

SUPPLEMENTAL/BID BULLETIN

BULLETIN No. 01

Subject: PROVISION OF SECURITY SERVICES FOR DTI 11 REGIONAL OFFICE FOR C.Y. 2025

This Bulletin No. 01 is hereby issued to address queries/clarifications raised by the prospective bidders in the recently conducted Pre-bid Conference last 31 October 2024:

Issues/Queries				Answers/Addendum													
<p>1. Clarification regarding the details presented in the PhilGEPS description and line items, as follows:</p> <p><i>"The Department of Trade and Industry 11, through the National Exp Program intends to apply the sum of One Million Fifty-Seven Thousand Nine Hundred Forty-Six and 66/100 Pesos (Php 1,057,946.66) being the ABC to payments under the contract for PR No. 2024-09-478. Bids received in excess of the ABC shall be automatically rejected at bid opening.</i></p> <p>2 Security Guard, 12-hour duty, day shift 1 Security Guard, 12-hour duty, night shift</p> <p>ABC: Php 1,057,946.66..."</p> <p>-and-</p> <p>Line Items</p> <table border="1"> <thead> <tr> <th>Item No.</th><th>Product/Service Name</th><th>Description</th><th>Quantity</th><th>UOM</th><th>Budget (PHP)</th></tr> </thead> <tbody> <tr> <td>1</td><td>Security Services</td><td>2 Security Guard, 12-hour duty, day shift, 1 Security Guard, 12-hour duty, night shift</td><td>1</td><td>Lot</td><td>1,057,946.66</td></tr> </tbody> </table>				Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)	1	Security Services	2 Security Guard, 12-hour duty, day shift, 1 Security Guard, 12-hour duty, night shift	1	Lot	1,057,946.66	<p>To refer to the published bidding documents, which are uploaded as 'Associated Components' of the project, as follows:</p> <p><i>"The Department of Trade and Industry 11, through the National Expenditure Program (NEP) intends to apply the sum of One Million Fifty-Seven Thousand Nine Hundred Forty-Six and 66/100 Pesos (Php 1,057,946.66) being the ABC to payments under the contract for PR No. 2024-09-478. Bids received in excess of the ABC shall be automatically rejected at bid opening.</i></p> <p>1 Security Guard, 12-hour duty, day shift 1 Security Guard, 12-hour duty, night shift</p> <p>ABC: Php 1,057,946.66..."</p> <p>Additionally, the details mentioned above are specifically outlined in the Invitation to Bid, the Bid Data Sheet, the Schedule of Requirements, and the Technical Specifications.</p>	
Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)												
1	Security Services	2 Security Guard, 12-hour duty, day shift, 1 Security Guard, 12-hour duty, night shift	1	Lot	1,057,946.66												
<p>2. Clarification on the Technical Specifications presented, specifically regarding the section on Goods Offered within the Philippines, which addresses the percentage of Administrative Overhead and Margins (page 30). Are bidders permitted to submit bids within the range of 20% to 22%?</p>				<p>To amend the presentation of "Goods Offered within the Philippines" in Annex A of Bid Bulletin No. 1. This amendment aims to provide bidders with greater flexibility in their Administrative Overhead and</p>													

REGION 11 (DAVAO REGION)

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For Goods Offered from Within the Philippines		
Name of Bidder: _____		
	Day Shift 12-hour duty	Night Shift 12-hour duty
Daily Wage Rate	529.10	529.10
Basic Pay (Daily Wage x 395 days / 12 months)	17,416.21	17,416.21
Overtime Pay – 4 hours/day (DW x 4/8 x 1.25 x 295 /12) + (DW x 4/8 x 1.30 x 102 / 12)	11,052.68	11,052.68
Total Equivalent Monthly Rate	28,468.89	28,468.89
Incentive Leave (DW x 5 days / 12 months)	220.46	220.46
Night Differential Pay (basic x 10%)	-	1,741.62
Total (Basis for SSS Premium and Mandatory Provident Fund)	28,689.35	30,430.97
13 th Month Pay (DW x 365 days / 12 months / 12)	1,341.12	1,341.12
Uniform Allowance	100.00	100.00
TOTAL SUM DIRECTLY TO GUARD	30,130.47	31,872.09
SOCIAL BENEFITS:		
SSS Premiums inclusive of mandatory provident fund	2,708.00	2,708.00
EC (State Insurance)	30.00	30.00
Philhealth Contribution (5%)	435.41	435.41
Pag-Ibig Fund	200.00	200.00
Retirement Benefits (DW x 22.5 / 12)	992.06	992.06
TOTAL AMOUNT DUE TO GOVERNMENT IN FAVOR TO SG	4,365.47	4,365.47
TOTAL AMOUNT TO GUARD AND GOVERNMENT	34,495.93	36,237.56
Administrative Overhead and Margin (22%)	7,589.11	7,972.26
12% Value Added Tax	910.69	956.67
TOTAL MINIMUM MONTHLY CONTRACT RATE	42,995.73	45,166.49
Total Number of Employee	1	1
Total (12 months)	515,948.79	541,997.87

_____ Name of Company/Bidder	_____ Signature over Printed Name of Authorized Representative	_____ Date
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Margins, ensuring compliance with RA 11917 and Section 31 of RA 9184.

3. Clarification regarding the required number of copies for the submission of bidding documents.

Bidders must submit three (3) sets of bidding documents for both the Technical (Envelope 1) and Financial (Envelope 2) proposals to DTI 11, along with all required supporting documents.

For the information and guidance of all concerned.

04 November 2024, Davao City, Philippines


DEOLLY L. ROQUE
Chairperson, Bids and Awards Committee

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Annex A:

For Goods Offered from Within the Philippines

Name of Bidder: _____

	Day Shift 12-hour duty	Night Shift 12-hour duty
Daily Wage Rate	529.10	529.10
Basic Pay (Daily Wage x 395 days / 12 months)	17,416.21	17,416.21
Overtime Pay – 4 hours/day (DW x 4/8 x 1.25 x 295 / 12) + (DW x 4/8 x 1.30 x 102 / 12)	11,052.68	11,052.68
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TOTAL AMOUNT TO GUARD AND GOVERNMENT	34,495.93	36,237.56
Administrative Overhead and Margin		
12% Value Added Tax		
TOTAL MINIMUM MONTHLY CONTRACT RATE		
Total Number of Employee	1	1
Total (12 months)		
DTI 11 Approved Budget for the Contract (ABC)	515,948.79	541,997.87

Name of Company/Bidder

Signature over Printed Name of
Authorized Representative

Date

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