

Department of Trade and Industry Regional Office No. 2 Supplemental Annual Procurement Plan for FY 2023 (2nd Semester)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OFFICE OF THE REGIONAL DIRECTOR													
	Provision of Catering Services	ORD	NO	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	531,000.00	531,000.00	-	Provision of catering services, venue and hotel accommodations of staff during the mid-year assembly
	Supplies and Materials	ORD	NO	NP-53.9 - Small Value Procurement	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	GoP	100,000.00	100,000.00	-	Provision of supplies and materials for the mid-year assembly and operations, promotional materials for social media influencers during content creator fest, Brandify Training: Mastering Digital Designs and AVP Creation, brand enhancement, cybersecurity and mobile photography
	Rental of Equipment	ORD	NO	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	15,000.00	15,000.00	-	Sounds and lights rental for the mid-year assembly
	Office equipment	ORD	NO	Shopping	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	18,000.00	18,000.00	-	to support operations
ADMINISTRATIVE AND FINANCE MANAGEMENT DIVISION													
	Supply, Delivery and Set-up of One (1) Set Wireless Conference Microphone System	AFMD	No	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	45,000.00	45,000.00	-	for Hybrid Meetings/Webinars/Seminars of DTI Region 2
	Android Phones for drivers	AFMD	No	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	68,000.00	68,000.00	-	to be used during official travel (access to Google Map or Waze App) - 4 Region, 1 Isabela, 1 Cagayan, 1 Nueva Vizcaya, 1 Quirino
	Provision of labor and materials for repairs and preventive maintenance of office equipment, and electrical system	AFMD	No	NP-53.9 - Small Value Procurement	Jul, Nov 2023	Jul, Nov 2023	Jul, Nov 2023	Jul, Nov 2023	GoP	122,800.00	122,800.00	-	To support operations
	Provision of Tables for Negosyo Center Conference Hall and Refurbishment of Office Tables and clerical and executive chairs, and One-Swing Type Door for the Comfort	AFMD	No	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	450,000.00	450,000.00	-	To support operations
	Provision of Catering Services	AFMD	No	NP-53.9 - Small Value Procurement	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	4,500.00	4,500.00	-	for the conduct of trainings
	Provision of Labor and Materials for the Concreting of Pavement	AFMD	No	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	168,792.00	168,792.00	-	repairs and maintenance of office properties
CONSUMER PROTECTION DIVISION													
	Provision of meals and snacks, and hotel accommodation	CPD	No	NP-53.9 - Small Value Procurement	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	Jul, Aug, Oct 2023	GoP	113,650.00	113,650.00	-	Provision of meals and snacks, and hotel accommodation of staff for the conduct of Mid-year Assessment and Organizational culture activities; accommodation of resource speakers, for the 2023 Business Consumer Convergence: 13th Cagayan Valley Consumer Assembly, Product Mobile Standard Fair
	Provision supply and materials and printing services	CPD	No	NP-53.9 - Small Value Procurement	Sep-Oct 2023	Sep-Oct 2023	Sep-Oct 2023	Sep-Oct 2023	GoP	49,810.00	49,810.00	-	Printing of tarpaulins to be used during the consumer fun run, 2023 Business Consumer Convergence: 13th Cagayan Valley Consumer Assembly
	Equipment Rental	CPD	No	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	35,000.00	35,000.00	-	Rental of LED Wall during the 2023 Business Consumer Convergence: 13th Cagayan Valley Consumer Assembly
INDUSTRY DEVELOPMENT DIVISION													
	Training Materials and Business Starter Kits	IDD	No	NP-53.9 - Small Value Procurement	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	34,000.00	34,000.00	-	Provision of training materials and business starter kits for the beneficiaries of PPG
	Provision of Catering Services, Venue and Hotel Accommodation	IDD	No	NP-53.9 - Small Value Procurement	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	GoP	1,232,000.00	1,232,000.00	-	Provision of catering services, venue and hotel accommodation of participants of the Coconut, Coffee, Cacao Industries Investment Forum, debriefings, for the FiestaKucha and Creative Benchmarking Mission and Planning
	Supplies and materials	IDD	No	NP-53.9 - Small Value Procurement	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	GoP	338,730.00	338,730.00	-	Provision of supplies and materials for the Coconut, Coffee, Cacao Industries Investment Forum, FiestaKucha
	Provision of Printing Services	IDD	No	NP-53.9 - Small Value Procurement	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	GoP	51,030.00	51,030.00	-	Printing of tarpaulin to be used during the Coconut, Coffee, Cacao Industries Investment Forum, FiestaKucha
	Gas, oil, and lubricants	IDD	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	4,000.00	4,000.00	-	

