

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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 Region: REGION 13 - CARAGA
 Address: 3/F & 4/F D & V Plaza Building,
 J.C. Aquino Avenue, Butuan City

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	25	55	58	138	6,603.30	23	53	56	132	6,316.20	23	53	56	132	6,316.20	23	64	45	132	6,316.20	534	47.85	25,551.90
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	25	10	19	54	17,849.70	10	6	19	35	11,569.25	30	5	20	55	18,180.25	6	7	19	32	10,577.60	176	330.55	58,176.80
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	15	0	15	545.40	15	0	0	15	545.40	15	0	0	15	545.40	15	0	0	15	545.40	60	36.36	2,181.60
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	168	61	102	331	7,348.20	143	51	87	281	6,238.20	163	41	98	302	6,704.40	153	77	40	270	5,994.00	1184	22.20	26,284.80
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	84	35	72	191	4,240.20	74	30	62	166	3,685.20	84	20	73	177	3,929.40	81	53	27	161	3,574.20	695	22.20	15,429.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	3	3	4	10	222.00	3	3	4	10	222.00	3	3	5	11	244.20	0	0	0	0	0.00	31	22.20	688.20
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	10	10	1,612.00	0	0	10	10	1,612.00	0	0	10	10	1,612.00	0	0	10	10	1,612.00	40	161.20	6,448.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	1	0	1	16,588.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,588.00	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	12	51	20	83	1,700.67	15	11	13	39	799.11	20	41	21	82	1,680.18	15	11	12	38	778.62	242	20.49	4,958.58
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	7	32	23	62	1,137.08	12	11	18	41	751.94	12	27	23	62	1,137.08	12	14	14	40	733.60	205	18.34	3,759.70
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	5	5	10	962.00	5	0	0	5	481.00	5	0	5	10	962.00	5	0	0	5	481.00	30	96.20	2,886.00
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
15 47131812-AF-A01 AIR FRESHENER, Aerosol type, 150g	can	63	21	26	110	8,980.40	15	30	11	56	4,571.84	52	8	33	93	7,592.52	15	33	8	56	4,571.84	315	81.64	25,716.60		
16 47131604-BR-S01 BROOM, Soft (Walis Tambo)	piece	24	0	9	33	4,495.92	2	0	0	2	272.48	2	0	0	2	272.48	2	0	0	2	272.48	39	136.24	5,313.36		
17 47131604-BR-T01 BROOM, Stick (Walis Ting-ting)	piece	23	0	7	30	683.40	1	0	0	1	22.78	1	0	0	1	22.78	1	0	0	1	22.78	33	22.78	751.74		
18 47131829-TB-C01 CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	54	8	37	99	4,118.40	20	32	8	60	2,496.00	44	8	32	84	3,494.40	20	32	8	60	2,496.00	303	41.60	12,604.80		
19 47131805-CL-P01 CLEANSER, Scouring Powder, 350g	can	39	8	37	84	2,009.28	15	32	8	55	1,315.60	39	8	32	79	1,889.68	15	32	8	55	1,315.60	273	23.92	6,530.16		
20 47131811-DE-B02 DETERGENT BAR, 140g as packed	piece	5	0	0	5	41.50	5	0	0	5	41.50	5	0	0	5	41.50	5	0	0	5	41.50	20	8.30	166.00		
21 47131811-DE-P03 DETERGENT POWDER, all purpose, 1kg	pouch	17	4	11	32	1,730.56	7	14	6	27	1,460.16	17	4	6	27	1,460.16	7	14	6	27	1,460.16	113	54.08	6,111.04		
22 47131803-DS-A01 DISINFECTANT SPRAY, Aerosol type, 400g	can	34	9	10	53	7,414.17	15	7	7	29	4,056.81	23	7	7	37	5,175.93	15	7	7	29	4,056.81	148	139.89	20,703.72		
23 47131601-DU-P01 DUST PAN, rigid non-breakable plastic	piece	22	0	8	30	829.20	0	0	0	0	0.00	0	0	1	1	27.64	0	0	1	1	27.64	32	27.64	884.48		
24 47131802-FW-P02 FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
25 47131830-FC-A01 FURNITURE CLEANER, Aerosol type, 300mL	can	23	7	12	42	5,045.04	10	7	12	29	3,483.48	10	7	12	29	3,483.48	10	7	12	29	3,483.48	129	120.12	15,495.48		
26 73101612-HS-L01 LIQUID HAND SOAP, 500mL	bottle	9	9	10	28	1,202.60	7	7	8	22	944.90	9	9	10	28	1,202.60	7	7	9	23	987.85	101	42.95	4,337.95		
27 47121804-MP-B01 MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	7	7	16,016.00	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,288.00	18,304.00		
