

167-2021-HK

/08/2021

Department of Foreign Affairs Mail - Tender Ref:2BDTD21002 Provision of SAP Enterprise Support Service from year 2022 to year 2023...



Hongkong PCG <hongkong.pcg@dfa.gov.ph>

**Tender Ref:2BDTD21002 Provision of SAP Enterprise Support Service from year 2022 to year 2023 to the Electrical and Mechanical Services Trading Fund**

1 message

chingcw@emsd.gov.hk <chingcw@emsd.gov.hk>  
Bcc: hongkong.pcg@dfa.gov.ph

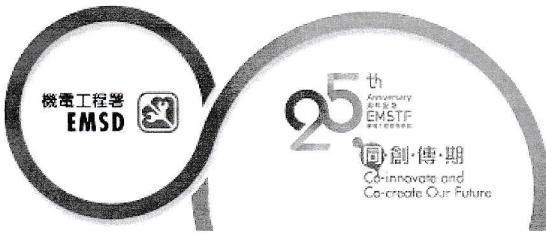
Fri, Aug 27, 2021 at 1:57 PM

Dear Sirs / Madams,

Tender Ref: 2BDTD21002  
Provision of SAP Enterprise Support Service from year 2022 to year 2023 to the Electrical and Mechanical Services Trading Fund

A tender invitation for the above-mentioned service has been issued. You may wish to consider submitting a tender in response to this invitation.  
For detail, please ref. to the attached invitation letter. Thank you.

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Name : Sunny CHING  
Post : AITM/ITSS/1  
Tel : 2808 3415  
Fax : 2203 4286  
Notes Mail : AITMITSS1/HQ/EMSD  
E-Mail : chingcw@emsd.gov.hk  
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Tender Ref. 2BDTD21002 Invitation Letter.pdf  
921K

Our reference 本署檔號 : L/M(3) in EMSD/ITSS/3-30/5/51

Telephone 電話號碼 : (852) 3155 3945

Your reference 來函檔號 :

Facsimile 圖文傳真 : (852) 2203 4286

27 August 2021

Dear Sirs / Madams,

Tender Ref: 2BDTD21002  
Provision of SAP Enterprise Support Service from year 2022 to year 2023 to the Electrical and Mechanical Services Trading Fund

A tender invitation for the above-mentioned service has been issued. You may wish to consider submitting a tender in response to this invitation.

You may obtain a copy of the tender document on compact disc (CD-ROM) from the following office by presenting a company card before the tender closing date:

Electrical and Mechanical Services Department,  
Information Technology Strategic Support Sub-Division  
6/F, EMSD Headquarters Building,  
3 Kai Shing Street,  
Kowloon

*Office hours: 9:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. on Monday to Friday except public holidays*

Terms of Tender and General Conditions of Contract used for tendering for the provision of services to the Government of the Hong Kong Special Administrative Region are contained in the Standard Tender Terms and General Conditions of Contract which are available for viewing and downloading from the following website:

<https://pcms2.gld.gov.hk/iprod/#/ssm10701> (BD-TERMS-2 (April 2021))

Your tender should be submitted in the following submission method before 12:00 noon on 11 October 2021 (Hong Kong time):

- (a) Technical proposal that contains the Technical Proposal only in a separately sealed envelope. The envelope must be marked "Technical

Proposal for the Provision of SAP Enterprise Support Service from year 2022 to year 2023 to the Electrical and Mechanical Services Trading Fund, (Tender Ref: 2BDTD21002)"; and

(b) Price proposal that contains the Price Proposal only in a separately sealed envelope. The envelope must be marked "Price Proposal for the Provision of SAP Enterprise Support Service from year 2022 to year 2023 to the Electrical and Mechanical Services Trading Fund, (Tender Ref: 2BDTD21002)"

addressed to the Chairman, Tender Opening Committee and deposited in the Government Logistics Department Tender Box situated on the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong.

Late tenders will not be considered.

If you do not wish to submit a tender in response to this invitation, we will appreciate it if you would let us know the reasons by completing and returning the attached reply. The information, where appropriate, will be taken into account for future tender exercises.

If you have enquiries, please contact Mr. Sunny C.W. CHING or Ms. Winnie M.C. LEUNG in the following ways:

- (a) Name: Mr. Sunny C.W. CHING  
Post: Assistant IT Manager/IT Strategic Support/1  
Telephone: (852) 2808 3415  
Fax: (852) 2203 4286  
Email: chingcw@emsd.gov.hk
- (b) Name: Ms. Winnie M.C. LEUNG  
Post: IT Manager/IT Strategic Support/1  
Telephone: (852) 2808 3419  
Fax: (852) 2203 4286  
Email: winnielmc@emsd.gov.hk

Yours faithfully,



(CHAN Sze Nok, Donald)  
for Director of Electrical & Mechanical Services

To: THE CHAIRMAN, TENDER OPENING COMMITTEE  
GOVERNMENT LOGISTICS DEPARTMENT  
G/F, NORTH POINT GOVERNMENT OFFICES  
333 JAVA ROAD, NORTH POINT  
HONG KONG

TENDER LABEL

Tender Reference: 2BDTD21002 Closing Date: 11 October 2021

(If you are unable to make an offer, please complete the lower portion of this form and return it to GLD, by post or by depositing it in the Tender Box situated on the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong, in a **PLAIN ENVELOPE** with the **TENDER LABEL** affixed on the envelope before the closing date and time specified.)

To: The Chairman, Tender Opening Committee, Government Logistics Department

With reference to your tender enquiry (Tender Ref.: 2BDTD21002)

Closing Date: 11 October 2021), I am / we are unable to submit a tender for the following reason(s):

(Please tick against the box where applicable)

Reasons	Detailed Reasons / Remarks (if any)
<input type="checkbox"/> Requirement is out of our range of supplies/services.	
<input type="checkbox"/> Required tender specifications cannot be met.	
<input type="checkbox"/> Delivery schedule cannot be met.	
<input type="checkbox"/> Tender closing date cannot be met.	
<input type="checkbox"/> Others (Please specify)	

Authorised Signature : \_\_\_\_\_ :

Name in Block Letters : \_\_\_\_\_ :

Name of Company : \_\_\_\_\_ :

Date : \_\_\_\_\_ :

\_\_\_\_\_  
(Company Chop)