



HRAS - PROCUREMENT

REQUEST FOR QUOTATION
Sealed Bidding

PR No.: ISMS - 50895

Date: 09/19/2022

R.F.Q. No.: 202209-11795

Delivery 10 CD upon receipt of PO

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Row 1: 5.0, PIECE, Printer Purchase of Multifunction Printer, etc.

Remarks Please provide unit price. ABC is Php 100,000.

Prepared by: ILEEN P. VISTA ADMIN OFFICER IV

Very truly yours, MARY ANN D. YULAS SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION:

COMPANY:



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Remarks Please provide unit price. ABC is Php 100,000.

Prepared by:

ILEEN P. VISTA
ADMIN OFFICER IV

Very truly yours,
[Signature]
MARY ANN D. YULAS
SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE

Department of Trade and Industry

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HUMAN RESOURCE AND ADMINISTRATIVE SERVICE