



Invitation to Bid

Sale of Various Unserviceable Property, Plant and Equipment (PPE), Semi-Expendable Items and Waste Materials on "As-Is-Where-Is" Basis

The Department of Trade and Industry (DTI) through its DTI Inventory and Disposal Committee (IDC) hereby invites all interested bidders to submit bids for:

LOT NO.	DESCRIPTION	MINIMUM BID AMOUNT	LOCATION
1	Various Unserviceable IT Equipment and IT Peripherals	PhP37,200.00	DTI Property and Records Warehouse, Lot 94, Electronics Road, FTI Special Economic Zone, East Service Road, Taguig City, Metro Manila
2	Various Unserviceable Furniture and Fixtures, Appliances, and Scrap/Waste Materials	PhP24,400.00	DTI Property and Records Warehouse, Lot 94, Electronics Road, FTI Special Economic Zone, East Service Road, Taguig City, Metro Manila
3	Unserviceable Motor Vehicle (*Bus and **Motorcycle)	PhP84,900.00	*CITEM Parking Lot, Golden Shell Pavilion, Roxas Boulevard, corner Sen. Gil J. Puyat Ave, Pasay, **Basement Trade and Industry Bldg., 361 Trade and Industry Bldg., Sen Gil Puyat Ave., Makati City

Prospective buyers are invited to physically inspect the subject items (hereto attached) located at the above-mentioned location, any day between **17 – 21 March 2025** except Saturday and Sunday, at 10:00 a.m. The DTI IDC Secretariat (Mr. Mark C. Villanueva) shall schedule the said activity; he may be reached at landline no. 7791-3202 or email address: MarkVillanueva@dti.gov.ph

Deadline for the submission of sealed bids (physically or electronically), addressed as follows, shall be on **24 March 2025 (Monday) at 5:00 p.m.**

ATTY. KRISTIAN R. ABLAN
Chairperson, DTI Disposal Committee

Attention:

DTI Inventory and Disposal Committee Secretariat
Human Resource and Administrative Service
9th floor DTI Filinvest Building, 387 Sen. Gil J. Puyat Avenue
Makati City, 1200 Metro Manila

Opening of bids will be held on **25 March 2025 (Tuesday) at 10:00 a.m. via Hybrid Mode, i.e. at the DTI HRAS Conference Room, 9th Floor, DTI Filinvest Building, 387 Sen. Gil J. Puyat Ave., Makati City, Metro Manila and Zoom Meeting Link (to be provided to qualified bidders)**

Prospective bidders shall conform to the following **TERMS AND CONDITIONS** that apply to public bidding of various unserviceable properties in the DTI, as follows:

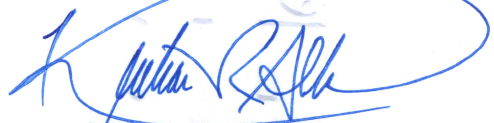
1. The bidders may submit their bids in any of the following form:
 - 1.1. Physical submission of the documents on the address stated above; or
 - 1.2. Electronic submission of bids with the following guidelines:
 - 1.2.1 The Bidder shall submit three (3) set of files of the same documents in PDF format, NOT EDITABLE, with different individual password before the set deadline to the DTI IDC Secretariat, MarkVillanueva@dti.gov.ph. The Encryption Key and Password shall be submitted during the opening of the bids of the concerned bidder.
 - 1.2.2. The Bidder shall have the full responsibility on securing the files submitted are not corrupted. The DTI-IDC shall have three (3) attempts to open the submitted files.
 - If the first file was successfully opened, the two (2) remaining files shall be disregarded.
 - If the first file was corrupted, the DTI-IDC shall open the second file. If the second file was successfully opened, the first and third file shall be disregarded.
 - If the first and second file were corrupted, the third file shall be opened.
 - If the third file was corrupted, the bidder shall be automatically disqualified.

2. The envelope should also include certified photocopies of the following documents:
 - a. DTI or SEC Registration
 - b. Mayor's Permit
3. Bids received shall be opened on exact date and time prescribed in the Invitation to Bid. Bids shall be prepared wherein the highest price offered for the whole lot shall be the winning bid provided that the amount shall be higher or equal to the minimum bid amount;
4. Immediately after the winning bidder has been declared by the DTI Inventory and Disposal Committee, the winning bidder shall submit for authentication the original copies of his DTI or SEC Registration and Mayor's Permit and pay in cash his bid amount within seven (7) working days from the date of receipt of the Notice of Award (NOA).
5. The winning bidder shall pick-up all specified unserviceable items and waste materials in the list within seven (7) working days from payment of the bid amount.
6. In case of failure of bidding, a re-bidding shall automatically be re-scheduled three (3) days after the announcement of a failure of bid. Unsuccessful bidding shall fall under any of the following cases:
 - a. No bid was received.
 - b. All bidders failed to comply with the terms and conditions prescribed in the Invitation to Bid.
 - c. Complying bidders failed to meet the minimum bid price.

Under any of the above instances, the DTI Inventory and Disposal Committee shall re-advertise and re-bid and shall observe the same process according to the same rules followed during the first bidding. In case of second failed bidding, the DTI may resort to negotiated bidding.

The DTI reserves the right to reject any or all bids with or without cause, to waive any defect in them and to award the bidder whose offer is the most advantageous to the government.

For clarifications, questions and further information, please call the DTI Inventory and Disposal Committee (Ms. Angelica Isabel Isnani or Mr. Mark C. Villanueva) at Telephone No. 7791-3202 or e-mail addresses: AngelicalsabelIsnani@dti.gov.ph and/or MarkVillanueva@dti.gov.ph.



ATTY. KRISTIAN R. ABLAN
Chairperson, DTI Inventory and Disposal Committee