

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

APP-CSE 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Remarks:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillipsa.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-phillipsa.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with *Memorandum Circular No. 2021-1* dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: Department of Trade and Industry
 Region: Cordillera Administrative Region (CAR)
 Address: 2nd Floor Pine Lake View Building, no. 9 Oriel Street, Corner Bural
 Park, Sanluisa Drive, Bouldo City

Agency Code/UAOS: _____
 Organization Type: NGO

Contact Person: Juliet P. Lucas
 Position: City Regional Director
 E-mail: CLUCASJP@dti.gov.ph
 Telephone/Mobile Nos: (074) 442-5668

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Catalogue Price per unit (USD)	Total Amount for the year								
		Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																								
PESTICIDES OR PEST REPELLENTS																								
1. 10191509-2H-401 INSECTICIDE, aerosol type	can	25	5	6	36	5,016.96	25	5	6	36	5,016.96	27	7	8	42	5,853.12	27	7	8	42	5,853.12	195.00	139.36	27790.16
PERFUMES OR COLOGONES OR FRAGRANCES																								
2. 53116205-HS-501 LIQUID HAND SANITIZER, 500ml	bottle	32	12	13	57	6,631.51	32	12	13	57	6,631.51	32	12	13	57	6,631.51	32	12	13	57	6,631.51	228.00	151.43	34526.06
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
3. 12181601-4L-604 ALCOHOL, 68%-72%, 500 ml	bottle	86	1	1	88	5,857.28	86	12	1	99	6,589.44	86	12	1	99	6,589.44	86	1	98	5,857.28	374.00	66.56	24883.6	
4. 12181601-4L-603 ALCOHOL, 68%-72%, 1 gallon	gallon	62	10	10	82	31,809.44	62	10	10	82	31,809.44	62	10	10	82	31,809.44	62	10	10	82	31,809.44	208.00	387.92	127222.77
5. 51471501-4L-101 ALCOHOL, isopropyl, 68%-72%, 500ml (5-oz)	bottle	3	0	1	4	174.32	2	1	0	3	130.74	3	0	1	4	174.32	2	3	7	305.06	18.00	43.58	784.4	
6. 51471501-4L-102 ALCOHOL, isopropyl, 68%-72%, 3.785 liters	gallon	9	0	0	9	4,095.00	9	0	0	9	4,095.00	9	0	0	9	4,095.00	2	5	0	7	3,185.00	24.00	495.00	15473.00
7. 51471505-4O-101 PONSOLONE IODINE, 10 % solution, 120 ml	gallon	7	0	0	7	1,454.25	5	0	1	6	1,246.50	6	0	0	6	1,246.50	5	0	0	5	1,038.75	24.00	207.75	4985.00
COLOR COMPOUNDS AND DISPERSIONS																								
8. 12171703-6L-101 INK, for stamp pad	bottle	22	0	0	22	693.44	11	1	0	12	378.24	15	0	2	17	535.84	12	0	0	12	378.24	63.00	31.52	1985.76
FILMS																								
9. 13111203-4L-101 ACETATE	roll	1	0	0	1	847.82	1	0	0	1	847.82	0	0	0	0	0.00	0	0	0	0	0.00	847.82	2.00	1695.64
10. 13111201-CF-101 CARBON FILM, A4	box	0	0	1	1	221.00	3	0	1	4	864.00	0	1	0	1	221.00	0	0	0	0	0.00	6.00	221.00	1316.00
11. 13111201-CF-102 CARBON FILM, legal	box	2	0	0	2	417.04	3	0	0	3	625.56	2	0	2	4	824.08	1	0	0	1	208.52	10.00	208.52	2085.32
PAPER MATERIALS AND PRODUCTS																								
12. 14111535-CA-101 CARTOLUX, assorted colors	pack	3	0	0	3	251.16	10	1	0	11	920.92	1	0	0	1	83.72	0	0	0	0	0.00	15.00	83.72	1205.80
13. 14111506-CF-111 COMPUTER CONTINUOUS FORM, 1 PV, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14. 14111506-CF-112 COMPUTER CONTINUOUS FORM, 1 PV, 280 X 278mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11029.60	0.00
15. 14111506-CF-122 COMPUTER CONTINUOUS FORM, 2 PV, 280 X 278mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16. 14111506-CF-121 COMPUTER CONTINUOUS FORM, 2 PV, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17. 14111506-CF-131 COMPUTER CONTINUOUS FORM, 3 PV, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18. 14111506-CF-132 COMPUTER CONTINUOUS FORM, 3 PV, 280 X 278mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19. 14111609-LI-101 LUDOLFE COVER, legal	bundle	18	0	0	18	14,309.28	16	0	0	16	12,719.36	17	0	0	17	13,514.32	16	0	0	16	12,719.36	67.00	794.96	51262.32

