

Bid Bulletin No. 2

**Hiring of a Certifying Body for the Recertification of DTI Quality Management System (QMS) to ISO 9001:2015
Bidding No. 24-028A**

August 22, 2024

This Bid Bulletin No. 2 is hereby issued to modify or amend the Bidding Documents.

Activity	Schedule
Technical Presentation	<p>03 September 2024, 10:00 A.M., for an Online Technical Presentation via Zoom Platform.</p> <p>Zoom meeting link: https://zoom.us/j/99812393488?pwd=6b0qc4PbG53969TbmsQmijMGMnwbzb.1</p> <p>Meeting ID: 998 1239 3488 Passcode: OneDTI</p> <p>Maximum of 1-hour (including Q&A).</p> <p>Contact Person: Josephine C. Palima</p>

A. Scope of Work and Deliverables

1. The Certification Body is expected to audit select sites and complete the following:
 - i. Provide an audit program;
 - ii. Prepare and submit audit plan;
 - iii. Conduct Recertification Audit;
 - iv. Perform 1st and 2nd Surveillance Audit;
 - v. Audit Report;
 - vi. Issue updated ISO 9001:2015 Certificate for all identified sites; and
 - vii. Conduct Follow-up Audits, if necessary.

B. The Approved Budget for the Contract (ABC) is per year with the details as follows:

Implementation Schedule	Particulars	Approved Budget
Year 1 (2024)	Reassessment Audit	3,800,000.00
Year 2 (2025)	1st Surveillance Audit	2,200,000.00
Year 3 (2026)	2nd Surveillance Audit	2,200,000.00
		8,200,000.00

Note: The bid proposal of the bidder must not exceed the set ABC per year.

BIDS AND AWARDS COMMITTEE

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22 August 2024

- C. Travel expenses and all other expenses must be included in the bid proposal of the bidder.
- D. Sampling (as stated in the TOR, Certification and Surveillance Audits shall cover all scopes in DTI Central Office and all Regional Offices, sites within the three-year contract period):
 - 1. Reassessment Audit - Minimum of 9 sites
 - 2. 1st Surveillance Audit - 6 sites
 - 3. 2nd Surveillance Audit – 6 sites
- E. Certificates with frame must be issued to all sites.

For the guidance and information of all concerned.

SGD.

KRISTIAN R. ABLAN

Assistant Secretary

Chairperson, DTI Bids and Awards Committee

Conforme:

Name and Signature of
Authorized Representative
Date: _____