



HRAS - PROCUREMENT

REQUEST FOR QUOTATION
Sealed Bidding

PR No.: BDTP - 49380

Date: 06/22/2022

R.F.Q. No.: 202206-11539

Delivery On or before 30 June 2022

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Row 1: 1.0, UNIT, Provision of Services Hiring the Services of a Contractor for the Fabrication of the Store Framework and Refurbishing of Cashier Table for the Go Lokal! store in Ayala Malls Glorietta 2. SCOPE OF WORK: 1. The contractor shall Dismantle, Fabricate, Refurbish, Supply, Install, and Haul specified materials/items and corresponding specifications as indicated in the attached TOR. 2. The contractor shall ensure the durability and quality of the items 3. The contractor shall install the items properly and in good condition (without damage, creases,

Remarks All items should be treated as one lot. ABC is Php 200,000.

Prepared by: ILEEN P. VISTA ADMIN OFFICER IV

Very truly yours, MARY ANN D. YULAS SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION:

COMPANY:



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Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Row 1: smudge, dirt, stains, and the like) on the schedule set by the BDTP. SPECIFICATIONS: A. Dismantle the existing Store Framework, B. Fabrication- Store Framework. Description: Floor Elevation Size: 5m x 2.5m. Tiles: Material: Apo Tiles Mimicri, Size: 6 x 36 inches, Gauge: 2mm, Color: Amber Maple or Caster Block.

Remarks All items should be treated as one lot. ABC is Php 200,000.

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Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Contains two rows of item descriptions for aluminum structures.

Remarks All items should be treated as one lot. ABC is Php 200,000.

Prepared by: ILEEN P. VISTA ADMIN OFFICER IV

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Table with 5 columns: NO, QUANTITY, UNIT, ARTICLE, UNIT PRICE, TOTAL PRICE. Contains two rows of item descriptions including 'Qty. 1 lot', 'Description', 'Electrical/Lighting Requirements for:', 'Oppl track lights: 30 watts and at least 200 watts for computer desktop', 'Qty. 1 lot', 'C. Refurbishing- Cashier Counter', 'Description', 'Size: 0.60m x 0.50m x 0.60m', 'White paint'.

Remarks All items should be treated as one lot. ABC is Php 200,000.

Prepared by:
ILEEN P. VISTA
ADMIN OFFICER IV

Very truly yours,
MARY ANN D. YUKAS
SUPERVISING ADMIN. OFFICER

DTI SHOPPING COMMITTEE
Department of Trade and Industry

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NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
			Qty. 1 lot For other requirements, please refer to the same TOR.		

*****NOTHING FOLLOWS*****

Remarks All items should be treated as one lot. ABC is Php 200,000.

Prepared by:
Ileen P. Vista
ILEEN P. VISTA
ADMIN OFFICER IV

Very truly yours,
Mary Ann D. Yulas
MARY ANN D. YULAS
SUPERVISING ADMIN. OFFICER *88*

DTI SHOPPING COMMITTEE
Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION: _____

COMPANY: _____

TERMS OF REFERENCE

PROJECT TITLE	: Hiring the Services of a Contractor for the Fabrication of the Store Framework and Refurbishing of Cashier Table for the Go Lokal! store in Ayala Malls Glorietta 2
PROPONENT	: Department of Trade and Industry – Bureau of Domestic Trade Promotion
DURATION	: June 30, 2022
PROJECT COST	: Php 200,000.00
BUDGET SOURCE	: 2022 Go Lokal Regular Funds

I. BACKGROUND

Common Room PH has been the store operator of the Go Lokal! Pop-up store in Glorietta 2 since 2018 promoting sustainable and artisanal products to the public. On March 23, 2022, Common Room PH wrote to DTI regarding their intent to turn over the Go Lokal Pop-up store to another store operator as the sales remain insufficient to cover the overhead costs. Moreover, Common Room wants to focus on the newly launched Go Lokal inline store At Ayala Malls by the Bay.

On April 25, 2022, Fiesta Ventures Corp. was designated as the new Go Lokal! store operator to take over the management of the Go Lokal! Pop-up store in Glorietta 2 from Popjunklove Enterprise effective July 1, 2022.

Fiesta Ventures Corp., the maker of Fiesta souvenir shirts and items, was incorporated in April 2003. It operates over thirty (30) retail outlets in major malls in key cities and provinces across the Philippines.

The BDTP and Fiesta Ventures Corp. deems it necessary to upgrade the overall design of the Go Lokal! Pop-up store in Glorietta 2 and create an atmosphere that will provide a unique customer experience, positively present Go Lokal! as a brand, and keep the retail design and visual merchandising aligned with the new business normal.