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (per 20 Qty)	Total Amount for the year								
				Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount							
20	1411514-HP-S02	NOTE PAD, stick on, 50mm x 70mm (7" x 3") min	pad	97	11	15	123	4,508.38	91	10	6	107	3,965.42	84	17	10	111	4,113.66	85	11	6	102	3,780.12	443.00	37.06	16417.38
21	1411514-HP-S04	NOTE PAD, stick on, 70mm x 100mm (7" x 4") min	pad	86	10	14	110	6,520.80	82	9	5	96	5,690.88	75	16	9	100	5,928.00	76	10	5	91	5,394.48	397.00	59.28	23874.16
22	1411514-HP-S03	NOTE PAD, stick on, 3" x 3"	pad	98	10	14	122	6,597.76	88	9	5	102	5,516.16	92	5	9	106	5,772.48	87	10	5	102	5,516.16	432.00	54.08	23962.56
23	1411514-HP-S01	NOTEBOOK, memory	piece	42	10	0	52	626.08	36	0	0	36	433.44	38	0	0	38	467.52	36	0	0	36	433.44	162.00	12.04	1850.48
24	1411507-PP-M01	PAPER, MULTICOPI, A4, 80 gsm	reams	157	95	90	342	46,777.72	157	95	90	342	46,777.72	157	95	90	342	46,777.72	152	95	83	330	46,097.80	1,756.00	136.66	183310.96
25	1411507-PP-M02	PAPER, MULTICOPI, Legal, 80gsm	reams	70	66	56	192	24,520.32	75	56	56	187	23,881.77	80	56	56	192	24,520.32	75	56	56	187	23,881.77	798.00	127.71	96804.18
26	1411507-PP-C01	PAPER, PAD-Purpose, A4, 70 gsm	reams	148	87	97	312	32,622.32	131	87	97	317	31,148.42	123	77	87	287	28,200.62	113	87	87	287	28,200.62	1,223.00	98.26	120171.98
27	1411507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	46	30	35	111	11,149.06	41	30	35	106	12,556.76	41	30	35	106	12,556.76	36	35	35	106	12,556.76	428.00	118.46	50819.34
28	1411531-PP-B01	PAD PAPER, ruled	pad	11	0	0	11	320.32	5	0	0	5	145.60	11	0	0	11	320.32	5	0	0	5	145.60	32.00	25.12	931.84
29	1411503-PA-P01	PAPER, parchment	box	10	0	0	10	580.50	5	0	0	5	490.25	10	0	0	10	980.50	5	0	0	5	490.25	30.00	98.05	2941.50
30	1411518-TH-F02	Thermal Paper, 550SM (-5%), 112 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00
31	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	52	6	1	59	4,127.48	38	6	1	45	3,182.40	44	6	1	51	3,606.72	38	1	1	40	2,828.80	195.00	70.72	13796.40
32	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	42	6	1	49	4,994.08	13	6	1	20	2,038.40	13	6	1	20	2,038.40	13	6	1	20	2,038.40	109.00	101.92	11106.28
33	1411204-TT-F02	TOLLET TISSUE PAPER, 2-ply, 100% recycled	pack	62	48	48	158	13,720.72	62	48	48	158	13,720.72	62	48	48	158	13,720.72	62	53	48	163	14,154.92	637.00	86.84	55317.08
34	1411204-PP-F03	TISSUE, interfolded paper towel	pack	3	0	0	3	104.52	2	0	0	2	69.68	2	0	0	2	69.68	2	0	0	2	69.68	9.00	34.84	313.56
35	1411204-TT-F04	TOLLET TISSUE PAPER, interfolded Paper Towel	pack	32	32	32	96	3,244.80	32	32	32	96	3,244.80	32	32	32	96	3,244.80	32	32	32	96	3,244.80	384.00	33.80	12879.20
BATTERIES AND CELLS AND ACCESSORIES																										
36	26111202-RT-A02	BATTERY, dry cell, size AA	pack	87	29	22	138	5,009.40	79	29	22	130	4,719.00	86	30	22	138	5,009.40	73	27	25	125	4,537.50	531.00	36.30	19275.30
37	26111202-RT-A01	BATTERY, dry cell, size AAA	pack	83	28	24	136	2,683.28	78	29	24	131	2,584.63	77	35	24	136	2,683.28	74	28	25	128	2,525.44	531.00	19.73	10476.63
38	26111202-RT-A03	BATTERY, dry cell, size D	pack	3	3	3	9	865.80	3	3	3	9	865.80	3	3	3	9	865.80	3	3	3	9	865.80	36.00	96.20	3463.20
MANUFACTURING COMPONENTS AND SUPPLIES																										
39	31201610-GA-Z01	GLUE, all purpose	jar	51	12	10	73	5,219.50	36	12	10	58	4,147.00	41	12	10	63	4,504.50	33	12	10	55	3,932.50	249.00	71.50	17802.50
40	31515804-PP-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	22	1	1	24	474.24	6	1	1	8	158.08	17	1	1	19	375.44	6	1	1	8	158.08	99.00	19.76	3166.84
41	31515804-PP-S01	STAPLE WIRE, standard	box	68	24	24	116	2,595.56	49	22	22	93	2,084.13	65	22	22	109	2,442.69	49	22	22	93	2,084.13	411.00	22.41	9218.51
42	31201502-TH-F01	TAPE, electrical	roll	22	5	5	32	397.44	9	10	5	24	448.08	9	10	5	24	448.08	20	5	5	30	560.10	110.00	18.67	2051.70
43	31201503-TH-F01	TAPE, masking, 24mm	roll	37	20	20	77	4,204.20	29	25	20	74	4,040.40	29	20	20	69	3,767.40	37	20	20	77	4,204.20	287.00	54.60	16216.20
44	31201503-TH-F02	TAPE, MASKING, 48mm	roll	46	20	20	86	9,167.60	38	20	20	78	8,314.80	38	20	20	78	8,314.80	36	20	20	76	8,101.60	318.00	106.60	23898.80
45	31201517-TH-F01	TAPE, packaging, 48mm	roll	43	20	25	88	1,967.68	53	20	25	78	1,744.08	38	25	25	68	1,567.68	36	20	23	81	1,811.16	335.00	23.36	7499.60
46	31201512-TH-T01	TAPE, transparent, 24mm	roll	47	43	28	118	1,190.62	42	38	28	108	1,089.72	41	43	28	112	1,130.08	40	38	28	106	1,069.54	444.00	16.09	4479.96
47	31201512-TH-T02	TAPE, transparent, 48mm	roll	32	12	10	54	1,078.38	25	12	10	47	936.59	29	12	10	51	1,018.47	28	12	10	50	998.50	202.00	19.97	4031.94
48	3151507-TH-P01	TAPE, plastic	roll	25	20	20	65	3,785.60	23	20	21	64	3,727.36	29	20	21	66	3,843.84	23	20	21	64	3,727.36	259.00	58.24	15084.16
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, oval type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	0	0	1	856.86	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	4,284.30	6.00	866.86	5141.16
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	4111224-TH-T02	THERMOMETER	piece	12	0	0	12	30,388.80	0	0	0	0	0.00	7	0	0	7	17,726.80	7	0	0	7	17,726.80	26.00	2532.40	60842.40
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	79101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	14	0	0	14	2,881.48	10	0	0	10	2,058.20	14	0	0	14	2,881.48	10	0	0	10	2,058.20	48.00	265.82	9679.36
55	79101628-LB-L01	LEDIT BULB, Light Emitting Diode (LED)	piece	21	2	0	23	1,889.68	13	2	0	15	1,232.40	19	2	0	21	1,725.36	8	1	0	9	729.44	68.00	82.16	5584.88
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-F02	RULER, plastic, 450mm	piece	45	0	0	45	795.60	15	0	0	15	265.20	20	0	0	20	353.60	15	0	0	15	265.20	95.00	17.68	1679.60

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price (per 12 units)	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-4F-A01	AIR FRESHENER, aerosol type	can	43	7	37	87	7,895.14	37	7	37	81	7,307.82	37	7	37	81	7,307.82	37	7	37	81	7,307.82	330.00	90.22	29772.60
58	47131604-BR-S01	BROOM, soft, bamboo	piece	7	3	1	11	1,498.64	4	1	1	6	817.44	7	1	1	9	1,256.16	3	1	1	5	681.20	31.00	136.24	4231.44
59	47131604-BR-T01	BROOM, stiff, long-hand	piece	5	3	1	9	163.80	3	1	1	5	91.00	5	1	1	7	127.40	3	1	1	5	91.00	26.00	18.20	473.20
60	47131829-7B-C01	CLANER, toilet and urinal	box/bx	26	8	8	42	1,747.20	14	8	30	1,248.00	26	8	8	42	1,747.20	14	8	30	1,248.00	144.00	41.60	5990.40		
61	47131805-C1-F01	CLANER, scouring powder	can	15	4	4	23	550.16	9	4	4	17	406.64	15	4	4	23	550.16	9	4	4	17	406.64	80.00	23.92	1513.60
62	47131811-0E-B02	DETERGENT BAR, 140g	piece	11	0	0	11	91.30	5	0	0	5	41.50	11	0	0	11	91.30	5	0	0	5	41.50	32.00	8.30	265.60
63	47131811-0E-F03	DETERGENT POWDER, all purpose, 1kg	pack	20	3	3	26	1,406.08	14	3	3	20	1,081.60	20	3	3	26	1,406.08	14	3	3	20	1,081.60	92.00	54.08	4975.26
64	47131801-05-A01	DISINFECTANT SPRAY, aerosol type	can	39	4	25	66	8,769.28	27	4	25	56	7,221.76	27	4	25	56	7,221.76	27	4	25	56	7,221.76	216.00	128.96	30434.56
65	47131601-0J-F01	DUST PAN, non-rigid plastic	piece	4	0	0	4	99.32	3	0	0	3	74.49	5	0	0	5	124.15	2	0	0	2	49.66	14.00	24.83	347.62
66	51216552-9H-S01	SODIUM HYPOCHLORITE, 1.355 bars	gal/bn	0	0	0	0	0.00	1	0	0	1	131.25	0	0	0	0	0.00	1	0	0	1	131.25	2.00	131.25	262.50
67	73101612-H6-L01	LIQUID HAND SOAP, 500ml	bottle	43	34	34	111	11,438.56	35	34	103	10,604.88	35	34	103	10,604.88	35	34	103	10,604.88	34	103	10,604.88	420.00	102.96	43143.20
68	47131602-FW-F02	FLOOR WAX, paste type, red	can	7	0	1	8	2,478.08	0	1	0	1	309.76	7	0	1	8	2,478.08	0	1	0	1	309.76	18.00	309.76	5575.68
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	19	0	0	19	2,282.28	11	0	0	11	1,321.32	19	0	0	19	2,282.28	11	0	0	11	1,321.32	60.00	120.12	7207.20
70	47131804-HP-B01	KICK BUCKET, heavy duty, hard plastic	unit	4	0	0	4	9,152.00	2	0	0	2	4,576.00	6	0	0	6	11,728.00	2	0	0	2	4,576.00	14.00	2288.00	33032.00
71	47131613-HP-F02	KOHNWICKLE, heavy duty, scow type	piece	3	0	0	3	374.40	0	0	0	0	0.00	5	0	0	5	624.00	0	0	0	0	0.00	8.00	124.80	996.40
72	47131615-HP-A01	KOHNWICKLE, made of nylon	piece	7	0	0	7	864.32	5	0	0	5	618.80	6	0	0	6	742.56	5	0	0	5	618.80	23.00	123.76	3946.40
73	47131501-HP-C01	LAOS, all cotton	bundle	29	1	21	51	2,744.82	22	1	21	44	2,368.08	22	1	21	44	2,368.08	22	1	21	44	2,368.08	183.00	53.82	9840.36
74	47131602-SC-M01	SCOURING PAD	pack	33	1	21	55	6,177.60	21	1	21	43	4,829.76	21	1	21	43	4,829.76	21	1	21	43	4,829.76	184.00	112.32	20666.88
75	47121701-TB-F04	TRASHBAGS, 60% spec, black, 540mmx1016mm	pack	39	3	25	67	9,023.56	27	3	25	55	7,407.40	29	2	25	66	8,688.68	27	2	25	54	7,172.72	242.00	134.68	32393.56
76	47121702-WB-F01	WASTEBAGSET, non-rigid plastic	piece	19	0	0	19	331.24	7	0	0	7	195.72	7	0	0	7	195.72	7	0	0	7	195.72	40.00	27.96	1118.40

