

Department of Trade and Industry 7, Regional Office Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GAS	General Administrative Services												
	Learning & Development System and Organizational and Culture Initiatives:												
GAS	Meals of participants the Training on various trainings	FAD HR	NO	NP-53.9 - Small Value Procurement	Mar to Dec 2023	N/A	Mar to Dec 2023	Mar to Dec 2023	GoP	117,500.00	117,500.00		
GAS	Meals of various Organization Culture Initiatives	FAD HR	NO	NP-53.9 - Small Value Procurement	April to Dec 2023	N/A	April to Dec 2023	April to Dec 2023	GoP	52,500.00	52,500.00		
GAS	Training supplies and materials	FAD HR	NO	NP-53.9 - Small Value Procurement	Mar to Dec 2023	N/A	Mar to Dec 2023	Mar to Dec 2023	GoP	173,300.00	173,300.00		
GAS	Supplies and Materials:												
GAS	Office supplies not in the PS DBM	FAD	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2023	N/A	Jan to Dec 2023	Jan to Dec 2023	GoP	100,000.00	100,000.00		
GAS	Accountable forms	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Oct to Dec 2023	Oct to Dec 2023	GoP	16,000.00	16,000.00		
GAS	Fuel, Oil and Lubricants	FAD	NO	NP-53.14 Direct Retail Purchase of Pet	N/A	N/A	Jan-23	Jan-23	GoP	326,000.00	326,000.00		
GAS	Other Supplies and Materials	FAD, ORD, PMS	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2023	N/A	Jan to Dec 2023	Jan to Dec 2023	GoP	365,000.00	365,000.00		
GAS	Drinking water	FAD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Jan-23	Jan-23	GoP	18,510.00	18,510.00		
GAS	Courier Services	FAD	YES	NP-53.9 - Small Value Procurement	11/22/2022	N/A	1/20/2023	1/25/2023	GoP	64,980.00	64,980.00		
GAS	Security Guards for DTI 7 RO	FAD	YES	Competitive Bidding	11/30/2022	12/22/2022	1/26/2023	Feb-23	GoP	557,429.28	557,429.28		
GAS	Vehicle rental	FAD	YES	NP-53.9 - Small Value Procurement	12/14/2022	N/A	1/6/2023	1/11/2023	GoP	106,198.00	106,198.00		
GAS	Repairs and Maintenance of airconditioning units	FAD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	185,000.00	185,000.00		
GAS	Repair and Maintenance-IT Equipment	FAD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	150,000.00	150,000.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GAS	Preventive maintenance - 3 vehicles including minor parts and labor	FAD	YES	NP-53.9 - Small Value Procurement	Jan-23	N/A	Jan-23	Jan-23	GoP	200,000.00	200,000.00		
GAS	Repairs/maintenance of one (1) motor vehicle including parts and labor	FAD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Feb-23	Feb-23	GoP	50,000.00	50,000.00		
GAS	Venue and meals for Mancom Meetings, Planning workshops, and other meetings	PMSU	YES	NP-53.10 Lease of Real Property and	N/A	N/A	6-Jan-23	1/16/2023	GoP	548,800.00	548,800.00		
GAS	Representation Expenses	PMSU	NO	NP-53.9 - Small Value Procurement	Jan to Dec 2023	N/A	Jan to Dec 2023	Jan to Dec 2023	GoP	123,200.00	123,200.00		
GAS	Professional Services for the Design of office repairs/renovation	FAD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	50,000.00	50,000.00		
GAS	Online subscription	PMSU	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan to Dec 2023	N/A	Jan to Dec 2023	Jan to Dec 2023	GoP	135,000.00	135,000.00		
GAS	Hiring of facilitator for the Planning	PMSU	NO	NP-53.9 - Small Value Procurement	Feb. to Oct 2023	N/A	Feb. to Oct 2023	Feb. to Oct 2023	GoP	150,000.00	150,000.00		
002	INDUSTRIES DEVELOPED	IDD											
32.1.1.1	Industry Development Program	IDD											Formulation of strategic plans, programs, and policies to develop competitive industries
	DTI-CB CMCI Survey-professional services for the conduct of survey	IDD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	250,000.00	250,000.00		
	Professional Services for the layout and copy editing of the efacebook	IDD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	200,000.00	200,000.00		
	with Industry Sectors (Film, content creation, animation, game development)	IDD	NO	NP-53.10 Lease of Real Property and	N/A	N/A	10-Jan-23	10-Jan-23	GoP	60,000.00	60,000.00		
003	MSMEs ASSISTED AND DEVELOPED	SDD											
33.1.1.2	MSME DEVELOPMENT PROGRAM	SDD											Implementation of the MSME Development Plan and other initiatives to promote the growth of Micro, Small and Medium Enterprise

