



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8311717  
**Procuring Entity** DEPARTMENT OF TRADE AND INDUSTRY - MAIN  
**Title** HRAS 45362 Tokens/Giveaways/Souvenirs

#### Area of Delivery

<b>Solicitation Number:</b>	HRAS 45362	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Tokens and Awards	<b>Date Published</b>	18/12/2021
<b>Approved Budget for the Contract:</b>	PHP 231,500.00	<b>Last Updated / Time</b>	17/12/2021 18:19 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	22/12/2021 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Mark Villanueva Administrative Officer II 361 Sen. Gil J. Puyat Avenue Makati City Metro Manila Philippines 1209 63-2-7514997 markvillanueva@dti.gov.ph		

#### Description

Good day!

- Please quote hereunder your lowest possible price for the Tokens/Giveaways/Souvenirs with ABC of 231,500.00. Bid Proposal / Quotation above the ABC shall automatically disqualified.
- Deadline for the submission of bid will be on December 22, 2021, 10:00 AM.
- Late submission of bid/proposal shall not be accepted.
- Interested Bidders may submit their proposal in any of the following forms:
  - Via electronic: email to MarkVillanueva@dti.gov.ph; or
  - via sealed quotation to be submitted at Procurement Management Division, Human Resource and Administrative Service, Ground Floor, Trade and Industry Bldg., 361 Sen. Gil Puyat Avenue, Makati City.
- Submission of Documents:

A. For those who have not yet submitted the legal documents, please attach photocopies of the listed below documents to your proposal/quotation upon submission;

SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)  
 Mayor's Permit for the Current Year  
 BIR Certificate of Registration  
 PhilGEPS Certification  
 Company Profile  
 DTI Certificate of Accreditation for those involved in repair & services.  
 Omnibus Sworn Statements

B. For those who have already submitted their updated/valid legal documents, you may submit your quotation/proposal in any of the form specified above.

#### IMPORTANT NOTE:

SUBMISSION OF UNNOTARIZED OMNIBUS SWORN STATEMENTS SHALL BE ATTACHED IN ALL BID PROPOSAL. ONLY THE WINNING BIDDER SHALL SUBMIT THE NOTARIZED OMNIBUS SWORN STATEMENT.

6. Please see attached Request for Quotation form and sample for more information and guidance. Original Request for Quotation form will be available for download from PhilGEPS website starting December 18, 2021 until December 22, 2021.

7. For any concerns, queries and clarification, please free to call # 7791-3363/7791-3367, or email MarkVillanueva@dti.gov.ph

MARY ANN D. YULAS  
SAO, HRAS-PMD

**Created by** Mark Villanueva  
**Date Created** 17/12/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be

directed to the contact person/s of the concerned party.