Item & Specifications			Unit of Measure		Monthly Quantity Requirement												Total Quantity for the year				Price		Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	for 2022			
97	44121506-EN-002	ENVELOPE, DOCUMENTARY, for legal size document	box	34	0	2	36	33,377.76	21	5	0	26	24,106.16	22	5	0	27	25,033.32	21	5	0	26	24,106.16	115.00	927.16	106623.40
98	44121506-EN-X01	ENVELOPE, expanding, legal, legal	box	28	1	2	31	22,890.40	26	0	0	26	19,196.40	29	0	0	29	21,413.60	26	1	0	27	19,936.80	113.00	736.40	83439.20
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	14	0	2	16	487.84	20	0	0	20	609.80	24	0	0	24	731.76	10	0	0	10	304.90	70.00	30.49	2134.30
100	44121506-EN-X03	ENVELOPE, mailing	box	12	0	1	13	4,816.60	10	0	0	10	3,793.00	11	0	0	11	4,160.20	10	0	0	10	3,782.00	44.00	378.20	16640.80
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	7	0	0	7	3,033.76	1	5	0	6	2,602.08	6	0	0	6	2,602.08	5	0	0	5	2,168.40	24.00	433.68	10968.32
102	44111912-EN-001	ENVELOPE, FET, for blackboard/whiteboard	piece	53	0	0	53	545.90	0	0	0	0	0.00	52	0	0	52	535.60	50	0	0	50	515.00	155.00	10.30	1596.50
103	44122118-FA-P01	FASTENER, metal, non-staple edges	box	109	1	22	121	10,926.71	48	31	21	100	8,341.00	109	1	22	121	10,926.71	60	11	22	97	8,090.77	493.00	83.41	38205.19
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	12	0	0	12	1,012.48	5	5	0	10	860.40	10	5	0	15	1,290.60	5	5	0	10	860.40	47.00	86.04	4043.88
105	44122018-FT-001	FILE TAB DIVIDER, insert board, for A4	set	35	0	0	35	389.55	25	5	0	30	333.90	38	5	0	43	478.99	25	5	0	30	333.90	138.00	11.13	1535.94
106	44122018-FT-002	FILE TAB DIVIDER, legal	set	5	0	0	5	71.15	5	0	0	5	71.15	0	5	0	5	71.15	0	5	0	5	71.15	20.00	14.23	284.60
107	44122011-FO-F01	FOLDER, heavy, with side, A4	bundle	14	0	0	14	3,785.60	11	0	0	11	2,974.40	11	10	0	21	5,678.40	10	15	0	21	5,678.40	67.00	270.40	18116.80
108	44122011-FO-F02	FOLDER, heavy, with side, legal	bundle	15	0	10	25	7,797.00	11	0	10	21	6,548.48	12	0	10	22	6,861.36	10	1	10	21	6,548.48	89.00	311.88	27757.32
109	44122011-FO-L01	FOLDER, L-type, A4	pack	14	0	0	14	2,400.02	14	0	0	14	2,400.02	14	0	0	14	2,400.02	14	0	0	14	2,400.02	56.00	171.43	9600.08
110	44122011-FO-L02	FOLDER, L-type, legal	pack	17	0	0	17	4,135.08	12	0	0	12	2,918.88	12	0	0	12	2,918.88	12	0	0	12	2,918.88	53.00	243.24	12891.72
111	44122027-FO-P01	FOLDER, preboard	box	18	1	10	29	27,626.56	13	1	10	24	22,863.36	14	0	10	24	22,863.36	14	0	10	24	22,863.36	101.00	952.64	96216.64
112	44122011-FO-T03	FOLDER, with tab, A4	pack	6	0	0	6	1,674.00	6	0	0	6	1,674.00	6	0	0	6	1,674.00	6	0	0	6	1,674.00	24.00	279.00	6696.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	12	0	0	12	3,856.32	10	0	0	10	3,213.60	12	0	0	12	3,856.32	5	4	0	9	2,892.24	43.00	321.36	13818.48
114	44122008-FT-T01	INDEX TAB, self-adhesive, transparent	box	22	2	2	26	1,473.68	20	2	2	24	1,360.32	22	2	2	26	1,473.68	20	2	2	24	1,360.32	100.00	56.68	5668.00
115	44111515-HE-002	MAGAZINE FILE BOX, large	piece	22	0	0	22	915.20	7	0	0	7	291.20	22	0	0	22	915.20	12	0	0	12	499.20	63.00	41.60	2650.80
116	44121716-MA-F01	MARKER, fluorescent	set	41	3	0	44	1,613.04	34	0	3	37	1,356.42	43	0	3	46	1,686.36	34	0	3	37	1,356.42	164.00	36.66	6012.24
117	44121708-MW-001	MARKER, whiteboard, black	piece	48	10	0	58	776.04	41	10	0	51	682.38	51	0	0	51	682.38	51	0	0	51	682.38	211.00	13.38	2823.18
118	44121708-MW-002	MARKER, whiteboard, blue	piece	16	10	0	26	347.88	11	10	0	21	280.88	21	0	0	21	280.88	21	0	0	21	280.88	89.00	13.38	896.46
119	44121708-MW-003	MARKER, whiteboard, red	piece	16	4	0	20	267.60	11	4	0	15	200.70	16	0	0	16	214.08	16	0	0	16	214.08	67.00	13.38	896.46
120	44121708-MP-001	MARKER, permanent, black, bullet type	piece	42	10	0	72	646.56	48	0	10	55	493.90	45	0	0	45	404.10	43	0	0	43	386.14	215.00	6.98	1930.70
121	44121708-MP-002	MARKER, permanent, blue, bullet type	piece	25	5	10	41	368.18	16	5	5	26	233.48	16	0	0	16	143.68	16	0	0	16	143.68	99.00	8.98	889.02
122	44121708-MP-003	MARKER, permanent, red, bullet type	piece	11	3	3	17	152.66	14	3	5	22	197.56	14	0	0	14	125.72	14	0	0	14	125.72	67.00	8.98	601.66
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 13mm	box	65	15	10	90	698.40	59	18	13	90	698.40	67	10	10	87	675.12	63	10	10	83	644.08	350.00	7.75	2716.00
124	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, 10mm	box	69	10	13	92	1,267.76	43	10	13	66	905.48	66	7	10	83	1,143.74	42	7	10	59	813.02	300.00	13.78	4134.00
125	44121706-PE-L01	PENCIL, lead, with eraser	box	22	8	3	33	686.07	17	8	3	28	582.12	19	8	3	30	623.70	17	3	8	28	582.12	119.00	20.79	2474.01
126	44122037-RB-F10	RING BINDER, plastic, 20mm	bundle	7	0	0	7	1,678.53	5	0	0	5	1,198.95	7	0	0	7	1,678.53	5	0	0	5	1,198.95	24.00	229.79	5755.96
127	44122101-RU-R01	RUBBER BAND, No. 18	box	9	0	0	9	900.45	6	1	0	7	700.35	6	0	0	6	600.30	6	0	0	6	600.30	28.00	100.05	2801.40
128	44121905-SF-F01	STAPLE PAD, hot	piece	9	4	0	13	454.35	7	4	0	11	384.45	6	4	0	10	349.50	6	4	0	10	349.50	44.00	34.95	1337.80
129	44121612-BL-X01	BLADE, for general purpose cutter / utility knife	piece	32	2	0	34	503.88	7	12	0	19	281.98	7	2	0	9	133.38	7	2	0	9	133.38	71.00	14.82	1055.22
130	44121612-CU-H01	CUTTING UTILITY KNIFE, for general purpose	piece	23	1	0	24	802.32	6	0	0	6	200.58	6	0	0	6	200.58	6	0	0	6	200.58	42.00	33.43	1404.06
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	15	1	0	16	3,445.39	2	0	0	2	907.92	2	0	0	2	907.92	2	0	0	2	907.92	22.00	493.96	9987.12
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	16	1	0	17	3,445.39	2	0	0	2	405.34	2	0	0	2	405.34	3	0	0	3	608.01	24.00	202.67	4866.08
133	44101602-PL-P01	PUNCHER, paper, heavy duty	piece	28	0	0	28	4,222.40	6	0	0	6	904.80	6	0	0	6	904.80	6	0	0	6	904.80	46.00	150.80	6936.80
134	44121618-SS-S01	SCISSORS, symmetrical	pair	44	0	0	44	1,784.64	7	0	0	7	283.92	7	0	0	7	283.92	7	0	0	7	283.92	65.00	40.56	2636.40
135	44121615-ST-S01	STAPLER, standard type	piece	38	0	0	38	5,333.20	6	0	0	6	842.40	6	5	0	11	1,544.40	1	0	0	1	140.40	36.00	140.40	7862.40
136	44121615-ST-R01	STAPLER, heavy duty, binder type	unit	3	0	0	3	2,742.66	1	0	0	1	914.22	1	1	0	2	1,839.44	0	0	0	0	0.00	6.00	914.22	5485.32
137	44121613-SH-P01	STAPLE RECHARGER, pillar type	piece	30	0	0	30	747.00	3	0	0	3	74.70	3	3	0	6	149.40	0	0	0	0	0.00	39.00	24.90	971.10
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	13	4	0	17	1,091.49	6	0	0	6	385.20	6	5	0	11	706.20	1	0	0	1	64.20	35.00	64.20	2247.00
139	44101602-PM-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9534.72	9534.72
140	44101807-CA-C01	CALCULATOR, compact	unit	14	3	0	17	5,896.45	6	0	0	6	2,081.10	6	2	0	8	2,774.80	6	0	0	6	2,081.10	37.00	346.85	12833.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for this year	Price Catalogue (in of 20 Aug 2022)	Total Amount for this year	
			Q1												Q2															
			Jan	Feb	Mar	Q1	Q1	Apr	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4	Q4	Q4						
141	4410127-R-N01	FACSIMILE MACHINE	unit	0	0	0	0	0.00		1	0	0	1	5,642.00	1	0	0	1	5,642.00	0	0	0	0	0	0	0	0.00	2.00	5642.00	11284.00
142	44101501-PT-N01	PAPER TRIMMER / CUTTING MACHINE, side top	unit	2	0	0	2	18,595.20		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	2.00	9297.60	18595.20