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	FIESTARTUP 2023	SDD											
	- Food, Venue and Accommodation	SDD	NO	NP-53.10 Lease of Real Property and	Feb to Dec 2023	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	500,000.00	500,000.00		
	Startups Meetups / Mixers	SDD											
	- Representation	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Dec 2023	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	100,000.00	100,000.00		
	Regional Inclusive Innovation Committee (RICOM) Meetings/FGD	SDD											
	- Food and Venue	SDD	NO	NP-53.10 Lease of Real Property and	N/A	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	200,000.00	200,000.00		
	Creatives Industry Dev't. Program	SDD											
	Creatives Sectoral Consultations/Meetups	SDD											
	Representation	SDD	NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		90,000.00	90,000.00		
	Creatives Conference (1 day x 200 pax)	SDD	NO	NP-53.10 Lease of Real Property and	N/A	N/A	April to Nov 2023	April to Nov 2023		200,000.00	200,000.00		
	supplies and materials	SDD		NP-53.9 - Small Value Procurement	Feb. to Dec 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		10,000.00	10,000.00		
	MSMED COUNCIL	SDD											
	Meals, Venue and Accommodation	SDD	NO	NP-53.10 Lease of Real Property and	N/A	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	100,000.00	100,000.00		
	Other Supplies (tokens)	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Dec 2023	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	30,000.00	30,000.00		
	COCONUT FARMERS AND INDUSTRY DEVELOPMENT PLAN (CFIDP)	SDD											
	Hiring of Consultancy Service Provider	SDD	NO	Competitive Bidding	Feb-Mar 2023	Apr-23	Mar to Apr 2023	Mar to Apr 2023	GoP	1,300,000.00	1,300,000.00		
	Other Supplies and Materials (shirts, bags, tokens)	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Dec 2023	N/A	Feb to Dec 2023	Feb to Dec 2023	GoP	100,000.00	100,000.00		
	Van Rental	SDD	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Mar-23	Mar-23	GoP	300,000.00	300,000.00		

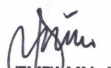
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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Meals and Accommodation of Participants		NO	NP-53.10 Lease of Real Property and	N/A	N/A	June to Dec 2023	June to Dec 2023		1,000,000.00	1,000,000.00		
	Other Supplies and Materials (shirt)	SDD	NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		100,000.00	100,000.00		
	NC Audit and Assessment with COA - 7												
	Vehicle rental for NC Audit and Assessment by COA	SDD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Jan-23	Jan-23		50,000.00	50,000.00		
33.1.2.2	OTOP NEXT GENERATION	SDD											
	Packaging and Labeling Project	SDD											
	Professional services	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Nov 2023	N/A	Feb to Nov 2023	Feb to Nov 2023		950,000.00	950,000.00		
	Representation	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Nov 2023	N/A	Feb to Nov 2023	Feb to Nov 2023		50,000.00	50,000.00		
	OTOP Marketing Campaign												
	Hiring of Visual Merchandiser for C	SDD	NO	NP-53.9 - Small Value Procurement	Feb to Nov 2023	N/A	Feb to Nov 2023	Feb to Nov 2023		300,000.00	300,000.00		
33.1.2.3	SHARED SERVICE FACILITIES (SSF) PROJECTS												
	SSF Monitoring and Evaluation												
	Vehicle Rental for Monitoring	SDD	NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		50,000.00	50,000.00		
	Tokens for SSF RTWG Members and Experts	SDD	NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		10,000.00	10,000.00		
	Office Supplies		NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		20,000.00	20,000.00		
	Other office supplies		NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		100,000.00	100,000.00		
	Meals, venue and accomodation		NO	NP-53.9 - Small Value Procurement	Mar to Nov 2023	N/A	Mar to Nov 2023	Mar to Nov 2023		500,000.00	500,000.00		

