

Amendment on the STMA Registration Guidelines

The Strategic Trade Management Office (STMO) amends the STMA registration guidelines with the following changes:

SUMMARY OF CHANGES

3.3 How to Register

PARAGRAPH	ENTRY	CHANGES
3.3.5.f	Copy of document nominating a senior manager as a responsible person for STMA Compliance.	Copy of document appointing CEO, owner, or person in equivalent position as the person responsible for STMA compliance.

Guide to Filling-up the Registration Form

	ENTRY	DESCRIPTION	CHANGES
11	Contact Person/s	State the name and designation, home address, telephone/ mobile number, fax number, e-mail home address, and valid government ID number (preferably Passport or other ID with birthdate/ birthplace) of the contact person/s who will serve as the focal person on any STMA-related concerns, and with whom STMO can immediately coordinate with for any issues/queries on STMA-related transactions. Please do not list an individual who is not familiar with the transaction.	Provision of additional contact person/s, if necessary. Government issued ID with information on birthdate and birthplace.
12	Person responsible for STMA Compliance	State the name and designation, address, telephone/ mobile number, fax number, e-mail home address, and valid government ID number (preferably Passport or other ID with birthdate/ birthplace) of the person nominated/ designated as the person responsible for STMA compliance to ensure that the company's operations comply with STMA provisions. Must be a CEO, owner or equivalent position.	Removed Senior Manager and changed to CEO, owner or equivalent position. Government issued ID with information on birthdate and birthplace.