28 47131613-MP-H02 MOPHANDLE, heavy duty	piece	0	0	7	7	873.60	1	0	0	1	124.80	0	0	0	0	0.00	0	0	0	0	0.00	8	124.80	998.40		
29 47131619-MP-R01 MOPHEAD, made of rayon	piece	0	0	7	7	857.57	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	122.51	857.57		
30 47131501-RG-C01 RAGS, all cotton, 1 kilo per bundle	bundle	61	1	5	67	3,560.38	10	0	0	10	531.40	59	1	1	61	3,241.54	10	0	0	10	531.40	148	53.14	7,864.72		
31 47131602-SC-N01 SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00		
32 47121701-TB-P04 TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	69	5	29	103	14,836.12	34	27	5	66	9,506.64	71	3	29	103	14,836.12	34	27	7	68	9,794.72	340	144.04	48,973.60		
33 47121702-WB-P01 WASTEBASKET, rigid plastic	piece	0	2	1	3	95.73	2	0	1	3	95.73	2	0	1	3	95.73	2	0	0	2	63.82	11	31.91	351.01		
COLOR COMPOUNDS AND DISPERSIONS																										
34 12171703-SI-P01 INK, for stamp pad, 50mL	bottle	18	1	5	24	693.84	2	0	0	2	57.82	2	0	0	2	57.82	2	0	0	2	57.82	30	28.91	867.30		
CONSUMER ELECTRONICS																										
35 52161535-DV-R01 DIGITAL VOICE RECORDER	unit	0	3	6	9	66,052.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	7,339.16	66,052.44		
FACE MASK																										
36 42131713-SM-M06 FACE MASK, 3 ply, fifty (50) pieces per box	box	73	18	68	159	12,322.50	72	14	43	129	9,997.50	77	14	45	136	10,540.00	72	22	33	127	9,842.50	551	77.50	42,702.50		
FILMS																										
37 13111203-AC-P01 ACETATE, 50 meters	roll	0	0	1	1	969.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	969.88	969.88		
38 13111201-CF-P01 CARBON FILM, A4, 100 sheets per box	box	0	0	1	1	221.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	221.00	221.00		
39 13111201-CF-P02 CARBON FILM, Legal, 100 sheets per box	box	0	0	1	1	238.54	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	238.54	238.54		
FIRE FIGHTING EQUIPMENT																										
40 46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	12	12	13,728.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,144.00	13,728.00		
41 46191601-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	7	7	39,292.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	5,613.25	39,292.75		
FLAG OR ACCESSORIES																										
42 55121905-PH-P01 PHILIPPINE NATIONAL FLAG	piece	0	0	5	5	1,424.20	2	0	0	2	569.68	0	0	0	0	0.00	0	0	0	0	0.00	7	284.84	1,993.88		
FURNITURE AND FURNISHINGS																										
43 56101504-CM-B01 MONOBLOC CHAIR, beige	piece	0	0	20	20	6,948.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	347.41	6,948.20		
44 56101504-CM-W01 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
45 56101519-TM-S01 MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
46 56101519-TM-S02 MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
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HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00		0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68		0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	2	0	4	6	5,141.16	2	0	0	2	1,713.72	0	0	0	0	0.00	0	0	0	0	0.00	8	856.86		6,854.88
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56		0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60		0.00
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	1	3	2	6	254,342.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	42,390.40		254,342.40
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	3	5	5	13	36,301.20	2	0	0	2	5,584.80	2	0	0	2	5,584.80	0	0	0	0	0.00	17	2,792.40		47,470.80
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	1	1	42,380.00	0	0	0	0	0.00	0	0	0	0	0.00	1	42,380.00		42,380.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00		0.00
56	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	8	5	21	34	5,091.84	3	0	0	3	449.28	0	0	2	2	299.52	0	0	0	0	0.00	39	149.76		5,840.64
