



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9308166
Procuring Entity DEPARTMENT OF TRADE AND INDUSTRY - MAIN
Title ROG-53661 Supply & Delivery of Office Supplies
Area of Delivery Metro Manila

Solicitation Number: ROG-53661	Status	In-Preparation
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Shopping	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Equipment Supplies and Consumables	Date Published	03/12/2022
Approved Budget for the Contract: PHP 66,000.00	Last Updated / Time	02/12/2022 09:59 AM
Delivery Period:	Closing Date / Time	06/12/2022 10:00 AM
Client Agency:		
Contact Person: Marylyn Grace Mendoza Ampoan Administrative Officer II 361 Sen. Gil J. Puyat Avenue Makati City Metro Manila Philippines 1209 63-2-7514997 Ext. 63-- marylyngraceampoan@dti.gov.ph		

Description

- Please quote hereunder your lowest possible price for the Office Supplies with ABC of Php66,000.00. Bid Proposal / Quotation above the ABC shall automatically disqualified.
- Deadline for the submission of bid will be on December 6,2022, 10:00 AM.
- Late submission of bid/proposal shall not be accepted.
- Interested Bidders may submit their proposal in any of the following forms:
 - Via electronic: email to marylyngraceampoan@dti.gov.ph; or
 - via sealed quotation to be submitted at Procurement Management Division, Human Resource and Administrative Service, Ground Floor, Trade and Industry Bldg., 361 Sen. Gil Puyat Avenue, Makati City.
- Submission of Documents:
 - For those who have not yet submitted the legal documents, please attach photocopies of the listed below documents to your proposal/quotation upon submission;
 - SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)
 - Mayor's Permit for the Current Year
 - BIR Certificate of Registration
 - PhilGEPS Certification
 - Company Profile
 - DTI Certificate of Accreditation for those involved in repair & services.
 - Omnibus Sworn Statements
 - For those who have already submitted their updated/valid legal documents, you may submit your quotation/proposal in any of the form specified above.
- IMPORTANT NOTE:**
SUBMISSION OF UNNOTARIZED OMNIBUS SWORN STATEMENTS SHALL BE ATTACHED IN ALL BID PROPOSAL. ONLY THE WINNING BIDDER SHALL SUBMIT THE NOTARIZED OMNIBUS SWORN STATEMENT.
- Please see attached Request for Quotation form and sample for more information and guidance. Original Request for Quotation form will be available for download from PhilGEPS website starting December 3,2022 until December 6,2022.
- For any concerns, queries and clarification, please free to call # 7791-3363/7791-3367, or email marylyngraceampoan@dti.gov.ph

Created by Marylyn Grace Mendoza Ampoan
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