

Bid Bulletin No. 1

**Provision of Security Service for the Department of Trade and Industry (DTI) and its Attached Agencies  
Bidding No. 24-043**

November 15, 2024

This Bid Bulletin No. 1 is hereby issued to modify or amend the Bidding Documents.

Activity	Details
Ocular Visit	<p>20 November 2024, 9:00 A.M.</p> <p>Meeting place: GF Filinvest Bldg., 387 Sen. Gil J. Puyat Ave., Makati City Contact Person: Ma. Carla Yvette Ilarde No. of Representatives per Bidder: minimum of two (2).</p> <p>Location to visit:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> visit: Filinvest Bldg., 387 Sen. Gil J. Puyat Ave., Makati City</li> <li>• 2<sup>nd</sup> visit: Trade &amp; Industry Bldg., 361 Sen. Ave., Makati City</li> <li>• 3<sup>rd</sup> visit: PTTC, Roxas Blvd., Pasay City</li> <li>• 4<sup>th</sup> visit: DCP, Roxas Blvd., Pasay City</li> </ul>

**Section VII. Technical Specifications**

**LOT NO. 1**

**Provision of Security Service for the Department of Trade and Industry (DTI) and its Attached Agencies**

1. 1.1.1.4 Submit monthly Disposition Report (Minimum of six months: January 2024-June 2024) stamped and received by PNP- SOSIA. Submission shall be during the post-qualification process.
2. Administrative Cost is compliant with RA9184.
3. Deletion of Form 137 and Transcript of records. Submit High School and/or College Diploma is required.
4. Deletion of 6.19.3.3. - Form 137 or Transcript of Records.
5. Documents to be submitted during the post-qualification process:
  - a. Monthly Disposition Report (Minimum of six months: January 2024-June 2024) stamped and received by PNP- SOSIA.
  - b. Comprehensive Security Plan.
  - c. Proof of documents that the company has a minimum of five hundred (500) deployed security personnel.
  - d. Proof of documents that the company provided security services to at least 3 government or private institutions for the past five (5) years with a minimum of fifty (50) deployed security personnel per company.
  - e. Proof of Red Cross training of all security guards.

**LOT NO. 2**  
**Provision of Close-in Security Service for the Department of Trade and Industry (DTI) and its Attached Agencies**

<b>FROM</b>	<b>TO</b>
<b>Provision of Close-in Security Service for the Department of Trade and Industry (DTI) and its Attached Agencies</b>	<b>Provision of Close-in Security Service for the Department of Trade and Industry (DTI)</b>

1. Only for the 3 existing close-in security & provision for 1 female close-in security, a total of 4 close-in security personnel.
2. Documents to be submitted during the post-qualification process:
  - a. Certification under oath list of contracts completed for the past five (5) years.
  - b. Certificate of good moral character from barangay where the prospective guard is a resident.
  - c. Certificates of trainings attended and with TESDA NC II Certificate of Security Services.
  - d. Certified true copy of SSS, Philhealth and Pag-ibig remittances for the past three (3) years (January 2022 to most recent) and photocopies of pay slips of the concerned close-in security personnel from the contractor (January 2022-October 2024).
  - e. Proof of payment of SSS, Philhealth and Pag-ibig every quarter before DTI will process the billing statement.
  - f. Certification of Good Standing from Philippine National Police Security Agency and Guards Supervision Division (PNP-SAGSD) and Philippine Association of Detective and Protective Agency Operators (PADPAO).
  - g. Certified copy of License to Operate as Security and Protective Agency from Philippine National Police.
3. The service provider shall provide parking for their personnel/arrange parking of their personnel with DTI.
4. Please see link below for the template of breakdown of cost:

Lot No. 1:

[https://docs.google.com/spreadsheets/d/1l\\_oRpcPVXs6kxhahsomkyLcBRjARrRqt/ed it?usp=sharing&oid=103575488649681187066&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1l_oRpcPVXs6kxhahsomkyLcBRjARrRqt/ed it?usp=sharing&oid=103575488649681187066&rtpof=true&sd=true)

Lot No. 2:

<https://docs.google.com/spreadsheets/d/1ReTvEIDbguq2zpk3dy86ngboZeMxN17F/e dit?usp=sharing&oid=103575488649681187066&rtpof=true&sd=true>

Location for the physical submission of bid:

9<sup>th</sup> Floor, Filinvest Building, 387 Sen. Gil Puyat Ave., Makati.

For the guidance and information of all concerned.

SGD.

**KRISTIAN R. ABLAN**

*Assistant Secretary*

Chairperson, DTI Bids and Awards Committee

Conforme:

\_\_\_\_\_  
 Name and Signature of  
 Authorized Representative

Date: \_\_\_\_\_