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	1	5	6	228,605.82	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	38,100.97		228,605.82
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92		0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89		0.00
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	30	40	70	5,292.70	0	30	30	60	4,536.60	0	30	30	60	4,536.60	0	30	30	60	4,536.60	250	75.61		18,902.50
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	10	10	2,058.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	205.82		2,058.20
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	15	11	25	51	3,606.72	13	4	4	21	1,485.12	12	4	4	20	1,414.40	12	4	4	20	1,414.40	112	70.72		7,920.64
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	3	0	0	3	67.65	3	0	0	3	67.65	3	0	0	3	67.65	3	0	0	3	67.65	12	22.55		270.60
64	31151804-SW-S01	STAPLE WIRE, standard	box	43	14	47	104	2,471.04	21	6	12	39	926.64	26	6	25	57	1,354.32	15	2	12	29	689.04	229	23.76		5,441.04
65	31201502-TA-E01	TAPE, electrical	roll	1	0	9	10	194.50	0	0	2	2	38.90	1	0	3	4	77.80	0	0	0	0	0.00	16	19.45		311.20
66	31201503-TA-M01	TAPE, masking, 24mm	roll	23	17	28	68	4,207.84	19	4	5	28	1,732.64	27	4	3	34	2,103.92	17	4	2	23	1,423.24	153	61.88		9,467.64
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	48	12	22	82	9,935.12	26	4	5	35	4,240.60	34	4	4	42	5,088.72	21	4	2	27	3,271.32	186	121.16		22,535.76
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	37	8	31	76	1,699.36	10	0	3	13	290.68	20	0	1	21	469.56	10	5	0	15	335.40	125	22.36		2,795.00
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	41	31	40	112	1,252.16	42	14	17	73	816.14	42	18	15	75	838.50	32	14	14	60	670.80	320	11.18		3,577.60
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	50	13	32	95	2,144.15	31	5	8	44	993.08	39	5	7	51	1,151.07	29	5	5	39	880.23	229	22.57		5,168.53
71	31151507-TW-P01	TWINE, plastic	roll	2	1	1	4	266.46	2	0	0	2	133.24	2	0	0	2	133.24	3	0	0	3	199.86	11	66.62		732.82
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	1	7	8	133.12	2	0	0	2	33.28	1	0	0	1	16.64	1	0	0	1	16.64	12	16.64		199.68
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	1	3	2	6	88.92	2	0	0	2	29.64	2	0	0	2	29.64	2	0	0	2	29.64	12	14.82		177.84
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72		0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	5	1	8	14	3,727.36	3	0	1	4	1,064.96	1	0	0	1	266.24	1	0	0	1	266.24	20	266.24		5,324.80
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	1	0	0	1	32.97	0	0	0	0	0.00	0	0	0	0	0.00	1	32.97		32.97
77	44122105-BF-C01	CLIP, backfold, 19mm	box	29	37	10	76	662.72	42	2	3	47	409.84	42	2	4	48	418.56	42	7	2	51	444.72	222	8.72		1,935.84
78	44122105-BF-C02	CLIP, backfold, 25mm	box	30	33	10	73	1,076.75	40	3	3	46	678.50	40	3	4	47	693.25	40	13	2	55	811.25	221	14.75		3,259.75
79	44122105-BF-C03	CLIP, backfold, 32mm	box	24	27	10	61	1,559.16	32	2	3	37	945.72	32	2	4	38	971.28	32	2	2	36	920.16	172	25.56		4,396.32

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
80	44122105-BF-C04	CLIP, backfold, 50mm	box	23	10	8	41	2,297.64	16	0	1	17	952.68	16	0	2	18	1,008.72	16	5	0	21	1,176.84	97	56.04	5,435.88
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	115	63	81	259	2,986.27	103	55	58	216	2,490.48	111	45	61	217	2,502.01	103	55	37	195	2,248.35	887	11.53	10,227.11
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	17	0	26	43	1,437.49	0	0	0	0	0.00	2	0	0	2	66.86	0	0	0	0	0.00	45	33.43	1,504.35
83	44111515-DF-B01	DATA FILE BOX	piece	46	24	46	116	8,955.20	34	13	25	72	5,558.40	34	13	25	72	5,558.40	24	23	3	50	3,860.00	310	77.20	23,932.00
84	44122011-DF-F01	DATA FOLDER	piece	16	18	18	52	3,569.28	8	3	5	16	1,098.24	8	3	5	16	1,098.24	8	3	3	14	960.96	98	68.64	6,726.72
