

DEPARTMENT OF TRADE AND INDUSTRY
Butuan City

Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COMMON-USE OFFICE SUPPLIES		DTI-RO	NP-53.5 Agency-to-Agency	<i>To be procured at Procurement Service in accordance with Administrative Order No. 17</i>				GoP	9,556,158.01	9,556,158.01		see APP -CSE
<i>Items not Available at PS but Regularly Purchased from Other Sources</i>												
Common Use Supplies												
Push pins (flat)		DTI-RO (CPD)	Agency to Agency	<i>To be procured at Procurement Service in accordance with Administrative Order No. 17</i>				GoP	200.00	200.00		
Megabox 70L		DTI-RO (CPD)	Agency to Agency					GoP	2,000.00	2,000.00		
Office Warehouse Storage Box w/Lid Black Legal size		DTI-RO (CPD)	Agency to Agency					GoP	1,500.00	1,500.00		
Paper cutter		DTI-RO (CPD)	Agency to Agency					GoP	1,000.00	1,000.00		
Special Paper (Canon) A4 size		DTI-RO (CPD)	Agency to Agency					GoP	550.00	550.00		
Double sided tape		DTI-RO (CPD)	Agency to Agency					GoP	200.00	200.00		
Double sided tape (with foam)		DTI-RO (CPD)	Agency to Agency					GoP	200.00	200.00		
Uninterruptible power supply		DTI-RO (CPD)	Agency to Agency					GoP	21,000.00	21,000.00		
ACER Battery AL14A32		DTI-RO (CPD)	Agency to Agency					GoP	8,000.00	8,000.00		
High Lighter 6s, multicolor		DTI-RO (CPD)	Agency to Agency					GoP	400.00	400.00		
Planners		DTI-RO (CPD)	Agency to Agency					GoP	12,000.00	12,000.00		
Alcohol, ethyl		DTI-RO (ACCTG)	Agency to Agency					GoP	6,000.00	6,000.00		
Battery Dry cell, AA		DTI-RO (ACCTG)	Agency to Agency					GoP	640.00	640.00		
Battery Dry cell, AAA		DTI-RO (ACCTG)	Agency to Agency					GoP	400.00	400.00		
Bond Paper, Multi-copy, A4 (70gsm)		DTI-RO (ACCTG)	Agency to Agency					GoP	108,000.00	108,000.00		
Bond Paper, Multi-copy, Legal (70gsm)		DTI-RO (ACCTG)	Agency to Agency					GoP	70,000.00	70,000.00		
Carbon Film, Legal (Black)		DTI-RO (ACCTG)	Agency to Agency					GoP	500.00	500.00		
Clip Backfold, 19mm		DTI-RO (ACCTG)	Agency to Agency					GoP	900.00	900.00		
Clip Backfold, 50mm		DTI-RO (ACCTG)	Agency to Agency					GoP	600.00	600.00		
Correction Tape, 6m		DTI-RO (ACCTG)	Agency to Agency					GoP	3,000.00	3,000.00		
Envelope, Ordinary, Brown, Legal		DTI-RO (ACCTG)	Agency to Agency					GoP	4,000.00	4,000.00		
Expanding Envelope, Legal		DTI-RO (ACCTG)	Agency to Agency					GoP	40,000.00	40,000.00		
Expanding Folder, Legal		DTI-RO (ACCTG)	Agency to Agency					GoP	4,000.00	4,000.00		
Fastener		DTI-RO (ACCTG)	Agency to Agency					GoP	8,000.00	8,000.00		
Folder, Tagboard, A4		DTI-RO (ACCTG)	Agency to Agency					GoP	1,200.00	1,200.00		
Folder, Tagboard, Legal		DTI-RO (ACCTG)	Agency to Agency					GoP	8,750.00	8,750.00		
Glue, 200 grams		DTI-RO (ACCTG)	Agency to Agency					GoP	240.00	240.00		
Notepad, stick-on, 2X3, 100 sheets per pad		DTI-RO (ACCTG)	Agency to Agency					GoP	1,600.00	1,600.00		
