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113-224-HK

**CORRECTIONAL SERVICES  
DEPARTMENT**

香港灣仔港灣道 12 號  
灣仔政府大樓 23,24 及 27 樓  
懲教署總部



香港懲教署

本署檔號 Our Ref.: (23) in CSD W&P 2-15-5  
來函檔號 Your Ref.:  
電話 Telephone: (852) 3741 2009  
傳真 Fax: (852) 2824 9130  
電郵 E-mail Address:  
網址 Homepage: <http://www.csd.gov.hk>

Headquarters  
23<sup>rd</sup>, 24<sup>th</sup> and 27<sup>th</sup> Floor,  
Wanchai Tower, 12 Harbour Road,  
Wan Chai, Hong Kong

5 July 2024

To Whom It May Concern

Dear Sir/Madam,

**Tender Ref.: CSD/HQBP/005**  
**Tender for the Supply and Installation of an Outdoor LED Video Wall System**  
**to the New Correctional Services Headquarters Building**  
**of the Correctional Services Department**

**Tender closing on 14 August 2024 (Wednesday) at 12:00 noon (Hong Kong Time)**

Tender notice for the above tender is available in the Correctional Services Department (CSD) Homepage ([http://www.csd.gov.hk/english/tender/other\\_tender.html](http://www.csd.gov.hk/english/tender/other_tender.html)) from 5 July 2024 to 14 August 2024 (12:00 noon).

If you are interested in the above tender, you may download the tender documents free-of-charge from the e-Tender Box (ETB) of the Procurement and Contract Management System (PCMS) at website <http://pcms2.gld.gov.hk>. Alternatively, you may collect copies of the tender documents from the following office by presenting a company card during the office hours before the tender closing date:

Correctional Services Department  
Works and Planning Section  
23/F, Wanchai Tower,  
12 Harbour Road, Wan Chai,  
Hong Kong.

Tel. No.:(852) 3741 2009 / (852) 3525 0045

Fax No.:(852) 2824 9130

Office hours: 09:00 hours to 12:30 hours and 13:30 hours to 17:30 hours on  
Monday to Friday except public holidays

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Your tender should be submitted by one of the following submission methods before 12:00 noon on 14 August 2024 (Hong Kong time):

- (i) in electronic form to the electronic tender box of ETB at the web address <http://pcms2.gld.gov.hk> ; or
- (ii) in paper form enclosed in sealed plain envelope, marked “*Supply and Installation of an Outdoor LED Video Wall System to the New Correctional Services Headquarters Building of the Correctional Services Department. Tender Reference: CSD/HQBP/005 Closing Date: 14 August 2024*” addressed to the Chairman, Tender Opening Committee and deposited in the Government Logistics Department Tender Box situated on the Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong.

Late tenders or tenders not deposited in the specified Tender Box will not be considered.

You are welcome to use the free online services of ETB by simply logging on your online account under PCMS of the Government Logistics Department. If you have not yet created or activated any account in the PCMS, please visit the website (<http://pcms2.gld.gov.hk>) to create or activate your account where appropriate.

Yours faithfully,



(Ms Olivia KWAN)

for Commissioner of Correctional Services