

MEMORANDUM CIRCULAR NO. 21-28

Series of 2021

SUBJECT : ON THE ALLOWABLE ON-SITE OPERATIONAL OR VENUE/SEATING CAPACITY OF BUSINESS ESTABLISHMENTS, PERSONS OR ACTIVITIES UNDER VARIOUS COMMUNITY QUARANTINES

WHEREAS, with the goal of balancing economic activity and public health, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) issued Resolution No. 127-A, Series of 2021, approving the quarantine classifications and placing all Provinces, Highly Urbanized Cities and Independent Component Cities in the country under various community quarantines for 16 to 31 July 2021;

WHEREFORE, foregoing premises considered, the following guidelines are hereby prescribed for the information and compliance of all concerned --

SEC. 1. Business Establishments, Persons or Activities Allowed to Operate On-Site Under Various Community Quarantines. Subject to compliance with minimum public health and safety standards and protocols under DOH Administrative Order No. 2020-0015, Series of 2020, DTI-DOLE JMC No. 2020-04-A, Series of 2020, DOLE Department Order No. 224-21, Series of 2021, and applicable sector-relevant guidelines, business establishments, persons or activities shall follow the on-site operational or venue/seating capacity under Annex "A" according to their corresponding community quarantine classification.

Business establishments awarded Safety Seal Certifications (DOLE-DOH-DILG-DOT-DTI Joint Memorandum Circular No. 21-01, Series of 2021) shall be allowed to operate at an **additional ten percentage points** beyond the prescribed on-site operational or venue/seating capacity, whichever is applicable, regardless of community quarantine classification.

SEC. 2. Compliance Monitoring. The DTI, through the FTEB and Regional or Provincial Offices, shall continue its strict compliance monitoring through its post-audit mechanism. Attached herewith are the updated protocols (Annexes "B" to "F").

Inspection by the DOLE, DOH, and the LGU's Health Office may also be conducted at any time. Violations of this Circular shall be subject to corresponding penalties under relevant rules and guidelines including the temporary suspension of business operations, as may be necessary and applicable.

SEC. 3. Complaints Handling. All feedback and complaints from the general public may be coursed through the DTI Consumer Care Hotline 1-384.

SEC. 4. Repealing and Separability Clause. Provisions of other relevant Memorandum Circulars that are inconsistent with this Circular are hereby superseded or amended accordingly.

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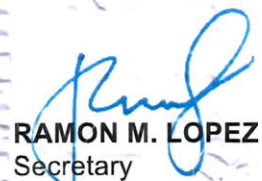


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If for any reason, any part or provision of this Circular be declared invalid, any part or provision not affected thereby, shall remain in full force and effect.

SEC. 5. Effectivity. Given the presence of a public health emergency, this Circular shall immediately take effect upon its publication and filing with the University of the Philippines Law Center.

Issued on 16 July 2021.



RAMON M. LOPEZ
Secretary

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ANNEX "A": CATEGORY I - IV AND NEGATIVE LIST OF BUSINESS ESTABLISHMENTS/ACTIVITIES

(as of 16 July 2021)

BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
CATEGORY I				
Public and private hospitals	100%	100%	100%	100%
Health, emergency and frontline services, including those provided by dialysis centers, chemotherapy centers, HMOs, health insurance providers, disaster risk reduction management officers, and public safety officers and the like	100%	100%	100%	100%
Manufacturers of medicines and vitamins, medical supplies, devices and equipment, including suppliers of input, packaging, and distribution	100%	100%	100%	100%
Industries involved in agriculture (crops, fruits, vegetables, livestock and poultry), forestry, fishery, and such other components of the food value chain and their workers, including farmers and fisher folks	100%	100%	100%	100%
Logistics service providers (delivery and courier services; cargo handling; warehousing; trucking; freight forwarding; shipping, port and terminal operators)	100%	100%	100%	100%
Essential and priority construction projects, whether public or private, and small scale construction projects such as those for housing or residential, in accordance with the guidelines issued by the Department of Public Works and Highways	100%	100%	100%	100%
Manufacturing related to food and other essential goods such as but not limited to soap and detergents, diapers, personal hygiene products, toilet paper and wet wipes, and disinfectants	100%	100%	100%	100%
Companies that manufacture, distribute and/or supply equipment or products necessary to perform construction or maintenance works, such as cement and steel, or spare parts	100%	100%	100%	100%
Essential retail trade and service establishments such as public markets, supermarkets, grocery stores, convenience stores, pharmacies or drug stores, hardware, office supplies, bicycle shops, laundry shops, and water-refilling stations	100%	100%	100%	100%
Food preparation establishments such as kiosks, commissaries, restaurants, and eateries				
<i>Take out and delivery</i>	100%	100%	100%	100%
<i>Outdoor dine-in services (al fresco)</i>	not allowed	50%	75%	100%
**GCQ with heightened restrictions			50%	
<i>Indoor dine-in services</i>	not allowed	10%	30-50%	100%
**GCQ with heightened restrictions			20%	
Public and private financial service providers involved in the distribution of government grants and amelioration subsidies	100%	100%	100%	100%
Business process outsourcing establishments (BPOs), and export-oriented businesses, including mining and quarrying activities	100%	100%	100%	100%
Public transport providers and operators subject to the Department of Transportation (DOTr) guidelines	100%	100%	100%	100%
Media establishments and their total permanent staff complement, inclusive of reporters and other field employees	50%	100%	100%	100%
Dental, rehabilitation, optometry and other medical clinics for the treatment of illness or injuries. Provided, that there is strict observance of infection prevention and control protocols. Provided, further, that the wearing of full Personal Protective Equipment (PPEs) by dentists and attendants shall be mandatory. Provided, finally, that home service therapy for Persons with Disabilities (PWDs) shall be allowed	skeleton limited to emergency cases only	100%	100%	100%
Veterinary clinics	skeleton	100%	100%	100%

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BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCC	MGCQ
Banks, money transfer services, including pawnshops only insofar as performing money transfer functions, microfinance institutions, and credit cooperatives, including their armored vehicle services, if any	skeleton	100%	100%	100%
Capital markets, including but not limited to the Bangko Sentral ng Pilipinas, Securities and Exchange Commission, Philippine Stock Exchange, Philippine Dealing and Exchange Corporation, Philippine Securities Settlement Corporation, and Philippine Depository and Trust Corporation	skeleton	100%	100%	100%
Water supply and janitorial/sanitation services and facilities, including waste disposal services, as well as property management and building utility services	skeleton	100%	100%	100%
Energy sector (oil, gas, and power companies), their third-party contractors and service providers, including employees involved in electric transmission and distribution, electric power plant and line maintenance, electricity market and retail suppliers, as well as those involved in the exploration, operations, trading and delivery of coal, oil, crude or petroleum and by-products (gasoline, diesel, liquefied petroleum gas, jet oil, kerosene, lubricants), including gasoline stations, refineries and depots or any kind of fuel used to produce electricity	skeleton	100%	100%	100%
Telecommunications companies, internet service providers, cable television providers, including those who perform indirect services such as the technical, sales, and other support personnel, as well as the employees of their third-party contractors doing sales, installation, maintenance and repair works	skeleton	100%	100%	100%
Airline and aircraft maintenance, pilots and crew, and employees of aviation schools for purposes of the pilot's recurrent training for flight proficiency and type rating using simulator facilities; and ship captains and crew, including shipyard operations and repair	skeleton	100%	100%	100%
Funeral and embalming services	skeleton	100%	100%	100%
Security personnel licensed by the PNP - Supervisory Office for Security and Investigation Agencies	skeleton	100%	100%	100%
Printing establishments authorized by the Bureau of Internal Revenue and other government agencies to print accountable forms and other security documents	skeleton	100%	100%	100%
Establishments engaged in repair and maintenance of machinery and equipment, for households and essential permitted establishments	skeleton	100%	100%	100%
Establishments engaged in repair and maintenance of motorized and non-motorized vehicles, including the sale of spare parts	skeleton	100%	100%	100%
Leasing of real and personal properties	skeleton	100%	100%	100%
Employment activities that involve the recruitment and placement for permitted sectors	skeleton	100%	100%	100%
Teachers, professors and other staff for purposes of conducting online/offline, and flexible classes, completion of grades, and processing of student credentials, requirements and documents	skeleton	100%	100%	100%
Lawyers who will provide legal representation necessary to protect rights of persons as well as legal services for permitted establishments, and law firms	skeleton	100%	100%	100%
All other establishments, to the extent necessary for the buying and selling of consumer goods or services via the internet	skeleton	100%	100%	100%
Private corporations are encouraged to process payrolls online. Payroll managers, and such other employees required for the processing of payroll, and accounting firms	skeleton	100%	100%	100%

