00
56	-	CANON INK REFILL G4010 YELLOW	bottle	5	0	0	5	2,175.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	435.00	2,175.00
57	-	CANON INK REFILL G4010 CYAN	bottle	5	0	0	5	2,175.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	435.00	2,175.00
58	-	BACK-TO-ZERO AIRBORNE DISINFECTANT 1 L	bottle	5	0	0	5	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,500.00	7,500.00
59	-	INK REFILL EPSON BLACK 664	bottle	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	4	490.00	1,960.00
60	-	INK REFILL EPSON MAGENTA 664	bottle	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	4	490.00	1,960.00
61	-	INK REFILL EPSON CYAN 664	bottle	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	4	490.00	1,960.00
62	-	INK REFILL EPSON YELLOW 664	bottle	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	1	0	0	1	490.00	4	490.00	1,960.00
63	-	INK REFILL, EPSON L3110, Black	bottle	1	0	0	1	490.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	490.00	490.00
64	-	INK REFILL, EPSON L3110, Cyan	bottle	1	0	0	1	490.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	490.00	490.00
65	-	INK REFILL, EPSON L3110, Magenta	bottle	1	0	0	1	490.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	490.00	490.00
66	-	INK REFILL, EPSON L3110, Yellow	bottle	1	0	0	1	490.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	490.00	490.00
67	-	Ink Cartridge, Epson, 001, black	bottle	0	0	10	10	4,500.00	0	0	0	0	0.00	0	0	10	10	4,500.00	0	0	0	0	0.00	20	450.00	9,000.00
68	-	Ink Cartridge, Epson, 001, cyan	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
69	-	Ink Cartridge, Epson, 001, magenta	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
70	-	Ink Cartridge, Epson, 001, yellow	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
71	-	Ink Cartridge, Epson, 003, black	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
72	-	Ink Cartridge, Epson, 003, cyan	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
73	-	Ink Cartridge, Epson, 003, magenta	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
74	-	Ink Cartridge, Epson, 003, yellow	bottle	0	0	9	9	2,655.00	0	0	0	0	0.00	0	0	9	9	2,655.00	0	0	0	0	0.00	18	295.00	5,310.00
75	90201706	Coffee	pack	2	2	2	6	1,200.00	2	2	2	6	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	12	200.00	2,400.00
76	-	CoffeeMate	pack	2	2	2	6	600.00	2	2	2	6	600.00	0	0	0	0	0.00	0	0	0	0	0.00	12	100.00	1,200.00
77	-	Sugar	pack	1	1	1	3	300.00	1	0	1	2	200.00	1	0	1	2	200.00	1	0	1	2	200.00	9	100.00	900.00
78	-	Canon Pixma (790) black	bottle	0	0	5	5	1,725.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	345.00	1,725.00
79	-	Canon Pixma (790) cyan	bottle	0	0	4	4	1,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	345.00	1,380.00
80	-	Canon Pixma (790) magenta	bottle	0	0	4	4	1,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	345.00	1,380.00
81	-	Canon Pixma (790) yellow	bottle	0	0	4	4	1,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	345.00	1,380.00