143	44101503-PS-N01	PAPER SPREADER	unit	2	1	0	3	17,097.60		2	0	0	2	11,396.40	1	0	0	1	5,699.20	0	0	0	0	0	0	0	0.00	6.00	5699.20	34195.20
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																														
144	441010105-RN-C05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	6947.20		0.00
145	441010105-RN-B04	INK CART, BROTHER LC301N, Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	910.00		0.00
146	441010105-RN-B05	INK CART, BROTHER LC301NTR, Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1601.60		0.00
147	441010105-RN-D06	DRUM CART, Brother DR-4510, high yield 30000 pages	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	6760.00		0.00
148	441010103-RN-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	1	0	0	1	5,080.40		0	0	0	0	0.00	1	0	0	1	5,080.40	0	0	0	0	0	0	0	2.00	5080.40	10160.80	
149	441010103-RN-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	1	0	0	1	4,569.60		0	0	0	0	0.00	1	0	0	1	4,569.60	0	0	0	0	0	0	0	2.00	4569.60	9139.20	
150	441010103-RN-H03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	1	0	0	1	4,569.60		0	0	0	0	0.00	1	0	0	1	4,569.60	0	0	0	0	0	0	0	2.00	4569.60	9139.20	
151	441010103-RN-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	1	0	0	1	4,569.60		0	0	0	0	0.00	1	0	0	1	4,569.60	0	0	0	0	0	0	0	2.00	4569.60	9139.20	
152	441010103-SA-B03	TONER CART, SAMSUNG ML-C2050R, Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	5116.80		0.00
153	441010105-CA-C04	INK CART, CANON CL-741, Colored	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	989.94		0.00
154	441010105-CA-C02	INK CART, CANON CL-811, Colored	Cart	5	0	0	5	5,148.00		5	0	0	5	5,148.00	5	0	0	5	5,148.00	5	0	0	5	5,148.00	5	0	20.00	1029.60	20392.80	
155	441010105-CA-B04	INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	794.00		0.00
156	441010105-CA-B02	INK CART, CANON PG-810, Black	Cart	5	0	0	5	3,900.00		5	0	0	5	3,900.00	5	0	0	5	3,900.00	5	0	0	5	3,900.00	5	0	20.00	788.00	15960.00	
157	441010105-EP-B17	INK CART, EPSON CL17664100 (76641), Black	Cart	65	3	14	82	20,467.20		55	6	11	72	17,971.20	63	3	14	80	19,968.00	57	6	11	74	18,479.40	308.00	249.60	76876.80	46679.20	76876.80	
158	441010105-EP-C17	INK CART, EPSON CL17664200 (76642), Cyan	Cart	46	0	6	52	12,979.20		37	3	3	43	10,732.80	43	0	6	49	12,230.40	37	3	3	43	10,732.80	187.00	249.60	46679.20	46679.20	46679.20	
159	441010105-EP-M17	INK CART, EPSON CL17664300 (76643), Magenta	Cart	46	0	6	52	12,979.20		37	3	3	43	10,732.80	43	0	6	49	12,230.40	37	3	3	43	10,732.80	187.00	249.60	46679.20	46679.20	46679.20	
160	441010105-EP-Y17	INK CART, EPSON CL17664400 (76644), Yellow	Cart	46	0	6	52	12,979.20		37	3	3	43	10,732.80	43	0	6	49	12,230.40	38	3	3	44	10,982.40	188.00	249.60	46934.80	46934.80	46934.80	
161	441010105-HP-940	INK Cartridge, HP CE394A (HP92), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	773.76		0.00
162	441010105-HP-740	INK Cartridge, HP CE394A (HP92), Tri-color	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	950.56		0.00
163	441010105-HP-909	INK CART, HP CB351A (HP71), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	795.60		0.00
164	441010105-HP-T10	INK CART, HP CB351A (HP72), Tri-color	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	920.40		0.00
165	441010105-HP-946	INK Cartridge, HP CE397A (HP72), Semi Photo Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15996.80		0.00
166	441010105-HP-C46	INK Cartridge, HP CE398A (HP72), Semi Cyan	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15996.80		0.00
167	441010105-HP-M46	INK Cartridge, HP CE399A (HP72), Semi Magenta	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15996.80		0.00
168	441010105-HP-Y46	INK Cartridge, HP CE400A (HP72), Semi Yellow	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15996.80		0.00
169	441010105-HP-G46	INK Cartridge, HP CE401A (HP72), Semi Gray	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1996.80		0.00
170	441010105-HP-B46	INK Cartridge, HP CE402A (HP72), Semi Blue	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	2016.00		0.00
171	441010105-HP-B17	INK CART, HP CE403A (HP72), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	769.60		0.00
172	441010105-HP-T17	INK CART, HP CE404A (HP92), Tri-color	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	915.20		0.00
173	441010105-HP-B25	INK CART, HP CE487A (HP70), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	366.08		0.00
174	441010105-HP-T35	INK CART, HP CE488A (HP70), Tri-color	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	366.08		0.00
175	441010105-HP-C40	INK CART, HP CE473A (HP 920L), Cyan	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	641.68		0.00
176	441010105-HP-M40	INK CART, HP CE473A (HP 920L), Magenta	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	641.68		0.00
177	441010105-HP-Y40	INK CART, HP CE473A (HP 920L), Yellow	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	641.68		0.00
178	441010105-HP-B40	INK CART, HP CE473A (HP 920L), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1346.80		0.00
179	441010105-HP-B20	INK CART, HP CE451A (HP61), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	756.08		0.00
180	441010105-HP-T20	INK CART, HP CE452A (HP61), Tri-color	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	931.84		0.00
181	441010105-HP-B49	INK Cartridge, HP CE454A (HP62), Black	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1594.80		0.00
182	441010105-HP-C49	INK Cartridge, HP CE454A (HP62), Cyan	Cart	0	0	0	0	0.00		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1539.20		0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price (as of 20-Apr-2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount				
183	4410105-HP-M45 Ink Cartridge, HP C1067A (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1579.20		0.00
184	4410105-HP-Y40 Ink Cartridge, HP C1068A (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1579.20		0.00
185	4410105-HP-B43 INK CART, HP C1065A (HP950), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1786.72		0.00
186	4410105-HP-C43 INK CART, HP C1066A (HP951), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1216.00		0.00
187	4410105-HP-M43 INK CART, HP C1067A (HP951), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1326.00		0.00
188	4410105-HP-Y43 INK CART, HP C1068A (HP951), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1326.00		0.00
189	4410105-HP-B36 INK CART, HP C1062A (HP79), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	366.08		0.00
190	4410105-HP-T36 INK CART, HP C1063A (HP79), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	366.08		0.00
191	4410105-HP-B33 INK CART, HP C1071A (HP71), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	366.08		0.00
192	4410105-HP-T33 INK CART, HP C1084A (HP71), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	366.08		0.00
193	4410105-HP-B42 INK CART, HP C121A (HP95A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	312.00		0.00
194	4410105-HP-C33 INK CART, HP C122A (HP95A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	256.88		0.00