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BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCC	MCC
CATEGORY II				
Other Manufacturing • Beverages (e.g. alcoholic drinks) • Electrical Machinery • Wood products, Furniture • Non-metallic products • Textiles / Wearing apparels • Tobacco products • Paper and Paper products • Rubber and Plastic products • Coke and Refined Petroleum products • Other non-metallic mineral products • Computer, Electronic and Optical Products • Electrical Equipment • Machinery and Equipment • Motor Vehicles, Trailers and Semi-Trailers • Other Transport Equipment • Others	not allowed	50%	100%	100%
Hotels and other accomodation establishments	Allowed to operate at such capacity and protocols in accordance with guidelines issued by the Department of Tourism (DOT)			
Office Administrative and Office Support (such as photocopying, billing, and record keeping services)	not allowed	50%	100%	100%
Other financial services (e.g., money exchange, insurance, reinsurance, lending companies, and non-compulsory pension funding)	not allowed	50%	100%	100%
Management Consultancy Activities	not allowed	50%	100%	100%
Architecture and Engineering Activities; Technical Testing and Analysis	not allowed	50%	100%	100%
Scientific and Research Development	not allowed	50%	100%	100%
Advertising and Market Research	not allowed	50%	100%	100%
Computer programming (such as writing, modifying, testing and supporting software, planning and designing computer systems), information service activities (such as data processing and hosting activities) and other related activities	not allowed	50%	100%	100%
Publishing and printing services (such as printing of newspapers, magazines, and other periodicals, books, brochures, manuscripts, posters, maps, atlases, advertising catalogues, prospectuses, etc; printing directly onto textiles, plastic, glass, metal wood, and ceramics)	not allowed	50%	100%	100%
Film, music, and TV production	not allowed	50%	100%	100%
Recruitment and placement agencies for overseas employment	not allowed	50%	100%	100%
Other services such as photography; fashion, industrial, graphic, and interior design	not allowed	50%	100%	100%
Wholesale and retail trade of motor vehicles, motorcycles, and bicycles, including their parts and components	not allowed	50%	100%	100%
Travel agencies, tour operators, reservation service and related activities	not allowed	50%	75%	100%
Pet grooming services	not allowed	50%	75%	100%
Non-leisure whole sale and retail establishments (mall-based or otherwise) such as:				
Mall-based government frontline services	skeleton	50%	100%	100%
Clothing and accessories	not allowed	50%	100%	100%
Bookstores and school and office supplies stores	not allowed	50%	100%	100%
Baby or infant care supplies stores	not allowed	50%	100%	100%
Pet shops, pet food and pet care supplies	not allowed	50%	100%	100%
IT, communications, and electronic equipment	not allowed	50%	100%	100%
Flower, jewelry, novelty, antique, perfume shops	not allowed	50%	100%	100%
Toy store (playgrounds and amusement area closed)	not allowed	50%	100%	100%
Music stores	not allowed	50%	100%	100%
Art galleries (selling only)	not allowed	50%	100%	100%
Firearms and ammunition trading establishment	not allowed	50%	100%	100%