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	Fabrication and delivery of plaques	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	110,000.00	110,000.00	-	Fabrication and delivery of plaques for the Cagayan Valley Creative and Competitiveness Cities and Municipalities Competitiveness Summit
	Lease of Venue and Hotel Accommodation	IDD	No	NP-53.5 Agency-to-Agency	Nov 2023	Nov 2023	Nov 2023	Dec 2023	GoP	208,000.00	208,000.00	-	Venue for the FiestaKucha and hotel accommodation of participants
	Provision of Catering Services, Venue and Hotel Accommodation	IDD	No	NP-53.5 Agency-to-Agency	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	90,000.00	90,000.00	-	Provision of Catering Services and venue for the Philippine Health Information and Management Services Roadshow
	Rental of Equipment	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	86,500.00	86,500.00	-	LED Wall Rental for the Philippine Health Information and Management Services Roadshow
	Provision of Plane Tickets	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	35,000.00	35,000.00	-	provision of plane tickets of guests of the FiestaKucha
	Provision of Plane Tickets	IDD	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	96,000.00	96,000.00	-	Plane ticket of participants of Creative Benchmarking Mission and Planning
	Service Vehicle Rental	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	220,000.00	220,000.00	-	service vehicle rental to ferry staff and guests of the FiestaKucha and Creative Benchmarking Mission and Planning
	Provision of Professional Services of Photographer and Videographer	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Dec 2023	GoP	35,000.00	35,000.00	-	FiestaKucha events coverage and highlights
	Fabrication of Display Modules	IDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Dec 2023	GoP	100,000.00	100,000.00	-	for the FiestaKucha
	SMALL MEDIUM ENTERPRISE DEVELOPMENT DIVISION												
	Lease of venue	MKTG	NO	NP-53.10 Lease of Real Property and Venue	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	525,000.00	525,000.00	-	Lease of venue for the conduct of Padday na Lima Regional Trade Fair
	Supplies and Materials	SMEDD	NO	NP-53.9 - Small Value Procurement	Jul, Aug, Nov 2023	Jul, Aug, Nov 2023	Jul, Aug, Nov 2023	Jul, Aug, Nov 2023	GoP	394,600.00	394,600.00	-	Provision of supplies and promo materials during for the conduct of Padday na Lima Regional Trade Fair, MSME Summit, China-ASEAN Expo 2023, Green Economic Development, YEP, BMBE, local trade fair learning visits, Bagong Pilipinas Serbisyo Fair, for the launching of OTOP Hub Cabagan, FiestaKucha
	Provision of Catering Services and Hotel Accommodations	SMEDD	NO	NP-53.9 - Small Value Procurement	Jul-Dec 2023	Jul-Dec 2023	Jul-Dec 2023	Jul-Dec 2023	GoP	425,400.00	425,400.00	-	Provision of catering services for the conduct of MSME Summit, Padday na Lima Regional Trade Fair, Performance Assessment of the CARP, for trainings and workshops (e.g. bookkeeping, Capacity Building on GeoRisk Platform, etc.), YEP, local trade fair learning visits, meetings and planning, grand bagsakan 2023
	Rental (Equipment, Service Vehicle, Sounds and Lights, etc.)	SMEDD	NO	NP-53.9 - Small Value Procurement	Jul-Aug 2023	Jul-Aug 2023	Jul-Aug 2023	Jul-Aug 2023	GoP	756,000.00	756,000.00	-	LED Wall Rental for the MSME Summit, Booth System Rental and special setting during the Padday na Lima RTF, Service Bus rental during the CAEXPO 2023, Service Vehicle Rental during the Capacity Building on GeoRisk Platform, for the on-site validation of SSF Projects, local trade fair learning visits, regional grand bagsakan 2023, Regional MSMEDC 4th Quarter Meeting
	Office Equipment and parts	NC FDP	NO	NP-53.9 - Small Value Procurement	Jul-Aug 2023	Jul-Aug 2023	Jul-Aug 2023	Jul-Aug 2023	GoP	16,500.00	16,500.00	-	Provision of office equipment and spare parts and accessories to be used during repairs and maintenance of equipment.
	Livestreaming services	MKTG	NO	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	30,000.00	30,000.00	-	for the Padday na Lima RTF
	Hauling Services	MKTG	NO	NP-53.9 - Small Value Procurement	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	GoP	147,000.00	147,000.00	-	Hauling Services to transport products of participating China ASEAN Expo exhibitors, Cashless Exposition 2023, grand bagsakan 2023, FiestaKucha
	Fabrication of Signage Holders, and Signages	NC OTOP	NO	NP-53.9 - Small Value Procurement	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	GoP	83,750.00	83,750.00	-	Provision of acrylic stand and wall holder of signage, and signages for the OTOP Hub Cabagan
	Provision of Laboratory Testing Services	FDP	NO	NP-53.9 - Small Value Procurement	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	40,000.00	40,000.00	-	Provision of laboratory testing services: Nutrition Facts Analysis and Label Drafting of Ube Powder
	Provision of Printing Services	SMEDD	NO	NP-53.9 - Small Value Procurement	Sep, Nov 2023	Sep, Nov 2023	Sep, Nov 2023	Sep, Nov 2023	GoP	24,220.00	24,220.00	-	Printing of tarpaulins, streamers, banners for the implementation of various activities under YEP, BMBE, Sintra Board and Sticker for the Regional Grand Bagsakan 2023, Regional MSMEDC 4th Quarter Meeting