195	4410105-HP-M33 INK CART, HP C123A (HP95A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	256.88		0.00
196	4410105-HP-Y33 INK CART, HP C124A (HP95A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	256.88		0.00
197	4410105-HP-T43 Ink Cartridge, HP F9V24AA (HP980), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	405.60		0.00
198	4410105-HP-B43 Ink Cartridge, HP F9V27AA (HP980), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	405.60		0.00
199	4410105-HP-C50 Ink Cartridge, HP L8551AA (HP955), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	995.75		0.00
200	4410105-HP-M50 Ink Cartridge, HP L8554AA (HP955), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	995.75		0.00
201	4410105-HP-Y50 Ink Cartridge, HP L8557AA (HP955), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	995.75		0.00
202	4410105-HP-B50 Ink Cartridge, HP L8560AA (HP955), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	4956.60		0.00
203	4410105-HP-C48 Ink Cartridge, HP L8563AA (HP955), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1212.64		0.00
204	4410105-HP-M48 Ink Cartridge, HP L8566AA (HP955), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1212.64		0.00
205	4410105-HP-Y48 Ink Cartridge, HP L8569AA (HP955), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1212.64		0.00
206	4410105-HP-B48 Ink Cartridge, HP L8572AA (HP955), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1644.24		0.00
207	4410105-HP-C51 Ink Cartridge, HP T6L81AA (HP955), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	453.62		0.00
208	4410105-HP-M51 Ink Cartridge, HP T6L93AA (HP955), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	453.62		0.00
209	4410105-HP-Y51 Ink Cartridge, HP T6L97AA (HP955), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	453.62		0.00
210	4410105-HP-B51 Ink Cartridge, HP T1W01AA (HP950), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	741.28		0.00
211	44101112-EP-A05 HERSON CART, EPSON C1301316 (A4T50), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	77.43		0.00
212	44101112-EP-A07 HERSON CART, EPSON C13013131 (501596), Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	736.32		0.00
213	44101112-EP-A13 HERSON CART, EPSON C13013162, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	77.94		0.00
214	4410103-HP-B03 TONER CART, BROTHER TN-2025, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2665.28		0.00
215	4410103-HP-B04 TONER CART, BROTHER TN-2130, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1892.80		0.00
216	4410103-HP-B05 TONER CART, BROTHER TN-2150, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2665.28		0.00
217	4410103-HP-B09 TONER CART, BROTHER TN-3130, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2567.20		0.00
218	4410103-HP-B11 TONER CART, BROTHER TN-3150, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5002.40		0.00
219	4410103-HP-B12 TONER CART, HP C1435A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3380.00		0.00
220	4410103-HP-B14 TONER CART, HP C1450A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3337.26		0.00
221	4410103-HP-B18 TONER CART, HP C1255A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	7312.00		0.00
222	4410103-HP-B21 TONER CART, HP C1271A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	3852.00		0.00
223	4410103-HP-B22 TONER CART, HP C1281A (HP85A), Black	Cart	6	0	0	6	20,592.00	6	1	0	7	24,024.00	6	1	0	7	24,024.00	7	0	0	7	24,024.00	27.00	92664.00	0.00
224	4410103-HP-B23 TONER CART, HP C1311A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2614.56		0.00
225	4410103-HP-C23 TONER CART, HP C1311A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2542.80		0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price per unit (as of 2021)	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
226	44103103-HP-V23	TONER CARTR. HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2542.80	0.00		
227	44103103-HP-M23	TONER CARTR. HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2542.80	0.00		
228	44103103-HP-B24	TONER CARTR. HP CE304A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2516.16	0.00		
229	44103103-HP-C24	TONER CARTR. HP CE313A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2072.16	0.00		
230	44103103-HP-V24	TONER CARTR. HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2072.16	0.00		
231	44103103-HP-M24	TONER CARTR. HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	2072.16	0.00		
232	44103103-HP-B25	TONER CARTR. HP CE304A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	8475.00	0.00		
233	44103103-HP-B26	TONER CARTR. HP CE404A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	6920.40	0.00		
234	44103103-HP-C26	TONER CARTR. HP CE404A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	10153.04	0.00		
235	44103103-HP-V26	TONER CARTR. HP CE402A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	10153.04	0.00		
236	44103103-HP-M26	TONER CARTR. HP CE403A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	10153.04	0.00		
237	44103103-HP-B27	TONER CARTR. HP CE410A, (HP205), Black	Cart	13	0	0	13	54,620.80	12	0	0	12	50,419.20	11	0	0	11	46,217.60	11	0	0	11	46,217.60	47.00	197475.20	
238	44103103-HP-C27	TONER CARTR. HP CE411A, (HP205), Cyan	Cart	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	6011.20	264492.80	
239	44103103-HP-V27	TONER CARTR. HP CE412A, (HP205), Yellow	Cart	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	6011.20	264492.80	
240	44103103-HP-M27	TONER CARTR. HP CE413A, (HP205), Magenta	Cart	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	11	0	0	11	66,123.20	6011.20	264492.80	
241	44103103-HP-B28	TONER CARTR. HP CE504A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	4466.80	0.00		
242	44103103-HP-B28	TONER CARTR. HP CE505X, Black, High cap	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7332.00	0.00		
243	44103103-HP-B52	TONER Cartridge, HP CP211A, (HP12A), Black Laser Jet	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	3044.08	0.00		
244	44103103-HP-B53	TONER Cartridge, HP CP226A, (HP26A), Black LaserJet	Cart	7	0	0	7	40,513.20	7	0	0	7	40,513.20	8	0	0	8	46,300.80	7	0	0	7	40,513.20	5787.60	167040.40	
245	44103103-HP-B55	TONER Cartridge, HP CP280A, LaserJet Pro M401/M425	Cart	2	0	0	2	10,400.00	0	0	0	0	0.00	2	0	0	2	10,400.00	0	0	0	0	0.00	5200.00	20800.00	
246	44103103-HP-B51	TONER CARTR. HP CP280XC, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9004.32	0.00	
247	44103103-HP-B56	TONER Cartridge, HP CP281A, (HP81A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8606.00	0.00	
248	44103103-HP-B57	TONER Cartridge, HP CP281A, (HP81A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3241.70	0.00	
249	44103103-HP-B51	TONER Cartridge, HP CP281XC, (HP81XC), Black LJ	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4056.00	0.00	
250	44103103-HP-B58	TONER Cartridge, HP CP287A, (HP87), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10051.00	0.00	
251	44103103-HP-B52	TONER Cartridge, HP CP282XC, (HP25X), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13156.00	0.00	