subject to strict regulation of the PNP-
Firearms and Explosives Office

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BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Driving Schools (Subject to DOTr Guidelines)	not allowed	50% Face to face classroom-type classes shall remain prohibited	100%	100%
Testing and tutorial centers	not allowed	50% Face to face classroom-type classes shall remain prohibited	75%	100%
Review centers	not allowed	50% Face to face classroom-type classes shall remain prohibited	75% only for health-related professions (i.e. physicians)	100%
Language, dance, acting, voice schools	not allowed	50% Face to face classroom-type classes shall remain prohibited	50%	50%
Outdoor sports, courts or venues				
<i>Non-contact sports courts or venues or activities, such as, but not limited to, walking, jogging, and running; golf; tennis and badminton; equestrian; range shooting, archery, and Philippine Sports Commission (PSC) authorized venues and sanctioned activities for training purposes, including National Golf Association of the Philippines (NGAP) trainings</i>	not allowed	50%	100%	100%
<i>Contact sports, scrimmages, games, or activities</i>	not allowed	not allowed	not allowed	100%
Indoor sports, courts or venues				
<i>Indoor non-contact sports courts or venues, fitness studios, gyms or other indoor leisure centers or facilities, and swimming pools</i>	not allowed	not allowed	50%	100%
**GCQ with heightened restrictions			not allowed	
<i>Indoor sports, courts or venues for contact sports, scrimmages, games or activities</i>	not allowed	not allowed	not allowed	100%
CATEGORY III				
Indoor visitor or tourist attractions, libraries, archives, museums, and galleries, and cultural shows and exhibits	not allowed	not allowed	50%	75%
**GCQ with heightened restrictions			not allowed	
Outdoor tourist attractions	not allowed	not allowed	50%	75%
**GCQ with heightened restrictions			30%	
Meetings, Incentives, Conventions, and Exhibitions (MICE) events in eligible venue establishments (DOT-DTI JMC No. 2021-001, Series of 2021)	not allowed	not allowed	50%	75%
**GCQ with heightened restrictions			not allowed	
Social events in eligible venue establishments (DOT-DTI JMC No. 2021-001, Series of 2021)	not allowed	not allowed	30%	50%
**GCQ with heightened restrictions			not allowed	

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BUSINESS ESTABLISHMENTS/ACTIVITIES	ECQ	MECQ	GCQ	MGCQ
Personal care services				
Beauty salons, barbershops, beauty parlors, and nail spas	not allowed	30% <div>Limited to services that can accommodate the wearing of face masks at all times by the patrons/clients and service providers. Home service for these activities are not permitted.</div>	50%	100%
Other personal care services which include make-up salons, medical aesthetic clinics, cosmetic or dermaclinics, reflexology, aesthetics, wellness and holistic centers, and other similar establishments; acupuncture and electrocautery establishments, and massage therapy including sports therapy establishments. It also includes establishments providing tanning services, body piercings, tattooing and similar services.	not allowed	not allowed	50%	100%
**GCQ with heightened restrictions			30% <div>Limited to services that can accommodate the wearing of face masks at all times by the patrons/clients and service providers</div>	
CATEGORY IV				
Cinemas	not allowed	not allowed	not allowed	50%
Amusement parks or theme parks	not allowed	not allowed	not allowed	75%
Casinos, lottery and betting shops, and other gaming establishments	not allowed	not allowed	not allowed <div>except as may be authorized by the IATF or the Office of the President for the purpose of raising revenue for the government</div>	100%
Philippine Charity Sweepstakes Office, and its authorized agents, for the sale of Lotto, Keno, Scratch-It, and Small Town Lottery Tickets (IATF Reso 115)	not allowed	100%	100%	100%
Horse racing	not allowed	not allowed <div>except for no-audience set-up; only online and TeleBet activities are allowed in NCR Plus (IATF Reso 114)</div>	100% <div>limited only to off-track betting stations of PRC for purpose of selling tickets (IATF Reso 114 and 117)</div>	100%
Recreational venues such as internet cafes, billiard halls, amusement arcades, bowling alleys, and similar venues	not allowed	not allowed	not allowed	50%
NEGATIVE LIST: BUSINESS ACTIVITIES NOT ALLOWED TO OPERATE IN AREAS DECLARED UNDER ANY FORM OF COMMUNITY QUARANTINE				
Traditional cockfighting and operation of cockpits			except for the sole purpose of conducting e-sabong licensed and regulated by the Philippine Amusement and Gaming Corporation (PAGCOR), per IATF Omnibus Guidelines with Amendments as of 03 April 2021	
Entertainment venues with live performances such as karaoke bars, bars, clubs, concert halls, and theaters.				
Fairs/peryas, kid amusement industries such as playgrounds, playroom and kiddie rides				