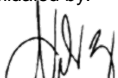
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	Provision of Stackable Crates Baskets	SMEDD	NO	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	297,500.00	297,500.00	-	for the Nueva Vizcaya Agricultural Terminal
	Provision of Plane Tickets	SMEDD	NO	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	40,000.00	40,000.00	-	Provision of plane tickets of participants of MSMED Plan Consultative Workshop
	Provision of Livelihood Kits	SMEDD	NO	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	37,500.00	37,500.00	-	provision of livelihood kits for the PDL beneficiaries
	Gas, oil and lubricants	SMEDD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	48,000.00	48,000.00	-	for the Grand Bagsakan 2023
CAGAYAN PROVINCIAL OFFICE													
	Supplies and Materials	BDD	No	NP-53.9 - Small Value Procurement	Jul, Nov 2023	Jul, Nov 2023	Jul, Nov 2023	Jul, Nov 2023	GoP	110,750.00	110,750.00	-	Provision of supplies and promotional materials for the Padday na Lima Regional Trade Fair, for various skills trainings
	Rental of Equipmnet	BDD	No	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	40,000.00	40,000.00	-	Rental of pavilion set up for the Padday na Ilma RTF
	Provision of professional services of HMUA	BDD	No	NP-53.9 - Small Value Procurement	Jul 2023	Jul 2023	Jul 2023	Jul 2023	GoP	13,000.00	13,000.00	-	for the Padday na Lima RTF
	Provision of livelihood kits	BDD	No	NP-53.9 - Small Value Procurement	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	734,000.00	734,000.00	-	Provision of various livelihood kits for the beneficiaries of the PPG Program (Grocery, bigasan, carinderia, food processing)
	Hauling Services	BDD	No	NP-53.9 - Small Value Procurement	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	50,000.00	50,000.00	-	To haul livelihood kits to the beneficiaries of PPG Program
	Provision of Catering Services	BDD	No	NP-53.9 - Small Value Procurement	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	GoP	183,520.00	183,520.00	-	Provision of meals and snacks and other representation expenses for the conduct of training for the beneficiaries of PPG Program, Bamboo Industry Cluster Benchmarking Mission, for various skills trainings
	Gas, oil and lubricants	BDD	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	GoP	45,000.00	45,000.00	-	to support implementation of PPG Programs, Bamboo Industry Cluster Benchmarking Mission
	Printing Services	BDD	No	NP-53.9 - Small Value Procurement	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	Aug, Nov 2023	GoP	38,900.00	38,900.00	-	to support implementation of PPG Programs, for the development and reproduction of Investment Promotion Collaterals in the Province of Cagayan and for various skills training and activities (1) Candle Making; (2) SSF Launching; and (3) Skills training on Coco-based products
	Provision of office equipment	BDD	No	NP-53.9 - Small Value Procurement	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	Oct, Nov 2023	GoP	123,000.00	123,000.00	-	to support operations
	Provision of hotel accommodation	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	45,000.00	45,000.00	-	Accommodation of participants of Bamboo Industry Cluster Benchmarking Mission
	Provision of Laboratory Services	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	36,060.00	36,060.00	-	
ISABELA PROVINCIAL OFFICE													
	Provision of furniture for the NCs	BDD	No	NP-53.9 - Small Value Procurement	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	48,000.00	48,000.00	-	to support operations of the Negosyo Centers in the province of Isabela
	Provision of office equipment and part and accessories of ICT equipment	BDD	No	NP-53.9 - Small Value Procurement	Aug 2023	Aug 2023	Aug 2023	Aug 2023	GoP	264,500.00	264,500.00	-	to support operations of the Negosyo Centers in the province of Isabela
QUIRINO PROVINCIAL OFFICE													
	Provision of Professional Services for the design, construction and visual merchandising of pavilion	BDD	No	NP-53.9 - Small Value Procurement	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	250,000.00	250,000.00	-	Professional services for the package design, construction and visual merchandising of pavilion for the participation of Province of Quirino in the Manila Fame 2023
	Provision of business kits	BDD	No	NP-53.9 - Small Value Procurement	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	165,000.00	165,000.00	-	Provision of supplies and raw materials to be used for the product development for the Manila Fame 2023
	Provision of catering services	BDD	No	NP-53.9 - Small Value Procurement	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	9,000.00	9,000.00	-	to be Region 2 participants of the Manila Fame 2023
	Gas, oil, and lubricant	BDD	No	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Sep 2023	Sep 2023	Sep 2023	Sep 2023	GoP	17,000.00	17,000.00	-	to be used during the Manila Fame 2023
NUOVA VIZCAYA PROVINCIAL OFFICE													
	Office equipment and furniture	AFMU BDD	No	NP-53.9 - Small Value Procurement	Jul, Oct, Nov 2023	Jul, Oct, Nov 2023	Jul, Oct, Nov 2023	Jul, Oct, Nov 2023	GoP	197,325.00	197,325.00	-	Provision of various office furniture and equipment to support the operations
	Provision of vehicle tires	AFMU	No	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	27,000.00	27,000.00	-	to support operations


