

**Department of Trade and Industry - IX Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this and Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	<b>Common Supplies and Equipment (CSE)</b>	DTI-IX		NP-53.5 Agency-to-Agency	N/A	N/A	To be determined by Procuring Unit depending on the inventory levels (re-order point)		GoP	3,101,887.87	3,101,887.87	-	Various regular office supplies
B.	<b>RO &amp; POs</b>												
A.I	Office Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	57,500.00	57,500.00	-	
A.I	Furnitures and Fixtures	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	189,200.00	189,200.00	-	
A.I	IT Equipment and Hardware	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	373,500.00	373,500.00	-	Non-common IT equipment and hardware
A.I	Technical & Scientific Equipments	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	14,000.00	14,000.00	-	Non-common IT equipment and hardware
A.I	Library Books	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	4,000.00	4,000.00	-	
A.I	Communication Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	57,000.00	57,000.00	-	
A.I	Testing Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	12,800.00	12,800.00	-	
A.I	Other Machineries and Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	241,820.96	241,820.96	-	
A.I	Generic GOODS	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	1,357,260.77	1,357,260.77	-	-Provision of Goods, Medicine, Renovation Supplies, Token/ Giveaways/ Souvenirs, Food packs
A.I	Office Supplies and other small equipments	DTI-IX	No	Shopping	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	786,268.08	786,268.08	-	Non-common supplies and equipment
A.I	Maintenance Supplies, Service and other small equipments	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	251,900.00	251,900.00	-	
A.I	Miscellaneous Supplies, Expenses, and small Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	165,871.96	165,871.96	-	
A.I	Information Technology Supplies and Small Equipment	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	142,900.00	142,900.00	-	Non-common IT supplies and equipment

A.I	Vehicle Goods and Services	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	1,652,450.00	1,652,450.00	-	Office Vehicle Maintenance
A.I	General Services	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	2,139,733.28	2,139,733.28	-	Provision of Services, Maintenance Service, Photocopy Services, Postage and Deliveries, Printing Services, Hotel Accommodation, Repainting, renovation, Media Services, Catering and Food Services, Repair of Equipment, Pest Control Services, Fabrication and Hauling Services
A.I	Lease and Rental Services	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	792,000.00	792,000.00	-	Rental of Venue, Sound System, Exhibit Modules, Vehicle, Audio Visual Equipment
A.I	Rental of Offices	DTI-IX	Yes	Competitive Bidding	Oct. 2022	Nov. 2022	Jan-23	Jan-23	GoP	5,230,588.20	5,230,588.20	-	-
A.I	Security Services	DTI-IX	Yes	Competitive Bidding	Dec. 2022	Dec. 2022	Jan-23	Jan-23	GoP	4,035,000.00	4,035,000.00	-	-
A.I	Janitorial Services	DTI-IX	Yes	Direct Contracting	Dec. 2022	Dec. 2022	Jan-Dec., 2023	Jan-Dec., 2023	GoP	6,365,898.48	6,365,898.48	-	-
A.I	Manpower Services	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	1,029,000.00	1,029,000.00	-	Hiring of Consultants, Consultancy Services, Hiring of Service Provider
A.I	Subscription Services	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	5,440,775.80	5,440,775.80	-	Phone, Internet, Mobile, Cable, Electricity and other Utilities
A.I	Training Expenses	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	1,655,465.20	1,655,465.20	-	Training Expenses, Hotel Accommodation for Training
A.I	Travel Expenses	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	588,421.94	588,421.94	-	Airline Tickets and Hotel Accommodation for Travel
A.I	Other Non-CSE item	DTI-IX	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	165,142.50	165,142.50	-	Plant Rental, Notarial Fee, Vehicle Registration, Load Cards, Fabrication of Shirts, Window Blinds
C.	SMEDD Program												
A.III	Generic GOODS	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	220,000.00	220,000.00	-	Token/ Giveaways/ Souvenirs, Food packs
A.III	Office Supplies and other small equipments	SMEDD	No	Shopping	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	16,000.00	16,000.00	-	Plastic ID Cards with String
A.III	General Services	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	687,970.00	687,970.00	-	Maintenance Services, Postage and Deliveries, Printing Services, Catering and Food Services, Repair of Equipment, Hauling Services



A.III	Lease and Rental Services	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	985,000.00	985,000.00	-	Rental of Venue, Rental of Sound System, Rental of Exhibit Modules, Rental of Vehicle
A.III	Manpower Services	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	22,716,248.00	22,716,248.00	-	Security Services, Janitorial Services, Hiring of Service Provider
A.III	Subscription Services	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	12,000.00	12,000.00	-	Subscription to Software
A.III	Training Expenses	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	190,328.14	190,328.14	-	Training Expenses, Hotel Accomodation for Training, Domestic airline Tickets for Training
A.III	Travel Expenses	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	83,000.00	83,000.00	-	- Domestic airline Tickets, Foreign Airline Tickets, Hotel Accomodation for Travel
A.III	Other Non-CSE item	SMEDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	112,010.00	112,010.00	-	Load Allowance, Photo Box, Uniform-Jacket, Packaging Materials, Supplies
D.	Industry Development Program												
A.III	IT Equipment and Hardware	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	6,000.00	6,000.00	-	-
A.III	Generic GOODS	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	198,769.54	198,769.54	-	Provision of Goods, IT Peripherals, Token/ Giveaways/ Souvenirs, Food packs, Travel Expenses
A.III	Office Supplies and other small equipments	IDD	No	Shopping	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	21,000.00	21,000.00	-	Non-common supplies and equipment
A.III	General Services	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	615,000.00	615,000.00	-	Non-common supplies and equipment
A.III	Lease and Rental Services	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	105,000.00	105,000.00	-	Rental of Venue, Vehicle, Sound System,
A.III	Manpower Services	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	220,000.00	220,000.00	-	Hiring of Consultants, Hing of Service Provider
A.III	Subscription Services	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	20,000.00	20,000.00	-	Subscription to License
A.III	Travel Expenses	IDD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	42,000.00	42,000.00	-	Domestic airline Tickets, Hotel Accomodation for Travel
E.	Consumer Protection Program												
A.III	Generic GOODS	CPD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	91,284.28	91,284.28	-	IT Peripherals, Renovation Supplies, Token/ Giveaways/ Souvenirs, Food Packs, Travel Expenses

A.III	Office Supplies and other small equipments	CPD	No	Shopping	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	30,705.00	30,705.00	-	Non-common supplies and equipment
A.III	Information Technology Supplies and Small Equipment	CPD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	2,800.00	2,800.00	-	Non-common IT supplies
A.III	General Services	CPD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	125,000.00	125,000.00	-	Provision of Services, Photocopy Service, Postage and Deliveries, Hotel Accommodation, Fabrication, Hauling Services
A.III	Lease and Rental Services	CPD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	62,000.00	62,000.00	-	Rental of Venue & Vehicle
A.III	Travel Expenses	CPD	No	NP-53.9 - Small Value Procurement	Jan-Dec., 2023	N/A	Jan-Dec., 2023	Jan-Dec., 2023	GoP	44,500.00	44,500.00	-	Airline Tickets and Hotel Accomodation for Travel
<b>TOTAL</b>										<b>62,457,000.00</b>	<b>62,457,000.00</b>	<b>-</b>	

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Date:

01/26/2024