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ANNEX “B”: MANDATORY HEALTH AND SAFETY PROTOCOLS FOR OUTDOOR TRACK AND FIELD OVALS AND SIMILAR VENUES

1. Outdoor track and field ovals and similar venues shall accommodate individual training, skills conditioning activities, and exercises.
2. Face masks shall be worn at all times within the premises of the venue.
 - a. Employees and guests are required to scan the StaySafe PH QR Code posted at the entrance for contact tracing purposes. In the absence of smartphones, they shall fill out an employee health declaration form or customer contact tracing form upon entry.
3. Advance booking of schedule by guests shall be implemented, and walk-ins shall be strictly prohibited. The Management is encouraged to adopt cashless modes of payment.
4. Employees shall not be allowed to touch the equipment of players. Personal items of players such as drinking bottles, towels, etc. shall not be shared.
5. Tournaments and group events shall be prohibited.
6. Commonly used items, and equipment shall be sanitized after every use.
7. Use of showers and lockers shall be disallowed.
8. Instructional signages shall be posted throughout the facility regarding social distancing, regular sanitation, and use of face masks.
9. To ensure physical distancing, the venue layout shall accommodate the physical distancing requirement of 2-meters apart per individual.
10. Eating and drinking shall be disallowed in the venue.
11. Proper disinfection of common use areas and equipment shall be ensured.
12. Sanitation areas shall be installed in accessible locations.
13. Employees shall wear both face mask and face shield, and shall practice proper hand washing during their duty.

ANNEX “C”: MANDATORY HEALTH AND SAFETY PROTOCOLS FOR GOLF COURSES

1. Face masks shall be worn at all times within the premises of the golf club.
2. Employees, players, and guests are required to scan the StaySafe PH QR Code posted at the entrance for contact tracing purposes
 - a. In the absence of smartphones, they shall fill out a health declaration form or customer contact tracing form upon entry.
3. Advance booking of guests to assign specific tee times shall be implemented, and walk-ins shall be strictly prohibited. The Management is encouraged to adopt cashless modes of payment for green fees and cart rentals.
4. Tournaments and events shall not be allowed.
5. Caddies are required to stay at least three (3) meters from their player **at all times**. They may pull the cart and position it near their player's next shot and step away for their player to get a club but they are not allowed to touch or clean the clubs or golf ball. They may assist their player in computing distances and reading the

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greens, but they may only do so while observing the foregoing physical distancing prohibitions.

6. Players are required to load their golf bags on golf carts at all times.
7. Management shall control the number of caddies it will ask to report for work corresponding only to the number of confirmed players with a little allowance for no-show caddies. Caddies must be asked not to stay at the premises earlier than 1 hour before their scheduled tee times and to leave the premises immediately after their game assignments. Congregation especially during meal or snack periods of caddies and employees shall be strictly disallowed.
8. Flights shall be twelve (12) minutes apart each. The maximum number of players per flight shall be four (4).
9. Golf driving ranges are allowed to operate but they must limit the number of tee boys and tee girls they will ask to report for work to the bare minimum and keep them at safe distances from each other at all times. Other than delivering balls, tee boys and tee girls are not allowed to either tee golf balls for the patrons or touch any of their golf equipment.
10. Sanitation areas shall be installed in accessible locations.
11. Clubhouses shall be sanitized every four (4) hours.
12. Use of lockers shall be disallowed and towels shall not be issued.
13. Instructional signages shall be posted throughout the facility regarding social distancing, regular sanitation, and use of face masks.
14. Employees shall wear both face mask and face shield, and shall practice proper hand washing during their duty.