252	44103103-HP-B60	TONER Cartridge, HP CP283A, Black LJ	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2201.60	0.00	
253	44103103-HP-C60	TONER Cartridge, HP CP313A, Cyan LJ	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2553.60	0.00	
254	44103103-HP-V60	TONER Cartridge, HP CP313A, Yellow LJ	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2553.60	0.00	
255	44103103-HP-M60	TONER Cartridge, HP CP313A, Magenta LJ	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7056.40	0.00	
256	44103103-HP-B61	TONER Cartridge, HP CP360A, (HP36A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8646.24	0.00	
257	44103103-HP-C61	TONER Cartridge, HP CP361A, (HP36A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8646.24	0.00	
258	44103103-HP-V61	TONER Cartridge, HP CP361A, (HP36A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8646.24	0.00	
259	44103103-HP-M61	TONER Cartridge, HP CP361A, (HP36A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8846.24	0.00	
260	44103103-HP-B62	TONER Cartridge, HP CP400A, (HP201A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3429.78	0.00	
261	44103103-HP-C62	TONER Cartridge, HP CP401A, (HP201A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4041.83	0.00	
262	44103103-HP-V62	TONER Cartridge, HP CP402A, (HP201A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4041.83	0.00	
263	44103103-HP-M62	TONER Cartridge, HP CP403A, (HP201A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4041.83	0.00	
264	44103103-HP-B63	TONER Cartridge, HP CP410A, (HP410A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4440.80	0.00	
265	44103103-HP-B64	TONER Cartridge, HP CP410C, (HP410C), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7441.20	0.00	
266	44103103-HP-C63	TONER Cartridge, HP CP411A, (HP410A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5516.00	0.00	
267	44103103-HP-C64	TONER Cartridge, HP CP411XC, (HP410C), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7472.40	0.00	
268	44103103-HP-V63	TONER Cartridge, HP CP412A, (HP410A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5616.00	0.00	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Calculations (at 12/2011)	Total Amount for the year								
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount								
269	4410103-10-V54	Toner Cartridge, HP C4120C (HP4100C) yellow	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00				
270	4410103-HP-M63	Toner Cartridge, HP C413A (HP413A) magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	5616.00	0.00				
271	4410103-10-M54	Toner Cartridge, HP C4130C (HP4100C) magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7472.40	0.00				
272	4410103-HP-034	TONER CART, HP Q2612A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3900.00	0.00				
273	4410103-HP-048	TONER CART, HP Q2553A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4399.20	0.00				
274	4410103-SA-006	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3406.00	0.00				
275	4410103-SA-007	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2356.40	0.00				
276	4410103-SA-008	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2464.40	0.00				
277	4410103-SA-009	TONER CART, SAMSUNG MLT-D105S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3380.00	0.00				
278	4410103-SA-014	TONER CART, Samsung MLT-D106S, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	2879.58	0.00				
279	4410103-SA-021	TONER CART, Samsung MLT-D200C, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7259.20	0.00				
280	4410103-SA-018	TONER CART, Samsung MLT-D200L, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3408.00	0.00				
281	4410103-SA-020	TONER CART, Samsung MLT-D200L, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6442.80	0.00				
282	4410103-SA-012	TONER CART, SAMSUNG MLT-D209C, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	7321.14	0.00				
283	4410103-SA-005	TONER CART, SAMSUNG MLT-D209L, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	3962.24	0.00				
284	4410103-SA-010	TONER CART, SAMSUNG SCX-0655A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	4066.40	0.00				
285	4410103-BN-015	TONER CART, BROTHER TN-347R, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	6370.00	0.00				
286	4410103-CA-000	TONER CART, CANON CRG-24 II	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	13399.36	0.00				
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	4512157-00-002	DOCUMENT CAMERA, 8 HP	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	23623.60	0.00				
288	4511609-HN-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0.00	17472.00	0.00				
FLAG OR ACCESSORIES																										
289	5512105-PH-P01	PHEDRYNE NATIONAL FLAG	piece	5	0	0	5	1,424.20	5	0	5	1,424.20	0	0	0	0	0	0	0.00	0.00	284.84	2848.40				
PRINTED PUBLICATIONS																										
290	5510124-BA-P01	HANDBOOK (BA 9134), 8th edition	book	0	0	0	0.00	10	0	10	372.10	0	0	0	0.00	0	0	0	0.00	0.00	37.21	372.10				
FIRE FIGHTING EQUIPMENT																										
291	4619101-FF-M01	FIRE EXTINGUISHER, dry chemical	unit	12	0	0	12	11,738.00	2	0	2	2,348.00	0	0	0	0	0	0	0.00	0.00	1144.00	16016.00				
292	4619101-FF-H01	FIRE EXTINGUISHER, pure HCFC	unit	8	0	0	8	44,906.00	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	5613.20	44906.00				
CONSUMER ELECTRONICS																										
293	5216135-DV-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	5	0	5	32,078.20	5	0	5	32,078.20	0	0	0	0.00	6415.64	64156.40				
FURNITURE AND FURNISHINGS																										
294	5610104-CH-001	MONODISC CHAIR, beige	piece	0	0	0	0	0.00	20	0	20	6,073.50	0	0	0	0	0	0	0.00	0.00	303.68	6073.60				
295	5610104-CH-M01	MONODISC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	301.60	0.00				
296	56101519-TM-001	MONODISC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1235.52	0.00				
297	56101519-TM-002	MONODISC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	1088.88	0.00				
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
298	60121413-CP-P01	CLABOOK, 20 Transparent pockets, A4	piece	7	10	0	17	629.68	5	0	5	165.20	7	10	0	17	629.68	5	0	5	3	185.20	44.00	37.04	1629.76	
299	60121413-CP-P02	CLABOOK, 20 Transparent pockets, legal	piece	7	10	0	17	652.97	5	0	5	192.05	7	10	0	17	652.97	5	0	5	3	192.05	44.00	36.41	1690.94	
300	6012134-EP-P01	ERASER, generic/rubber	piece	44	18	3	63	284.05	36	3	42	183.54	40	18	3	61	266.57	36	3	3	42	183.54	210.00	4.37	917.70	
301	6012124-SF-D01	SCEN PEN, black	piece	222	25	91	339	6,868.14	222	28	251	5,895.66	222	26	43	291	5,895.66	207	26	78	311	6,300.86	1,232.00	20.26	24960.32	
302	6012124-SF-D02	SCEN PEN, blue	piece	90	4	4	98	1,985.48	90	6	4	100	2,026.00	90	4	6	100	2,026.00	80	4	6	90	1,823.40	388.00	20.26	7860.88
303	6012124-SF-D03	SCEN PEN, red	piece	65	4	4	73	1,478.98	65	4	4	73	1,478.98	65	4	4	73	1,478.98	60	4	4	58	1,377.68	287.00	20.26	5814.62
304	6012124-WR-P01	WRAPPING PAPER, kraft	pack	15	0	0	15	2,322.60	15	0	15	2,322.60	15	0	0	15	2,322.60	4	0	0	4	4	619.36	49.00	154.84	7587.16