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	1	1	2	907.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	453.96	907.92
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	2	1	1	4	3,057.60	3	0	1	4	3,057.60	3	0	1	4	3,057.60	3	0	0	3	2,293.20	15	764.40	11,466.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	23	2	2	27	26,479.44	16	0	1	17	16,672.24	23	1	2	26	25,498.72	16	0	0	16	15,691.52	86	980.72	84,341.92
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	9	11	4	24	17,721.60	7	10	3	20	14,768.00	8	11	2	21	15,506.40	7	10	1	18	13,291.20	83	738.40	61,287.20
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	2	0	0	2	865.04	2	0	0	2	865.04	2	1	0	3	1,297.56	2	0	0	2	865.04	9	432.52	3,892.68
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	2	0	0	2	977.60	2	0	1	3	1,466.40	2	0	0	2	977.60	2	0	0	2	977.60	9	488.80	4,399.20
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	35	15	14	64	6,056.96	23	13	13	49	4,637.36	37	12	14	63	5,962.32	23	13	13	49	4,637.36	225	94.64	21,294.00
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	6	3	0	9	766.80	3	0	0	3	255.60	9	0	0	9	766.80	3	0	0	3	255.60	24	85.20	2,044.80
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	10	0	10	20	222.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	11.13	222.60
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	10	0	10	20	284.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	14.23	284.60
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	1	0	1	270.40	1	0	1	2	540.80	1	0	0	1	270.40	1	0	0	1	270.40	5	270.40	1,352.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	1	1	0	2	573.04	1	0	1	2	573.04	2	0	0	2	573.04	1	0	0	1	286.52	7	286.52	2,005.64
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	19	4	14	37	6,938.98	3	3	4	10	1,875.40	5	0	3	8	1,500.32	3	0	0	3	562.62	58	187.54	10,877.32
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	29	5	22	56	13,359.92	6	4	10	20	4,771.40	15	1	9	25	5,964.25	6	1	6	13	3,101.41	114	238.57	27,196.98
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	2	0	1	3	2,857.92	3	1	1	5	4,763.20	2	0	1	3	2,857.92	2	0	1	3	2,857.92	14	952.64	13,336.96
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	7	0	3	10	2,891.20	2	0	0	2	578.24	2	0	0	2	578.24	2	0	0	2	578.24	16	289.12	4,625.92
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	22	0	4	26	8,664.76	3	0	1	4	1,333.04	16	0	1	17	5,665.42	3	0	1	4	1,333.04	51	333.26	16,996.26
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	1	0	1	63.11	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	63.11	63.11
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	10	10	416.00	0	0	15	15	624.00	0	0	10	10	416.00	0	10	0	10	416.00	45	41.60	1,872.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	9	5	34	48	1,759.68	6	0	0	6	219.96	7	0	0	7	256.62	6	0	0	6	219.96	67	36.66	2,456.22
108	44121708-MP-B01	MARKER, Permanent, Black	piece	26	40	62	128	956.16	41	10	21	72	537.84	41	10	30	81	605.07	41	10	10	61	455.67	342	7.47	2,554.74
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	26	30	48	104	776.88	41	0	6	47	351.09	41	0	16	57	425.79	41	0	5	46	343.62	254	7.47	1,897.38
110	44121708-MP-B03	MARKER, Permanent, Red	piece	15	0	5	20	149.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	7.47	149.40
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	25	5	43	73	704.45	20	0	13	33	318.45	20	0	6	26	250.90	20	0	5	25	241.25	157	9.65	1,515.05
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	25	5	38	68	656.20	20	0	6	26	250.90	20	0	6	26	250.90	20	0	5	25	241.25	145	9.65	1,399.25
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	5	0	5	10	96.50	10	0	0	10	96.50	0	0	0	0	0.00	0	0	0	0	0.00	20	9.65	193.00
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	44	18	29	91	802.62	29	10	19	58	511.56	42	10	19	71	626.22	32	10	14	56	493.92	276	8.82	2,434.32
