

來函檔號            Your ref.:  
本署檔號            Our ref.: HKP 202213  
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2 Connaught Place, Central, Hong Kong  
Website: www.hongkongpost.hk

10 March 2023  
**By Fax / E-mail**

To: Potential Tenderers

Dear Sir/Madam,

**Addendum No. 1**  
**Tender Ref.: HKP 202213**  
**Provision of Cleaning Services for Mail Distribution Division**  
**and Speedpost Operations Centres for Hongkong Post**

Further to our invitation to tender dated 3 February 2023, we would like to inform you that amendment has been made to the following part of the tender documents:

<b>Relevant Part of the Tender Documents</b>	<b>Amendments</b>
Page 6 of Part 3 – Service Specifications [Part A]	Add clause 8 (a) into the Part 3 – Service Specifications [Part A]  <b>8. Other Requirements</b>  <i>(a) appearance or packing of goods or services containing any messages (whether, explicit and / or implicit) which will / may possibly constitute or cause the occurrence of any offences endangering national security or otherwise may be contrary to the interest of national security should strictly be prohibited.</i>

The revised page (with indication of “Addendum No. 1” at the footer and the amendment is typed in **Bold and Italic** for easy reference) is attached for replacement. Please replace the relevant page by the revised one as attached.

The above amendment shall form part of the tender documents. Apart from the above, all other terms and conditions of tender/contract shall remain unchanged.

Interested parties are reminded that the Tender Closing Date is **20 March 2023**. To be considered as a valid tender, tenderers must deposit their tender proposals in the Government Logistics Department Tender Box situated on Ground Floor, North Point Government Offices, 333 Java Road, North Point, Hong Kong **before 1200 hours (Hong Kong time) on 20 March 2023** in accordance with the manner stipulated in the tender documents. A late tender or a tender not submitted in accordance with the manner stipulated in the tender documents will not be considered further.

If you have already submitted your tender proposals and wish to make changes to them, you should do so by submitting a revised proposal in accordance with the manner stipulated in the tender documents.

Yours faithfully,



(Olivia LEUNG)  
*for Postmaster General*

Encl. (1 page)

- (h) Ensure all waste water is discharged in accordance with the applicable legal requirements.
- (i) Reuse and recycle waste wherever possible.

**8. Other Requirements**

- (a) *appearance or packing of goods or services containing any messages (whether, explicit and / or implicit) which will / may possibly constitute or cause the occurrence of any offences endangering national security or otherwise may be contrary to the interest of national security should strictly be prohibited.*