



# HRAS - PROCUREMENT REQUEST FOR QUOTATION Sealed Bidding

PR No.: EMB - 51025

Date: 10/03/2022

R.F.Q. No.: 202210-11819

Delivery on or before Oct 17, 2022 / 7CD upon approval of sample

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	1.0	LOT	Token/ Giveaways/ Souvenirs --Expandable Katsa Eco Bag with DTI-EMB and CFIDP logo print *Quantity: 50 pieces *Material: Katsa *Color: Off White *Print: DTI EMB and CFIDP Logo *Size: Large 14 length x 16 width inches (with expanded base) *Size of bag strap: approx. 21 inches long *Merged DTI-EMB and CFIDP Logo: 24.24cm H x 24.24cm W  -Provide sample finish product: 1-2 days upon declaration of winning bidder -Target Delivery: on or before 17		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC-PHP150,000.00

Prepared by  
*Marylyn Grace M. Ampoan*  
MARYLYN GRACE M. AMPOAN  
ADMIN. OFFICER II

Very truly yours,  
*Mary Ann D. Yulas*  
MARY ANN D. YULAS  
SUPERVISING ADMIN. OFFICER *88*

**DTI SHOPPING COMMITTEE**  
Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted \_\_\_\_\_

Signature over Printed Name \_\_\_\_\_  
POSITION: \_\_\_\_\_  
COMPANY: \_\_\_\_\_



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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	1.0	LOT	October 2022 See attached sample Token/ Giveaways/ Souvenirs --Coconut Shells Spoon and Fork (Set) *Quantity: 50 sets *1X Bowl *1X Spoon *1X Fork *1X Cup *Material: Raw materials used to produce the gift set items should be made by coconut from the Philippines *Color: brown *Size: Regular size *Packaging: Sustainable packaging		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC-PHP150,000.00

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SUPERVISING ADMIN. OFFICER

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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	1.0	LOT	-Provide sample finish product: 1-2 days upon declaration of winning bidder  -Target Delivery: on or before 17 October 2022  See attached sample  Token/ Giveaways/ Souvenirs -Coconut-based Travel Kit Gift Set (Hand Sanitizer, Hand wash, soap bar) *Quantity: 50 sets *Material: Coconut-based *Size: 20g Soap bar; 50ml hand sanitizer; 55ml hand wash		

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC-PHP150,000.00

Prepared by:

MARYLYN GRACE M. AMPOAN  
ADMIN. OFFICER II

Very truly yours,

MARY ANN D. YULAS  
SUPERVISING ADMIN. OFFICER

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Department of Trade and Industry

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Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Row 1: \*Packaging: Gift box, -Provide sample finish product: 1-2 days upon declaration of winning bidder, -Target Delivery: on or before 17 October 2022, See attached sample.

\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*

Remarks All item should be treated as one lot. Please note on the delivery term indicated above. ABC- PHP150,000.00

Prepared by: MARYLYN GRACE M. AMPOAN ADMIN.OFFICER II

Very truly yours, MARY ANN D. YULAS SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION:

COMPANY:

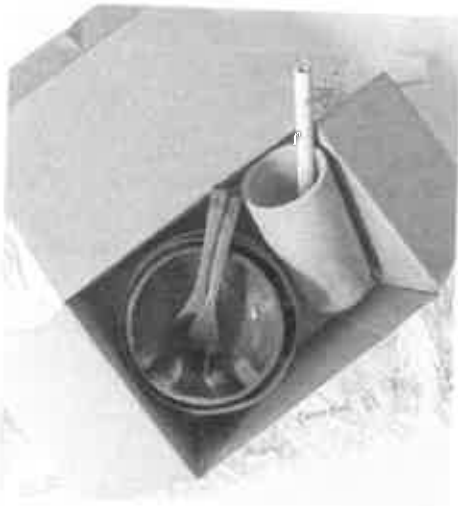
**Sample tokens for CIIE 2022:**

1. **Expandable Katsa Eco Bag with DTI-EMB and CFIDP logo print**



3. **Coconut-based Travel Kit Gift Set (Hand Sanitizer, Hand Wash, Soap Bar)**

2. **Coconut shells Spoon and Fork (set)**



**Terms of Reference**  
**Procurement of Tokens/Giveaways**  
 Philippine Participation in China International Import Expo (CIIE) 2022  
 5-11 November 2022 | Shanghai, China

