

Bid Bulletin No. 3

**“Consulting Service for the Development of Incubation, Development, and Entrepreneurial Assistance (IDEA)”
(Bidding No. 23-018)**

August 24, 2023

This Bid Bulletin No. 3 is hereby issued to modify or amend the Bidding Documents.

Terms of Reference

	SECTION	ITEM	REMARKS
1	IV. Scope of Work	Demo Day	The arrangement (competition, presentation, or others) of the Demo Day is still subject to the agreement between the end-user and the Consulting Firm.
2		Demo Day: Target number of attendees as well as their background (investor, corporate, private, LGUs, government agencies etc)	Maximum number of attendees is 100. Attendees must come from different sectors like government, private (startups, investors, startup enablers, venture capitalists, corporate, etc.), academe, and media, among others.
3		Accommodation for Demo Day	Accommodation and transportation expenses of the participants will be shouldered by the Consulting Firm.
4		Awards and Prizes	This will be covered in the contract amount. The arrangement on this is still subject to the agreement between the end-user and the Consulting Firm.
5		Evaluation and Reporting	For the meeting with the beneficiaries and investors, the template of the reports will be provided by the end-user to the Consulting Firm.
6	V. Expected Output and Deliverables	Reporting on potential revenue gains and investment readiness of the startups	A template will be provided by the end-user to the Consulting Firm.
7		Deliverable “Documentation/record of aid provided to secure funding and accomplishment” under the Incubation Component	Reporting on this will be in brief and confidential form. A template will be provided by the end-user to the Consulting Firm.

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8		Specific metrics and KPIs for the post-incubation impact report	Basic KPIs are number of startups with secured funding, total amount of funding raised, change in readiness levels, etc. Other KPIs may be discussed between the end-user and the Consulting Firm as the implementation plan is being crafted.
9	VI. Qualifications	Qualifications of Mentors and Coaches	The minimum number of relevant experience in mentoring/coaching startups and enterprises will be reduced from 10 to 5 years.
10	Other General Concerns	Logo	New logo for IDEA shall be proposed by the Consulting Firm.
11		Screening Committee	The DTI will be part of the screening committee in evaluating the startups. The end-user may also engage other DTI offices/attached agencies, such as the Design Center of the Philippines (DCP), Intellectual Property Office of the Philippines (IPOPPL), Foreign Trade Service Corps (FTSC), etc., depending on the needs of the beneficiaries.
12		Concerns on the Key Personnel/Professional Staff	Mentors and coaches are classified separately from the Technical and Support Staff. All key personnel which includes the Project Team Lead, Project Team Members, Mentors and Coaches, must submit a signed and notarized CV using TPF 6. The information/details must be in narrative format. In addition, on TPF 7, all Professional personnel stated above must be included in the said form. Declaration of list of interns is not mandatory.
13		Concerns on the Breakdown of Price per Activity (FPF 3)	The prescribed minimum number of sessions is 10. This number and sub-activities may still vary depending on the discussion between the end-user and the Consulting Firm and the results of the needs assessment.

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			General description will be enough to detail the activities. Moreover, activities may be classified to, but not limited to, the following: workshops, masterclasses, deal flow sessions, etc.
14	Technical Proposal Presentation		A technical proposal presentation shall be conducted on 04 September 2023, 1:30 PM, at HPGV Building, DTI Competitiveness Bureau Office, 395 Sen. Gil Puyat Ave., Makati City. This will be attended by the Technical Working Group (TWG).

For the guidance and information of all concerned.

SGD.

ATTY. AGATON TEODORO O. UVERO

Assistant Secretary

Chairperson, DTI Bids and Awards Committee

Conforme:

Name and Signature of
Authorized Representative

Date: _____