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	52	20	31	103	1,419.34	35	14	16	65	895.70	48	14	16	78	1,074.84	48	10	11	69	950.82	315	13.78	4,340.70
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	1	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	16	1	5	22	457.38	14	0	1	15	311.85	16	0	1	17	353.43	14	0	1	15	311.85	69	20.79	1,434.51
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	1	5	7	1,490.09	0	0	0	0	0.00	1	0	0	1	212.87	0	0	0	0	0.00	8	212.87	1,702.96

Item No.	Item Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 25 July 2022)	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	7	2	3	12	1,809.60	0	0	0	0	0.00	1	1	0	2	301.60	0	0	2	2	301.60	16	150.80	2,412.80	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	1	0	0	1	274.23	1	0	0	1	274.23	1	0	0	1	274.23	1	0	0	1	274.23	4	274.23	1,096.92	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	1	1	2	4	540.80	0	0	1	1	135.20	1	0	1	2	270.40	0	0	0	0	0.00	7	135.20	946.40	
122	44121905-SP-F01	STAMP PAD, felt	piece	1	1	3	5	199.60	0	0	0	0	0.00	1	0	0	1	39.92	0	0	0	0	0.00	6	39.92	239.52	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	19	10	30	59	1,968.83	10	0	8	18	600.66	12	0	0	12	400.44	10	0	0	10	333.70	99	33.37	3,303.63	
124	44121615-ST-S01	STAPLER, standard type	piece	5	12	11	28	4,076.80	0	0	2	2	291.20	11	2	0	13	1,892.80	0	0	0	0	0.00	43	145.60	6,260.80	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	13	10	41	64	1,783.68	0	0	2	2	55.74	10	0	0	10	278.70	0	0	0	0	0.00	76	27.87	2,118.12	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	7	5	8	20	1,456.00	2	0	0	2	145.60	7	0	0	7	509.60	0	0	0	0	0.00	29	72.80	2,111.20	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	7	0	2	9	753.48	5	3	4	12	1,004.64	5	3	3	11	920.92	5	3	3	11	920.92	43	83.72	3,599.96	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	34	10	56	100	3,706.00	20	11	20	51	1,890.06	21	10	21	52	1,927.12	20	21	10	51	1,890.06	254	37.06	9,413.24	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	48	7	63	118	6,995.04	24	8	27	59	3,497.52	25	7	28	60	3,556.80	24	18	7	49	2,904.72	286	59.28	16,954.08	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	15	7	50	72	3,744.00	15	5	15	35	1,820.00	15	5	15	35	1,820.00	15	15	5	35	1,820.00	177	52.00	9,204.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	25	50	10	85	1,023.40	95	80	40	215	2,588.60	25	80	0	105	1,264.20	80	50	0	130	1,565.20	535	12.04	6,441.40	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	104	92	113	309	51,185.85	117	188	105	410	67,916.50	117	88	96	301	49,860.65	139	205	70	414	68,579.10	1434	165.65	237,542.10	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	61	22	39	122	23,079.96	56	27	29	112	21,188.16	58	32	29	119	22,512.42	63	24	14	101	19,107.18	454	189.18	85,887.72	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	64	30	47	141	19,421.34	84	40	32	156	21,487.44	67	40	32	139	19,145.86	79	25	25	129	17,768.46	565	137.74	77,823.10	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	15	10	10	35	5,561.85	5	10	5	20	3,178.20	15	5	5	25	3,972.75	5	5	5	15	2,383.65	95	158.91	15,096.45	
144	14111531-PP-R01	PAD PAPER, ruled	pad	3	3	3	9	193.77	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	21.53	193.77	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	4	0	13	17	1,666.85	4	0	0	4	392.20	4	0	0	4	392.20	4	0	0	4	392.20	29	98.05	2,843.45	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	23	4	14	41	2,558.40	5	4	0	9	561.60	5	2	0	7	436.80	5	0	0	5	312.00	62	62.40	3,868.80	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	22	0	11	33	3,432.00	5	0	0	5	520.00	5	0	1	6	624.00	5	0	0	5	520.00	49	104.00	5,096.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	8	8	8	24	2,071.68	7	7	7	21	1,812.72	7	7	7	21	1,812.72	7	7	7	21	1,812.72	87	86.32	7,509.84	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	17	14	17	48	3,880.80	14	14	14	42	3,395.70	14	14	14	42	3,395.70	14	14	14	42	3,395.70	174	80.85	14,067.90	
