

Our reference 本署檔號 : EMSD GRA/1-195/3/1 S/F4 Pt.27

Telephone 電話號碼 : (852) 2808 3197

Your reference 來函檔號 :

Facsimile 圖文傳真 : (852) 2890 7493

138-2023-HK

To : All Tenderers

4 August 2023

Dear Sir / Madam,

## Tender Notification

Tender Ref.: EMS/T/01/2023(A)

### Provision of light goods vehicles for hiring by Electrical and Mechanical Services Department

I would like to inform you that tenders are invited for the Provision of light goods vehicles for hiring by Electrical and Mechanical Services Department for a period of 24 months from 1 December 2023 or any other date as specified on the letter of acceptance (whichever is the later). Details of the services are stipulated in the following tender document.

<u>Tender Reference</u>	<u>Issue Date</u>	<u>Closing Date and Time</u> <u>(Hong Kong Time)</u>
EMS/T/01/2023(A)	4 August 2023	15 September 2023 (12:00 noon)

A tender briefing will be held at 2:30pm on 16 August 2023 at Room 7102, 7/F, Electrical and Mechanical Services Department Headquarters, 3 Kai Shing Street, Kowloon, Hong Kong.

Those who are interested in the above tender should bring along your company name card, the company chop and collect the tender documents on compact discs (CD-ROMs) from the following addresses:

- (a) The General Registry, 7th Floor, Electrical and Mechanical Services Department, 3 Kai Shing Street, Kowloon  
( Tel.: (852) 2808 3190, Fax.: (852) 2890 7493); or
- (b) \* Central and Western Home Affairs Enquiry Centre,  
G/F, Harbour Building, 38 Pier Road, Central, Hong Kong  
( Tel.: (852) 2189 2819 ); or
- (c) \* Yau Tsim Mong Home Affairs Enquiry Centre,  
G/F, Mong Kok Government Offices, 30 Luen Wan Street, Mong Kok, Kowloon  
( Tel.: (852) 2399 2111 )

\* Please note that only 5 sets of tender documents are available in each of the locations (b) and (c) for distribution on a first-come-first-serve basis. Please contact the two offices to confirm the availability of tender documents before approaching the offices.

To facilitate suppliers in accessing tender information, downloading tender documents and submitting tenders electronically, the Government has developed and launched an electronic tendering system, namely e-Tendering System ("e-TS") in June 2022. You may download tender documents and/or submit tenders electronically for this tender before the tender closing time via e-TS as specified in the respective tender notice of our website or e-TS with links provided below:

[https://www.emsd.gov.hk/en/tenders\\_contracts\\_and\\_consultancies/tender\\_notices/tender\\_notices/index.html](https://www.emsd.gov.hk/en/tenders_contracts_and_consultancies/tender_notices/tender_notices/index.html)

[https://www.ets.gov.hk/eTp\\_ext/views/tenderDtIsDirect.zul?token=6a351a5306da5e6865f3167c60f47776d8ed3d4c4338d2c1f60c842b1266c148](https://www.ets.gov.hk/eTp_ext/views/tenderDtIsDirect.zul?token=6a351a5306da5e6865f3167c60f47776d8ed3d4c4338d2c1f60c842b1266c148)

Introduction of the e-TS is available at the following website: <https://www.gov.hk/tc/theme/etendering/downloads/video/Introduction.mp4>. User manuals and videos can be found in the e-TS for you to learn more about the operating process. If you encounter any technical problems on the use of the e-TS, please contact the helpdesk of the e-TS through email at [info@ets.gov.hk](mailto:info@ets.gov.hk) or by phone at (852) 6310 9329.

If you require further information about this tender, please contact the undersigned at tel. no.: (852) 2808 3197 or by fax no.: (852) 2890 7493.

Yours faithfully,



(Ms Cynthia LAU)  
for Director of Electrical and Mechanical Services