



HRAS - PROCUREMENT

REQUEST FOR QUOTATION
Sealed Bidding

PR No.: HRAS - 52671

Date: 10/19/2022

R.F.Q. No.: 202210-12137

Delivery 20 cd upon approval of swatches

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	2.0	UNIT	Upholstery of Furniture Supply, delivery, and installation of labor, materials, tools, technical supervision, and provision of service including all roughing-ins and accessories with the following details: Project: Office of the Secretary office furniture Location: 5F I & I Bldg. Work Duration: 20 calendar days Scope of Works: 1. Re-upholstery of seater sofa in a loose cushion. Inclusive adjustment of the loose cushion to a height of 7 . Please refer to the attached for the actual picture of the furniture and fabric to be used. The winning bidder is to submit swatches for approval. (2 units)		
	2.0	UNIT	Upholstery of Furniture Supply, delivery, and installation of labor,		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above.
ABC: 64,000.00

Prepared by:

PAULA CAMILLE B. INCAPAS
ADMIN. OFFICER II

Very truly yours,

MARY ANN D. YULAS
SUPERVISING ADMIN.
OFFICER

DTI SHOPPING COMMITTEE

Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION:

COMPANY:



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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	4.0	UNIT	<p>materials, tools, technical supervision, and provision of service including all roughing-ins and accessories with the following details:</p> <p>Project: Office of the Secretary office furniture Location: 5F I & I Bldg. Work Duration: 20 calendar days Scope of Works: 1. Re-upholstery of guest chairs. Please refer to the attached for the actual picture of the furniture and fabric to be used. The winning bidder is to submit swatches for approval.</p> <p>Upholstery of Furniture Supply, delivery, and installation of labor, materials, tools, technical supervision, and provision of service including all roughing-ins and accessories with the following details:</p>		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above.
ABC: 64,000.00

Prepared by:

PAULA CAMILLE B. INCAPAS
ADMIN. OFFICER II

Very truly yours,

MARY ANN D. YULAS
SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE

Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			Project: Office of the Secretary office furniture Location: 5F I & I Bldg. Work Duration: 20 calendar days Scope of Works: 1. Re-upholstery of guest chairs. Please refer to the attached for the actual picture of the furniture and fabric to be used. The winning bidder is to submit swatches for approval.		

*****NOTHING FOLLOWS*****

Remarks All item should be treated as one lot. Please note on the delivery term indicated above.
ABC: 64,000.00

Prepared by:

Paula Camille B. Incapas
PAULA CAMILLE B. INCAPAS
ADMIN. OFFICER II

Very truly yours,

Mary Ann D. Yulas
MARY ANN D. YULAS
SUPERVISING ADMIN. OFFICER *SS*

DTI SHOPPING COMMITTEE

Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION: _____

COMPANY: _____

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HUMAN RESOURCE AND ADMINISTRATIVE SERVICE

G/F, Trade and Industry Building, 361 Sen Gil J. Puyat Ave., City of Makati* 1200 Philippines
Tels. (632) 751-4997, 751-0384 loc. 2111, Fax (632) 895-3515, e-mail:procurement@dti.gov.ph