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	30	7	7	44	6,131.84	30	7	7	44	6,131.84	30	7	7	44	6,131.84	30	7	7	44	6,131.84	176	139.36	24,527.36	
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																					

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	40	15	15	70	17,472.00	29	15	15	59	14,726.40	29	15	15	59	14,726.40	29	15	15	59	14,726.40	247	249.60	61,651.20
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	33	15	15	63	15,724.80	22	15	15	52	12,979.20	22	15	15	52	12,979.20	22	15	15	52	12,979.20	219	249.60	54,662.40
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	33	15	15	63	15,724.80	22	15	15	52	12,979.20	22	15	15	52	12,979.20	22	15	15	52	12,979.20	219	249.60	54,662.40
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	33	15	15	63	15,724.80	22	15	15	52	12,979.20	22	15	15	52	12,979.20	22	15	15	52	12,979.20	219	249.60	54,662.40
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (R# 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
40 44103105-HP-B36 INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41 44103105-HP-T36 INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42 44103105-HP-B33 INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43 44103105-HP-T33 INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44 44103105-HP-B42 INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45 44103105-HP-C33 INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46 44103105-HP-M33 INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47 44103105-HP-Y33 INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48 44103105-HP-T43 INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49 44103105-HP-B43 INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50 44103105-HP-C50 INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51 44103105-HP-M50 INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52 44103105-HP-Y50 INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53 44103105-HP-B50 INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54 44103105-HX-C48 INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55 44103105-HX-M48 INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56 44103105-HX-Y48 INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57 44103105-HX-B48 INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58 44103105-HP-C51 INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59 44103105-HP-M51 INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60 44103105-HP-Y51 INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61 44103105-HP-B51 INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62 44103112-EP-R05 RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	2	0	2	154.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	77.43	154.86
63 44103112-EP-R13 RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64 44103112-EP-R07 RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65 44103109-BR-D06 TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66 44103103-BR-B03 TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67 44103103-BR-B04 TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68 44103103-BR-B05 TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69 44103103-BR-B09 TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70 44103103-BR-B11 TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71 44103103-BR-B15 TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72 44103103-BR-B16 TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73 44103103-BR-C03 TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74 44103103-BR-M03 TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75 44103103-BR-Y03 TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76 44103103-CA-800 TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77 44103103-HP-B12 TONER CARTRIDGE, HP CB435A, Black	cart	1	7	1	9	27,892.80	1	7	1	9	27,892.80	0	7	1	8	24,793.60	0	7	0	7	21,694.40	33	3,099.20	102,273.60