10/1/11

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price per unit (as of 2023)	Total Amount for the year			
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec
SOFTWARE																				
1	43231313-SPT-001	Business function specific software	license	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	5.00	0.00
2	43231602-SPT-002	Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
3	43232004-SPT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
4	43232107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
5	43232203-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
6	43232304-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
7	43232403-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
8	43232505-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
9	43233003-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
10	43232701-SPT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
11	43232802-SPT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
12	43232905-SPT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
13	43233004-SPT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
14	43233205-SPT-014	Security and protection software	license	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00
15	43233405-SPT-015	Utility and device driver software	license	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00
16	43233501-SPT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																				
1	40101701-AC-M01	Air Conditioning Unit, Window Boxer Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
3	44111905-WB-M01	White Board		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
5	52451005-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
6	52451020-NC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
7	52451032-SB-M01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
8	52451034-AM-M01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
9	52451037-EQ-F01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
10	46671615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
13	45121556-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
14	39612102-LB-M01	LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
15	43232104-PT-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
16	43232104-PT-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
17	43232105-PP-D01	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
18	43231109-AT-D01	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
19	43222610-HS-D01	Headset/Headset		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
20	43222609-WB-D01	Network Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
21	43222646-WA-M01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
22	43211711-SF-D01	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
23	45111601-WF-F01	Wireless Printing Device / Laser Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
24	81112706-HP-F01	MULTI-FUNCTION PRINTER		0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	65,000.00	10.00	130000.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		10	0	0	10	54,000.00	10	0	0	10	30,000.00	10	0	0	10	30,000.00	40.00	3000.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Catalogue Price (per unit)	Total Amount for the year				
				Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount							
26	43191501-HP-001	Mobile Phone		2	0	0	2	12,000.00	0	0	0	0	0	0	0	0	0	0	2	12,000.00	4.00	6000.00	24000.00			
27	43211711-SC-001	Scanner, Coated, Double sided, feeder type		2	0	0	2	24,000.00	2	0	0	2	24,000.00	2	0	0	2	24,000.00	2	0	2	24,000.00	8.00	12000.00	96000.00	
28	53121601-GB-001	GO Bag, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00		
29	60104701-SR-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00		
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparations / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00		
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00		
32	46181502-SP-V01	Batter proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00		
33	25172502-4HW-001	Wheels, _____ (Type of vehicle)		28	0	0	28	140,000.00	0	0	0	0	0.00	28	0	0	28	140,000.00	8	0	8	40,000.00	64.00	5900.00	320000.00	
34	40161513-PR-001	Fuel Pumps		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
35	48101710-OW-F01	Drinking Water / Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
36	26111729-AB-001	Auto battery		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00	
37		Ball pen Black	piece	82	45	62	189	2,835.00	70	57	50	177	2,655.00	82	47	62	191	2,865.00	70	62	50	182	2,770.00	775.00	5.00	3,695.00
38		Ballpoint Pen (Blue)		31	25	25	81	405.00	31	25	25	81	405.00	31	25	25	81	405.00	31	25	25	81	405.00	324.00	5.00	1,620.00
39		Ballpoint Pen (Green)		20	30	20	70	350.00	20	30	20	70	350.00	20	30	20	70	350.00	20	30	20	70	350.00	280.00	5.00	1,400.00
40		Letter Head (BO and PO)		10		10	20	20,000.00	10		10	20	20,000.00	10	10	10	30	30,000.00	10		10	20	20,000.00	90.00	1000.00	90,000.00
41		BN Certificate		10			10	18,000.00				0	0.00				0	0.00	10		10	18,000.00	20.00	1800.00	36,000.00	
42		Epson IwE 003 - Black	box/es	23	2	2	27	7,560.00	21	4	2	27	7,560.00	21	4	2	27	7,560.00	21	3	2	26	7,280.00	107.00	280.00	29,960.00
43		Epson IwE 003 - Cyan	box/es	15	0	0	15	4,200.00	14	0	0	14	3,920.00	14	1	0	15	4,200.00	14	0	14	3,920.00	58.00	280.00	16,240.00	
44		Epson IwE 003 - Magenta	box/es	15	0	0	15	4,200.00	14	0	0	14	3,920.00	14	1	0	15	4,200.00	14	0	14	3,920.00	58.00	280.00	16,240.00	
45		Epson IwE 003 - Yellow	box/es	15	1	1	17	4,760.00	14	0	0	14	3,920.00	14	1	0	15	4,200.00	14	0	14	3,920.00	60.00	280.00	16,800.00	
46		Epson L4150 IwE, Black (001)	box/es	12	4	4	20	7,200.00	9	4	4	17	6,120.00	12	4	4	20	7,200.00	9	4	4	17	6,120.00	74.00	360.00	26,640.00
47		Epson L4150 IwE, Magenta (001)	box/es	8	1	0	9	3,240.00	5	1	0	6	2,160.00	7	1	0	8	2,880.00	5	1	6	6	2,160.00	29.00	160.00	10,440.00
48		Epson L4150 IwE, Cyan (001)	box/es	8	1	0	9	3,240.00	5	1	0	6	2,160.00	7	1	0	8	2,880.00	5	1	6	6	2,160.00	29.00	160.00	10,440.00
49		Epson L4150 IwE, Yellow (001)	box/es	8	1	0	9	3,240.00	5	2	0	7	2,520.00	7	1	0	8	2,880.00	5	1	6	6	2,160.00	30.00	160.00	10,800.00
50		Hardbound Journal Notebook	piece	2	0	0	2	240.00	2	0	0	2	240.00	2	0	0	2	240.00	2	0	2	240.00	8.00	120.00	960.00	
51		4 Port USB Hub	piece	2	0	0	2	840.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	2.00	420.00	840.00	
52		INK REFILL, BROTHER, BT16000 BK	box/es	8	0	1	9	3,600.00	6	1	0	7	2,800.00	8	0	1	9	3,600.00	6	1	7	2,800.00	32.00	400.00	12,800.00	
53		INK REFILL, BROTHER, BT15000 C	box/es	8	0	1	9	3,600.00	6	1	0	7	2,800.00	8	0	1	9	3,600.00	6	1	7	2,800.00	32.00	400.00	12,800.00	
54		INK REFILL, BROTHER, BT15000 M	box/es	3	0	1	4	1,600.00	1	1	0	2	800.00	3	0	1	4	1,600.00	1	0	2	800.00	12.00	480.00	4,800.00	
55		INK REFILL, BROTHER, BT15000 Y	box/es	3	0	1	4	1,600.00	1	1	0	2	800.00	3	0	1	4	1,600.00	1	0	2	800.00	12.00	480.00	4,800.00	
56		INK, BOTTLE, BROTHER DCP-7710W, Black	box/es	6			6	2,460.00	4		4		1,640.00	6		6	2,460.00	4		4	1,640.00	20.00	410.00	8,200.00		
57		INK, BOTTLE, BROTHER DCP-7710W, Yellow	box/es	3			3	1,230.00	2		2		820.00	3		3	1,230.00	2		2	820.00	10.00	410.00	4,100.00		
58		INK, BOTTLE, BROTHER DCP-7710W, Cyan	box/es	3			3	1,230.00	2		2		820.00	3		3	1,230.00	2		2	820.00	10.00	410.00	4,100.00		
59		INK, BOTTLE, BROTHER DCP-7710W, Magenta	box/es	3			3	1,230.00	2		2		820.00	3		3	1,230.00	2		2	820.00	10.00	410.00	4,100.00		
60		INK CART, Canon Puma (GT-790), Black		20			20	8,000.00	20		20		8,000.00	20		20	8,000.00	20		20	8,000.00	80.00	400.00	32,000.00		
61		INK CART, Canon Puma (GT-790), Cyan		15			15	6,000.00	15		15		6,000.00	15		15	6,000.00	15		15	6,000.00	60.00	400.00	24,000.00		
62		INK CART, Canon Puma (GT-790), Yellow		15			15	6,000.00	15		15		6,000.00	15		15	6,000.00	15		15	6,000.00	60.00	400.00	24,000.00		

