



# HRAS - PROCUREMENT REQUEST FOR QUOTATION Sealed Bidding

PR No.: NCRO - 50183

Date: 07/26/2022

R.F.Q. No.: 202207-11694

Delivery 7 CD upon receipt of PO

Gentleman:

Please quote hereunder your lowest possible price(s) for the following item(s) which is/are urgently needed by this office. It is requested that the quotation be signed, sealed or stamped and submitted to the Supply Section, Ground Floor Department of Trade and Industry, 361 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.

NO	QUANTITY	UNIT	ARTICLE	UNIT PRICE	TOTAL PRICE
	100.0	BOX	Ballpen retractable ballpen blue 0.5mm 50pcs/box		
	200.0	BOX	Ballpen retractable ballpen black 0.5mm 50pcs/box		
	500.0	PC	Laminating Film 250micron A4 size 100pcs/pack		

\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*

Remarks Please provide bid price per each item. ABC is Php 230,500.

Prepared by: *Ileen P. Vista*  
ILEEN P. VISTA  
ADMIN OFFICER IV

Very truly yours,  
*Mary Ann D. Yulas*  
MARY ANN D. YULAS  
SUPERVISING ADMIN. OFFICER *88*

**DTI SHOPPING COMMITTEE**  
Department of Trade and Industry

As per your request, I/We have indicated the prices of the above mentioned articles on the Unit Price and Total Price columns.

Date Submitted

Signature over Printed Name

POSITION: \_\_\_\_\_

COMPANY: \_\_\_\_\_