78 44103103-HP-B14 TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	1	1	1	3	15,740.40	1	1	1	3	15,740.40	1	1	1	3	15,740.40	1	1	1	3	15,740.40	12	5,246.80	62,961.60
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (at 30 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00	
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00	
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00	
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
13 43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

	File folder, 100s	packs				0	0.00	2	4		6	0.00	0	4	0	4	0.00	0	0	0	0	0.00	10	0.00	0.00
	Sign pen, 0.5	pcs				0	0.00	8	8		16	0.00	0	8	0	8	0.00	0	8	0	8	0.00	32	0.00	0.00
	Backfold clips, 32mm	boxes				0	0.00	5	5		10	0.00	0	5	0	5	0.00	0	5	0	5	0.00	20	0.00	0.00
	Backfold clips, 50mm	boxes				0	0.00	5	5		10	0.00	0	5	0	5	0.00	0	5	0	5	0.00	20	0.00	0.00
	Sticker Paper	packs				0	0.00	5	5		10	0.00	0	5	0	5	0.00	0	5	0	5	0.00	20	0.00	0.00
	Fastener, vinyl/plastic	boxes				0	0.00	5	10		15	0.00	0	10	0	10	0.00	0	5	0	5	0.00	30	0.00	0.00
	Board paper, vellum	packs		10		10	0.00	30	10	10	50	0.00	0	10	0	10	0.00	0	0	0	0	0.00	70	0.00	0.00
	Ballpens	pcs				0	0.00	100	100		200	0.00	0	100	0	100	0.00	0	100	0	100	0.00	400	0.00	0.00
	Certificate Holders	pcs				0	0.00	25	25		50	0.00	0	25	0	25	0.00	0	25	0	25	0.00	100	0.00	0.00
	Post it 5x3 Notepad	packs				0	0.00	2	2		4	0.00	0	2	0	2	0.00	0	2	0	2	0.00	8	0.00	0.00
	EPSON L565/T6441 (B/M/C/Y)	btls				0	0.00	10	15		25	0.00	0	15	0	15	0.00	0	10	0	10	0.00	50	0.00	0.00
	Flash drive, 16GB	pcs				0	0.00		2		2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
	Toner Cartridge HP OPT17A	packs				0	0.00	2	2		4	0.00	0	3	0	3	0.00	0	1	0	1	0.00	8	0.00	0.00
	Toner Cartridge Canon OPT85AO	pcs				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Canon pixma, 790 black	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Canon pixma, 790 cyan	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Canon pixma, 790 magenta	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Canon pixma, 790 yellow	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson 001, black	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson 001, cyan	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson 001, magenta	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson 001, yellow	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson T6641, black	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson T6642, cyan	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson T6643, magenta	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, Epson T6644, yellow	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, HP GT53, black	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, HP GT 52, yellow	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, HP GT 52, magenta	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Ink, HP GT 52, cyan	btls				0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	Tarpaulin printing @ 3x5FT @5PCS/P300/PC				2	2	0.00			1	1	0.00	1	0	1	2	0.00	11	1	0	12	0.00	17	0.00	0.00
	Token for awards and recognition				0	0.00					0	0.00	0	0	0	0	0.00	0	0	5	5	0.00	5	0.00	0.00
	Tarpaulin printing @ 8x5FT @5PCS/P800/PC				0	0.00					0	0.00	2	0	0	2	0.00	0	1	1	2	0.00	4	0.00	0.00
	Tarpaulin printing @ 3x5FT @2PCS/P300/PC				0	0.00					0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Tarp 3x5ft @ P1000					0	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
Epson Ink		4	4	9	17	0.00	4	4	9	17	0.00	4	4	9	17	0.00	4	4	9	17	0.00	68	0.00	0.00