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004	CONSUMER WELFARE ENHANCED												
	Consumer Protection Program												Monitoring and enforcement of FTL including consumer complaints handling
4.1.1	MONITORING AND ENFORCEMENT												
	Newspaper Publication (in case of price freeze)		NO	NP-53.6 Scientific, Scholarly, Artistic W	N/A	N/A	April to Dec 2023	April to Dec 2023		104,000.00	104,000.00		
	Van rental(Regional enforcement)		NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23		40,000.00	40,000.00		
	Annual Calibration of Measuring Equipment		NO	NP-53.5 Agency-to-Agency	N/A	N/A	July to Oct 2023	July to Oct 2023		1,500.00	1,500.00		
4.1.2	Accreditation and Issuance of Licenses and permits												
	Meals during deliberation of Bagwis		NO	NP-53.9 - Small Value Procurement	July to Nov 2023	N/A	July to Nov 2023	July to Nov 2023		9,800.00	9,800.00		
	Supplies and materials		NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	Apr-23	Apr-23		1,000.00	1,000.00		
4.2.2	Consumer Education & Advocacy Program												
	FB Boosting of advocacy		NO	NP-53.14 Direct Retail Purchase ofPet	N/A	N/A	Mar to Nov 2023	Mar to Nov 2023		10,000.00	10,000.00		
	Capability Training (related to enforcement)												
	venue and meals		NO	NP-53.10 Lease of Real Property and	N/A	N/A	Apr. - Sept. 2023	Apr. - Sept. 2023		22,500.00	22,500.00		
	accomodation and meals		NO	NP-53.10 Lease of Real Property and	N/A	N/A	Apr to Aug 2023	Apr to Aug 2023		12,000.00	12,000.00		
	plane fares		NO	NP-53.14 Direct Retail Purchase ofPet	N/A	N/A	Apr to Aug 2023	Apr to Aug 2023		20,000.00	20,000.00		
	Supplies and materials		NO	NP-53.9 - Small Value Procurement	Apr to Aug 2023	N/A	Apr to Aug 2023	Apr to Aug 2023		3,000.00	3,000.00		
	Strenthening of ConsumerNet												
	tokens for participants		NO	NP-53.9 - Small Value Procurement	Apr. - May 2023	N/A	Apr. - May 2023	Apr. - May 2023		10,000.00	10,000.00		


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	Meals		NO	NP-53.9 - Small Value Procurement	Apr. - May 2023	N/A	Apr. - May 2023	Apr. - May 2023		21,000.00	21,000.00		
	venue and meals		NO	NP-53.10 Lease of Real Property and	N/A	N/A	Apr. - May 2023	Apr. - May 2023		15,000.00	15,000.00		
	Interface meetings												
	meals		NO	NP-53.9 - Small Value Procurement	June to Oct 2023	N/A	June to Oct 2023	June to Oct 2023		10,500.00	10,500.00		
	venue and meals		NO	NP-53.10 Lease of Real Property and	N/A	N/A	June to Oct 2023	June to Oct 2023		7,500.00	7,500.00		

Prepared by:


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