ANNEX "D": MANDATORY HEALTH AND SAFETY PROTOCOLS FOR OUTDOOR TENNIS, BADMINTON, AND OTHER RACQUET SPORTS

1. Face masks shall be worn at all times within the premises of the venue.
2. Employees, players, and guests are required to scan the StaySafe PH QR Code posted at the entrance for contact tracing purposes
 - a. In the absence of smartphones, they shall fill out an employee health declaration form or customer contact tracing form upon entry.
3. Advance booking of schedule by guests shall be implemented, and walk-ins shall be strictly prohibited. The Management is encouraged to adopt cashless modes of payment.
4. Employees shall not be allowed to touch the equipment of players. Personal items of players such as drinking bottles, towels, sports equipment, etc. shall not be shared.
5. Players shall bring their own racquets and other sports equipment.
6. Tournaments and group events shall be prohibited.
7. Commonly used items shall be sanitized every after use.
8. Use of lockers shall be disallowed and towels shall not be issued to players.
9. Instructional signages shall be posted throughout the facility regarding social distancing, regular sanitation, and use of face masks.

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10. Employees shall wear both face mask and face shield, and shall practice proper hand washing during their duty.

ANNEX “E”: MANDATORY HEALTH AND SAFETY PROTOCOLS FOR OUTDOOR EQUESTRIAN CENTERS

1. Face masks shall be worn at all times within the premises of the venue, including common use areas and stables.
2. Employees and guests are required to scan the StaySafe PH QR Code posted at the entrance for contact tracing purposes
 - a. In the absence of smartphones, they shall fill out an employee health declaration form or customer contact tracing form upon entry.
3. Advance booking of schedule by guests shall be implemented, and walk-ins shall be strictly prohibited. The Management is encouraged to adopt cashless modes of payment.
4. Employees shall not be allowed to touch the equipment of players. Personal items of players such as drinking bottles, towels, helmets, etc. shall not be shared.
5. Tournaments and group events shall be prohibited.
6. Commonly used items, and equipment, including the saddles and bridles, shall be disinfected after every use.
7. Use of showers and lockers shall be disallowed.
8. Instructional signages shall be posted throughout the facility regarding social distancing, regular sanitation, and use of face masks.
9. To ensure physical distancing, the venue layout shall accommodate the physical distancing requirement of 2-meters apart per individual. Rides and horse strings shall be in a single file, and shall also comply with the physical distancing requirement of 2-meters apart.
10. Eating and drinking shall be disallowed in the venue.
11. Proper disinfection of common use areas and equipment shall be ensured.
12. Sanitation areas shall be installed in accessible locations.
14. Employees shall wear both face mask and face shield, and shall practice proper hand washing during their duty.

ANNEX “F”: MANDATORY HEALTH AND SAFETY PROTOCOLS FOR OUTDOOR RANGESHOOTING, ARCHERY, AND OTHER SIMILAR VENUES

1. Face masks shall be worn at all times within the premises of the venue.
2. Employees and guests are required to scan the StaySafe PH QR Code posted at the entrance for contact tracing purposes
 - a. In the absence of smartphones, they shall fill out an employee health declaration form or customer contact tracing form upon entry.

3. Advance booking of schedule by guests shall be implemented, and walk-ins shall be strictly prohibited. The Management is encouraged to adopt cashless modes of payment.
4. Employees shall not be allowed to touch the equipment of players. Personal items of players such as drinking bottles, towels, ranges shooting and archery equipment, etc. shall not be shared.
5. Tournaments and group events shall be prohibited.
6. Commonly used items and equipment shall be sanitized after every use.
7. Use of lockers shall be disallowed.
8. Instructional signages shall be posted throughout the facility regarding social distancing, regular sanitation, and use of face masks.
9. To ensure physical distancing, the venue layout shall accommodate the physical distancing requirement of 2-meters apart per individual.
10. Eating and drinking shall be disallowed in the venue.
11. Proper disinfection of common use areas and equipment shall be ensured.
12. Sanitation areas shall be installed in accessible locations.
13. Employees shall wear both face mask and face shield, and shall practice proper hand washing during their duty.

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