

Bid Bulletin No. 3

**“Consulting Service for the Development of Harmonized Online Freight Forwarding Accreditation (HOFFA)”
Bidding No. 23-006**

April 18, 2023

This Bid Bulletin No. 3 is hereby issued to modify or amend the Bidding Documents.

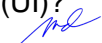
A. Schedule of Proceedings

Activity	Schedule
Submission of Technical and Financial Documents and Opening of Technical Documents	April 26, 2023, 9:00 AM, for the Deadline of Submission of Eligibility Documents, and 9:30 AM for the Opening of Eligibility Documents through video conference with the following details: Join Zoom Meeting https://zoom.us/j/98200918478?pwd=d1VhUjVnZ3Mwa1lxZHKzdVFoWnJUZZ09 Meeting ID: 982 0091 8478 Passcode: BAC2023
Opening of Financial Documents	May 2, 2023, 9:30 AM, for the Opening of Financial Documents through zoom video conference with the following details Join Zoom Meeting https://zoom.us/j/95216467333?pwd=REVCb2cwQi9Oc3BzWDhFZGhPODVpQT09 Meeting ID: 952 1646 7333 Passcode: BAC2023

B. Questions raised by the short-listed bidders and the corresponding response.

Questions	Response
How many are expected to attend the 7-day design sprint?	2 from CAB, 6 from DTI (FTEB, ISMS, and SCLMD), 2 representatives from freight forwarders, and team from winning bidder. Hotel and accommodation shall be shouldered by the winning bidder.
Who shall conduct Vulnerability Assessment and Penetration Testing (VAPT)?	VAPT will be c/o DTI.
Data to be provided to the winning bidder are clear data.	The winning bidder is expected to transform the clean raw data exported from 2 agencies (FTEB and CAB).

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Up to what point are adjustments allowed?	Adjustments can be made any time when necessary without additional cost to DTI and within the timeframe.
Can the bidders add personnel that were not included in the list of personnel initially submitted?	The winning bidder may add personnel in the team. However, if the winning bidder wishes to replace personnel, the new personnel should meet the qualification stated in the Terms of Reference and must have prior approval of the end-user.
Certificate of Accreditation (document that will generate by the system).	The downloading and printing are included. Generated document shall have means of verification of authenticity (e.g. QR code or bar code).
Does Search Engine within the system or to be rerouted in the internet?	Search term or search query is limited only within the system.
What is the difference of warehousing of data and data bank?	These are the same. Storing data and information submitted by the applicant.
What test environment is to be used for the testing? Who will provide the test environment?	Test environment shall be provided by the winning bidder during the testing. The DTI will take over during the "go live".
Will there be additional reports to be requested/submitted?	Reports expected from the winning bidder during the development of the system are: (1) inception report, (2) weekly progress report and, (3) terminal report. Reports expected to generate by the system: to be enumerated during the design sprint.
Content Management	The system shall have a facility for content management.
At what point are the email verifications to be done?	Upon registration of the user, the system is expected to prompt a verification link or OTP to the email address registered by the user.
Do DTI have existing DNS for the website? If none, when we do VAPT without the DNS, VAPT result will definitely a fail.	The DTI will provide the DNS. For the meantime, it is suggested that IP address can be used.
<p>On Section III. Scope of Work and Section IX. Project Timeframe of the TOR</p> <p>a. In the Objectives section a., states that "Develop an end-to-end online accreditation system for businesses who provide both air and sea freight forwarding services;" may it be clarified that only this will be developed and does not include the other functionalities of the IREGIS system.</p> <p>b. The output of the 7-day design sprint is a prototype, does prototype means a User Interface (UI)?</p> 	<p>a. Yes. Sea freight accreditation of iRegis only.</p> <p>b. Basic working system is expected.</p>

<p>c. The output of Pilot (2nd) Stage in the Scope of Work is a working prototype. Based on the Systems Development Life Cycle regardless of methodology there is a need for a development or coding phase before you can come up with a working prototype. We suggest that we add a timeframe for the development or coding activity.</p> <p>d. The output of Task 1– Project Mobilization, Planning, Design Sprints in the Section IX. Project Timeframe is a prototype and output of the Design Sprints in the Terms of Payment is a prototype, Business Requirements Document, FGD report among others. For clarification, what shall be the deliverables?</p> <p>e. The Adjustment (5th) stage says that 2nd, 3rd or 4th design sprints to employ adjustments and based on the Terms of Payment (M4-M6) – System Warranty, the consultant will still do the systems debugging/fixing and systems optimization, does adjustments cover additional features and functions and Systems Warranty will just be limited to fixing of bugs?</p> <p>f. On the Deployment of Systems to designated server (6th) stage, what is the server configuration, network bandwidth, operating system and database?</p> <p>g. On the Section IV - Key Features of HOFFA, letter 'I' downloading of CAB data, what information is in the CAB Data? Is the CAB Data not part of the migration?</p> <p>h. Is the duration of Warranty period 6 months, as indicated in the Scope of Work? Or is it 3 months, as indicated in the Terms of Payment?</p>	<p>c. Developing or coding activity is c/o the winning bidder as long as within the six-month period.</p> <p>d. For deliverables, deliverables indicated in the Terms of Payment are expected from the winning bidder.</p> <p>e. System warranty is not limited to fixing of bugs only, but includes system optimization.</p> <p>f. Server configuration will depend on the winning bidder's recommendation on the sizing; For the operating system and database, DTI is flexible.</p> <p>g. The key feature "i" means the data which the system will generate, shall have a downloading feature.</p> <p>h. 6 months</p>
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C. Section VIII. Appendices

Information may be accessed through this link:

<https://drive.google.com/file/d/1NMQRyCFOoaphcEgc38Ltz4UcumCnUVmJ/view?usp=sharing>

For the guidance and information of all concerned.

JOEL R. CRUZ

Director

Vice Chairperson, DTI Bids and Awards Committee

Conforme:

Name and Signature of
Authorized Representative

Date: _____