



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9138792  
**Procuring Entity** DEPARTMENT OF TRADE AND INDUSTRY - MAIN  
**Title** Hiring of LSP for the conduct of E-Learning Program entitled: Building Capabilities: Coaching and Mentoring Program for Leaders

#### Area of Delivery

<b>Solicitation Number:</b>	HRAS 52778	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Consulting Services	<b>Date Published</b>	20/10/2022
<b>Approved Budget for the Contract:</b>	PHP 240,000.00	<b>Last Updated / Time</b>	19/10/2022 17:46 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	24/10/2022 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Mark Villanueva Administrative Officer II 361 Sen. Gil J. Puyat Avenue Makati City Metro Manila Philippines 1209 63-2-7514997 markvillanueva@dti.gov.ph		

#### Description

Good Day!

Please quote hereunder your lowest possible price for Hiring of LSP for the conduct of an E-Learning Program entitled: Building Capabilities: Coaching and Mentoring Program for Leaders with an ABC of 240,000.00

The deadline for the submission of the bid will be on Oct 24, 2022, at 10:00 AM.

Interested Bidders may submit their proposal in any of the following forms:

- Via electronic: email to PaulaCamilleIncapas@dti.gov.ph; or
- via sealed quotation to be submitted at Procurement Management Division, Human Resource, and Administrative Service, Ground Floor, Trade and Industry Bldg., 361 Sen. Gil Puyat Avenue, Makati City.

Submission of Documents:

- For those who have not yet submitted their legal/valid documents, please attach photocopies of the listed below documents to your proposal/quotation upon submission;
  - SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)
  - Mayor's Permit for the Current Year
  - BIR Certificate of Registration
  - PhilGEPS Certification/Registration
  - Company Profile
- For those who have already submitted their updated/valid legal documents, you may submit your quotation/proposal in any of the forms specified above.

IMPORTANT NOTE:

- Submission of Unnotarized Omnibus Sworn Statements shall be attached to all Bid Proposals. Only the winning bidder shall submit the Notarize Omnibus Sworn Statement
- Late submission of bid/proposal shall not be accepted.
- Incomplete submission of Documentary Requirements and Bid Proposal / Quotation above the ABC shall automatically be disqualified.

Please see attached Request for Quotation form and sample for more information and guidance. Original Request for Quotation form will be available for download from the PhilGEPS website starting Oct 20, 2022, until Oct 24, at 10:00 am

For any concerns, queries, and clarification, please free to call # 7791-3363/7791-3367 or email PaulaCamilleIncapas@dti.gov.ph

**Created by** Mark Villanueva

**Date Created** 19/10/2022

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