Ballpen (black)		200	150	150	500	0.00	200	150	150	500	0.00	200	150	150	500	0.00	200	150	150	500	0.00	2000	0.00	0.00
Linen Board (long)		15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	180	0.00	0.00
Laser Toner (Epson ImageRunner 1643i)					0	0.00			1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
Tarpaulin (8x16ft)					0	0.00				0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	1	0.00	0.00
INK CARTRIDGE, EPSON L4150, Black		0	1	2	3	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
INK CARTRIDGE, EPSON L4150, Cyan		0	1	2	3	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
INK CARTRIDGE, EPSON L4150, Magenta		0	1	2	3	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
INK CARTRIDGE, EPSON L4150, Yellow		0	1	2	3	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
Board Paper Linen Cream Long 10's		0	8	3	11	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	0.00	0.00
Tarpaulin 3x5		0	3	0	3	0.00	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
Tarpaulin 8x5		1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	1	1	2	0.00	4	0.00	0.00
Tarp 3x5ft @ P1000					0	0.00	1			1	0.00				0	0.00				0	0.00	1	0.00	0.00
Canon universal ink - black, magenta, cyan, yellow			4		4	0.00				0	0.00	4			4	0.00				0	0.00	8	0.00	0.00
Ballpens				40	40	0.00				0	0.00	0	0	0	0	0.00	40	0	0	40	0.00	80	0.00	0.00
Tarpaulin (8x16ft) (forum)					0	0.00				0	0.00	0	1	0	1	0.00	0	0	0	0	0.00	1	0.00	0.00
Tarpaulin (matching)					0	0.00				0	0.00	0	3	0	3	0.00	0	0	0	0	0.00	3	0.00	0.00
Linen board					0	0.00				0	0.00	0	10	0	10	0.00	0	0	0	0	0.00	10	0.00	0.00
Ballpens					0	0.00				0	0.00	0	80	0	80	0.00	0	0	0	0	0.00	80	0.00	0.00
Sticker Paper (Legal size)	pack			10	10	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
Photo Paper (Legal size)	pack			10	10	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
Ballpen	piece	30		60	90	0.00	30	40		70	0.00	30	20	0	50	0.00	70	0	0	70	0.00	280	0.00	0.00
Yarn (Assorted colors)	roll			5	5	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
Vellum Board	pack	40		10	50	0.00				0	0.00	0	0	0	0	0.00	20	0	0	20	0.00	70	0.00	0.00
Balloons (Assorted colors)	pack				0	0.00				0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	2	0.00	0.00
Bundy Cards	pack			2	2	0.00			2	2	0.00	0	0	2	2	0.00	0	0	2	2	0.00	8	0.00	0.00
Push Pins	box			10	10	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
Paper bags	piece				0	0.00		10		10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
Metallic paper	roll			5	5	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
Stick glue	piece			10	10	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
Signages	piece			7	7	0.00				0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	0.00	0.00
Certificate Holder	piece				0	0.00				0	0.00	0	0	0	0	0.00	40	0	30	70	0.00	70	0.00	0.00
Letter Balloons	piece				0	0.00				0	0.00	16	0	0	16	0.00	0	0	0	0	0.00	16	0.00	0.00
Number Balloon	piece				0	0.00				0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	2	0.00	0.00
Foil Curtain	piece				0	0.00				0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	2	0.00	0.00
Load cards	card	6	6	6	18	0.00	6	5	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	72	0.00	0.00
Ink Bottle EPSON 001 1 Set (Four Colors: Bk, C, M, Y)	set	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	60	0.00	0.00
Ink Bottle EPSON 003 1 Set (Four Colors: Bk, C, M, Y)	set	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	60	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue for 2022	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

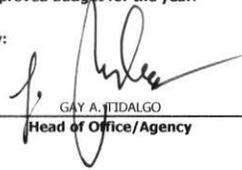
Prepared by:


 MARRY ANN L. PASCUAL
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 JULIETA B. OGOY
 Accountant / Budget Officer

Approved by:


 GAY A. TIDALGO
 Head of Office/Agency

Date Prepared: September 28, 2022