



31 January 2025

**MS. ANN TRIXIE J. BILLANES**  
Senior Corporate Sales Associate  
Avid Sales Corporation  
1000 J. Bocobo cor. T.M Kalaw Sts.  
Ermita, Manila  
[trixie.billanes@avid.com.ph](mailto:trixie.billanes@avid.com.ph)

### Notice of Award

Dear **Ms. Billanes**:

This is to inform you that your bid which was opened on 18 November 2024 for the **“Procurement of Various ICT Equipment and Peripherals for the Department of Trade and Industry – National Capital Regional Office (NCRO) Lot No. 2 (Bidding No. 24-042)”** for the amount of **Four Hundred Twenty-Six Thousand Eight Hundred Fifty-Eight Pesos (PhP426,858.00)**, is hereby accepted, subject to the approval of your contract. You may coordinate with **Regional Director Winston T. Singun** of the National capital Regional Office (NCRO) of this Department for the implementation of this project.

You are hereby required to provide within ten (10) days from receipt hereof the performance security in the form and in the amount prescribed by Section 39 of Republic Act No. 9184, otherwise known as the “Government Procurement Reform Act”, and its implementing rules and regulations, as well as enter into a contract with DTI. Failure to provide the performance security or to enter into contract shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security. You must submit the performance bond to the DTI-BAC Secretariat at G/F Trade and Industry Building, 361 Sen. Gil Puyat Avenue, Makati City.

Congratulations, and we look forward to a mutually beneficial working relationship with **Avid Sales Corporation**.

Very truly yours,

  
**ATTY. AGATON TEODORO O. UVERO**  
Assistant Secretary  
Head of Procuring Entity

Conforme: \_\_\_\_\_  
Date: \_\_\_\_\_

### BIDS AND AWARDS COMMITTEE

**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 259, s. 2024**

**A RESOLUTION RECOMMENDING AWARD TO AVID SALES CORPORATION FOR THE PROCUREMENT OF VARIOUS ICT EQUIPMENT AND PERIPHERALS FOR THE DEPARTMENT OF TRADE AND INDUSTRY – NATIONAL CAPITAL REGIONAL OFFICE (NCRO) LOT NO. 2 (BIDDING NO. 24-042)**

**WHEREAS**, the Department of Trade and Industry – Bids and Awards Committee (DTI-BAC) conducted a Public Bidding for the **Procurement of Various ICT Equipment and Peripherals for the Department of Trade and Industry – National Capital Regional Office (NCRO)** pursuant to the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), with an Approved Budget for the Contract with Purchase Request Nos;

<b>PR No.</b>	<b>Lot No.</b>	<b>Description</b>	<b>Approved Budget of the Contract (ABC)</b>
81219	1	Supply and Delivery of Various ICT Equipment	PhP2,286,000.00
81219	2	Supply and Delivery of Various Audio-Visual Equipment	PhP538,742.00
81219	3	Supply and Delivery of Various Peripherals	PhP175,258.00

**WHEREAS**, the DTI-BAC caused the mandatory publication/posting of the invitation to bid for the said project on the following channels as prescribed by the IRR of RA 9184: PhilGEPS website, DTI website as well as in conspicuous places within and outside DTI premises;

A copy of the PhilGEPS posting is hereto attached, marked as Annex “A”, and made an integral part hereof;

**WHEREAS**, the DTI-BAC conducted the Pre-Bidding Conference on 28 October 2024, using the Zoom video conferencing platform, in accordance with GPPB Resolution No. 09-2020, however, no bidder attended the pre-bidding conference;

A copy of the minutes of the meeting is hereto attached, marked as Annex “B”, and made an integral part hereof;

**WHEREAS**, one (1) bid was received before the deadline on 18 November 2024 for Lot No. 2 from **Avid Sales Corporation**;

**WHEREAS**, no bids were received before the deadline on 18 November 2024 for Lot Nos. 1 and 3



**WHEREAS**, the DTI-BAC opened the bids on 18 November 2024, using the mandatory principle of “pass/fail” or the presence/absence of eligibility and technical documents, the DTI-BAC provisionally declared **Avid Sales Corporation** as **eligible** for having submitted the complete documents;

**WHEREAS**, upon preliminary evaluation of the technical and financial proposals submitted by the bidder, the same were found to be compliant, to wit:

<b>NAME OF BIDDER</b>	<b>AVID SALES CORPORATION</b>
Total Amount of Bid as Read	<b>PhP435,358.00</b>
Total Amount of Bid as Calculated	<b>PhP426,858.00</b>
Form of Bid Security	Bid Securing Declaration
Validity Period	120 days
Sufficient / Insufficient	Sufficient

The copies of the Minutes of the Meeting and Abstract of Bids are hereto attached, marked as Annex “C” and “D”, and made an integral part hereof;

**WHEREAS**, pursuant to Sec. 34.1 of the Revised Implementing Rules and Regulations of RA 9184, and in order to conduct the Post Qualification, “Notice of Single Calculated Bid” was sent to and received by **Avid Sales Corporation** on 19 November 2024;

A copy of the Notice is hereto attached, marked as Annex “E”, and made an integral part hereof;

**WHEREAS**, an on-site post-qualification was conducted to **Avid Sales Corporation** at their company office in Manila City on 20 November 2024;

A copy of the post-qualification report is hereto attached, marked as Annex “F”, and made an integral part hereof;

**WHEREAS**, upon careful examination, validation and verification of the following: (1) eligibility documents, (2) technical and financial proposals, (3) evaluation of the end-user, and (4) evaluation of the company site, the bid submitted **Avid Sales Corporation**, was found to be responsive and compliant.


**NOW, THEREFORE**, we the Members of the Bids and Awards Committee resolve as it is hereby resolved:

1. To declare **Avid Sales Corporation** as the bidder with the **Single Calculated and Responsive Bid** for the **Procurement of Various ICT Equipment and Peripherals for the Department of Trade and Industry – National Capital Regional Office (NCRO) Lot No. 2**; and
2. To recommend to the Head of Procuring Entity (HOPE) to award the said project to **Avid Sales Corporation** at a contract price of **Four Hundred Twenty-Six Thousand Eight Hundred Fifty-Eight Pesos (PhP426,858.00)**.

**RESOLVED** at Makati City this 3<sup>rd</sup> day of December 2024.



**KRISTIAN R. ABLAN**  
Assistant Secretary  
Chairperson



Digitally signed by  
Cruz Joel  
Reyes

**JOEL R. CRUZ**  
Director  
Vice-Chairperson



Digitally signed by  
Maria Asuncion  
Cruzada

**MARIA ASUNCION H. CRUZADA**  
Director  
Member




**ROBERT ALVIN T. ARCEO**  
Director  
Member



Catajay Neil  
Pinuela  
**NEIL P. CATAJAY**  
Director  
Member

Approved by:



**ATTY. AGATON TEODORO O. UVERO**  
Assistant Secretary  
Head of Procuring Entity