



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8586564  
**Procuring Entity** DEPARTMENT OF TRADE AND INDUSTRY - MAIN  
**Title** Supply of labor, materials, tools and technician supervision for the general cleaning and repair of aircon  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> FTEB 47382	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Airconditioning Maintenance Services	<b>Date Published</b>	07/04/2022
<b>Approved Budget for the Contract:</b> PHP 172,500.00	<b>Last Updated / Time</b>	06/04/2022 09:18 AM
<b>Delivery Period:</b>	<b>Closing Date / Time</b>	11/04/2022 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> Mark Villanueva Administrative Officer II 361 Sen. Gil J. Puyat Avenue Makati City Metro Manila Philippines 1209 63-2-7514997 markvillanueva@dti.gov.ph		

**Description**

Please quote hereunder your lowest possible price for the General Cleaning and Repair of Aircon with ABC of Php172,500.00. Bid Proposal / Quotation above the ABC shall automatically disqualify.

The deadline for the submission of the bid will be on April 11,2022, 10:00 AM.

Interested Bidders may submit their proposal in any of the following forms:

a. Via electronic: email to marylyngraceampoan@gmail.com; or  
 b. via sealed quotation to be submitted at Procurement Management Division, Human Resource, and Administrative Service, Ground Floor, Trade and Industry Bldg., 361 Sen. Gil Puyat Avenue, Makati City.

Submission of Documents:

A. For those who have not yet submitted their legal documents, please attach photocopies of the listed below documents to your proposal/quotation upon submission;

- SEC, DTI Business Permit, Articles of Incorporation or Partnership (in case of corporation/partnership)
- Mayor's Permit for the Current Year
- BIR Certificate of Registration
- PhilGEPS Certification
- Company Profile
- DTI Certificate of Accreditation for those involved in repair & services.
- Omnibus Sworn Statements

B. For those who have already submitted their updated legal documents, you may submit your quotation/proposal in any of the forms specified above.

**IMPORTANT NOTE:**

1. Submission of Unnotarized Omnibus Sworn Statements shall be attached to all Bid Proposals. Only the winning bidder shall submit the Notarized Omnibus Sworn Statement
2. Late submission of bid/proposal shall not be accepted.
3. Incomplete submission of Documentary Requirements shall automatically disqualify

Please see attached Request for Quotation form and sample for more information and guidance. Original Request for Quotation form will be available for download from the PhilGEPS website starting April 7,2022, until April 11,2022, at 10:00 am

For any concerns, queries and clarification, please free to call # 7791-3363/7791-3367 or email marylyngraceampoan@gmail.com

**Created by** Mark Villanueva  
**Date Created** 06/04/2022

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