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 Apr 2022)	Total Amount for the year									
				Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec	Q4 amount					
43		INK CART, Canon Prime (G-790), Magenta	15				15	6,000.00	15				15	6,000.00	15			15	6,000.00	15			15	6,000.00	60.00	400.00	24,000.00
44		INK CART, BROTHER TN-456 MAGENTA, high yield 65	cart	5			5	2,000.00	5				5	2,000.00	5			5	2,000.00	5			5	2,000.00	20.00	400.00	8,000.00
45		INK CART, BROTHER TN-455 YELLOW, high yield 650	cart	5			5	2,000.00	5				5	2,000.00	5			5	2,000.00	5			5	2,000.00	20.00	400.00	8,000.00
46		INK CART, BROTHER MFC 12330 BLACK	cart	1			1	400.00	1				1	400.00	1			1	400.00	1			1	400.00	4.00	400.00	1,600.00
47		INK CART, BROTHER MFC 12330 CYAN	cart	1			1	400.00	1				1	400.00	1			1	400.00	1			1	400.00	4.00	400.00	1,600.00
48		INK CART, BROTHER MFC 12330 MAGENTA	cart	1			1	400.00	1				1	400.00	1			1	400.00	1			1	400.00	4.00	400.00	1,600.00
49		INK CART, BROTHER MFC 12330 YELLOW	cart	1			1	400.00	1				1	400.00	1			1	400.00	1			1	400.00	4.00	400.00	1,600.00
50		CANON INK, black	cart	2			2	900.00	2				2	900.00	2			2	900.00	2			2	900.00	8.00	450.00	3,600.00
51		CANON INK, colored	cart	2			2	800.00	2				2	800.00	2			2	800.00	2			2	800.00	8.00	400.00	3,200.00
52		DELTA CART, Brother, DR 2255	cart	0	0	0	0	0.00	1	0	0	1	3,996.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3996.00		
53		DELTA CART, for Fuji Xerox DocuCentre S2230	cart	1	0	0	1	8,500.00	1	0	0	1	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	8500.00	17,000.00	
54		TONER CART, Brother, TN-2260	cart	1	0	0	1	3,500.00	1	0	0	1	3,500.00	1	0	0	1	3,500.00	1	0	0	1	3,500.00	4.00	3500.00	14,000.00	
55		TONER CART/DRUM, Fuji Xerox # C7201913	cart	2	1	1	4	19,560.00	2	1	1	4	19,560.00	2	1	1	4	19,560.00	2	1	1	4	19,560.00	16.00	4890.00	78,240.00	
56		ROUND PAPER, Blue color, legal size	ream	1	1	1	3	570.00	1	1	2	4	760.00	2	2	2	6	1,140.00	3	3	3	9	1,710.00	22.00	190.00	4,180.00	
57		Toner Cart, Docucentre	cart	1			1	3,400.00				0	0.00				0	0.00				0	0.00	1.00	3400.00	3,400.00	
58		PHOTO PAPER, premium, glossy, A4 size	pack	5	0	0	5	500.00	4	0	0	4	400.00	4	0	0	4	400.00	4	0	0	4	400.00	17.00	100.00	1,700.00	
59		STOCKED PAPER, Glossy, A4 size	pack	8	0	0	8	560.00	8	0	0	8	560.00	8	0	0	8	560.00	8	0	0	8	560.00	32.00	70.00	2,240.00	
60		STICKY NOTE, (signature tab)	pack	6	6	6	18	1,170.00	1	1	1	3	195.00	1	1	1	3	195.00	1	1	1	3	195.00	27.00	65.00	1,755.00	
61		TYPE CARD, Corrug, 100%	piece	1	0	1	3	1,100.00	0	1	0	1	550.00	1	0	1	2	1,100.00	0	1	0	1	550.00	6.00	550.00	3,300.00	
62		QUICKON, Bundy Check, COMBI	piece	1	0	0	1	200.00	1	0	0	1	200.00	1	0	0	1	200.00	1	0	0	1	200.00	4.00	200.00	800.00	
63		SPIN REU, Round/ptd blk, black, 1.0mm needle tip	piece	6	2	2	10	800.00	2	2	2	6	480.00	3	3	3	9	720.00	3	3	3	9	720.00	34.00	80.00	2,720.00	
64		Zorro, 1 gal.	gallon	2	2	2	6	1,500.00	2	2	2	6	1,500.00	2	2	2	6	1,500.00	2	2	2	6	1,500.00	24.00	250.00	6,000.00	
65		Plastic Mold, 1 Liter	liter	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	4.00	50.00	200.00	
66		Scotch tie, stainless steel ball	piece	2	0	2	4	220.00	0	2	0	2	110.00	2	0	2	4	220.00	0	2	0	2	110.00	12.00	55.00	660.00	
67		Delivering paste, 350 g	piece	2	2	2	6	300.00	2	2	2	6	300.00	2	2	2	6	300.00	2	2	2	6	300.00	24.00	50.00	1,200.00	
68		Facemask	box	18	0	0	18	990.00	18	0	0	18	990.00	18	0	0	18	990.00	18	0	0	18	990.00	72.00	55.00	3,960.00	
69		Trash Sack	piece	10	10	10	30	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	10.00	300.00	
90		SPECIAL PAPER, BOARD, size: A4	pack	3			3	90.00	11			11	0.00	2			2	60.00	10	2		12	360.00	28.00	30.00	840.00	
91		SPECIAL PAPER, BOARD, size: Long	pack				0	0.00	5			5	175.00				0	0.00	5			5	175.00	10.00	35.00	350.00	
92		DOUBLE-SIDED TAPE	piece	1		50	51	1,530.00	1			1	30.00			50	50	1,500.00				0	0.00	102.00	30.00	3,060.00	
93		SPIN HERE TAB	pack	2			2	60.00	2			2	60.00	2			2	60.00	2			2	60.00	8.00	36.00	240.00	
94		PLASTIC SLIDING FOLDER, CLEAR, A4	pack	2			2	130.00				0	0.00	2			2	130.00				0	0.00	4.00	65.00	260.00	
95		PLASTIC SLIDING FOLDER, CLEAR, LEGAL	pack	2			2	150.00				0	0.00	2			2	150.00				0	0.00	4.00	75.00	300.00	
96		Agreement Paper (C25)	piece	100			100	200.00				0	0.00	100			100	200.00				0	0.00	200.00	2.00	400.00	
97		Colored Bond Paper	ream				0	0.00	1			1	155.00				0	0.00				0	0.00	1.00	155.00	155.00	
		Subject Divider, PAPER, A4	pack	10			10	300.00				0	0.00				0	0.00				0	0.00	10.00	30.00	300.00	

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (or as of 30/9/21)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																							5,497,272.64	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							548,727.26	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							-	
D. GRAND TOTAL (A + B + C)																							6,046,000.00	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


MARY GRACE O'DONNELL
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


ROSE ANNE B. CAÑERO/SHEILA ROSE MARIE S. CAYAN
Accountant / Budget Officer


JULIET P. LUCAS
Head of Office/Agency

Date Prepared: August 17, 2021