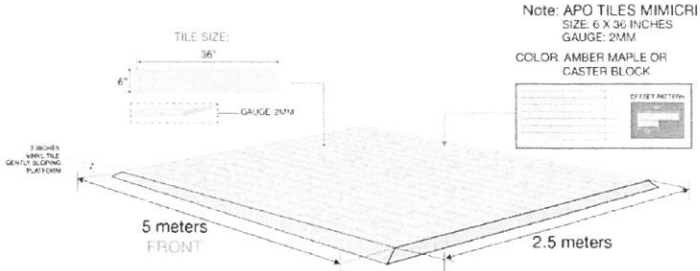
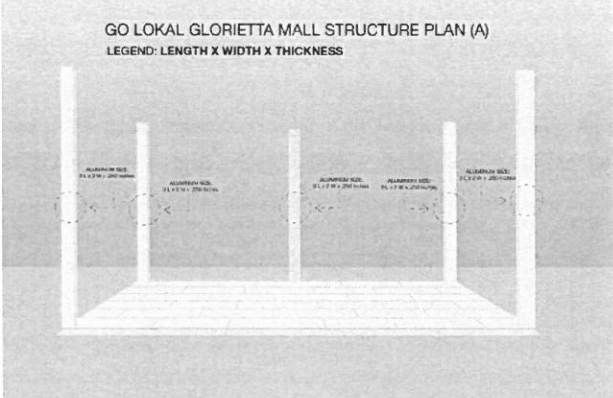
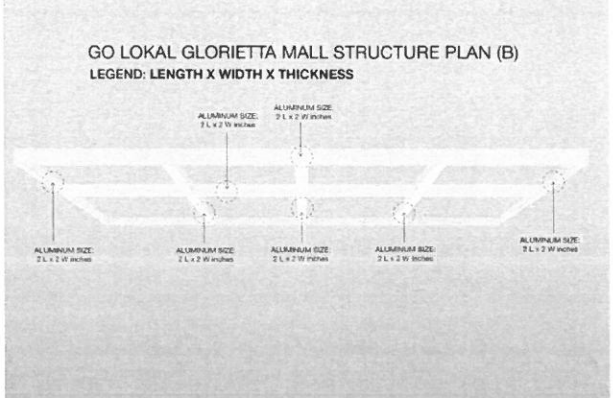
To implement the new store design which was approved by Ayala Malls on May 24, 2022, the BDTP needs to hire the services of a contractor that has the expertise to fabricate a new store framework structure and refurbish the existing cashier table that will be installed within the Go Lokal! Pop-up store in Ayala Malls Glorietta 2. For its part, Fiesta will fabricate the display shelves, racks, other fixtures and store signages.

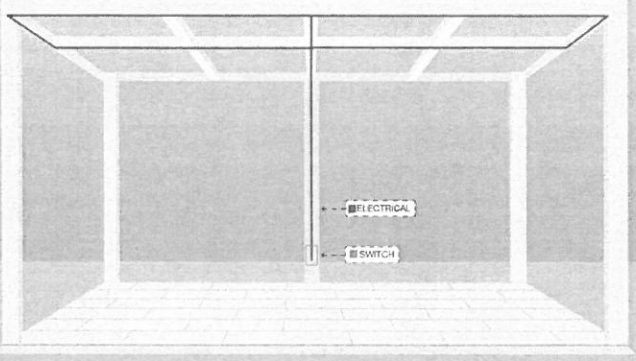
II. OBJECTIVE

To improve and maintain the overall branding of the Go Lokal Pop-up store in Ayala Malls Glorietta 2.


III. SPECIFICATIONS

- a. Dismantle the existing Store Framework
- b. Fabrication- Store Framework

Description	Qty.	Design
<p>Floor Elevation Size: 5m x 2.5m</p> <p>Tiles Material: Apo Tiles Mimicri Size: 6 x 36 inches Gauge: 2mm Color: Amber Maple or Caster Block</p>	1 lot	 <p>Note: APO TILES MIMICRI SIZE: 6 X 36 INCHES GAUGE: 2MM COLOR: AMBER MAPLE OR CASTER BLOCK</p>
<p>Basic Structure Plan A Size: 5m x 2.5m x 2.4m</p> <p>Aluminum Size: 3L x 2W x .250 inches</p>	1 lot	 <p>GO LOKAL GLORIETTA MALL STRUCTURE PLAN (A) LEGEND: LENGTH X WIDTH X THICKNESS</p>
<p>Basic Structure Plan B Size: 5m x 2.5m x 2.4m</p> <p>Aluminum Size: 2L x 2W inches</p>	1 lot	 <p>GO LOKAL GLORIETTA MALL STRUCTURE PLAN (B) LEGEND: LENGTH X WIDTH X THICKNESS</p>

<p>Electrical/Lighting Requirements for:</p> <p>••Oppl track lights: 30 watts and at least 200 watts for computer desktop</p>	<p>1 lot</p>	<p style="text-align: center;">GO LOKAL GLORIETTA MALL ELECTRICAL PLAN</p> 
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c. Refurbishing- Cashier Counter

Description	Qty.	Design
<p>Size: 0.60m x 0.50m x 0.60m White paint</p>	<p>1 lot</p>	

IV. SCOPE OF WORK

1. The contractor shall Dismantle, Fabricate, Refurbish, Supply, Install, and Haul specified materials/items and corresponding specifications listed above.
2. The contractor shall ensure the durability and quality of the items
3. The contractor shall install the items properly and in good condition (without damage, creases, smudge, dirt, stains, and the like) on **the schedule set by the BDTP.**

V. TIMETABLE OF ACTIVITIES

Activity	Timeline
Preparation and approval of the TOR and Memo to Proceed	2 nd to 3 rd week of June 2022
Procurement of Services of a Contractor for the Fabrication of the Store Framework and Refurbishing of Cashier Table for the Go Lokal! store in Ayala Malls Glorietta 2 (compliance with government procurement and BAC requirements) Processing and Approval of RCAF Awarding and Signing of Work Order	4 th week of June 2022
Actual production and refurbishing of the platform and cashier table	End of June 2022
Installation of store fit-out	1 st to 2 nd week of July

VI. TERMS OF PAYMENT

- Full payment 30 days after the conclusion of the event.

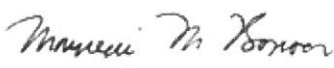
The contractor has the responsibility to dismantle the existing structure and transport to site at the "DTI Warehouse in Taguig City".

The contractor has the responsibility to fabricate, refurbish, transport, and install to site at the "Go Lokal Store, Ground Floor, Glorietta 2, Palm Drive, Glorietta, Ayala Avenue cor. Pasay Road, Ayala Center, Makati".

Prepared by:


Imee Lorraine Lopez
Project Officer

Approved by:


Marievic M. Bonoan
Director