Notepad, stick-on, 3X3, 100 sheets per pad		DTI-RO (ACCTG)	Agency to Agency					GoP	3,000.00	3,000.00		
Paper clip, vinyl-coated, 50mm		DTI-RO (ACCTG)	Agency to Agency					GoP	180.00	180.00		
Paper clip, vinyl-coated, 50mm		DTI-RO (ACCTG)	Agency to Agency					GoP	500.00	500.00		
Record Book, 300 pages, size: 214mm x 278mm		DTI-RO (ACCTG)	Agency to Agency					GoP	300.00	300.00		
Record Book, 500 pages, size: 214mm x 278mm		DTI-RO (ACCTG)	Agency to Agency					GoP	3,000.00	3,000.00		
Rubber Band		DTI-RO (ACCTG)	Agency to Agency					GoP	600.00	600.00		
Sign Pen, black (5)		DTI-RO (ACCTG)	Agency to Agency					GoP	3,840.00	3,840.00		
Sign Pen, blue (5)		DTI-RO (ACCTG)	Agency to Agency					GoP	3,840.00	3,840.00		
Sign Pen, red (5)		DTI-RO (ACCTG)	Agency to Agency					GoP	600.00	600.00		
Staple Wire, standard		DTI-RO (ACCTG)	Agency to Agency					GoP	2,100.00	2,100.00		
Tape, transparent, width:24mm		DTI-RO (ACCTG)	Agency to Agency					GoP	600.00	600.00		
Tape, transparent, width:48mm		DTI-RO (ACCTG)	Agency to Agency					GoP	200.00	200.00		
Consumables		DTI-RO (CPD)		January - December 2022								
Optimum Cartridge - 210A Black		DTI-RO (CPD)	Direct Contracting					GoP	23,840.00	23,840.00		
Optimum Cartridge - 211A Cyan		DTI-RO (CPD)	Direct Contracting					GoP	25,600.00	25,600.00		
Optimum Cartridge - 212A Yellow		DTI-RO (CPD)	Direct Contracting					GoP	25,600.00	25,600.00		
Optimum Cartridge - 213A Magenta		DTI-RO (CPD)	Direct Contracting					GoP	25,600.00	25,600.00		
Toner for HPLaserjet Pro M1212-OPT35A		DTI-RO (CPD)	Direct Contracting					GoP	234,560.00	234,560.00		
Toner cartridge, HPQ2612A-OPT12A		DTI-RO (CPD)	Direct Contracting					GoP	29,760.00	29,760.00		
Ink, EPSON, 664 (Black, Yellow, Magenta, Cyan)		DTI-RO (CPD)	Direct Contracting					GoP	4,000.00	4,000.00		
HP Ink #CF362A Yellow		DTI-RO (SDD)	Small Value Procurement	per Sec. 53.9 of Revised IRR of RA 9184					11,250.00	11,250.00		
HP Ink #CF363A Magenta		DTI-RO (SDD)	Small Value Procurement					GoP	11,250.00	11,250.00		
HP Ink #CF361A Cyan		DTI-RO (SDD)	Small Value Procurement					GoP	11,250.00	11,250.00		
HP Ink #CF360A Black		DTI-RO (SDD)	Small Value Procurement						11,250.00	11,250.00		
Epson Ink #664 - Yellow		DTI-RO (SDD)	Small Value Procurement					GoP	6,000.00	6,000.00		
Epson Ink #664 - Magenta		DTI-RO (SDD)	Small Value Procurement						6,000.00	6,000.00		
Epson Ink #664 - Cyan		DTI-RO (SDD)	Small Value Procurement					GoP	6,000.00	6,000.00		
Epson Ink #664 - Black		DTI-RO (SDD)	Small Value Procurement					GoP	6,000.00	6,000.00		
Printer Toner, OPT 05A		DTI-RO (ACCTG)	Direct Contracting	January - December 2022				GoP	42,000.00	42,000.00		
Printer Toner, OPT 55A		DTI-RO (ACCTG)	Direct Contracting					GoP	137,500.00	137,500.00		
Printer Toner, OPT 12A		DTI-RO (ACCTG)	Direct Contracting					GoP	42,000.00	42,000.00		