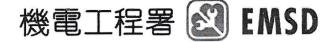
125-2023-HK



## 香港特別行政區政府 機電工程署 香港九龍啟成街3號

Electrical and Mechanical Services Department Government of the Hong Kong Special Administrative Region 3 Kai Shing Street, Kowlaon, Hong Kong www.emsd.gov.hk

Telephone 電話號碼:

Facsimile 圖文傳真:

(852) 3528 6314 (852) 2504 3198

21 July 2023

By Fax or Registered Mail

Dear Sirs,

## Tender Ref: EMSSSD0123 Supply of Crane Truck to the Electrical and Mechanical Services Department

A tender invitation for the above-mentioned goods has been issued. You may wish to consider submitting a tender in response to this invitation.

The tender document, including the terms of tender and the general and special conditions of contract, may be downloaded free of charge from the e-Tender Box web address: <u>http://pcms2.gld.gov.hk</u>. Alternatively, you may obtain copies of the tender document on compact disc (CD-ROMs) from the following office by presenting a company card before the tender closing date:

Electrical and Mechanical Services Department,

Supplies Sub-Division

6/F, EMSD Headquarters,

3 Kai Shing Street,

Kowloon Bay,

Kowloon.

Office hours: 9:00 a.m. to 12:00 noon and 1:00 p.m. to 5:00 p.m. on Monday to Friday except public holidays

The Technical Proposal and the Price Proposal shall be placed inside <u>two (2) separate</u> <u>envelopes</u> clearly marked as specified below respectively:

- "Technical Proposal (Tender Ref.: EMSSSD0123 Tender for the Supply of Crane Truck to the Electrical and Mechanical Services Department), Tender Closing Date: 31 August 2023"; and
- (2) "Price Proposal (Tender Ref.: EMSSSD0123 Tender for the Supply of Crane Truck to the Electrical and Mechanical Services Department), Tender Closing Date: 31 August 2023".

...../P.2

Our reference 本署檔號: EMSSSD0123

Your reference 來函檔號:

The two (2) envelopes shall then be placed together inside one (1) large envelope, sealed and addressed to the Chairman, Tender Opening Committee and deposited in the Government Logistics Department Tender Box situated on the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong before 12:00 noon on 31 August 2023 (Hong Kong time). Late tenders will **not** be considered.

If you do not wish to submit a tender in response to this invitation, we will appreciate it if you would let us know the reasons by completing and returning the attached reply or the "No Offer Notification" page available at the e-Tender Box web address: <u>http://pcms2.gld.gov.hk</u>. The information, where appropriate, will be taken into account for future tender exercises.

You are welcome to use the free online services of e-Tender Box by simply logging on your online account under the Procurement and Contract Management System (PCMS) of Government Logistics Department. If you have not yet created or activated any account in the PCMS, please visit the website (<u>https://pcms2.gld.gov.hk/iprod/#/ssr01401</u>) to create or activate your account where appropriate.

If you have enquiries, please contact us through the following ways:

		Telephone	Fax	<u>E-mail</u>
(a)	General enquiry	(852) 3528 6314	(852) 2504 3198	tender_ssd@emsd.gov.hk
(b)	PCMS online service / E-Tender Box electronic	(852) 2231 5352	(852) 2503 1165	pcms_support@gld.gov.hk

tendering service

Yours faithfully,

(Ms. Vicky CHAN) for Director of Electrical & Mechanical Services

## To: THE CHAIRMAN, TENDER OPENING COMMITTEE GOVERNMENT LOGISTICS DEPARTMENT G/F, NORTH POINT GOVERNMENT OFFICES 333 JAVA ROAD, NORTH POINT HONG KONG

## **TENDER LABEL**

Tender Reference :	EMSSSD	EMSSSD0123 Closing		)ate:	31 August 2023					
(If you are unable to make an offer, please complete the lower portion of this form and return it to GLD, by post or by depositin it in the Tender Box situated on the <u>Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong</u> , is a <i>PLAIN ENVELOPE</i> with the <i>TENDER LABEL</i> affixed on the envelope before the closing date and time specified.)										
To : The Chairman, T	ender Opening Comm	ittee, Gov	ernment Logis	tics De	epartment					
With reference to your tender enquiry			Tender Ref.: EMSSSD0123							
Closing Date: 31 A	lugust 2023	), Ia	), I am / we are unable to submit a tender for							
the following reason(s	):	_								
(Please tick against the b	ox where applicable)									
	Reasons			Detaile	d Reasons / Remarks (if					
Requirement is a	out of our range of suppli	es/services.			any)					
Required tender	specifications cannot be	5								
Delivery schedu	le cannot be met.									
Tender closing d	late cannot be met.									
Others (Please s	pecify)									
		annan an star an		1						
Authorised Signature	:		:							
Name in Block Letters	:				-2					
Name of Company	:		:							
Date	:		:							
				(	Company Chop)					