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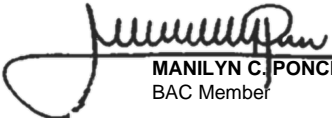
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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Provision of services for repairs of office equipment	AFMU	No	NP-53.9 - Small Value Procurement	Oct 2023	Oct 2023	Oct 2023	Oct 2023	GoP	15,000.00	15,000.00	-	to support operations
	Provision of catering services, venue and hotel accommodation	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	104,500.00	104,500.00	-	Provision of catering services, venue, and hotel accommodation of participants and resource persons for various skills training under SSF Project: (1) dalandan and Lemon Powder Processing; (2) Coffee Roasting, and organization of NV Cacao Industry Development Council cum FGD
	Printing services	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	2,625.00	2,625.00	-	printing of tarpaulins for the conduct of various skills training
	Training materials	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	32,700.00	32,700.00	-	for the conduct of various skills training
	Service Vehielel Rental	BDD	No	NP-53.9 - Small Value Procurement	Nov 2023	Nov 2023	Nov 2023	Nov 2023	GoP	20,000.00	20,000.00	-	for the conduct of various skills training
TOTAL										9,799,162.00	9,799,162.00	-	

Consolidated by:


NERISSA MARIZ A. ZALUN
 BAC Secretariat Head
 Date: December 15, 2023

Recommending Approval:
 Date: 11 January 2024


CHEEZA LEA C. TAGARINO
 BAC Member


MANILYN C. PONCE
 BAC Member


EDELLE C. CARRANZA
 BAC Member



WINSTON T. SINGUN
 BAC Chairperson

Approved by:


ROMLEAH JULIET PULIDO OCAMPO, CESO III
 Head of the Procuring Entity


ATTY. CYRUS I. RESTAURO
 BAC Member

ATTY. MICHAEL B. PAGGABAO
 BAC Member
 on Official Business


PEDRO R. GUIMMAYEN
 BAC Vice-Chairperson