



19 August 2024

MS. ROSALIE O. DE LEON
Authorized Representative
Meraki Digital Printing Services
Basement 1, Stall# LGF-11
168 Shopping Mall, Soler St.
Binondo, Manila

Notice of Award

Dear **Ms. De Leon**:

This is to inform you that your bid which was opened on 22 July 2024 for the **Supply and Delivery of Corporate Giveaways for various Events and Activities of the Creative Industries Development-Program Management Unit (Bidding No. 24-022)** for the amount of **One Million Three Hundred Eighty-Eight Thousand Pesos (PhP1,388,000.00)**, is hereby accepted, subject to the approval of your contract. You may coordinate with **Undersecretary Rafaelita M. Aldaba** of the Competitiveness and Innovation Group (CIG) of this Department for the implementation of this project.

You are hereby required to provide within ten (10) days from receipt hereof the performance security in the form and in the amount prescribed by Section 39 of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act", and its implementing rules and regulations, as well as enter into a contract with DTI. Failure to provide the performance security or to enter into contract shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security. You must submit the performance bond to the DTI-BAC Secretariat at G/F Trade and Industry Building, 361 Sen. Gil Puyat Avenue, Makati City.

Congratulations, and we look forward to a mutually beneficial working relationship with **Meraki Digital Printing Services**.

Very truly yours,


ATTY. AGATON TEODORO O. UVERO
Assistant Secretary
Head of Procuring Entity

Conforme: _____
Date: _____

BIDS AND AWARDS COMMITTEE

📍 GF Trade and Industry Building, 361 Senator Gil Puyat Avenue, Makati City

☎ 7791-3200/3201
🌐 www.dti.gov.ph
✉ BACSecretariat@dti.gov.ph



**ANGAT Negosyo
ASENSO Trabaho
ALAGANG Konsumer**
Para Sa Bagong Pilipinas



BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 156, s. 2024

A RESOLUTION RECOMMENDING AWARD TO MERAKI DIGITAL PRINTING SERVICES FOR THE SUPPLY AND DELIVERY OF CORPORATE GIVEAWAYS FOR VARIOUS EVENTS AND ACTIVITIES OF THE CREATIVE INDUSTRIES DEVELOPMENT-PROGRAM MANAGEMENT UNIT (BIDDING NO. 24-022)

WHEREAS, the Department of Trade and Industry – Bids and Awards Committee (DTI-BAC) conducted a Public Bidding for the **Supply and Delivery of Corporate Giveaways for various Events and Activities of the Creative Industries Development-Program Management Unit**, pursuant to the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act), with an Approved Budget for the Contract (ABC) of **One Million Three Hundred Ninety-Nine Thousand Pesos (PhP1,399,000.00)** with Purchase no. 73386;

WHEREAS, the DTI-BAC caused the mandatory publication/posting of the invitation to bid, for the second time, for the said project on the following channels as prescribed by the IRR of RA 9184: PhilGEPS website, DTI website, as well as in conspicuous places within and outside DTI premises;

A copy of the PhilGEPS posting is hereto attached, marked as Annex “A”, and made an integral part hereof;

WHEREAS, the DTI-BAC conducted the Pre-Bidding Conference on 01 July 2024, using the Zoom video conferencing platform, in accordance with GPPB Resolution No. 09-2020, attended by **Meraki Digital Printing Services**;

A copy of the minutes of the meeting is hereto attached, marked as Annex “B”, and made an integral part hereof;

WHEREAS, the DTI-BAC issued Bid Bulletin No. 1 to announce amendment in the bidding documents prior to the opening of bids;

A copy of Bid Bulletin No. 1 is hereto attached, marked as Annex “C”, and made an integral part hereof;

WHEREAS, one (1) bid was received before the deadline on 22 July 2024 from **Meraki Digital Printing Services**;

WHEREAS, the DTI-BAC opened the bids on 22 July 2024, using the mandatory principle of “pass/fail” or the presence/absence of eligibility and

29th day of July 2024

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BIDS AND AWARDS COMMITTEE

technical documents, the DTI-BAC provisionally declared **Meraki Digital Printing Services** as **eligible** for having submitted the complete documents;

WHEREAS, upon preliminary evaluation of the technical and financial proposals submitted by the bidder, the same were found to be compliant, to wit:

NAME OF BIDDER	<u>Meraki Digital Printing Services</u>
Total Amount of Bid as Read	PhP1,388,000.00
Total Amount of Bid as Calculated	PhP1,388,000.00
Form of Bid Security	Bid Securing Declaration
Validity Period	120 days
Sufficient / Insufficient	Sufficient

The copies of the Minutes of the Meeting and Abstract of Bids are hereto attached, marked as Annex "D" and "E", and made an integral part hereof;

WHEREAS, pursuant to Sec. 34.1 of the Revised Implementing Rules and Regulations of RA 9184, and in order to conduct the Post Qualification, "Notice of Single Calculated Bid" was sent to and received by **Meraki Digital Printing Services** on 22 July 2024;

A copy of the Notice is hereto attached, marked as Annex "F", and made an integral part hereof;

WHEREAS, an on-site post-qualification was conducted to **Meraki Digital Printing Services** at their company office in Manila City on 26 July 2024;

A copy of the post-qualification report is hereto attached, marked as Annex "G", and made an integral part hereof;

WHEREAS, upon careful examination, validation and verification of the following: (1) eligibility documents, (2) technical and financial proposals, (3) evaluation of the company site, the bid submitted by **Meraki Digital Printing Services**, was found to be responsive and compliant.

NOW, THEREFORE, we the Members of the Bids and Awards Committee resolve as it is hereby resolved:

1. To declare **Meraki Digital Printing Services** as the bidder with the **Single Calculated and Responsive Bid** for the **Supply and Delivery of Corporate Giveaways for various Events and Activities of the Creative Industries Development-Program Management Unit**; and
2. To recommend to the Head of Procuring Entity (HOPE) to award the said project to **Meraki Digital Printing Services** at a contract price of **One Million Three Hundred Eighty-Eight Thousand Pesos (PhP1,388,000.00)**.

RESOLVED at Makati City this 29th day of July 2024.




KRISTIAN R. ABLAN
Assistant Secretary
Chairperson

Digitally
signed by
Cruz Joel
Reyes
JOEL R. CRUZ
Director
Vice-Chairperson

Digitally
signed by
Maria
Asuncion
Cruzada
MARIA ASUNCION H. CRUZADA
Director
Member


ROBERT ALVIN T. ARCEO
Director
Member


NEIL P. CATAJAY
Director
Member
Catajay Neil
Pinuela

Approved by:


ATTY. AGATON TEODORO O. UVERO
Assistant Secretary
Head of Procuring Entity