**A. Background**

The China International Import Expo (CIIE) is a major initiative from President Xi Jinping which is annually held in Shanghai, China since 2019. The CIIE's primary objective is to lend credence to China's announcement that it is ready to open its market to the world and be a pillar in economic cooperation globalization. Thus, it will be a platform for different countries to meet and showcase their products and services.


This exposition would be an excellent opportunity to showcase Philippine coconut and coffee products to China and the rest of the world. The CIIE has three components namely: (1) Country Pavilion for Trade and Investment; (2) Enterprise and Business Fair; and, (3) Hongqiao International Trade Forum.

**B. Objectives**

This project requires the engagement of a Philippine-based company for the procurement of tokens intended for the Philippine participation in the CIIE 2022 to be held on 5-10 November 2022 in Shanghai, China.

**C. Requirements/ Deliverables:**

- Target delivery: on or before 17 October 2022
- The supplier/bidder must provide the following tokens/giveaways for the 50 VIPs intended for the Philippine Participation in China International Import Expo (CIIE) 2022:




ITEM	Sample
<p><b><u>Expandable Katsa Eco Bag with DTI-EMB and CFIDP logo print</u></b></p> <p>Quantity : 50 pieces</p> <p>Material : Katsa</p> <p>Color : Off White</p> <p>Print : DTI EMB and</p> <p>CFIDP Logo</p> <p>Size : Large 14 length x 16 width inches (with expanded base) (approx. 36cm length x 41cm width)</p> <p>Size of bag strap : approx. 21 inches long</p> <p>Digital proofing : 1-2 days</p> <p>Sampling : 2 days</p> <p>Estimated Total : PhP 20,000.00</p>	

<p><b>Coconut shells Spoon and Fork (set)</b></p> <p>Quantity : 50 sets</p> <p>1X Bowl</p> <p>1X Spoon</p> <p>1X Fork</p> <p>1X Cup</p> <p>Material :</p> <p>Raw materials used to produce the gift set items should be made by coconut from the Philippines</p> <p>Color : brown</p> <p>Size : Regular size</p> <p>Packaging : Sustainable packaging</p> <p>Estimated Total : PhP 80,000.00</p>	
<p><b>Coconut-based Travel Kit Gift Set (Hand Sanitizer, Hand Wash, Soap Bar)</b></p> <p>Quantity : 50 sets</p> <p>Material : Coconut-based</p> <p>Size : 20g Soap bar; 50ml hand sanitizer; 55ml hand wash</p> <p>Packaging : Gift box</p> <p>Estimated Total : PhP 50,000.00</p>	

- Must be registered in Philgeps
- Must be willing to provide service on a send-bill arrangement (Government procedure)
- Must provide sample actual finish products for each requirement, subject for approval of the end user before the target delivery

**D. Cost and Schedule of the Payment**

A total cost of **ONE HUNDRED FIFTY THOUSAND PESOS (PHP 150,000.00)**, inclusive of all taxes and fees chargeable against Coconut Farmers and Industry Development Plan (CFIDP) funds, shall be paid in full through bank transfer within 30 days upon receipt of billing statement before the event.

<b>Prepared by:</b>			<b>Approved by:</b>		
 <b>Heizle U. Trasmañas</b> STIDS, Market innovation Division	 <b>Christine Grace C. Victoria</b> STIDS, Consumer and Industrial Division	 <b>Jhino B. Ilano</b> Assistant Director			