

## **MEMORANDUM**

To

**ALL DTI - III ASSOCIATES** 

From

EDNA D. DIZON

OIC-Regional Director, DTI - III

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Date

29 July 2024

Subject

**NOTICE OF VACANCIES** 

This is to announce the vacant positions in DTI - Region III:

Particulars		
Position	Trade-Industry Development Specialist	
Item Number and	OSEC-DTIB-TRIDS-245-1998 (DTI Tarlac PO)	
Place of Assignment		
Salary Grade	15	
Minimum CSC Qualification Standards		
Education	Bachelor's Degree relevant to the job	
Work Experience	One (1) year relevant experience	
Training	Four (4) hours of relevant training	
Eligibility	Career Service (Professional) Second Level	
	Eligibility	
Competencies	Organizational:	
	Level 2- Integrated Industry and Globalized Outlook	
	Level 2- Delivering Solutions, Services, and Support	
	to DTI's Stakeholders	
	Level 3- Networking and Linkaging	
	Level 3- Delivering Excellent Results	
	Level 2- Collaborating	
	Level 2- Agility	
	Level 2- Exemplifying Professionalism and Integrity	

Particulars		
Position	Trade-Industry Development Specialist - Comprehensive Agrarian Reform Program (CARP)	
Status of Employment	Contractual	
Place of Assignment	DTI Tarlac Provincial Office	
Salary Grade	15	

Minimum CSC Qualification Standards	
Education	Bachelor's Degree relevant to the job
Work Experience	One (1) year relevant experience
Training	Four (4) hours of relevant training
Eligibility	Career Service (Professional) Second Level
	Eligibility
	(preferred not required)
Competencies	Organizational:
	Level 2- Integrated Industry and Globalized Outlook
	Level 2- Delivering Solutions, Services, and
	Support to DTI's Stakeholders
	Level 3- Networking and Linkaging
	Level 3- Delivering Excellent Results
	Level 2- Collaborating
	Level 2- Agility
	Level 2- Exemplifying Professionalism and Integrity

Particulars		
Position	Trade-Industry Development Analyst (2 positions)	
Item Number and	OSEC-DTIB-TRIDA-133-1998 (DTI Pampanga PO)	
Place of Assignment	OSEC-DTIB-TRIDA-75-1998 (DTI Regional Office-SDD)	
Salary Grade	11	
Minimum CSC Qualification Standards		
Education	Bachelor's Degree relevant to the job	
Work Experience	None required	
Training	None required	
Eligibility	Career Service (Professional) Second Level Eligibility	
Competencies	Organizational: Level 1- Integrated Industry and Globalized Outlook Level 1- Delivering Solutions, Services, and Support to DTI's Stakeholders Level 2- Networking and Linkaging Level 2- Delivering Excellent Results Level 1- Collaborating Level 1- Agility Level 2- Exemplifying Professionalism and Integrity	

Particulars		
Position	Trade-Industry Development Analyst – Negosyo Center	
Status of Employment	Contractual	
Place of Assignment	DTI Zambales Provincial Office	
Salary Grade	11	
Minimum CSC Qualification Standards		
Education	Bachelor's Degree relevant to the job	

Work Experience	None required
Training	None required
Eligibility	Career Service (Professional) Second Level
	Eligibility
	(preferred not required)
Competencies	Organizational:
	Level 1- Integrated Industry and Globalized Outlook
	Level 1- Delivering Solutions, Services, and Support
	to DTI's Stakeholders
	Level 2- Networking and Linkaging
	Level 2- Delivering Excellent Results
	Level 1- Collaborating
	Level 1- Agility
	Level 2- Exemplifying Professionalism and Integrity

We highly encourage all interested and qualified DTI–III associates to apply by clicking the link: <a href="https://bit.ly/347qJpi">https://bit.ly/347qJpi</a> and signify their interest in writing with all pertinent credentials attached, not later than **08 August 2024**.

For your reference.